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2005

# **TOWN REPORT**

## **MILFORD, NEW HAMPSHIRE — 2005**



**Bandstand Refurbishment - Summer 2005**

**A fresh look for Milford's icon!**

**Cover Photograph by Alan Woolfson, Chairman Downtown Ongoing  
Improvement Team (DO-IT)**



## **~ Town of Milford 2005 Annual Report ~**

### **~About the Cover~**

**2005 Milford Bandstand Restoration Project  
Funded through grants from the  
New Hampshire State Council on the Arts, National Endowment for the Arts and  
the Felice J. and Elide T. Marchesi Fund and  
made possible through the efforts of the  
Milford Main Street Program Downtown Ongoing Improvement Team/ DO-IT**

The Milford Bandstand has served as a community gathering place and a focal point of the community for the past 110 years. Since Milford's beginnings, people have gathered on the Oval and at the Bandstand to attend concerts or school activities, visit with Santa, display their lit jack-o-lanterns, and honor the soldiers who have fought for our country at parades on Memorial Day and Veterans Day. It is where we meet, celebrate, protest, commemorate, and perhaps even mourn. Gathering in this space for these public purposes is an essential part of our community, an essential part of our democracy and an essential part of what so many have fought so hard and even died to protect.

Through the years however, the condition of the bandstand had become weakened by decades of weather and wear. Though regular maintenance by the Public Works Department had provided patchwork repairs and stabilized the structure, years of weathering had taken their toll and more focused attention needed to be paid to this landmark. Most notably, the stairs leading to the deck, the flower boxes and the support posts required improvements to ensure the safety and longevity of this structure. Because the bandstand serves such an important role in our tradition of gathering together as a community, the Milford Main Street Program DO-IT sought grant funds to facilitate a restoration.

In late fall 2004, grant funds in the amount of \$9,570 and \$4,930 were approved from the NH State Council on the Arts Cultural Conservation Fund (the funding source of which is the purchase of Mooseplate license plates) and the Milford Felice J. and Elide T. Marchesi Fund respectively, making a total funding package secured for the project by DO-IT of \$14,500. Combined, these grants provided the resources needed to hire Milford's own Schwab Carpentry and Remodeling to carry out the restoration work.



Throughout the spring of 2005, Schwab and B&G Painting worked diligently and conscientiously to execute the restoration work. Restoration included repairs to the posts, railings, ceiling and flooring, replacement of the light fixtures and installation of a new set of stairs and flower boxes. The entire structure, including the tin roof was primed and painted. All work was completed in time to celebrate at the annual Memorial Day Parade with a ribbon-cutting ceremony.

The Bandstand has served as a community gathering place and cultural center for the past 110 years. We are pleased to be able to help ensure that it will continue to be valued for many years to come.





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**~ VOLUNTEER APPLICATION ~**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on / with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

**Boards, Commissions, & Committees**

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee – School/Town (circle one)
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ PEG Access Board
- \_\_\_\_\_ Planning Board – Regular/Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling/Solid Waste Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular/Alternate (circle)

**Other Opportunities**

- \_\_\_\_\_ Any other opportunity (please specify)
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Volunteer Coordination
- \_\_\_\_\_ Web Site

**Attach a brief statement as to why you feel qualified to serve as indicated above.**

**EMAIL TO:**           rbolduc@milford.nh.gov

or

**MAIL TO:**           Human Resources  
Town Hall  
1 Union Square  
Milford. NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at [www.milford.nh.gov/town\\_general/volunteer.htm](http://www.milford.nh.gov/town_general/volunteer.htm)



## ~ TOWN OF MILFORD, NH ~

### ~ MUNICIPAL SERVICES ~

Ambulance (Business)	673-1087	Recreation	672-1067
Assessing	672-0525	Selectmen's Office	673-2257
Building/Health	673-7964	Tax Collector	673-3403
Conservation Commission	672-1070	Town Administrator	673-2257
Data Operations Technician	673-2956	Town Clerk	673-3514
Finance	672-1061	Transfer Station	673-8939
Fire (Business)	673-3136	Wastewater Facility	673-9441
Host Homes	672-1069	Welfare Office	673-3735
Human Resources	673-4987	Zoning Board	673-7964
Library	673-2408	<u>Schools</u>	
Mediation	672-2711	Supt.'s Office	673-2202
Planning/Economic Devlp.	673-7964	High School	673-2401
Police (Business)	673-7717	Middle School	673-5221
Public Works	673-1662	Elementary Schools	673-1811

### ~ EMERGENCY NUMBERS ~

Ambulance /Fire/ Police	911
Emergency Management	673-0635
Poison Control	1-800-562-8236

### ~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

### ~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

CLOSED: Sundays, Mondays & Holidays

### ~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 1:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

Visit us on the Town's web site at: [www.milford.nh.gov](http://www.milford.nh.gov)

## **~ 2005 MILFORD, NH TOWN OFFICERS ~**

### **~BOARD OF SELECTMEN~**

Gary L. Daniels, Chairman	Term Expires 2006
Leonard D. Mannino, Vice-Chairman	Term Expires 2006
Noreen A. O'Connell	Term Expires 2008
Lawrence D. Pickett	Term Expires 2007
Douglas J. Bianchi	Term Expires 2008

### **~CEMETERY ADVISORY BOARD~**

Leonard Harten	Term Expires 2008
Richard Medlyn	Term Expires 2007
Rosario Ricciardi	Term Expires 2006

### **~CHECKLIST SUPERVISORS~**

Ernest L. Barrett, Jr.	Term Expires 2008
Elaine Farrington	Term Expires 2006
Herbert Harding, Jr.	Term Expires 2010

### **~MODERATOR~**

Nancy A. Amato	Term Expires 2007
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### **~TOWN CLERK~**

Margaret A. Langell	Term Expires 2007
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### **~TOWN TREASURER~**

Wilfred A. Leduc	Term Expires 2007
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### **~TRUSTEES OF THE TRUST FUNDS~**

Ed Killam	Term Expires 2008
Janet Spaulding	Term Expires 2007
Marie L. Tule	Term Expires 2006

### **~TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY~**

Sandra Hardy, Chairman	Term Expires 2006
Timothy Barr	Term Expires 2006
Bert Becker, Treasurer	Term Expires 2008
Mary Burdett, Secretary	Term Expires 2007
Chris Costantino, Secretary	Term Expires 2007
Kelly Richey	Term Expires 2006
Michael Tule	Term Expires 2008





**~ 2005 MILFORD, NH TOWN DIRECTORS ~**

**~TOWN ADMINISTRATOR~**

**Katherine E. L. Chambers**

**~ASSESSOR~**

**Gregory A. Heyn**

**~AMBULANCE SERVICE DIRECTOR~**

**Eric P. Schelberg**

**~BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER/HEALTH OFFICER~**

**Kevin A. Lynch**

**~DIRECTOR OF EMERGENCY MANAGEMENT~**

**Steven L. Rougeau**

**~FINANCE DIRECTOR/TAX COLLECTOR ~**

**Rosemarie Evans**

**~FIRE CHIEF~**

**Richard J. Pauley, Jr.**

**~LIBRARY DIRECTOR~**

**Michelle R. Sampson**

**~DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT~**

**William G. Parker**

**~CHIEF OF POLICE~**

**Frederick G. Douglas, Jr.**

**~DIRECTOR OF PUBLIC WELFARE~**

**Maria O. Brown**

**~DIRECTOR OF PUBLIC WORKS~**

**William F. Ruoff**

**~RECREATION DIRECTOR~**

**Nicole M. Banks**

**~TOWN CLERK~**

**Margaret A. Langell**

## **~2005 MILFORD, NH TOWN BOARDS & COMMISSIONS ~**

### **~CONSERVATION COMMISSION~**

Diane Fitzpatrick, Chairman	Term Expires 2007
Hub Seward, Co-Vice-Chairman	Term Expires 2007
Chris Costantino, Alternate	Term Expires 2006
Jennifer Cote	Term Expires 2008
Rodney DellaFelice	Term Expires 2008
Audrey Fraizer	Term Expires 2007
Chris Guida, Alternate	Term Expires 2007
Wayne Hardy	Term Expires 2008
Andrew Seale	Term Expires 2008
Mark Turner	Term Expires 2006
Bob Walsh, Alternate	Term Expires 2006
Rita Carroll, Conservation Coordinator	
Leonard Mannino, Board of Selectmen's Representative	

### **~HERITAGE COMMISSION~**

Polly Cote, Chairman	Term Expires 2007
JerriAnne Boggis	Term Expires 2006
Judy Parker	Term Expires 2006
Charles Worcester	Term Expires 2006
Doug Bianchi, Board of Selectmen's Representative	

### **~PLANNING BOARD~**

Walter Murray, Chairman	Term Expires 2006
Paul Amato	Term Expires 2008
Christopher Beer, Alternate	Term Expires 2008
Paul Blanchette	Term Expires 2007
Walker Fitch, Alternate	Term Expires 2006
Janet Langdell	Term Expires 2008
Judy Plant, Alternate	Term Expires 2008
Susan Robinson, Alternate	Term Expires 2008
Steven Sareault	Term Expires 2007
Thomas Sloan, Vice-Chairman	Term Expires 2007
Noreen O'Connell, Board of Selectmen's Representative	

### **~ RECREATION COMMISSION ~**

Walter Smith, Chairman	Term Expires 2006
Scott Hembrow, Vice Chairman	Term Expires 2007
Mary Albina, Secretary	Term Expires 2006
Joan Dargie	Term Expires 2007
Alberta Finch	Term Expires 2007
Skip Gautier	Term Expires 2008
Rick Mossey	Term Expires 2008
Lawrence Pickett, Board of Selectmen's Representative	



## **~2005 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.) ~**

### **~ZONING BOARD OF ADJUSTMENT~**

Leonard Harten, Chairman	Term Expires 2006
Katherine Bauer	Term Expires 2006
Robert Levenson	Term Expires 2007
Kathleen Maher, Vice-Chairman	Term Expires 2007
David Michel, Alternate	Term Expires 2008
Heather Nelson, alternate	Term Expires 2006
Ronald Pieper, Alternate	Term Expires 2008
Fletcher Seagroves, Alternate	Term Expires 2008
Kevin Taylor	Term Expires 2008
Harry Tong, alternate	Term Expires 2006
Richard Westergren, alternate	Term Expires 2008
Leonard Mannino, Board of Selectmen's Representative	

## **~2005 MILFORD, NH TOWN STANDING COMMITTEES ~**

### **~BUDGET ADVISORY COMMITTEE~**

Bill Fitzpatrick, Chairman	Deanna Carter
Ron Pieper, Vice Chairman	Robert Courage
Peggy Seward, Secretary	Tim Finan
Gil Archambault	Bob Levenson
Laurie Burnham	

### **~CAPITAL IMPROVEMENTS PLAN~ ~CITIZEN'S ADVISORY COMMITTEE~**

Donna Barr	Rose Evans (advisory)
Paul Blanchette	Bill Parker (advisory)
Peter Bragdon	Charles Sweeney
Dawn Condra	

### **~FACILITIES PLANNING COMMITTEE~**

Donna Barr, Chairman	Shane Hooker
Mary Albina	Denise Long
Gil Archambault	Peter Leishman
Paul Bagley	Liz Michaud
Kathy Bauer	Russ Monbleau
Kent Chappell	Mervin Newton
Geri Dickerman	Bill Parker (advisory)
Jerry Dussault	Leighton White
Tim Finan	

### **~PUBLIC ACCESS TELEVISION COMMITTEE~**

Rosie Deloge, Chairman	Nolan Jones
Deb Spratt, Vice-chairman	Joe Kasper
Timothy Finan, Secretary	Mike Nelson
Gary Daniels, Board of Selectmen's Representative	

### **~RECYCLING COMMITTEE~**

Celeste Barr	Kathy Parker
Bertram Becker	Bill Ruoff
Ryan Hansen	Tammy Scott
Noreen O'Connell, Board of Selectmen's Representative	

## **~2005 MILFORD, NH TOWN STANDING COMMITTEES (cont.) ~**

### **~TRAFFIC SAFETY COMMITTEE~**

Gil Archambault  
Bob Courage  
Fred Douglas  
Bob Levesque  
Lawrence Pickett, Board of Selectmen's Representative

Kevin Lynch  
Bill Parker  
Bill Ruoff  
Dave Wheeler

## **~2005 MILFORD, NH TOWN PROVISIONAL COMMITTEES ~**

### **~AMBULANCE EFFICIENCY STUDY COMMITTEE~**

Peter Leishman, Chairman  
Gil Archambault  
Kevin Federico  
Denise Long  
Mervin Newton  
Larry Pickett, Board of Selectmen's Representative

Peggy Seward  
Dick Tortorelli  
Frank Zielinski

### **~FLETCHER CAP COMMITTEE~**

Katie Chambers, Chairman  
Celeste Barr  
Polly Cote  
Rod DellaFelice  
Jerry Guthrie  
Jessica Hejtmanek

Noreen O'Connell,  
Board of Selectmen's  
Representative  
Bill Parker (advisory)  
Barbara Parry  
Bill Ruoff

### **~POLICE FACILITIES BUILDING COMMITTEE~**

Joe Stella, Chairman  
Mary Albina, Vice-Chair  
Jessica Hejtmanek, Secretary  
Geri Dickerman, Alternate Secretary  
Katie Chambers (advisory)  
Kent Chappell

Fred Douglas  
Bill Kokko  
Leonard Mannino,  
Board of Selectmen's  
Representative  
Steve Sareault

## **~~~2005 MILFORD, NH ASSOCIATED COMMITTEES~~~**

### **~DOWNTOWN ONGOING IMPROVEMENT TEAM (DO-IT)~**

Noreen O'Connell, Board of Selectmen's Representative

### **~MILFORD AREA COMMUNICATIONS CENTER BOARD OF GOVERNORS ~**

Leonard Mannino, Board of Selectmen's Representative

### **~MILFORD INDUSTRIAL DEVELOPMENT CORPORATION (M.I.D.C.) ~**

Noreen O'Connell and Gary Daniels, Board of Selectmen's Representatives

### **~NASHUA REGIONAL PLANNING COMMISSION REPRESENTATIVES~**

Noreen A. O'Connell

Betty Dishong

Bill Parker





# **Town Of Milford**

## **OFFICE OF THE SELECTMEN**

### **~ 2005 SELECTMEN'S REPORT ~**

The 2005 Board of Selectmen opened their year by welcoming back Noreen O'Connell for her second term on the Board, and welcoming Douglas Bianchi for his first term. The Board quickly established communication as a major goal for 2005. That goal included enhancing communication with Department Heads, the staff, the Budget Advisory Committee, and the public, as well as enhancing interdepartmental communication via technology.

We established a Vision Statement that included Milford municipal departments providing the services needed and approved by residents within a responsible and cost-effective budget, and a desire to control growth so as to preserve a community where families and businesses can grow and support each other, providing an economy and lifestyle of mutual prosperity. Based upon input from Department Heads, we drafted a Mission Statement to oversee the health, safety, welfare, and other services provided by the Milford municipal departments and ensure those services were administered efficiently, responsibly, and cost-effectively, with mutual courtesy and respect.

With the passage of the 2005 warrant article to elect Water Commissioners, the Board revised the charge to the Water and Sewer Study Committee to prepare for this transition. The Water and Sewer Study Committee submitted their final report, with recommendations, to the Board in September 2005. Likewise, with voter approval to keep the Milford Ambulance Service, the Ambulance Study Committee requested and was granted the opportunity to further study the efficiency of ambulance services. Renamed the Ambulance Efficiency Study Committee, the committee was charged with the task of evaluating ambulance services in terms of efficiency and effectiveness and make recommendations, if any. The Ambulance Efficiency Study Committee presented their final report to the Board of Selectmen in January 2006. Additionally, after a year of studying the potential of bringing PEG (Public, Educational, and Government) cable TV access channels to Milford cable subscribers, the PEG Access Advisory Committee has been altered to become the PEG Board, which will bring this initiative to fruition.

This past summer saw the dedication of the Gregg Crossing Bridge that now links Keyes Field and the Souhegan Valley Boys & Girls Club, the restoration of the bandstand on the Oval, and a number of teenage skateboarders came together to form a group called RIDERS (Residents Involved in Decisions Enhancing our Recreation Skate park). These teens, with adult supervision, took it upon themselves to raise money and fix the vandalism that had closed the skate park, so that it could be opened and used before the end of April 2005. RIDERS has since adopted responsible rules for those using the skate park, and members act as skate park monitors to curtail future vandalism. Last May we broke ground for the new Police Facility at the former sight of the Garden Street School. That facility should be completed in spring of 2006. Residents also had an opportunity to give the Planning Board their vision of Milford when the 2005 Community Vision Survey



was sent out as a precursor to creation of Milford's Growth Management Ordinance, which would be presented to the Selectmen in the fall.

As the year progressed the Police Chief informed the Board of Selectman of the rising drug crime in Milford, particularly connected to heroin. The Board would later show their support in combating this crime by having our law enforcement again actively involved with the State's Drug Task Force and by supporting Neighborhood Watch programs. We continued to monitor Nashua's attempt to take over Pennichuck Water Works by eminent domain. This was an issue that existed when this Board convened in March 2005 and we continue to watch the process from the perspective of what is best for Milford, but without commitment to one side or another. We see no resolution in the near future of the dispute that is currently taking place between Pennichuck and Nashua in the courts and at the Public Utilities Commission.

Summer presented the Board with some of the most controversial, and unique, issues of the year. The communications tower that we use now for emergency communication was essentially condemned in terms of safety. In addition, the way that it was originally erected has caused damage to Town Hall. US Cellular offered to donate a 20-foot higher tower, fix the building damage causing by the existing tower, anchoring the new tower in a way that structure damage would not take place, and pay for the new antennas, cables and other accessories, as well as pay the Town rent, if they could place three cell antennas on this new tower. This offer represented about a \$150,000 savings to taxpayers, who would otherwise have to pay the bill. Equally, if not more importantly, the additional height of the new antenna will give our emergency services communication to parts of town where they cannot currently communicate with each other. Concerns were raised among some that the historical aesthetics of the building would be diminished by the additional height of the antenna.

The Town was also informed this past summer that one part of its boundary line with Amherst was inaccurate and that some residents on Summer Street, in fact, lived in Amherst, while others had the real boundary line not only splitting their property between the two towns, but their homes as well. Through an amicable working relationship with Amherst Selectman, this unique issue has been turned over to our State legislators to seek legislative approval to officially change boundary lines to those lines observed by both towns prior to the discovery of the inaccuracy. For this change to be effective, it must be passed by the State legislature, and by the voters of Milford and Amherst. This issue is on the 2006 Town Warrant.

In August, the Board commenced holding "5th Monday Forums". These forums are held on the fifth Monday of those months that have a fifth Monday, and offer residents the opportunity to stop by the Selectmen's office and talk to the Board informally about ideas or concerns they may have. Forums held in August and October were well-attended and yielded good feedback and ideas for Board members. In 2006, 5th Mondays fall on January 30, May 29 (Memorial Day), July 31, and October 30.

In September, working on a mutually agreeable budget schedule that called for earlier decisions, joint meetings, and a close working relationship with the Budget Advisory Committee (BAC), Selectmen and the BAC started working on the 2006 budget. To enhance public communication, the PEG TV Manager has videotaped the department budgets presentations, as well as joint Selectman/BAC discussions sessions on the budget, with the intent of broadcasting these meetings in January 2006, prior to the Town



Deliberative Session. The PEG Board had also set a goal of providing a live broadcast of the Town Deliberative Session in February.

We learned in September that the Federal Government had earmarked \$2.8 million for Milford to use on improvements to South Street and the Oval. A requirement of the Federal funding is that the Town will be responsible for only 20% of the total project cost, or \$700,000 over the five-year life of the project planning and construction. In order for the Town to move the project forward and receive the Phase 1 funding (\$400,000) during 2006, the Town will be required to appropriate \$80,000 (or 20% of the Phase 1 project cost). The project is currently scheduled for construction to start in 2011.

A Growth Management Plan was presented by the Planning Department to Selectmen at their October 10th meeting. The Selectmen accepted this document and presented it to the voters for approval at the March 2006 meeting

As we worked our way through the creation of the 2006 budget, we assessed staffing workload, resources and space needs. We reviewed the marketing of the area we commonly call the BROX property, reviewed the recently presented BROX Property Community Land Master Plan, and entertained and supported the implementation of a TIF (Tax Incremental Financing) District on the BROX property as a way of attracting industry to that area. In November, a BROX Community Property Development Committee was established and charged with creating a plan for the development potential of the BROX property, and investigating ways to fund the development.

With rising energy costs, the Board sought feedback from Town employees and citizens on ways the Town might be able to implement energy-saving ideas. The Board worked on revising and updating the Solid Waste Ordinance and Recycling Ordinance and the Transfer Station noted on its new Community Information sign that taxpayers had saved \$50,000 through recycling. The goal for 2006 has been set at \$60,000.

With the close of 2005, we can look at back and see many things that have been accomplished. We can also see many challenges ahead, and some from the past that we need to revisit. We continue to look optimistically at these challenges, making decisions to the best of our ability, according to the information we have before us. We will continue to do our best to serve you, to uphold the trust you placed in us when you elected us. We don't pretend to have all the answers, but go forward with commitment and confidence that together we can address the challenges as they arise, while preserving the character of this Town we choose to call home.

Respectfully.

The Milford Board of Selectmen

Gary Daniels, Chairman

Leonard Mannino, Vice Chairman

Noreen O'Connell

Lawrence Pickett

Douglas Bianchi



# MILFORD AMBULANCE SERVICE

1 UNION SQUARE • TOWN HALL • MILFORD, NH 03055

PHONE (603) 673-1087 • FAX (603) 673-2273

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## ~ 2005 REPORT ~

Milford Ambulance Service continued its important charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2005.

**Activity:** Milford Ambulance Service responded to a total of 1064 calls, a decrease of 50 calls compared to 2004. Of the 1177 patients evaluated and/or treated, 884 patients were transported to the hospital of their choice with 293 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 24 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or being out of service for maintenance.

**Education:** 2005 saw the continuation of Service involvement in community education programs, staff training development and participation in the development of future State of New Hampshire and national EMS initiatives.

**Community Education** - MAS continued to expand its community education program geared toward injury prevention. During the annual Pumpkin Festival, close to 300 children participated in several interactive programs. Programs included E911 demonstrations where participants spoke with a simulated 911 operator who asked questions an actual operator would ask; Booster Seat station which demonstrated the importance of proper seatbelt positioning for children; Airbag and Seatbelt station to reinforce the message that the two safety devices complement each other and the importance of seating children in the back seat when possible; Helmet Safety station that promoted use of a helmet while bicycling, roller-blading or when using a scooter and demonstrated the proper positioning of a helmet to reduce the chance of a traumatic brain injury. Participants negotiated an obstacle course on a bicycle or scooter. Other activities included a Safety Poster Drawing contest and Safety Scavenger Hunt.

Milford Ambulance Service introduced a File of Life program in early fall to promote rapid retrieval of vital medical information in a time of emergency. The File of Life is an easily identifiable magnetized folder that contains a form to list important medical information. The folder is placed on a refrigerator for ambulance personnel to refer to in an emergency.

The Service taught several Cardio-Pulmonary Resuscitation (CPR) courses during the year. Additionally, three staff members became licensed American Heart Association CPR Instructors.

The Service participated in several public education and relation programs designed to enlighten the public on the capabilities of the Service and how to respond to a medical emergency.

**Training** - Four attendants participated in the NH Bureau of EMS (NHBEMS) pilot EMT refresher training program entitled Alternative Refresher Training Program (ARTP).



Every licensed Emergency Medical Technician (EMT) at either the Basic or Intermediate level must take a 24-hour refresher course every two years in order to re-certify as an EMT. Currently, an attendant will take a 24-hour refresher usually taught over a three-day span. The ARTP is designed to teach the required curriculum in blocks over the entire two-year re-certification cycle. As 65% of EMS in the State is provided by volunteers, this method of refreshing should make it easier for volunteer attendants to obtain their required refresher training while reinforcing the attendant's skill set and knowledge base.

**Membership:** Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate and Paramedic levels, continue to be the backbone of the Service. During 2005, the volunteer staff covered over 22,464 hours of call shift time in a professional and compassionate manner. Additionally, mandatory continuing education exceeded 1,400 hours. Continuing education covered such topics as patient assessment, cardiac care, airway control, cervical spine immobilization and more.

In 2005, the Service recruited eight new members. The new attendants completed, or are in the process of completing, a Field Training Program (FTP). The FTP is a Service initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their EMT skills in the field. Efforts continue toward recruitment and retention.



**Awards** - MAS recognized several members for their individual contributions to the Service throughout the year.

Two volunteer members were honored as Member and Rookie of the Year respectively. The recipients each provided assistance above and beyond their regular duties. Additionally, these members promoted a spirit of team and provided selfless dedication to the Service and the citizens of Milford.

Six volunteer members were recognized for their contribution of time for shift coverage. These members provided over 1,000 hours of shift coverage with one individual providing over 2,000 hours.

Additionally, the four Officers of the Service were recognized for their continued supervisory and administrative contribution plus time – over 3,600 hours.

These deserved awards emphasize the value of the individuals who contribute to the Service on a daily basis, which makes the Service second to none in the State. The citizens of Milford can be proud to have these individuals protecting them and available at a moments notice.

**Ambulance Efficiency Study Committee:** In mid-2005, the Board of Selectmen appointed a committee to analyze efficiencies that may be found pertaining to Service operations and administration. After much discussion and research, the Committee voted

to recommend a merger of the Ambulance and Fire Department to the Board of Selectmen. This recommendation will postpone the need to hire more full-time firefighters for the Fire Department.

**Billing and Revenue:** Of \$470,350 in generated revenue, the Service collected \$270,972 through December 31, 2005. These funds were deposited in the general fund, offsetting the overall cost of providing ambulance coverage to the taxpayer. The net budget impact for 2006 is estimated to be approximately \$320,000.

To the personnel of the Milford Ambulance Service – Thank you for the dedication, professionalism and quality pre-hospital emergency healthcare that you consistently provide and practice. It is these attributes that make Milford Ambulance Service a high quality ambulance service of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2005. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2006.

Respectfully submitted,

Eric Schelberg

Director

## Request for Medical Aid Monthly Analysis - 2005

During 2005, Milford Ambulance Service responded to 1064 of 1088 requests for medical aid in Milford. The 24 requests that the Service was unable to respond to were responded to by mutual aid ambulance services. Additionally, Milford Ambulance Service provided mutual aid ambulance coverage to the other communities on 46 occasions.

The following graphic is a monthly breakdown of said requests:

<u>Month</u>	<u>Monthly Total</u>	<u>Mutual Aid to Milford</u>		
January	114(6)	*	2	
February	83 (4)		2	
March	96 (3)		2	
April	81 (2)		3	
May	86 (0)		1	
June	81 (3)		3	
July	85 (2)		1	
August	87 (5)		2	
September	97 (7)		2	
October	90 (7)		3	
November	64 (3)		1	
December	100 (4)		2	
<b>Total:</b>	<b>1,064</b>		<b>24</b>	

<i>Number of Individuals Transported:</i>	841
<i>Number of individuals that Refused Transport:</i>	223
<b>Total Patient Contacts:</b>	<b>1,177</b>
<i>Total requests for medical aid in Milford in 2005:</i>	<b>1,088</b>

\* The number in parenthesis is included in the monthly total and indicates the number of mutual aid assists by Milford Ambulance Service to other communities.



The following graphic is a monthly breakdown of said requests:

**Complaint Analysis - 2005**

Cardiac	82
Cardiac Arrest	5
Respiratory	111
CVA	14
Seizure	29
Diabetic	15
Abdominal	47
Syncope	33
OD (Drugs/Alcohol)	19
Fractures	15
Bleeding/Shock	14
Head Injury	53
Burns	0
Psychological	30
Unresponsive	15
General Weakness	27
Generalized Pain	151
Other	229
No Transport	288
<b>Total:</b>	<b>1,177</b>

**Location Analysis - 2005**

Home/Residence	563
Elderly Housing	26
Physicians Office	50
Milford Medical Center	21
Commercial/Industrial	42
School	9
Nursing Home	90
Hospital	1
Motor Vehicle Accident	156
Other	220
<b>Total:</b>	<b>1,177</b>





# Town Of Milford

## ASSESSING DEPARTMENT

### ~ 2005 REPORT ~

The final values were given to the Department of Revenue Administration in early September and the Selectmen accepted the appraisal of our community. A tax rate was set on October 19th and the final tax bills went out on November 1, 2005.

The Selectmen have certified the new assessment and sales information for the 2005 Equalization Municipal Sheets Certificate mandated by the Department of Revenue Administration. A true measure of the assessments has not been determined by the DRA and will not be known prior to the printing of this report.

Cole-Layer-Trumble conducted a full revaluation on behalf of the Town in tax year 2000. However, the Board of Tax and Land Appeals found that CLT had failed to address the BTLA's concerns regarding the reassessment, and concluded that CLT failed to perform a satisfactory reassessment.

The BTLA issued an Order on May 16, 2003. In this Order, the Board ordered the Town to proceed with a four-year reassessment plan to be completed for tax year 2006. The Town was ordered by the BTLA to raise and appropriate funds to acquire a new Computer Aided Mass Appraisal (CAMA) system and enter into a contract with another appraisal company to assist the Town for the 2006 reassessment. The Town appropriated \$217,000 and contracted with Vision Appraisal Company. The Town has expended 22.3% of this special warrant article.

The current status of the revaluation is that all structures have been measured and listed. The new information has been data-entered into the new CAMA system. All taxpayers in the Town of Milford will be notified of their new values in writing sometime in late summer 2006. The Town of Milford as of 4/1/2005 has a total parcel count of 5,332.

*Gregory A. Heyn, Assessor*

The following statistics were the basis of the 2005 property taxes:

Total Property Taxes Assessed	\$ 26,150,169
Less: War Service Credits	\$ (110,690)
Total Property Tax Commitment	<u>\$ 26,039,479</u>

Net Town Valuation with Utilities (for local rate calculation)	\$ 814,966,550
Net Town Valuation without Utilities (for State education tax calculation)	\$ 800,881,950

Tax Assessed	Net Valuation	Rate
\$ 3,363,704 ÷	\$ 800,881,950 =	\$ 4.20 per thousand, State Education Tax
\$ 22,786,465 ÷	\$ 814,966,550 =	\$ 27.96 per thousand, local property taxes
<u>\$ 26,150,169</u>		<u>\$ 32.16</u>





## **BUILDING DEPARTMENT**

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### **~ 2005 REPORT ~**

I am hoping 2006 will not be as wet as 2005. For the months of April, May, June and July, the water table did not drop. In the fall, especially in October, the Town received 14 inches of rain in a one month period. Some residents have informed my office they have never had any high water problems before this year. They report water in their basements and in some cases more standing water surrounding their property where they have never seen water. I hope that Mother Nature will be kinder in 2006.

Single-family home construction in 2005 showed a small increase to 73 new single-family homes compared to 71 in 2004. Construction of senior housing for age 55 and older is down, as permits for only 16 units were issued in 2005. The reason for the decrease is that the Planning Board amended the age requirement of senior housing to 62 years of age. There are only two projects approved. One is under construction on Nashua Street, a single building with a total of 49 units.

Residential additions and remodeling permits were up in 2005 for a total of 243 permits compared with 228 permits in 2004. Many of the permits were for additions for those improving their residences and neighborhoods.

Commercial construction in 2005 was strong. A new retail complex was built across from the Lorden Plaza on Nashua Street comprising of a 65,000 square foot Super Stop & Shop and an 8,000 square foot retail building. The addition of the new Super Stop & Shop makes a total of 3 large grocery chains in Milford.

The former Methodist Church at the corner of Mont Vernon and Grove Streets has been converted to a business use. The church is building a new facility on North River Road, which will be large enough to hold its entire membership.

One of the most interesting projects and structures built in 2005 is the air membrane structure at Hampshire Hills, off Emerson Road. The building is 96,000 square feet in size and is 65 feet in height. The building is totally supported by air pressure. Inside there is a full sized combination soccer and football field. Rick Holder, the owner of Hampshire Hills, is the visionary of this building. It is an asset to Milford's sporting and athletic community.

In closing, I would like to thank the Building and Planning Department staff and the citizens of Milford, your cooperation and understanding is very appreciated.

Respectfully submitted,

Kevin Lynch

Building Inspector, Code Enforcement

**2005 BUILDING PERMITS ISSUED****OTHER PERMITS ISSUED**

	New Construction	Miscellaneous Additions, Remodels, & Renovations		
Single family	73	243	Driveway permits	58
Single family (over 55)	-	-	Electrical permits	256
Multi-family (over 55)	16	-	Plumbing permits	124
Multi-family (over 62)	49	-	Mechanical permits	250
Manufactured housing	-	-	Permanent signs	35
Commercial/Industrial buildings	5	41	Temporary signs	21
<b>Totals</b>	<b>157</b>	<b>284</b>		

**2005 REVENUES COLLECTED**

(UNAUDITED)

Building permit fees	\$ 130,815.00
Re-inspection fees	800.00
Driveway fees	705.00
Electrical fees	3,245.00
Plumbing fees	1,705.00
Sign permit fees	1,744.00
Water connections	1,325.00
Sewer connections	5,000.00
Mechanical permit fees	6,520.00

<b>Total construction fees collected</b>	<b>\$ 151,859.00</b>
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Water impact fees	\$102,556.94
Sewer impact fees	131,015.67
Police impact fees	26,226.95
Library impact fees	9,821.92

<b>Total impact fees collected</b>	<b>\$ 269,621.48</b>
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## TOWN OF MILFORD

### DEPARTMENT OF EMERGENCY MANAGEMENT

#### ~ 2005 REPORT ~

2005 was another year of progress for the Milford Office of Emergency Management. We improved our on-going training in emergency preparedness to cover situations that may arise from various weather related events, as well as other emergency events.

The Emergency Operations Center was activated and partially staffed on two separate occasions; once for an evacuation of a housing complex due to a fire, and again for a potential flooding situation due to heavy rains in the late fall.

The Emergency-E Notification System has been put in place and is linked to the Town's website. Instructions have been posted explaining how to sign up and access important information from the program.

We have several on-going projects that are dependent on the passage of the 2006 budget, which we will move forward on in the future.

Again, as in the past, our goal for 2006 will be to increase our volunteer staff and continue our training for unforeseen emergency events in the future. If you are interested in becoming a volunteer, please call the Human Resources Office at 673-4987 or the Department of Emergency Management at 673-0635.



Respectfully submitted,  
Steve Rougeau  
Emergency Management Director



# MILFORD FIRE DEPARTMENT

## ~2005 REPORT~

Richard J. Pauley  
Fire Chief

Once again it is my pleasure to submit the Annual Report of the Milford Fire Department. As in previous years, this report for the year 2005 will outline where your Fire Department has been successful and present areas that need attention.

### ACTIVITY LEVEL

The Milford Fire Department responded to a total of 1,055 requests for assistance in 2005. This was a slight decrease of 15 calls as compared to 2004. This activity level can attributed to the continued growth of the Town and, as such, we need to take the necessary steps to prepare this Department for the correlating increase in activity in order to best serve you and meet your needs. In 2005, we performed more than 10,600 hours of activity in supporting requests for assistance (emergency and non-emergency) and training.

With the cold weather upon us, please ensure your furnace or boiler is operating efficiently and safely. This will help reduce your overall energy costs and make sure potentially harmful carbon monoxide gas is not present in your home. In addition, if you heat with wood make sure your chimney is clean (we recommend at least two cleanings a year, more if you use your woodstove on a daily basis) and maintain sufficient clearance to combustible materials. And, above all, PLEASE have a minimum of at least one working smoke detector on each level of your home. As always, should you have any questions or concerns on any other fire prevention matter, please don't hesitate to contact us.

At the present time the Department is made up of four full-time employees (Fire Chief, Fire Inspector, Training Officer and Administrative Assistant) and 38 very dedicated and well-trained on-call personnel. The full-time personnel are responsible for the administrative, fire prevention, training and preventative maintenance issues that need to be handled on a daily basis as well as respond to emergencies during the weekday.

I am proud to report that Milford continues to be the largest community in the State that is still served by a predominantly "on-call" fire department which continues to save the taxpayers well over \$900,000.00 annually in full-time payroll costs. However, it is increasingly evident that we are experiencing a shortage of daytime fire/rescue personnel due to employment obligations and we must provide additional weekday staffing for this Department.



## TRAINING

All Department members are required to obtain State Firefighter Level I and rescue certification within one year of joining the Department. In addition, each member is required to make a minimum of two drills a month (company training and rescue related). We continue to improve and expand our skills as a result of ever changing circumstances to include updated hazardous materials, technical rescue and other specialized training. Twenty-five members earned their incident command system certification in 2005. Three members obtained their certifications in rescue systems/urban systems rescue and two members became apparatus driver/operator qualified. Overall, members of the Department participated in over 2,450 hours of training.

## FIRE PREVENTION

The Fire Prevention Division was very busy in 2005, again as a result of the continued growth of the Town. Major projects reviewed and completed included the Hampshire Dome, Cahill Place, Stop & Shop retail plaza, Giorgio's Restaurant, Heron Pond Elementary School addition, four major residential developments (Patch Hill, Lee-An Drive, Singer Brook and Wyman Lane). Each of these projects (or buildings to include single family residences) requires numerous inspections for initial site work, underground tanks, heating and mechanical equipment, fire alarm/fire protection systems and final certificates of occupancy. Accordingly, significant time is required to inspect (and in many cases re-inspect) these occupancies as well as the existing buildings and occupancies that require annual life safety/fire prevention compliance review within the community.

Overall, this Department issued 290 alarm system permits, 8 oil burning equipment permits, 323 gas permits, 22 assembly permits, 16 blasting permits, 72 underground tank permits, 62 miscellaneous/other permits and 654 outdoor burning permits. In addition, 774 other life safety and fire prevention inspections/contacts were made and 16 fire and lockdown drills were conducted. I continue to be very proud of our highly successful public education programs in both the elementary and middle schools. The "Learn Not To Burn" and "Risk Watch" education programs are highly acclaimed and well received by our young people and educators within the school system. We are recognized statewide for our efforts in this area and have developed an outstanding educational partnership between the Milford schools and Fire Department; with our children being the true winners in this regard. My personal thanks to Captain Flaherty, Captain Smedick, and the staff of both the elementary and middle schools for their hard work throughout the year in our school age education efforts.

## APPARATUS AND FACILITY

**Apparatus** - As previously reported we experienced significant issues with Engine 2, our 2003 Pierce Dash pumper, over the last two and a half years inclusive of pump and transfer case problems resulting in the return of this truck to the manufacturer. Subsequent negotiations resulted in an agreement with Pierce Manufacturing to build the Town a new pumper/engine in accordance with our specifications to replace the 2003 model. In addition, at last year's Town Meeting, the voters approved the purchase of a new pumper/engine to replace Engine 3, our aging 1982 Mack. Many Department members worked hard throughout the year at developing specifications for the construction of these two engines spending hundreds of hours reviewing information and



design concepts from various fire apparatus manufacturers. I am pleased to report that in May the Town entered into agreements for the delivery of two Pierce Enforcer model, 1500 gallon per minute pumpers, equipped with Class A and B foam systems. With the delivery of these two new engines in early 2006, the overall condition of the fleet will be excellent. The only immediate need, in terms of apparatus, will be to address electrical, rust and corrosion issues with Ladder 1, our 1991 Pierce aerial. In 2007, we will be asking for your approval to partially refurbish this truck, which should extend the life of this critical piece of apparatus by 15 years or more.

**Fire Station** - As has been outlined since 1997, we need to address the facility (space) needs of this Department. We have outgrown the existing Fire Station due to insufficient apparatus storage space, office and training area and storage rooms. Other issues include public access to the apparatus floor, which presents a number of safety and security issues. The most cost effective and logical solution to this issue is expansion of the existing Fire Station, which must be accomplished in the very near future. The present Station was built in 1974 and was projected to meet the needs of the community for 25 years. We are now into year 32 and must enlarge this facility.

**Substation and Training Area** - In addition, the Town is in need of a substation at the west end of Town and we believe that the Town-owned BROX property is the best location for this satellite facility to include a small training area so that Department members are able to effectively train and maintain their skills. Milford is recognized as a very desirable community to live in, and as its growth continues, we must provide essential public safety (fire, ambulance and police) services to include additional personnel and adequate facilities.

## **ADMINISTRATION**

The year 2005 saw some significant changes in the Department with respect to personnel. In April, Deputy Chief Kendall Hawes retired after 38 years of exceptional service and dedication to the Town. Deputy Hawes service included Firefighter, Company Officer, Fire Prevention Officer, elected Fire Ward and culminated his career as Deputy Chief. Captain Timothy Cullinan was promoted to Deputy Chief with Deputy Hawes's retirement. Lt. Jeff Carter was promoted to Engine Company Captain and Firefighter Brett French was promoted to Engine Company Lieutenant. Each of these individuals is very capable and competent and I am pleased that each has accepted leadership roles in this Department.

During 2005, the Ambulance Efficiency Study Committee spent considerable time reviewing the efficiencies and operations of the Milford Ambulance Service as directed by the Board of Selectmen. As part of this review the Fire Chief and Ambulance Director were asked to give substantial input into the present and future emergency response needs of the community for both fire and emergency medical services. This included response/activity levels, staffing needs, quality and level of service, retention of present call/volunteer staff and operations. After detailed review the Committee recommended to the Board of Selectmen that the Town merge the Fire Department and Ambulance Service into one department to better meet the needs of the Town. I support this recommendation as it provides many advantages particularly with respect to efficiencies of both departments, staffing and emergency response capabilities and enhanced quality of service to the community.



In closing, thank you for your continued strong support of your Fire Department. The future of this Department is very bright and we will continue to do our very best to meet your needs and expectations. However, as a community we must recognize that this Department is at a critical juncture with respect to adequate daytime personnel staffing and facilities and must address deficiencies in both these areas now. With respect to the daytime coverage in the next four years we will most likely need to add three or four more full-time personnel to meet our daytime response needs and workload. On many days we are receiving multiple requests for assistance, which the majority of our on-call personnel are not able to respond to because of employment obligations. In addition, as has been outlined previously, we need to address the shortage of space at the Fire Station which can best be solved with an addition to the existing building and need to construct a substation to protect the rapidly growing west side of Town.

Finally, above all I would like to recognize the hard work and dedication of the members of your Fire Department who are continuously serving our community with pride. Our firefighters make themselves available 24 hours a day, 7 days a week, at significant personal sacrifice. Their commitment to protecting our community comes at great expense with many sleepless nights, time away from their loved ones and in many cases financial cost. Their dedication is nothing short of remarkable and I thank each of them for another very successful year. On behalf of the Milford Fire Department, have a happy and safe 2006.

Respectfully submitted,

Richard J. Pauley, Jr., Fire Chief

### 2005 Incident Reports

<u><b>Calls by Situation Found</b></u>	<u><b>Total</b></u>	<u><b>Hazardous Condition Calls</b></u>	<u><b>Total</b></u>
Building fires	7	Electrical malfunction/overheat/sparking	13
Chimney fires	2	Power lines down	5
Cooking fire/confined	7	Water problem/evacuation	6
Oil burner/boiler malfunction	5	Gas leak/natural or liquid propane	8
Vehicle fires	9	Flammable or combustible fuel spill/leak	13
Brush/woodland/outside fire	9	Hazardous conditions	2
Dumpster/rubbish fire	3	Hazardous materials leak/spill	6
Illegal/non permit fire	21	Weather emergency/standby	5
Fire/other miscellaneous	9	Suspicious package/citizen assist/other	20
Authorized/control burn	19	agency assist	
Good intent call/mistaken for smoke/other	51		
<u><b>Alarm Activations</b></u>			
<u><b>Mutual Aid Given</b></u>		Alarm activation/smoke removal	121
Mutual aid given/building/brush /station coverage	20	Alarm activation system malfunction	61
<u><b>Rescue Calls</b></u>		Unintentional alarm transmission	51
Medical/ambulance assist	26	Carbon monoxide alarm	12
Vehicle accident/general cleanup	57	Malicious false alarm	14
Motor vehicle accident/injuries	17	Service calls/assist public/non-emergency	411
Motor vehicle accident/extrication	10		
Extrication/ice rescue/below grade	35	<b>Total calls for 2005</b>	<b>1,055</b>
rescue/search/other assist			

Decrease of 15 calls in 2005 compared to year 2004

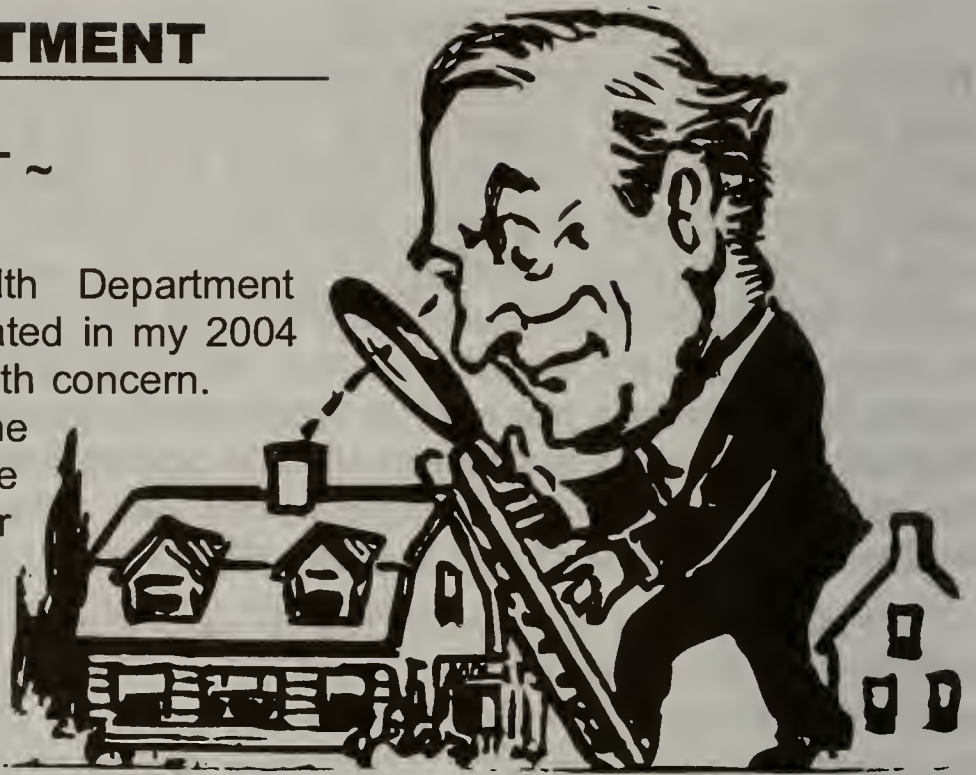
# HEALTH DEPARTMENT

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## ~ 2005 REPORT ~

In 2005, the Milford Health Department received normal complaints. As stated in my 2004 report, mold is still frequently a health concern.

On many occasions I found the reported mold problems could be corrected by cleaning and better ventilation of the affected areas. The problems mainly occurred where water leakage was caused by roofing or siding problems.



Eastern Equine Encephalitis and West Nile Virus have been of great concern in 2005 and I expect they will be in 2006 as well. I have had inquiries regarding the possibility of spraying and I am presently looking for input from the State and Federal officials as to how to proceed. Spraying is a very large and costly endeavor and there is a question as to how effective it may be when you consider the amount of area in Milford that would need to be considered for treatment.

The Avian flu has been in the news in 2005. There is a fear that a strain of avian flu will infect the human population. I have been meeting with fellow health officials to develop action plans so we will be prepared should a pandemic occur here in the Northeast. These planning meetings are helpful in seeing what other groups are doing to plan for a pandemic, should one ever take place.

The Environmental Protection Agency has required many towns in southern New Hampshire to develop a storm water management plan and many communities are struggling to develop such a plan. One important part of such a plan is the enforcement process and at this time, the only available enforcement of storm water management would be under the Health Ordinance, by State law. Presently our draft plan is under development and should be completed by May of 2006.

In closing, I would like to thank the residents of Milford for their understanding and cooperation and I hope that 2006 will be a healthy year for you and your family.

Respectfully submitted,

Kevin Lynch, Health Officer



# Host Homes Program of Milford

Milford Town Hall, 1 Union Square, Milford, NH 03055 - 4240 (603) 672 - 1069

## ~2005 REPORT~

The Host Home Program provides respite, intervention and referrals to the adolescents of Milford and this is the ninth year we have been providing such services. Once again we have exceeded our expectations by providing services to 101 teens during the past year.

Respite care (placement) was provided to five adolescents for a total of 459 days in 2005. Through the nature of our program, these adolescents were able to continue in school, as well as maintain their friendships, and jobs etc., all uninterrupted despite their circumstances. They and their families were referred to Milford Area Mediation and Hillsborough County Family Intervention as part of the placement process. These referrals are also made as part of the intervention process. The Host Home Program provides 24 hour a day response and support to the Host Home guests, families and other referral agencies (such as the Milford Police). Host Home families feel comfortable calling at any time, day or night if the need occurs and the program addresses their concerns immediately.

More and more we receive referrals about teens that do not wish to be placed, but either they or their families realize they need help. We are able to address their concerns and offer them help with other agencies within the community. These agencies include Bridges, the Youth Council, Community Council, Alcoholics Anonymous, the Transitional Living Program, Nashua Children's Home, Milford Mediation, Hillsborough County Family Intervention, as well as area therapists. The local churches continue to be supportive as well. Placement always remains an additional option and all parties seem comfortable knowing that.

When an adolescent leaves a Host Home we continue to stay involved with them and their families. Host Homes has helped with summer plans including job placements, internships and volunteer work. It is not uncommon to hear back from families for further services as needs occur. This is particularly gratifying because you realize they feel you can help that you have in the past and you will try to do so again.

The Host Home Program works in conjunction with many agencies. Once again, it is a privilege working with the Milford High School, the Milford Middle School and the Milford Police Department. Once again we would like to give our sincere appreciation to the Kaley Foundation for stepping in at a time of need.

We are grateful to the Town of Milford for their continued support of the Host Home Program. We also wish to thank the Wadleigh Public Library for the wonderful space they offer us in the Library Annex. Clients feel comfortable under difficult circumstances in this warm and cheerful building.

During the year 2005 we continue to be blessed with our wonderful host homes. Our host home families are exceptional in their kindness towards the teens and the

strengths they bring to the program. Thank you very much for what you have done for the youth of our community. We are so grateful to you very special people.

If you feel you would like to be a part of The Host Home Program or know of a child in need, please call our office at 672-1069 and we will be there to respond.

Thank you for allowing this unique program to be part of your community.

Respectfully Submitted

Mary Pat Jackson, Host Home Program Coordinator



## MILFORD AREA MEDIATION PROGRAM

### ~2005 REPORT~

The Milford Area Mediation Program closes another successful year of providing mediation services to Milford and the thirteen surrounding towns and villages. The support of Hillsborough County 6 % funding, local voters, program revenues and individual donations continue to demonstrate the wide support of the program.

During the past year, the Program Coordinator took a leave of absence that eventually lead to her resignation. There was a transition period of four months before a new Program Coordinator was hired in November. During these four months, one of the mediation volunteers contracted services with the Town of Milford to ensure continued operations of the Milford Area Mediation Program. The program is beginning a new stage of revitalization with community outreach to facilitate additional clientele.

A new project for the program was Peer Mediation Training offered and completed at Wilton-Lyndeborough Cooperative School. This program will continue to be offered throughout the catchment area next year.

With careful budget management and the additional funds, the program was able to honor the volunteers (both active and potential) with a tea at K. D. Crumbles in Milford as well as a holiday celebration. There was also funding to train volunteers (in conjunction with other agencies). Membership to the New Hampshire Mediation professional group was also funded for active volunteers. A concentrated, focused effort will continue to be made to recruit new volunteers for the program. There are five individuals who have completed the application process, and the goal is to begin training in early 2006.

I look forward to the coming year. New volunteers will be trained and prepared to mediate. The goal will be to continue to serve more area residents through mediation and referrals to secondary agencies.

Respectfully submitted,

May Delaney, Milford Area Mediation Program Coordinator,





## **TOWN OF MILFORD**

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# **PLANNING AND COMMUNITY DEVELOPMENT**

**~ 2005 REPORT ~**

Maintaining and enhancing Milford's attractiveness as a place to live and conduct business requires the daily regulatory oversight of land use and land development activities, as well the implementation of long-range community development and master plan actions to insure that the Town continues to prosper and sustain itself for future generations. The

Department of Planning and Community Development (P&CD) is the Department in Town which is responsible for using land use tools to insure Milford's vitality.

A broad range of responsibilities and projects fall under the purview of this Department. P&CD provides assistance to the general public, as well as technical support to Town boards and commissions. This assistance includes guidance to property owners, committees, commissions, and boards on land use regulations (the Zoning Ordinance, Subdivision Regulations, and Site Plan Regulations), as well as preparation of land development application files, reviews, and analyses for Planning Board deliberation.

Development review is a major responsibility of P&CD. Town voters approved an interim growth management ordinance (IGMO) in March 2005, which restricted the submittal of new subdivision applications that would create more than two new lots. The purpose of this interim ordinance was to provide the Planning Board and staff time to prepare a growth management ordinance for the 2006 warrant. However, there were still 138 new lots single-family lots approved that were carried over from the pre-IGMO period. After the passage of the IGMO there were 8 new single-family lots approved through the minor subdivision process. During 2005 as well, there were 8 lot line adjustments approved, and 28 commercial/industrial site plans approved. The site plans ranged from very minor additions to a 100-unit assisted living complex. Other commercial site plans of note included two new church facilities, a multi-unit industrial warehouse development on Savage Road, and the renovation of the partially vacant Ames Department store into a 7-screen Chunky's Cinema.

Commercial construction continued in Town at a strong pace as the Richmond Development plaza, with a long-anticipated Stop & Shop and a separate commercial retail building ("no, its not an Olive Garden"), the Giorgio's Restaurant at Nashua Street and Ponemah Hill Road, and the Hampshire Dome athletic complex at Hampshire Hills on Emerson Road all moved forward. Cahill Place, a 40-unit 55+ residential building also broke ground in 2005. The P&CD Department is anticipating a slowdown in new commercial construction in 2006 as vacant commercial land becomes scarce.

In addition to current development applications, this Department is charged with long range planning support and community development. Specific projects in 2005 included the finalization of a Cost of Services study that was commissioned as back-up for growth management regulations; technical support for the Mile Slip Road land



purchase; coordinating and facilitating the capital improvements planning process (the CIP); support for the Facilities Committee; the Stormwater Committee; the Traffic Safety Committee, and the Geographic Information Systems (GIS) Committee; transportation-related projects including the South Street improvements and the signalization of the Nashua Street and Ponemah Hill Road; participating in regional planning projects with the Nashua Regional Planning Commission (environmental, land use, and transportation-related projects); the BROX community lands master plan and the BROX industrial property tax increment financing district initiative. Technical support was provided to the Planning Board for all its long range planning efforts, including a comprehensive review of growth management strategies that led to the proposed growth management ordinance; drafting assistance for the proposed sign ordinance; and guiding the community vision survey effort that will lead to additional master plan document updating.



2006 looks to be busy year for the Department as it assists in implementing growth management efforts and provides support for the Planning Board's anticipated review and rewrite of the land use regulations. That will be a particularly time-intensive task.

The Department's staff consists of the director, staff planner Sarah Marchant (who joined the team in May), administrative assistant Shirley Wilson, and land researcher Lorraine Carson who works part-time researching and compiling comprehensive documentation of all Town-owned land and streets. This Department is dedicated to serving the community and

strives to be open and customer-service oriented. Please feel free to communicate with us to have your questions and concerns answered.

Respectfully submitted,  
Bill Parker  
Director of Planning and Community Development





# MILFORD POLICE DEPARTMENT

589 Elm Street, Milford, NH 03055-4304



FRED G. DOUGLAS  
CHIEF OF POLICE

603-673-7742  
FAX 603-672-6025

## ~ 2005 TOWN REPORT ~

It has been a very exciting and busy year for employees of the Police Department. We were grateful that the citizens of Milford voted to support the construction of the new police facility. That construction has been on going since April of 2005. It is anticipated that completion of this building will be in April of 2006.

Personnel: In May of this year Russ Works was hired as the part-time custodian for our facility and has done a great job with the existing building under current conditions.

In June, Officer Sean Ostler was hired as a patrol officer within the Patrol Division. He successfully graduated from the Police Standards and Training Academy in November. Officer Ostler ranked sixteenth (16th) out of sixty-six (66) cadets. Congratulations to him for making us so proud in representing the Town of Milford.

In June, Detective Ray Jackson was promoted to the rank of sergeant in charge of the Detective Division. He has done an exceptional job in his new supervisory position.

In anticipation of Captain John Winterburn's retirement, Sergeant Chris Nervik was promoted to the rank of Captain in charge of the Support Division. He has done a fantastic job during this transition.

We said goodbye to Officer Bill Bright who left our agency to further his career with the New Hampshire State Police. We will all miss him.

In August, Patrol Officer Ben Lessard was transferred to Special Assignment due to the large increase in the major caseload in the Detective's Division. He has done a fantastic job under the command of Sergeant R. Jackson.

Also in August, Officer Dom Sterlin, who had been on Special Assignment to the Detective's Division, was elevated to Detective within that Division. Big congratulations to Detective D. Sterlin who has done an exceptional job.

Captain John Winterburn retired in August of this year after 20 years of service to a profession he so much loved and was dedicated to. All of us will miss him, not only as a co-worker, but also as an integral part of our organization, community and most importantly, as a friend. We wish Captain John Winterburn – retired, and his family all the best.

In September, Patrol Officer Scott Chovanec was promoted to the rank of patrol sergeant. He is doing well in his transition.

In October, Officer Chris Blastos and Officer Matt Fiffield were hired as patrol officers within the Patrol Division. They are a welcome addition to our organization.





In December our agency hired a full-time attorney for the Prosecution Division. Throughout the year, we looked at the pros and cons of hiring a full-time attorney rather than having a certified police officer doing the Department's prosecution. In the end, it was clear that hiring a full-time attorney would bring more expertise and efficiency to our Department and streamline our work within the criminal justice system.

Attorney Michael McCall was selected out of several applicants during the hiring process. The decision to hire an attorney for this position has proven to be very beneficial to our agency and community.

Lastly, we wish to express our sadness at the passing of one of our former employees, Louise Simmons. Louise began working for the Milford Police Department on September 15, 1986 as the Parking Enforcement Officer. Parking Enforcement was a difficult job at best, but Louise handled it with efficiency and humor. She served the community well and on April 19, 1989 received the Community Citizens Award from the National Grange for her dedicated service. Louise retired on April 28, 1995.

Administration / Clerical: The support personnel continue to be a strong foundation for our organization. The full-time and part-time staff is very dedicated to the organization and community.

In March, Diane Franklin joined our agency as a part-time administrative clerk. In addition, in April Alendre Brooks rounded off our part-time administrative staff. The part-time staff is responsible for working all weekends, holidays, vacations and short notice call-ins for sick time in order to serve the citizens of Milford. These employees are an integral part of our organization and their dedication does not go unnoticed inclusive of my secretary, Ellen Works.

Patrol Division: The Patrol Division was very busy throughout this year. With new officers going through our extensive Field Training Program and the Police Standards and Training Academy, the average time for training a patrol officer is twenty to twenty-two weeks. During this time, the patrol officers working in the Patrol Division must take on the extra workload of calls for service.



The arrest statistics alone have increased by 11.93%. We have also, unfortunately, realized an increase in crime where firearms are becoming a factor and this is a concern for the Administration of this Department and our officers in the Patrol Division.

My thanks to Captain Richard Fortin, Patrol Sergeant Jim Crane, Patrol Sergeant Steve Toom, and Patrol Sergeant Scott Chovanec for their diligence in their respective supervisory roles. The "foundation" of our Patrol Division, the full-time and part-time patrol



officers, should also be recognized for their willingness to "Serve and Protect" under all circumstances.

**TOTAL CALLS FOR SERVICE/OFFICER ACTIVITY: 35,071**

<b><u>Criminal</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>% Difference</u></b>
Arson	7	1	-85.71%
Arrests	436	488	11.93%
Assaults	126	155	23.02%
Burglary	24	51	112.5%
Disorderly Conduct	76	69	-9.21%
Drug Violations	118	91	-22.88%
Domestic Violence	125	203	62.40%
Forgery	19	73	384.20%
Fraud	13	128	984.61%
Homicide	0	0	00%
Kidnapping	2	11	550.00%
Robbery	3	5	66.66%
Thefts (All)	218	178	-18.35%
Sexual Assaults	29	32	10.34%
Stolen Vehicles	22	12	-45.45%
Vandalism	272	236	-13.24%
Weapons Violations	5	3	-40.00%

<b><u>Non-Criminal</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>% Difference</u></b>
Animal Complaints	238	245	2.94%
Accident (reportable)	324	334	3.08%
Alarm	440	488	10.91%
Citizen Assists	243	263	8.23%
Directed/Radar Patrols	2,931	2,510	-14.36%
Escorts/Civil Standby	541	643	18.85%
Fire Assists	113	108	-4.43%
Medical Assists	178	166	-6.74%
Missing Persons	20	25	25.00%
Mutual Aid	64	41	-35.94%
Runaway Juveniles	22	52	36.63%
Suicide/Attempted Suicide	16	11	-31.25%
Business Checks	17,298	17,891	3.43%
Miscellaneous	5,133	6,009	17.07%

<b><u>Motor Vehicle Statistics</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>% Difference</u></b>
Summons	478	551	15.27%
Warnings	3,130	3,572	14.12%
Fatal Accidents	2	0	-100.00%
Parking Tickets	402	426	5.97%

**Detective Division:** Unfortunately our community has experienced an increase in high profile crimes during this year. These crimes range from strong-armed purse snatchings to multiple sexual assaults. There was also a notable increase in both residential and business burglaries during the first half of the year. It should be noted that

most, if not all of the high profile crimes, have been successfully investigated and the person(s) responsible have been arrested.

The Detective's Division, through their dedication and persistence in solving these crimes, made the largest "arrest sweep" in the history of the Milford Police Department. As a result, close to one hundred (100) felony charges were filed against various criminals. Many of these cases have already been adjudicated in court.

Also, the criminal investigation into the arson at the Garden Street School continues and progress is being made.

Through the statistics that follow below, it is obvious how busy the four (4) employees have been throughout the year. Captain C. Nervik, Sergeant R. Jackson, Detective D. Sterlin, and Officer B. Lessard should all be commended.

**2005 TOTAL MAJOR CRIME INVESTIGATIONS: 311**

	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>% Difference</u></b>
Homicide	1	0	-100%
Robbery	1	4	400%
Kidnapping	1	2	100%
Untimely/Unattended Deaths	5	4	-20%
Arson	3	1	-66.7%
Assault (all)	4	8	200%
Forgery	5	9	80%
Drug Cases	6	4	-33.34%
Witness Tampering	1	1	0%
Fugitive From Justice	0	1	100%
Juvenile Cases	7	10	42.86%
Indecent Exposure	2	1	-50%
Backgrounds (other agencies)	99	128	29.29%
MPD Backgrounds (new officers)	29	32	10.34%
Sex Offenders (registration req.)	19	22	15.78%
Sexual Assault	27	20	-25.93%
Burglary	8	36	450%
Theft/Fraud	24	23	-4.17%
Missing Persons	5	2	-60%
Criminal Mischief	4	5	25%
Domestic Cases	2	3	49%
Child Custody/Abuse	3	1	-66%
Child Pornography	4	1	-75%
Prostitution	1	0	-100%
Other Cases	23	0	-100%
Arrests/Assists	12	18	49%
<b>TOTAL</b>	<b>275</b>	<b>311</b>	<b>13.09%</b>

**Prosecution Division:** The number of criminal arrests, 488, is an 11.93% increase over last year and the number of criminal charges filed, 2,030, is an 8.09% increase over last year. These increases are a direct indication of the workload. This "work load" is initiated by the Patrol Division and the Detective Division and has a trickle down effect to Prosecution and all other support personnel.



It should be noted that our agency filed 122 juvenile petitions with the Milford District Court this year. The Milford District Court serves eight law enforcement agencies including the New Hampshire State Police. The Milford Police Department made up forty-nine (49%) of the total number of juvenile petitions filed in the Milford District Court. Our agency realized a forty-six percent (46%) increase over the number of juvenile petitions filed in 2004.

Due to the constant increase in juvenile related matters, which are not only time-sensitive but also time consuming, I find it necessary to request a full-time juvenile officer in the 2006 budget. Our goal is to have this position be responsible for closely monitoring all juvenile matters. This would include interacting with the parents, special interest groups, the juvenile court system and the juveniles themselves in order to take a proactive versus reactive stance when matters come to our attention.

**2005 TOTAL PROSECUTION TRIALS/APPEARANCES: 1,286**

<b><u>Category</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>
Arrests	434	488
O/T Hours	594	484
O/T Paid Out	\$18,145.12	\$18,525.90
Total Charges Filed	1,878	2,030
Scheduled Arraignments	491	476
Scheduled PC Hearings	619	688
Juvenile Petitions Filed	83	122
<b>Total Events</b>	<b>1,193</b>	<b>1,286</b>

**K-9 Unit:** Our agency still maintains that the K-9 Unit is most important to our organization and to the community. Officer Dean Hardwick and K-9 Zed continue to serve our community in the area of drug detection and as a deterrent to criminals. Their certifications stay current as they train three (3) times a month. This unit continues to be a credit to our agency and the community.

**2005 TOTAL K-9 DEPLOYMENT/TRAINING: 136**

	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>% Change</u></b>
Building Searches (Alarms/Open Doors)	56	59	5.36%
Security / Search Warrant Assists	14	22	57.14%
Field Searches (Criminal Suspects/Fugitives/Missing Persons)	8	13	62.5%
Public Demonstrations	8	5	-37.5%
<b>Total</b>	<b>86</b>	<b>99</b>	<b>15.12%</b>
<b>Total Training Hours</b>	<b>96</b>	<b>136</b>	<b>41.66%</b>

**School Resource Officer:** We are in the sixth (6th) year since the initial SRO Grant was written in 2000, and this program continues to thrive. The "partnerships" that have been forged continue to be maintained and grow even stronger. The SRO also handles many incidents within the schools, as the statistics below will indicate. This

translates into some relief to the Patrol Division as otherwise they would be required to handle these calls for service.

**2005 TOTAL SCHOOL RESOURCE OFFICER ACTIVITY: 315**

	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>% Difference</u></b>
Assault	9	14	55%
Child Abuse	2	1	-50%
Arson	1	0	-100%
Safe School Zone Violations	9	8	-11.11%
Theft/Fraud	13	17	30.77%
Alcohol (minors)	0	3	100%
Disorderly Conduct	24	13	-45.83%
Tobacco (minors)	5	6	20%
Criminal Trespass	8	9	12.5%
Runaway	1	6	60%
Bomb Threat	3	0	-100%
Weapons/Explosive Violations	2	0	-100%
Domestic Cases	6	5	-16.67%
Town Ordinances	3	0	-100%
Sexual Assault (all)	2	1	-50%
Indecent Exposure	3	0	-100%
Drugs	8	9	12.50%
Criminal Mischief	14	9	-35.72%
Reckless Conduct	1	1	0%
False Public Alarms	2	1	-50%
Harassment	4	6	35%
Criminal Threatening	4	1	-75%
False Fire Alarms	0	1	-50%
Burglary	1	1	0%
Alarms	5	2	-60%
Accidents/Conduct After	7	7	0%
Fireworks	1	0	-100%
Medical Assists	4	9	125%
Property Cases	2	15	750%
Fingerprinting	101	95	-5.95%
Resisting Arrest	1	2	50%
Other	45	63	40%
Arrests/Assists	16	9	-43.75%
<b>Total</b>	<b>309</b>	<b>315</b>	<b>1.9%</b>

**Closing Remarks:** As our community continues to grow, so does the need for the expansion of public safety. The Administrative Staff, Captain Richard Fortin, Captain Christopher Nervik and I see the reflection of these needs every day as we go about our job responsibilities. Our concerns have been forwarded to the Town Administrator, Katie Chambers, and the Board of Selectmen several times through the course of the year. We truly feel that the citizens of Milford gauge their quality of life by knowing that they live in a safe and caring community. The very thought of their families and homes being "safe" in this community translates into public safety, which is made up of all public safety services. However, your law enforcement agency performs their job responsibilities 365 days of the year, 24 hours a day.



Because the demographics are rapidly changing in our Town, the volume and types of crimes are also changing. It is our duty and absolute responsibility to make recommendations during the budgetary process each year in order to try and maintain a good quality of life for every family and citizen in the Town of Milford.

In recent years we have received great support in obtaining the necessary funding to acquire the personnel and supportive equipment needed to do our job in a professional manner. One area of future concern is the condition of our fleet. We foresee increasingly high mileage on our vehicles and, though we hope it does not become reality, we anticipate expensive parts and labor expenditures in the coming years if we are not attentive to our vehicle replacement program.



I would also like to express my thanks to all the various Department heads and Town employees who have assisted us in the execution of our "Mission Statement" throughout the year. Their support and cooperation is the key that keeps the Town of Milford running.

Thank you for giving all of us the opportunity to serve you.

Respectfully submitted,

Frederick G. Douglas Jr., Chief of Police



# MILFORD PUBLIC WORKS

289 SOUTH STREET  
MILFORD, NEW HAMPSHIRE 03055  
(603) 673-1662

CEMETERIES / PARKS  
HIGHWAY DEPARTMENT  
RECYCLING / TRANSFER CENTER  
TOWN BUILDINGS  
WATER DEPARTMENT  
WASTEWATER TREATMENT FACILITY



## ~ 2005 REPORT ~

Respectfully Submitted By: William F. Ruoff, Director

### REGULAR APPROPRIATIONS

**CEMETERIES** - We continued to work with the cemetery software program which, when completed, will accurately organize all interments, locations, names, and dates. The old record-keeping system of lot cards was inaccurate and, for the most part, information was incomplete. The new program will ensure accurate up-to-date records. The Cemetery Department encourages all lot owners and their heirs to contact the Cemetery Department to verify this information. In addition to the routine maintenance of the Town's five cemeteries which includes mowing, fertilizing where necessary and watering, the following projects were attended to:

- **RIVERSIDE CEMETERY** – We continued with our annual maintenance program, which included fertilizing and seeding various sections of Riverside. In addition to routine maintenance we continued to fill in the lower part of Section J in order to create future 2 and 4-grave lots.
- **WEST STREET CEMETERY** – We continued with our ongoing annual maintenance and made miscellaneous repairs to fencing and other structures. There were no interments at West Street cemetery this year.

**NORTH YARD CEMETERY AND UNION STREET CEMETERY** – We continued with our ongoing annual maintenance and made miscellaneous repairs to fencing and other structures. Dick Medlyn repaired and cleaned approximately 12 monuments in the cemetery this year. There were two interments at North Yard cemetery this year.

In addition to annual maintenance of the cemeteries, other activities that took place are as follows:

Nine cemetery lots were sold:		Concrete foundations installed for monuments	11
Cremation Lots	1	Military markers placed on veterans graves	8
Single Grave Lots	1	Fifty-three interments were attended to:	
Two Grave Lots	6	Full Interments	28
Four Grave Lots	1	Cremations	25
	<u>9</u>		<u>53</u>

Cemetery Trustees:

Richard Medlyn, Chairman  
Leonard Harten  
Rosario Ricciardi



**CEMETERY  
PERPETUAL CARE  
PAID IN 2005**

Dona & Richard Gavin	\$ 400.00
Anne Bergeron	200.00
Edward & Christina Medlyn	400.00
Norman & Elizabeth Bemis	200.00
John & Rosalie French	200.00
Jan J. Tigchelaar	100.00
Donald & Sandra Comire	200.00
Robert & Sharon Hagar	37.50
<b>TOTAL</b>	<b>\$ <u>1,737.50</u></b>

**CEMETERY  
FLOWER FUND –  
2005**

Eugene Adams	\$ 350.00
Brenda Sullivan	350.00
Estate of Robert M. Darling	1,000.00
<b>TOTAL</b>	<b>\$ <u>1,700.00</u></b>

(UNAUDITED)



**RIVERSIDE CEMETERY LOT FUND**

Cash Balance, January 1, 2005		\$42,319.18
Income:		
Sale of Lots	3,300.00	
Greens/Device	790.00	
Tent	1,410.00	
Interest	663.39	
Vaults	1,090.00	
	<b>TOTAL</b>	<u>7,253.39</u>
		<b>49,572.57</b>
Expenses:		
Vaults	1,395.00	
Publishing Ads/Dues/Memberships	157.50	
Landscaping Supplies	897.42	
Machinery & Equipment	4,094.39	
Computer Software	821.00	
	<b>TOTAL</b>	<u>7,365.31</u>
Cash Balance, December 31, 2005		<u><b>\$42,207.26</b></u>

(UNAUDITED)

**PUBLIC WORKS ADMINISTRATION** - This appropriation defrays cost of salaries and the other operating expenses of the office.

Records maintained by the Department of Public Works/Administration include cemetery, solid waste and recycling, accounts payables, payroll, water/sewer billings, and accounts receivables. Purchasing, planning, and scheduling are basic daily functions handled by the staff.

The Department continues to work closely with the State's Department of Transportation in a number of areas including their plans to upgrade railroad crossings at South Street and Union Street.

The Department continued to provide inspection services on a number of new roads being constructed as part of subdivision projects. Several new roads were accepted in 2005 – Ledgewood Drive, the remainder of Cortland Road, Phillips Way, a portion of Badger Hill Drive, Deerwood Drive, Foxmoor Lane and Greystone Place. In addition 37 street opening permits and 59 driveway permits were issued and accepted.

The Department participated in a number of community projects including the Household Hazardous Waste Collection Program, Kaley Park planning, and Downtown Ongoing Improvement Team's (Do-It) activities.

Your Director wishes to thank the Board of Selectmen, other Town departments, boards, and commissions, public works employees, and especially the residents for their continued cooperation and support.

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**HIGHWAY DRAIN MAINTENANCE** - All 921 catch basins in the Town's storm drain system were cleaned. An outside contractor performs this task annually.

**HIGHWAY SUMMER MAINTENANCE** - Routine maintenance items that include street sweeping, grading of gravel roads, road ditching, roadside mowing, line painting, and equipment maintenance were carried out as scheduled.

In addition we repaired 7 drain manholes on Nashua Street, replaced curbing on the Oval, installed communication lines to the new police facility and built a 64' x 32' sand and salt shed with DPW employees. As in the past we rented a screener and screened 20,000 lbs of winter sand at the BROX Pit.

A considerable amount of pavement resurfacing was accomplished in 2005.

| <b><u>The following roads were re-paved<br/>with the stone chip seal process:</u></b> |            | <b><u>The following roads were re-paved<br/>with a 1" overlay</u></b> |           |
|---------------------------------------------------------------------------------------|------------|-----------------------------------------------------------------------|-----------|
| Greatbrook Road                                                                       | 7,026 lft  | Mooreland Street                                                      | 575 lft   |
| Purgatory Road                                                                        | 11,244 lft | Valhalla Drive                                                        | 2,084 lft |
| Jennison Road                                                                         | 16,377 lft | Meadowbrook Drive                                                     | 1,164 lft |
| Christmas Tree Lane                                                                   | 2,346 lft  | Savage Road                                                           | 2,825 lft |
| Hammond Road                                                                          | 2,360 lft  |                                                                       |           |
| Savage Road                                                                           | 17,325 lft |                                                                       |           |

Various locations received pavement crack sealing (hot rubberized asphalt material). This maintenance process prolongs the life of the road surfaces. We also worked on Mile Slip Road - cutting the brush on the sides of the road, ditching, re-grading, adding additional gravel and adding a turnaround.



**HIGHWAY WINTER MAINTENANCE** – Snowfall accumulations for calendar year 2005 was 88.5 inches. The Department responded to eighteen (18) snow and ice storms as well as numerous call-outs for black ice and slippery conditions.

Approximately 79.76 miles of roads are plowed with thirteen Town-owned and one hired piece of equipment. Approximately 10 miles of sidewalk are plowed with the Town's two sidewalk plows. The Department's six trucks and one hired truck handle Sand/salt applications.

This Department continues to emphasize the use of a sand/salt mix (6-1 ratio). The exceptions, a few selected roads are treated with salt at the beginning of a snowstorm. Main roads during the storms are normally treated with 500 lbs per lane mile. To complement the sand/salt treatment, the Department has begun using a non-corrosive deicing agent IceBan®. Following storms, windrows of snow pushed against the curb by street plows must be removed in order to not minimize the capabilities of the sidewalk plow. Extra trucks are hired and used to facilitate this operation and performed at night to minimize disruption of traffic.

**Snowfall In Milford, New Hampshire – 2005**

Measured in inches and tenths, for 24 hour periods ending at 7:00 A.

| <u>JANUARY</u> | <u>FEBRUARY</u> | <u>MARCH</u>         | <u>NOVEMBER</u> | <u>DECEMBER</u> |
|----------------|-----------------|----------------------|-----------------|-----------------|
| 33.8           | 12.2            | 24.9                 | 5.0             | 12.6            |
|                |                 | <b>YEARLY TOTAL:</b> | <b>88.5</b>     |                 |

Robert & Jeanne Walsh, National Weather Service Co-operative Observers

**HIGHWAY STREET LIGHTING** - Currently there are 417 streetlights rented on a monthly basis from Public Service of New Hampshire.

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**PARK MAINTENANCE** - This Department currently maintains 14 parks that vary in size. In addition, we also maintain grounds at the Police Station, Library, Historical Society, Mullen Road property (Conservation Commission), and DPW Highway complex.

**Town of Milford Parks**

Adams Field - Osgood Road	MCAA Field - North River Road
Bicentennial Park - South Street	Memorial Park - Union Street at Union Square
Burns Park - Old Brookline Road	O. Burns Park - Souhegan Street
Emerson Park - Mont Vernon Street	Osgood Pond/Hazel Adams Burns Park - Osgood Road
Hartshorn Pond – Route 13	The Oval - Union Square
Keyes Field - Elm Street	Ricciardi/Hartshorn Park - Union Street
Korean War Memorial - Elm Street	Shepard Park - Nashua Street

During 2005, the following projects were completed:

**KALEY PARK** – There was no activity at this park in 2005.

**KEYES FIELD** – There were a few changes at Keyes Field in 2005. The old pavilion was taken down and initial preparations were made for the new pavilion. Plans

were made for 2006 to replace the razed pavilion. Regular maintenance was done on the field for the season. Work was done on the softball fields to refinish the infields.

**OVAl** – We continued our ongoing annual maintenance and made miscellaneous repairs. The bandstand was completely refurbished this spring.

**EMERSON PARK** – We continued our ongoing annual maintenance and made miscellaneous repairs. The electrical system for the pathway lights was completely replaced with a new system.

**ELM STREET (KOREAN MEMORIAL)** – We continued our ongoing annual maintenance and made miscellaneous repairs. Two replacement maple trees were planted.

**SHEPARD PARK** - The baseball backstop was refurbished on the Nashua Street side of Shepard Park and gates were added. The sprinkler system was used for the first year and worked well.

**RICCIARDI/HARTSHORN PARK** - The Park was completely redone with new topsoil and sod.

All the parks had sprinkler system controller updates and had facelifts with the addition of new trees, extensions of gardens, and lots of new flowers. Vandalism to the parks was down in 2005.

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**TOWN HALL** – New doors were installed in the lower entrance from Middle Street. Inside the Town Hall, various halls and entranceways were painted as well as part of the ceiling in the auditorium. All the stairs were stained.

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**SPRING CLEAN-UP** – During the annual Town-wide trash collection in April, 58 truckloads of material were picked up and disposed of at the Solid Waste Transfer Station.

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**RECYCLING CENTER** - A total of 3,274.97 tons of trash was disposed of at this facility in 2005. The trash was delivered to Wheelabrator's Concord facility, which is located in Penacook, New Hampshire, a waste-to-energy plant under contract with Waste Management and the Town of Milford. There was also 1,340.66 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was disposed of at private landfill sites in Londonderry and Salem under a contract with Waste Management.

The Department's recycling effort from January through December removed a total of 1,366.75 tons from the waste stream. These figures do not include two (2) Salvation Army containers and one (1) Share container. Also, we added a Planet Aid box for useable clothing and toys. The chart does not include Planet Aid and two Salvation Army boxes for tonnages.



The Town started a new pilot program in September 2004 where we have the residents volunteer to separate the 3 colors of glass and separate them from their other recyclables and dump them directly into the hoppers. The colored glass is then hauled to Goffstown, NH and ground up for use as road bedding through a pilot program with the NHRRA. In the updated ordinance for 2006 glass separation is mandatory for all who use the Transfer Station.

For the year we have shipped 234.59 tons of glass bottles to Goffstown. This pilot glass program is projected to save money as we move forward and fully implement the program. At this time the saving has not been fully quantified.

Approximately 600 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about a year, it has decomposed into an excellent product that can be used as a soil amendment and is free to residents. Thank you to all the Milford residents for your continued efforts to empty out all bags of leaves into the leaf pile and for continuing to keep contaminated debris out of the leaves. Many residents use our wonderful compost for gardens, landscaping, flower beds, grass, etc.

**Town of Milford NH Recycling Center**  
**Total Tons of Materials Recycled**

| MONTH     | Trash Disposal (tons) | Clothing | Mixed Paper (tons) | Cardboard & Brown Paper (baled) | GLASS (tons) | CANS (lbs) |          | PLASTIC (baled/tons) |       |              | MISCELLANEOUS |        |       |         |                    |                     |
|-----------|-----------------------|----------|--------------------|---------------------------------|--------------|------------|----------|----------------------|-------|--------------|---------------|--------|-------|---------|--------------------|---------------------|
|           |                       |          |                    |                                 |              | Tin        | Aluminum | HDPE Clear           | PET   | HDPE Colored | Batteries     | Metal  | Tires | Demo    | # of Propane Tanks | Cardboard# of bales |
| January   | 317.61                | 3.30     | 31.27              | 17.70                           | 21.32        | 2.27       | 1.50     | 1.55                 | 1.56  | 1.20         | 1.50          | 11.31  |       | 77.65   | 105.00             | 30.00               |
| February  | 138.03                | 2.34     | 34.68              | 8.31                            | 15.79        | 1.03       | 2.24     | 1.09                 | 3.81  | 1.09         | 0.25          | 9.00   | 3.50  | 46.75   | 29.00              | 15.00               |
| March     | 275.88                | 4.00     | 43.05              | 8.39                            | 24.55        | 2.50       | 2.50     | 1.50                 | 2.50  | 1.50         | 0.50          | 12.00  | 5.45  | 58.21   | 25.00              | 15.00               |
| April     | 272.06                | 4.00     | 34.60              | 8.07                            | 14.13        | 2.50       | 3.00     | 3.50                 | 2.45  | 1.43         | 1.00          | 19.97  |       | 128.38  | 22.00              | 15.00               |
| May       | 271.87                | 4.80     | 33.35              | 8.55                            | 25.25        | 2.34       | 2.50     | 2.80                 | 3.00  | 1.50         | 1.07          | 18.00  | 3.26  | 150.55  | 23.00              | 15.00               |
| June      | 282.73                | 5.08     | 34.12              | 13.37                           | 14.41        | 2.18       | 2.25     | 2.00                 | 3.15  | 3.45         | 1.50          | 23.69  |       | 126.29  | 22.00              | 20.00               |
| July      | 266.39                | 6.20     | 44.04              | 13.52                           | 24.02        | 2.34       | 4.25     | 2.00                 | 2.50  | 2.25         | 1.50          | 15.89  | 4.25  | 142.30  | 23.00              | 20.00               |
| August    | 310.00                | 3.50     | 33.53              | 13.00                           | 17.93        | 2.29       | 3.75     | 1.35                 | 3.98  | 2.50         | 1.00          | 18.79  | 3.86  | 142.92  | 24.00              | 20.00               |
| September | 260.26                | 4.44     | 42.81              | 8.92                            | 17.59        | 2.00       | 5.40     | 1.40                 | 1.38  | 1.25         | 1.25          | 14.53  |       | 117.70  | 18.00              | 15.00               |
| October   | 278.52                | 5.50     | 36.22              | 4.10                            | 16.70        | 1.93       | 2.00     | 2.20                 | 3.32  | 1.00         | 1.60          | 22.71  | 13.15 | 122.14  | 20.00              | 12.00               |
| November  | 353.74                | 5.75     | 35.93              | 8.73                            | 24.79        | 2.07       | 2.00     | 1.53                 | 1.61  | 1.03         | 1.25          | 19.12  | 8.56  | 129.05  | 25.00              | 15.00               |
| December  | 247.88                | 6.00     | 48.37              | 12.95                           | 18.11        | 2.75       | 2.00     | 1.33                 | 1.74  | 1.00         | 1.50          | 8.23   | 4.50  | 98.72   | 5.00               | 20.00               |
| TOTALS    | 3274.97               | 54.91    | 451.97             | 125.61                          | 234.59       | 26.20      | 33.39    | 22.25                | 28.00 | 19.20        | 13.92         | 193.24 | 33.38 | 1340.66 | 341.00             | 212.00              |

(Tons or #)

In September of 2002, the Town of Milford implemented an additional recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). The Newark Group, Inc. Recycled Fiber Division, a New Jersey corporation provided a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container is now picked up on site every week and is replaced with another. As of December 2005, 451.97 tons of mixed paper was taken out of the waste stream.

**40% Of Our Trash Can Now Be Recycled**  
**MIXED PAPER RECYCLING BEGAN**  
**SEPTEMBER 1<sup>st</sup>, 2002**

| WHEN YOU RECYCLE, PLEASE PUT ONLY THE "ACCEPTABLE" PAPER LISTED BELOW IN THE MIXED PAPER CONTAINER. PLACING UNACCEPTABLE PAPER IN THE MIXED PAPER CONTAINER WILL "CONTAMINATE" THE PAPER AND END OUR ARRANGEMENT WITH THE NORTH SHORE PAPER MILL. |                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| ACCEPTABLE PAPER                                                                                                                                                                                                                                  | NOT ACCEPTABLE PAPER                                                                                   |
| COMPUTER PAPER                                                                                                                                                                                                                                    | CARBON PAPER                                                                                           |
| PAPER BAGS                                                                                                                                                                                                                                        | SELF SEALING ENVELOPES                                                                                 |
| MAGAZINES                                                                                                                                                                                                                                         | MYLAR                                                                                                  |
| CATALOGS                                                                                                                                                                                                                                          | TYVEK                                                                                                  |
| WHITE/COLORED OFFICE PAPER                                                                                                                                                                                                                        | FOIL PAPER                                                                                             |
| FAX PAPER                                                                                                                                                                                                                                         | JUICE BOXES (FOIL INSIDE)                                                                              |
| ENVELOPES (WITH OR WITHOUT WINDOWS)                                                                                                                                                                                                               | PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES)                                                  |
| TAB CARDS                                                                                                                                                                                                                                         | BLUE PRINTS                                                                                            |
| NEWSPAPERS (AND GLOSSY INSERTS)                                                                                                                                                                                                                   | PLASTIC COATED PAPER                                                                                   |
| MANILA FOLDERS                                                                                                                                                                                                                                    | TISSUE PAPER                                                                                           |
| TELEPHONE BOOKS                                                                                                                                                                                                                                   | PAPER TOWELS                                                                                           |
| STAPLED & PAPER CLIPPED PAPER                                                                                                                                                                                                                     | NAPKINS                                                                                                |
| CARDBOARD                                                                                                                                                                                                                                         | PAPER CUPS & PLATES                                                                                    |
| CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.)                                                                                                                                                                                                     | ANY PAPER SOILED (WITH FOOD, OILS, ETC.)                                                               |
| PAPERBACK BOOKS                                                                                                                                                                                                                                   | WAX CARDBOARD                                                                                          |
| JUNK MAIL (PLASTIC WINDOWS OK)                                                                                                                                                                                                                    | PLASTIC LAMINATED PAPER                                                                                |
| MIXED OFFICE PAPER                                                                                                                                                                                                                                | It costs our Town \$89.22 per ton for trash disposal; it costs our Town \$0.00 to recycle mixed paper. |
| NOTEBOOK PAPER                                                                                                                                                                                                                                    |                                                                                                        |
| DRAWING PAD PAPER                                                                                                                                                                                                                                 |                                                                                                        |

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts (including those in surrounding towns) to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. This year we had 165 community workers at various times.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts.

We would also like to thank special businesses in our community who have thought of us during the year. They include BikerBakery.com for the special trays of treats that were given to our employees; Humble Pie, we all enjoyed your homemade desserts, and Berkshire Cottage. Thank you again. Thanks to the Lions Club volunteers for helping out at the Transfer Station after Christmas and New Years with the unloading of vehicles, which helped cut down on the amount of time residents had to wait in line, and for their assistance at the Recycling Center sorting out recyclables. It was a pleasure



working with all of you. The staff of the Transfer Station appreciates all of you who devoted so many hours of assistance. We can't thank you enough.

We would like to give a special thanks to Noreen and Tim O'Connell for donating flowers and planting assistance every year to help beautify the Transfer Station. The gardens looked great and all enjoyed the vegetables.

A special thanks to all the volunteers who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area, and to all those who spent their days helping the community at the Transfer Station, and for those who assisted Milford residents during our peak hours.

Respectfully submitted,

William Ruoff, Director of DPW

# **TOWN OF MILFORD - DEPARTMENT OF PUBLIC WORKS**

## **INCOME & EXPENSE STATEMENT**

**AS OF 12/31/05**

(Unaudited)

|                        | <b>BUDGET</b>     | <b>ACTUAL YTD</b> | <b>REMAINING</b>   |
|------------------------|-------------------|-------------------|--------------------|
| <b>REVENUES:</b>       |                   |                   |                    |
| TOWN BUILDINGS         | \$ 3,160          | \$ 3,103          | \$ 57              |
| CEMETERIES             | 13,400            | 14,715            | (1,315)            |
| HIGHWAYS & STREETS     | 248,906           | 272,513           | (23,607)           |
| SOLID WASTE DISPOSAL   | 121,000           | 131,984           | (10,984)           |
| <b>TOTAL REVENUES:</b> | <b>\$ 386,466</b> | <b>\$ 422,315</b> | <b>\$ (35,849)</b> |

|                        | <b>BUDGET</b>       | <b>ACTUAL YTD</b>   | <b>REMAINING</b> |
|------------------------|---------------------|---------------------|------------------|
| <b>EXPENSES:</b>       |                     |                     |                  |
| TOWN BUILDINGS         | \$ 218,513          | \$ 214,092          | \$ 4,421         |
| CEMETERIES             | 101,450             | 97,912              | 3,538            |
| ADMINISTRATION         | 111,071             | 108,172             | 2,899            |
| HIGHWAYS & STREETS     | 853,134             | 869,855             | (16,721)         |
| STREET LIGHTING        | 50,400              | 49,780              | 620              |
| SOLID WASTE DISPOSAL   | 662,607             | 656,805             | 5,802            |
| PARKS MAINTENANCE      | 115,994             | 105,638             | 10,356           |
| <b>TOTAL EXPENSES:</b> | <b>\$ 2,113,169</b> | <b>\$ 2,102,254</b> | <b>\$ 10,915</b> |

|                             |            |           |            |
|-----------------------------|------------|-----------|------------|
| <b>CAPITAL PROJECTS:</b>    |            |           |            |
| SOUTH ST. RAILROAD CROSSING | \$ 200,000 | \$ 13,261 | \$ 186,739 |

**NOTE: THERE MAY BE PURCHASES/ENCUMBRANCES OUTSTANDING**

## **- WATER DEPARTMENT -**

**SOURCE OF SUPPLY** - The Town of Milford primarily obtains its drinking water supply from two gravel packed wells, known as the Curtis Wells, with a combined yield of approximately 1,100 gallons per minute (GPM). An additional 1350 GPM can reach Milford water system customers due to the connection with the Pennichuck Water Works. The Pennichuck connection is routinely utilized three hours per day, three days per week, and whenever the Curtis Wells cannot meet Milford's demand for water. Should one or both of the Curtis Wells require routine or emergency repairs, Pennichuck is readily available to meet the Town's water needs. Of the 375.03 million gallons of water pumped during 2005, approximately 12.4% of the volume (or 46.6 million gallons) was from Pennichuck Water Works.

Safe drinking water is continually provided. Water sampling and analyses have been performed according to guidelines mandated by the State and Federal Safe Drinking Water Act, administered by the New Hampshire Department of Environmental Services (NH DES). Staff interviews, a system survey and site visits to all major water system components (storage tanks, booster and pump stations) are conducted every three years by the NH DES to evaluate the Milford water system's source, treatment, distribution network capabilities and management. To comply with the Environmental Protection Agency's Copper/Lead Rule, Milford's corrosion control program includes zinc orthophosphate. To meet State and Federal water quality requirements, Sodium Hydroxide (for pH adjustment) and Sodium Hypochlorite (as a disinfectant) are added to the water system.

To increase public awareness regarding the safety of our municipal drinking water, the Water Department prepares a Consumer Confidence Report (CCR) annually to help explain the details of your water system. It is distributed prior to July 1st to all Milford water customers and is mandated by the NH DES. The 2005 CCR is available on the Town of Milford website in both PDF and HTML formats at [www.milford.nh.gov](http://www.milford.nh.gov), by clicking on Town Department, Public Works, and Water Department. Feel free to stop by the Town Hall, the Department of Public Works on South Street or the Wastewater Treatment Facility on Nashua Street during normal business hours to pick up a copy.

**DISTRIBUTION SYSTEM** – During 2005, 4,300 lineal feet of 12" water main was installed on Osgood Road as part of the Holland Water Tank project, which extended our service area by 1,800 feet. Another extension took place on Ponemah Hill Road adding 3,150 linear feet of 12" water main from the Quarrywood Green apartment complex up to Hampshire Hills on Emerson Road. From there, the water main crosses the Hampshire Hills property to service The Reserve, a new development.

The water distribution system was flushed during the spring and fall of 2005, to minimize sediment from building up in the water distribution system. Flushing was accomplished by flowing water from each of the 465 fire hydrants in a pre-planned way, starting at the source (pump) end of the system and continuing to the end of each water main. The flushing allowed the Water Department staff to inspect and test each fire hydrant, assuring our fire protection system would function properly in an emergency. During each fire hydrant flushing event, the staff strives to minimize any impact on you, the customer, and we appreciate your patience with this annual semi-annual project.



In 2005 the Town contracted the Natgun Corporation to construct a 1.35 million gallon storage tank called the Holland Water Tank. Located off of Osgood Road near the intersection of Burns Road, on a lot deeded to the Town by Carl Holland, this tank increases water storage capacity from 1.25 million gallons to 2.6 million gallons. The additional capacity will be a tremendous help in the event of routine or emergency maintenance on any of Milford's water system. The other water tanks located in Milford are:

- Dram Cup Hill Tank, with a storage capacity of 0.5 million gallons
- Prospect Hill Tank, with a storage capacity of 0.25 million gallons
- Mayflower Tank, with a storage capacity of 0.5 million gallons

**WATER SERVICES** – During 2005, 69 water services were added to the Town's water system. The majority of services were related to three developments: Ledgewood (between Tonella Road and Prospect Street), Patch Hill (off Route 13 North) and Le Ann Drive (off Falconer Drive).

**HYDRANT RENTALS/MILFORD** - This is the annual standby fire protection charge to the Town by the Water Department. The basis of charge since 1989 is \$250 per hydrant.

**HYDRANT RENTALS/WILTON** - In the Pine Valley section of Milford, close to the Wilton town line, the Wilton Water Works also provides fire protection with 7 hydrants located on Wilton Road, Maple and Pine Valley Street. Wilton's hydrant rental charge is \$180 per hydrant.

Thank you for your continued support,  
 Larry B. Anderson, Superintendent  
 Water & Wastewater Departments

**WATER DEPARTMENT STATISTICS – 2005**

|                                         |           |                                    |             |
|-----------------------------------------|-----------|------------------------------------|-------------|
| Average Minimum Day - Total gallons     | 700,000   | Total Water Pumped - Total gallons | 375,032,000 |
| Average Maximum Day - Total gallons     | 1,460,000 | Daily Average - Total gallons      | 1,030,000   |
| Average gallons pumped per day          | 1,030,000 | Curtis Well - Total gallons        | 328,388,000 |
| Days - Pumping over one million gallons | 170       | Pennichuck Water - Total gallons   | 46,644,000  |
| New water main added                    | 4,300     | Number of Service Connections*     | 3,239       |
| Water main breaks repaired              | 15        | Number of Hydrants                 | 465         |
| Meter removals and installations        | 231       | Water Mains**                      | 51.2 miles  |
| Hydrants added                          | 12        | Annual Rainfall                    | 58.3 inches |
| New water services added                | 69        |                                    |             |
| Number of services in system 12/31/05   | 3,269     |                                    |             |

\*Total number of water service accounts for residential, commercial, industrial and irrigation.

\*\*Includes water mains from 4 inch up to 12 inch. The age of the mains runs from 1 year to approximately 110 years old.

**MILLIONS OF GALLONS PUMPED**

|                     | <b><u>2001</u></b> | <b><u>2002</u></b> | <b><u>2003</u></b> | <b><u>2004</u></b> | <b><u>2005</u></b> |
|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b><u>TOTAL</u></b> | 416,186,000        | 389,948,000        | 387,684,000        | 361,846,000        | 375,032,000        |







## MILFORD WASTEWATER TREATMENT FACILITY

c/o Town Hall • 1 Union Square  
Milford, NH 03055

### **Wastewater Treatment Facility**

#### **~ 2005 REPORT ~**

Milford Wastewater Facility began operations in 1982. The facility is a Grade IV (the highest level in NH) and utilizes a secondary wastewater treatment that incorporates the conventional activated sludge process. The facility is designed and permitted to treat 2,150,000 gallons of wastewater per day (2.15 MGD) within parameters set by the Environmental Protection Agency. More than 2,600 customers are served within the Towns of Milford and Wilton. During 2005, Wilton contributed approximately 11 % of the 13.5% flow they are allowed to discharge to the facility. The Wastewater Facility also treats septage that is pumped from home septic systems, outside the municipal sewer system, and hauled to the wastewater facility. This year, over 1.2 million gallons of septage was treated. A total of 544.23 million gallons of wastewater was treated and discharged into the Souhegan River.

Both the Environmental Protection Agency (EPA) and New Hampshire Department of Environmental Services (NHDES) regulate the operations of the treatment facility. Every five years a discharge permit is issued. Within each permit are the guidelines, or limitations, by which we must maintain the treatment process. In addition to the discharge permit, the EPA issued an Administrative Order that requires the monitoring and reporting of copper within the effluent. This Order required formulating a detailed Copper Optimization Engineering Report during 2005 and is currently under review by the EPA and NHDES.

The NHDES requires each wastewater treatment facilities in the State to be staffed with operators that are State-certified. Certification by oral and written examinations ensures facilities are maintained and operated by suitably qualified personnel with proven levels of knowledge. Wastewater treatment operators must operate a variety of mechanical equipment in order to remove harmful waste products from water and to render that water environmentally acceptable before returning it to the environment. Operators are required to maintain pumps, piping, valves, and processing equipment to move wastewater through collection system piping and various treatment processes. They must read and interpret meters and gauges, operate chemical-feed devices, perform laboratory analyses, operate computer programs and document results of their work. Wastewater operators must be "Jacks of all trades" that are familiar with a range of electrical & mechanical devices, chemistry, microbiology, hydraulics, and a host of other disciplines.

The Town of Milford is fortunate to recruit and retain a diverse team of people whose broad range of work experience compliments each other's strengths. Cross training is routinely emphasized at the Wastewater Treatment Facility, thereby maximizing the efficiency and effectiveness of a united team of trained operators available on short notice needs within water, wastewater and collection system disciplines. Our operators attend State-sponsored training courses and trade shows



annually to earn continuing education training credits, necessary to maintain their State certification status.

Certification levels for employees at the Milford Wastewater Treatment Facility are:

| Employee Since |                  | Wastewater Certification Level | Drinking Water Treatment Level | Drinking Water Distribution Level | Collection System Certification Level | Laboratory Analyst Certification Level |
|----------------|------------------|--------------------------------|--------------------------------|-----------------------------------|---------------------------------------|----------------------------------------|
| 07/09/84       | Larry Anderson   | IV                             | II                             | II                                | III                                   |                                        |
| 07/05/95       | Dave Boucher     | IV                             | II                             | II                                | III                                   | II                                     |
| 03/22/99       | Carl Couture     | III                            | II                             | II                                | I                                     | I                                      |
| 03/23/98       | Jim Dargie       | II                             | II                             | II                                | II                                    |                                        |
| 08/7/95        | Ed Denell        |                                |                                | I                                 |                                       |                                        |
| 01/17/05       | Terry Morrison   | I OIT                          |                                |                                   |                                       |                                        |
| 01/01/04       | Paul Perky       |                                |                                | I                                 | I                                     |                                        |
| 09/08/99       | Susan Snyder     | II                             |                                |                                   |                                       | I                                      |
| 11/07/05       | Al St. Pierre    | II OIT                         |                                |                                   |                                       |                                        |
| 11/01/72       | Alfred Vigneault |                                |                                | I                                 |                                       |                                        |
| 09/05/89       | Brad Whitfield   | I                              | I                              | II                                | III                                   |                                        |
| 10/11/04       | Jim Young        |                                |                                |                                   |                                       |                                        |

### Wastewater Collection System

The Collection System crew cleaned and inspected 64,000 linear feet of sewer main in the west section of Milford, and inspected approximately 400 manhole structures for needed maintenance. All manholes on Mooreland Street were rehabilitated. Ongoing maintenance such as brush cutting and mowing within sewer easements was also accomplished.

There are approximately 2,600 sewer service connections on the collection system. The crew



responded to two sewer service back-ups this year, neither of which required any work within the Town Right of Way. During 2005, 35 residential and 5 commercial sewer permits were issued. New developments accounted for an approximate increase of 3,100 linear feet of sewer main to the collection system.

Operations continue to remove ground water infiltration within the Town's collection system. Every gallon of "clean" ground water entering the wastewater facility must complete the treatment process, which costs money unnecessarily and decreases



the amount of permitted facility flow capacity. To reduce unnecessary costs, a prioritized list of sewer main and sewer structures requiring repair and/or replacement has been established. To minimize the disruption to residents, all sewer repairs, water main replacements, road resurfacing, etc., will be coordinated with Public Works and Water Department schedules.

**SEWER MAIN REPLACEMENT** – In 2005 the Collection System personnel were heavily relied upon to assist with critical needs in other aspects of the Public Works Department, as deemed necessary, and as such we were unable to accomplish any significant sewer main replacements. Thank you to all of the employees who went above and beyond their normal duties to assist other teams for the greater good.

Residents are encouraged to periodically inspect and maintain their sanitary sewer system components so that the financial and hydraulic impact on the Treatment Facility is minimized. Each toilet that is allowed to “run”, each faucet that drips, every sump pump that is intentionally or unintentionally connected to the municipal sewer system, unnecessarily sends clean water for cleaning and processing by the Wastewater Treatment Facility, and causes citizens to have higher water and sewer bills. Your continued support of collection system efforts is appreciated.

The Treatment Facility management team continued to encourage collection system on-the-job training, safety awareness and training course attendance.

Come and see how thoroughly your environment is being maintained. The staff at the Wastewater Treatment Facility welcomes visitors and inquiries. Call 673-9441 to arrange a tour at our Nashua Street facility between 7:00 and 3:00, or check us out at [www.milford.nh.gov](http://www.milford.nh.gov), clicking on Town Departments, Public Works, then Wastewater. We would be glad to give you a tour.

Thank you for your continued support,

Larry B. Anderson, Superintendent

Water & Wastewater Departments



**TOWN OF MILFORD**  
**SEWER FUND**  
**CASH BALANCES**  
**AS OF 12/31/05**  
(Unaudited)

CASH BALANCES AS OF 12/31/05:

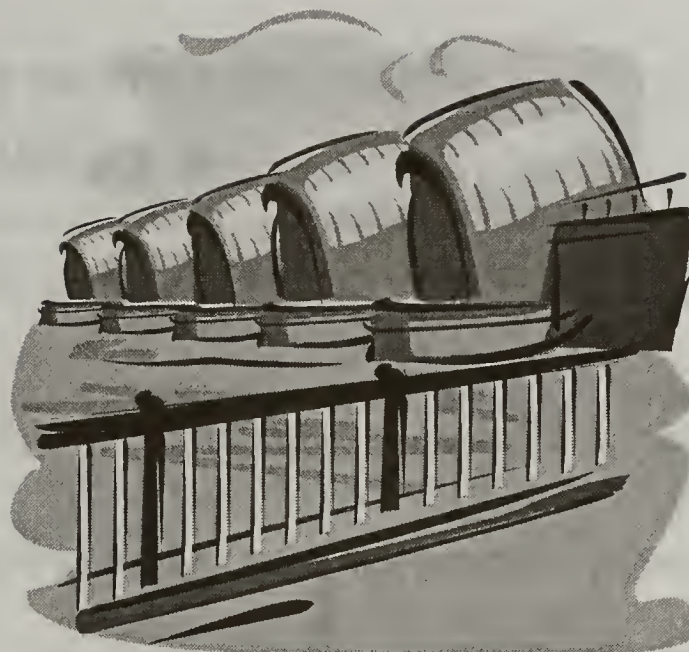
|                 |                          |
|-----------------|--------------------------|
| UNDESIGNATED:   | \$ (109,827.80)          |
| CAPITAL RESERVE | 572,131.36               |
| <br>TOTAL:      | <br><u>\$ 462,303.56</u> |

**TOWN OF MILFORD**  
**SEWER FUND**  
**STATEMENT OF CUSTOMERS' ACCOUNTS**  
**AS OF 12/31/05**  
(Unaudited)

|                                      |                          |
|--------------------------------------|--------------------------|
| ACCOUNTS RECEIVABLE AS OF 1/1/05     | \$ 117,956.35            |
| <br>PLUS CHARGES:                    |                          |
| SEWER USER FEES                      | 1,148,958.43             |
| OTHER SALES                          | 92,847.95                |
|                                      | <u>1,241,806.38</u>      |
| <br>LESS:                            |                          |
| COLLECTIONS ON RECEIVABLES           | (1,245,845.37)           |
| ABATEMENTS                           | (539.12)                 |
|                                      | <u>(1,246,384.49)</u>    |
| <br>ACCOUNTS RECEIVABLE AS 12/ 31/05 | <br><u>\$ 113,378.24</u> |

**NOTE: THERE MAY BE PURCHASES/ENCUMBRANCES OUTSTANDING**





**TOWN OF MILFORD**  
**SEWER FUND**  
**INCOME & EXPENSE STATEMENT**  
**AS OF 12/31/05**  
 (Unaudited)

|                         | BUDGET              | ACTUAL YTD          | REMAINING         |
|-------------------------|---------------------|---------------------|-------------------|
| <b>REVENUES:</b>        |                     |                     |                   |
| CHARGES FOR SERVICES    | \$ 1,477,000 #      | \$ 1,371,325        | \$ 105,675        |
| MISCELLANEOUS           | 13,918              | 20,942              | (7,024)           |
| OTHER FINANCING SOURCES | 102,664             | -                   | 102,664           |
| <b>TOTAL REVENUES:</b>  | <u>\$ 1,593,582</u> | <u>\$ 1,392,267</u> | <u>\$ 201,315</u> |

|                          | BUDGET              | ACTUAL YTD          | REMAINING        |
|--------------------------|---------------------|---------------------|------------------|
| <b>EXPENSES:</b>         |                     |                     |                  |
| ADMINISTRATION           | \$ 680,258          | \$ 692,910          | \$ (12,652)      |
| EMPLOYEE BENEFITS        | 166,621             | 152,417             | 14,204           |
| LABORATORY               | 34,600              | 39,829              | (5,229)          |
| OPERATIONS & MAINTENANCE | 279,400             | 310,196             | (30,796)         |
| PROCESSING               | 75,400              | 76,202              | (802)            |
| COLLECTION               | 192,325             | 133,439             | 58,886           |
| PRETREATMENT             | 13,300              | 8,363               | 4,937            |
| DEBT SERVICE             | 151,678             | 151,678             | -                |
| <b>TOTAL EXPENSES:</b>   | <u>\$ 1,593,582</u> | <u>\$ 1,565,034</u> | <u>\$ 28,548</u> |

**NOTE: THERE MAY BE PURCHASES/ENCUMBRANCES OUTSTANDING**



## **~ RECREATION DEPARTMENT & COMMISSION ~**

---

### **~ 2005 REPORT ~**

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Providing a forum for communication and coordination of recreation programs and issues.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Providing recommendations for long-range community recreation capital improvements

**RECREATION DEPARTMENT GOALS** - To provide and enhance a full spectrum of community-based recreation activities for all ages, including youth, adult and senior programming.

- Foster communication and cooperation between organizations and individuals involved with recreation offerings in Milford.
- Provide recreational opportunities supporting all Milford residents and seek community input for future recreation offerings.

To maintain a close working relationship with the Recreation Commission, relying on them to provide public representation, information gathering, collaboration with interested parties, and direct guidance and support for the Recreation Department.

- Provide the Recreation Commission with current information and recommendations for operating Milford's recreation programming and relay issues of public input to the Commission.
- Designate each Commission member a focus area for representation to include critical recreation segments such as senior, adult, youth, fundraising, etc.

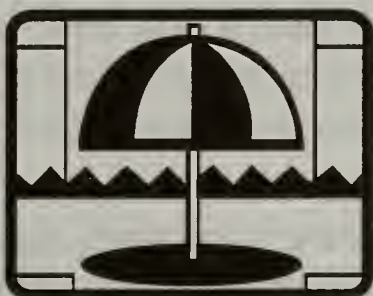
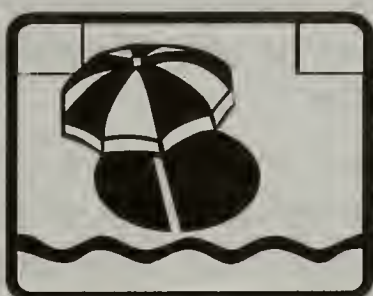
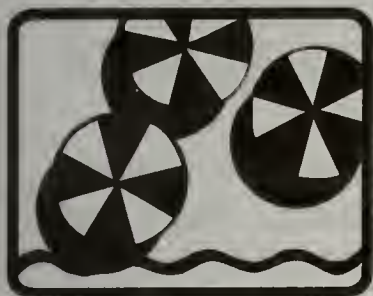
To plan for future community needs by maintaining and updating facilities and expanding and evaluating programs.

- Maintain a history of program attendance and revenue upon which to base future planning decisions.
- Evaluate programs with regard to planning, implementation, budgeting and resident involvement.

**SUMMARY** - 2005 was a year of many changes as the Recreation Department reorganized under new directorship and the Recreation Commission reached full capacity with two new members joining our team. Together we accomplished program successes



reaching out to the entire community providing youth, adult and senior recreation opportunities. Milford Recreation offered a myriad of youth programs including drama workshops, tennis, swim lessons, swim team, lacrosse, and tot-drop-in programs. Adult programs included coed softball, flag football, basketball, yoga, and contra dances. Senior activities consisted of coffee hours with guest presentations and activities, bingo brunches and day trips. Activities and events enjoyed by all ages included the summer band concert series, July 4th celebration and fireworks, and ice-skating.



The year 2005 saw many accomplishments in recreation programming and facilities improvements. The utilization of a new management software system allowed the Recreation Department to track programs, enrollments, and finances and to offer new ID Pool Passes for Keyes Pool. New programs that were implemented since the new system was launched include a summer lacrosse clinic, an adult basketball league, and senior trips—we look forward to watching these programs grow.

Site work was completed and equipment ordered for the Keyes Pool

Concession Stand to be fully operational for the 2006 season. Fields in town were also given special attention. Keyes Baseball Field was improved with help from the American Legion which enabled infield mix resurfacing and the addition of a fence guard, practice pitching mounds and a batting cage. Also, both Keyes softball fields were resurfaced. This was accomplished by removing the stone dust material and adding a deep layer of clay infield mix that was leveled and ready for use in the spring. This large-scale project at Keyes Park was made possible with generous donations from the Mike and Linda Marchesi Fund and the MAA O'Connor Fund. The Shepard Park infield was also resurfaced with a volunteer effort led by the Milford Community Athletic Association (MCAA). Additionally, generous support from the East Milford Improvement Society aided in the completion of the Shepard Park fencing improvements with the replacement of the backstop fencing and the addition of a double gate access point.

Last but not least, the Keyes Skatepark has had a resurgence of interest as a group named the Milford RIDERS, "Residents Involved in Decisions Enhancing our Recreation Skatepark", has formed. The Riders are a group of skatepark users including bikers, skateboarders, and inline skaters that formed with a mission of addressing safety issues and working towards general improvement of the Keyes Skatepark. When the skatepark was closed due to vandalism and safety concerns, this group raised money and volunteered their efforts to get the park 'fixed' and it was reopened in time for the start of the season! This was a great first achievement for this group, which continues to hold monthly meetings to discuss future skatepark improvements.

**LOOKING FORWARD** - As we look forward to 2006 the Recreation Commission is working to improve communication between the Town, MCAA, Schools, and other groups involved in youth sports. All of these organizations are working towards the same goals and by working together those goals should be achieved more efficiently.



Rebuilding the pavilion at Keyes Park has been started and the Commission is working to avoid using tax dollars and have the materials and labor provided through donations. The Keyes Memorial Trust will be providing funding for the pavilion materials and the Milford High School Building Trades students and faculty will be leading the labor effort on this project. We hope to have it completed in 2006.

Currently the amount of playing field space in Milford is far less than adequate to meet the Town's needs and the need for more field space is growing every year. The Commission is working on several solutions to this problem including improving the Kaley Park property, the BROX property, and other areas as well. However, it will take several years to improve these properties to usable condition.

**SPECIAL THANKS** - Every major physical improvement to Milford's recreation areas in 2005 would not have been possible without the help of volunteers. There are also many other events and situations that would not have been possible without volunteers.

Hundreds of residents, businesses and organizations have stepped up to make Milford a better place to live in 2005. Many of them are well known, but some are not. We've made many improvements last year, and we are encouraged as we look ahead to the challenges of 2006 and beyond.

Whenever someone contributes their money, materials, equipment or time, no matter how large or small, it all adds up to make a tremendous difference. We sincerely thank each and every one of you.

Respectfully submitted,

Nicole Banks, Recreation Director

Walter Smith, Chairman Recreation Commission







# TOWN OF MILFORD

## TAX COLLECTOR

### ~ 2005 REPORT ~

#### TAX COLLECTOR'S REPORT (MS-61) FOR THE YEAR ENDED DECEMBER 31, 2005 (UNAUDITED)

|                                             | LEVY FOR<br>THIS YEAR<br>2005 | PRIOR LEVIES           |                     |
|---------------------------------------------|-------------------------------|------------------------|---------------------|
|                                             |                               | 2004                   | 2003                |
| <b>DEBITS:</b>                              |                               |                        |                     |
| <b>Uncollected Taxes, Beginning of Year</b> |                               |                        |                     |
| Property Taxes                              |                               | \$ 1,439,245.73        | \$ (11,159.74)      |
| Land Use Change Tax                         |                               | 45,980.00              |                     |
| Yield Taxes                                 |                               |                        |                     |
| Utility Charges                             |                               | 168,066.68             | (84.11)             |
| <b>Taxes Committed This Year</b>            |                               |                        |                     |
| Property Taxes                              | 26,039,479.30                 |                        |                     |
| Land Use Change Tax                         | 103,490.00                    | 127,100.00             |                     |
| Yield Taxes                                 | 10,695.47                     | 14,141.10              |                     |
| Excavation Tax                              | 1,771.48                      | 188.38                 |                     |
| Utility Charges                             | 1,979,079.05                  |                        |                     |
| <b>Overpayments</b>                         |                               |                        |                     |
| Property Tax Refunds - Overpayments         | 99,299.41                     | 48,781.23              | 11,159.74           |
| Property Tax Refunds - Abatements           |                               | 50,853.37              | 17,395.99           |
| Land Use Change Tax Refund - Overpayment    |                               | 236.64                 |                     |
| Interest on Delinquent Property Taxes       | 22,503.81                     | 108,016.76             |                     |
| Interest - Land Use Change Tax              |                               | 653.34                 |                     |
| Interest - Utility Charges                  | 3,330.52                      | 1,505.00               |                     |
| Returned Check Fees - Property Tax          | 125.00                        |                        |                     |
| Returned Check Fees - Utilities             | 375.00                        | 77.21                  |                     |
| <b>TOTAL DEBITS:</b>                        | <b>\$ 28,260,149.04</b>       | <b>\$ 2,004,845.44</b> | <b>\$ 17,311.88</b> |

**TOWN OF MILFORD (MS-61)  
TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2005  
(UNAUDITED)**

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                       |                  |               |         |
|---------------------------------------|------------------|---------------|---------|
| Property Taxes                        | \$ 24,414,889.72 | \$ 989,834.33 |         |
| Land Use Change Tax                   | 90,990.00        | 173,316.64    |         |
| Yield Taxes                           | 2,100.01         | 6,746.16      |         |
| Excavation Tax                        | 1,771.48         | 188.38        |         |
| Utility Charges                       | 1,806,092.35     | 168,211.24    | (84.11) |
| Interest on Delinquent Property Taxes | 22,503.81        | 108,016.76    |         |
| Interest - Land Use Change Tax        |                  | 653.34        |         |
| Interest - Utility Charges            | 3,330.52         | 1,505.00      |         |
| Conversion to Lien                    |                  | 490,065.52    |         |
| Property Tax Prepayments              | 2,453.71         |               |         |
| Returned Check Fees - Property Tax    | 125.00           |               |         |
| Returned Check Fees - Utilities       | 375.00           | 77.21         |         |

**Abatements Made**

|                     |           |           |           |
|---------------------|-----------|-----------|-----------|
| Property Taxes      | 44,492.01 | 58,977.24 | 17,395.99 |
| Land Use Change Tax |           |           |           |
| Yield Taxes         |           |           |           |
| Excavation Tax      |           |           |           |
| Utility Charges     | 748.88    |           |           |

**Uncollected Taxes, End of Year**

|                               |              |          |  |
|-------------------------------|--------------|----------|--|
| Property Taxes                | 1,679,396.98 | 3.24     |  |
| Land Use Change Tax           | 12,500.00    |          |  |
| Yield Taxes                   | 8,595.46     | 7,394.94 |  |
| Excavation Tax                |              |          |  |
| Utility Charges               | 172,237.82   | (144.56) |  |
| 2006 Property Tax Prepayments | (2,453.71)   |          |  |

|                       |                         |                        |                     |
|-----------------------|-------------------------|------------------------|---------------------|
| <b>TOTAL CREDITS:</b> | <u>\$ 28,260,149.04</u> | <u>\$ 2,004,845.44</u> | <u>\$ 17,311.88</u> |
|-----------------------|-------------------------|------------------------|---------------------|



**TOWN OF MILFORD (MS-61)  
TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2005  
(UNAUDITED)**

| LAST YEARS<br>LEVY | PRIOR LEVIES |      |              |
|--------------------|--------------|------|--------------|
| 2004               | 2003         | 2002 | 2001 & PRIOR |

**DEBITS:**

**Unredeemed Lien Balances,**

|                          |    |   |    |            |    |            |    |            |
|--------------------------|----|---|----|------------|----|------------|----|------------|
| <b>Beginning of Year</b> | \$ | - | \$ | 363,146.53 | \$ | 113,023.70 | \$ | 341,842.53 |
|--------------------------|----|---|----|------------|----|------------|----|------------|

|                            |  |            |  |   |  |   |  |   |
|----------------------------|--|------------|--|---|--|---|--|---|
| Liens Executed During Year |  | 537,061.90 |  | - |  | - |  | - |
|----------------------------|--|------------|--|---|--|---|--|---|

|                                                        |  |          |  |           |  |           |  |           |
|--------------------------------------------------------|--|----------|--|-----------|--|-----------|--|-----------|
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) |  | 7,795.13 |  | 22,853.61 |  | 27,561.50 |  | 17,646.25 |
|--------------------------------------------------------|--|----------|--|-----------|--|-----------|--|-----------|

|                      |    |            |    |            |    |            |    |            |
|----------------------|----|------------|----|------------|----|------------|----|------------|
| <b>TOTAL DEBITS:</b> | \$ | 544,857.03 | \$ | 386,000.14 | \$ | 140,585.20 | \$ | 359,488.78 |
|----------------------|----|------------|----|------------|----|------------|----|------------|

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                  |    |            |    |            |    |           |    |           |
|------------------|----|------------|----|------------|----|-----------|----|-----------|
| Lien Redemptions | \$ | 177,538.03 | \$ | 142,417.68 | \$ | 63,156.87 | \$ | 32,344.60 |
|------------------|----|------------|----|------------|----|-----------|----|-----------|

|                                                        |  |          |  |           |  |           |  |           |
|--------------------------------------------------------|--|----------|--|-----------|--|-----------|--|-----------|
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) |  | 7,795.13 |  | 22,853.61 |  | 27,561.50 |  | 17,646.25 |
|--------------------------------------------------------|--|----------|--|-----------|--|-----------|--|-----------|

|                                |  |           |  |           |  |   |  |   |
|--------------------------------|--|-----------|--|-----------|--|---|--|---|
| Abatements of Unredeemed Taxes |  | 48,745.85 |  | 47,566.12 |  | - |  | - |
|--------------------------------|--|-----------|--|-----------|--|---|--|---|

|                                          |  |            |  |            |  |           |  |            |
|------------------------------------------|--|------------|--|------------|--|-----------|--|------------|
| Unredeemed Liens Balance,<br>End of Year |  | 310,778.02 |  | 173,162.73 |  | 49,866.83 |  | 309,497.93 |
|------------------------------------------|--|------------|--|------------|--|-----------|--|------------|

|                       |    |            |    |            |    |            |    |            |
|-----------------------|----|------------|----|------------|----|------------|----|------------|
| <b>TOTAL CREDITS:</b> | \$ | 544,857.03 | \$ | 386,000.14 | \$ | 140,585.20 | \$ | 359,488.78 |
|-----------------------|----|------------|----|------------|----|------------|----|------------|

TAX COLLECTOR'S SIGNATURE: Rosemarie Evans DATE: January 4, 2006



# TOWN OF MILFORD

## TOWN CLERK

### ~ 2005 REPORT ~

The year 2005 brought some challenges to The Town Clerks office which made for an interesting year. We had some changes in personnel. Barbara Pendleton, Deputy Town Clerk, resigned her position in April of 2005 and she will surely be missed. Joyce Moncrief was transferred to another department in April and in September she also resigned from the Town and she will also be missed. In May of 2005 Clare Callahan was appointed Deputy Town Clerk. Clare comes from many years in the banking industry and is an asset to the Department as well as to the Town of Milford.

The Annual Town Election was held on March 8, 2005 with 2,742 ballots cast and we welcomed Doug Bianchi as a new member of our Board of Selectmen and we welcomed back Noreen O'Connell to serve another term.

I would like to take this opportunity to thank my new Deputy, Clare Callahan, for her support and dedication to the Department and to all the Department Heads for their support this past year.

Respectfully submitted,

Margaret A. Langell, Town Clerk

### **REPORT OF THE TOWN CLERK** **YEAR ENDING DECEMBER 31, 2005**

|                                 |              |
|---------------------------------|--------------|
| Auto Registrations              | 2,163,457.00 |
| Municipal Agent                 | 25,910.00    |
| Title Fees                      | 6,853.00     |
| Dog License                     | 4,620.50     |
| Vital Statistics                | 5,436.00     |
| Uniform Commercial Code Filings | 4,830.00     |
| Miscellaneous Income            | 1,116.00     |

|                             |                            |
|-----------------------------|----------------------------|
| <b>Total Fees Collected</b> | <b><u>2,212,222.50</u></b> |
| (UNAUDITED)                 |                            |



# *Wadleigh Memorial Library*

---

49 Nashua Street Milford, NH 03055-3753

Website: [www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)

Phone # 603-673-2408

Fax # 603-672-6064

Email: [wadleigh@wadleigh.lib.nh.us](mailto:wadleigh@wadleigh.lib.nh.us)

## **~ 2005 TRUSTEES REPORT ~**

The Wadleigh Memorial Library experienced many changes in 2005.

### **People**

It was a year of hellos and farewells. In June we wished Art Bryan well upon his retirement as Library Director. While it was difficult for us to say goodbye to Art, we were very fortunate to welcome Michelle Sampson to the position of Director in early September. We also said goodbye to Phyllis Baker as she left her position as Head of Technical Services this summer. Finally, in late December we bid farewell to Stephanie Minter as she stepped down from her position as Children's Librarian.

### **Library Systems and Building**

We continued to replace older workstations throughout the Library with new state-of-the-art equipment, continuing a replacement program we've followed for a number of years. This allows us to continue to offer the citizens of Milford the up-to-date computer equipment they need to conduct research, surf the web, or simply enjoy many of the offerings found online today. As has been the case for some time, all available terminals are in use virtually every minute the library is open to the public.

The heavily worn front stairways received new flooring and new paint; they are quite respectable after many years of showing wear and tear. Routine maintenance on the exterior continued. The heating system, almost 20 years old, will shortly receive a new boiler to replace the existing unit, which is both cracking and leaking. When we do expand our building, the new boiler will continue to be utilized for the old space and a separate boiler to service the new space will be installed. The flat roof, which has plagued us for many years, was (we hope) temporarily repaired for the last time. A complete replacement of that 20-year-old roof is planned for 2006, upon approval of a warrant article to raise the required funds, which has been submitted by the Trustees.

Our new Library director has worked with our staff to rearrange some heavily used areas, thereby creating the feeling of a little more space in our building. Meeting room space continues to be at a premium, even with the addition of Thursday evening hours in the spring of 2005. These small measures allow us to continue to function well by maximizing usage of existing areas while we move forward with plans for expansion.

### **Programs and Services**

The number of patrons using our Library services continued to climb and circulation was up more than 7% from the prior year. The summer reading programs for both children and adults enjoyed good success. The Acoustic Café is now in its seventh season and continues to attract a growing group of patrons and persons from surrounding communities with each show. An independent film program, introduced in May of 2004, is growing in popularity. A full calendar of events is always on tap at our library, including



book groups for all ages along with special programs for children, young adults, and adults.

### Property

The 39 Nashua Street building continues to ease the space needs of the Town by housing departments that cannot fit into the limited space available in the Town Hall. The apartment building at 91 Nashua Street is still providing us with a good return on investment; as in prior years, we set that income aside for future Library expansion.

### Conclusion

We look forward to continuing to serve the needs of our community by providing the fine service and programming the patrons of our Library have come to expect.

Respectfully submitted,

Sandra Hardy, Chair





# *Wadleigh Memorial Library*

---

49 Nashua Street Milford, NH 03055-3753

Website: [www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)

Phone # 603-673-2408

Fax # 603-672-6064

Email: [wadleigh@wadleigh.lib.nh.us](mailto:wadleigh@wadleigh.lib.nh.us)

## **~ Director's Report 2005~**

The year 2005 was the "Year of Change" for staff at the Wadleigh Memorial Library. Library Director Art Bryan retired after twenty years of loyal service to the Milford community. Children's Librarian Stephanie Minter, otherwise known as "Miss Stephanie," retired after 16 years of service to area children and their caregivers. And Phyllis Baker retired after 27 years as Head of Technical Services.

In September, Michelle Sampson was hired as the new Library Director. Mary Beth Choquette took over the reins in the Children's Department and Lisa Griffis joined the staff as a Library Assistant. Reference Librarian Beth Pollock resigned and Diana LeBlanc replaced her as a Technical Services and Reference Librarian. Library Page Brendan Hamerger departed and was replaced by Arseney Romanenko.

Despite all of the changes, our staff maintained its excellent service to the community. We had 165,384 people stream through our doors and check out 186,733 items last year! Circulation was up more than 7% from 2004.

Attendance at adult library events skyrocketed with an increase of 22% over last year. Acoustic Café continued to be extremely popular with an average of 100 people per café.

Last year's programs for children and young adults drew several thousand young people into the Library. Story times and other children's programs remained hugely popular throughout the year. Summer reading for all ages was also a big success. Library Survivor for Teen Read Week was a big hit followed later in the year with Halloween and Holiday parties. Each event brought in 25-35 teenagers from grades 6-10. Given the choices available to teenagers, the staff was so encouraged by the response to the programs that they will begin a Teen Advisory Board in 2006.

Book clubs continued to be popular at the Library. Our Adult and Senior book clubs both had steady followings. Several high school boys enjoyed a Boys' Book Club while summer spawned a Mother-Daughter book club that included field trips to see the Peterborough Players as well as Louisa May Alcott's homestead in Concord, MA.

Two particularly expensive building repairs loomed large last year. Our long-suffering leaky roof worsened and we petitioned the Town for a Warrant Article to replace the flat sections. Then the Library's boiler began to fail in mid-December prompting us to apply for Town emergency funds for a new boiler. On the positive side, our front walkways were dug up and repaved; new rubberized flooring was installed in the front stairwell; and the bottom floor and stairwell trim were repainted. The result was a brighter, fresher entrance to the building.

Fundraising is on the horizon for the new Library addition. Originally planned for 2006, our plans to have the project on the Town ballot have been pushed back to 2010. Our space needs are multiplying with no space in the Children's Room for all of their

videos or a proper area for children's programs. Despite aggressive culling of the collection, the staff must be increasingly inventive when finding space to put new materials.

Without a large meeting room we aren't able to host programs with bigger draws since we can't accommodate a large audience. As it is, we are forced to host the ever-popular Acoustic Café in the Children's Room. Volunteers must disassemble the Children's Room and set it up for the program only to break everything down and return all of the furniture and materials to their original location after the performance. The existing meeting rooms are consistently booked to the point where we must turn groups away.

For the future, we anticipate being better able to serve the community in a bright, spacious setting with room for all of our books and materials, meeting room and program space, and a little room to grow. There's a reason Milford was chosen as the best small town in New Hampshire; a fantastic Library that meets its needs is only fitting. With community support, we look forward to building it.

Respectfully submitted,  
Michelle R. Sampson  
Library Director

#### Wadleigh Memorial Library 2005 Circulation Statistics

|                          |                |                                 |              |
|--------------------------|----------------|---------------------------------|--------------|
| Adult Books              | 52,601         | Interlibrary Loan               |              |
| Young Adult Books        | 6,530          | Borrowed                        | 1,501        |
| Children's Books         | 65,132         | Loaned                          | 2,134        |
| Periodicals              | 4,287          | <b>Total Interlibrary Loan</b>  | <b>3,635</b> |
| Audio Books              | 10,394         |                                 |              |
| Children's Audio         | 1,542          |                                 |              |
| Kits                     | 1,608          | Registered patrons              | 10,759       |
| Videos                   | 36,147         |                                 |              |
| Music CDs                | 4,623          | Patron visits to library        | 165,384      |
| Museum Passes            | 197            |                                 |              |
| Other                    | 37             |                                 |              |
| <b>Total Circulation</b> | <b>186,733</b> | <b>Increase of 7% from 2004</b> |              |

#### Programming

|                     | Events     | Participants              |              |
|---------------------|------------|---------------------------|--------------|
| Adult               | 104        |                           | 1,445        |
| Young Adult         | 16         |                           | 407          |
| Juvenile            | 234        |                           | 7,317        |
| <b>Total Events</b> | <b>354</b> | <b>Total Participants</b> | <b>9,169</b> |

#### **Wadleigh Memorial Library Holdings December 31, 2005**

|                                      |               |
|--------------------------------------|---------------|
| Adult Books                          | 42,867        |
| Juvenile Books                       | 20,754        |
| Reference Books                      | 3,873         |
| <b>Total Books</b>                   | <b>67,494</b> |
| Magazines & Newspapers Subscriptions | 180           |
| Back issues                          | 7,854         |



**Audio Visual Holdings 12/31/2005**

|                       |       |            |               |       |
|-----------------------|-------|------------|---------------|-------|
| Music CDs             | 1,715 | Microforms | Titles        | Units |
| Audio Books           | 1,977 | Microfilm  | 15            | 934   |
| Videos & DVDs         | 3,071 | Microfiche | 3             | 5,246 |
| DVDs                  | 216   |            | <u>18</u>     |       |
| Juvenile Cassettes    | 251   |            |               |       |
| Kits                  | 1,715 |            |               |       |
| <b>Total Holdings</b> |       |            | <b>82,776</b> |       |

**Wadleigh Memorial Library  
Treasurer's Report  
December 31, 2005 - (UNAUDITED)**

BALANCE @ 01/01/2005 \$ 120,331.90

**REVENUE:**

|                         |               |
|-------------------------|---------------|
| Town Appropriation      | \$ 563,099.11 |
| Fines Received          | 13,196.74     |
| Interest Income         | 505.60        |
| Interest on Investments | 1,719.86      |
| Refunds/Reimbursements  | 1,246.67      |
| Miscellaneous           | 1,780.08      |
| Copy Fund Revenue       | 3,242.41      |
| Book Sales              | 3,242.80      |
| Non Resident Cards      | 5,355.45      |
| Program Receipts        | 1,645.25      |
| Building Fund           | 353.00        |
| Grants & Donations      | 8,812.76      |
| Rental Income           | 16,956.45     |

**TOTAL INCOME:** \$ 621,156.18

**EXPENSES:**

|                       |               |
|-----------------------|---------------|
| Salaries & Wages      | \$ 366,673.19 |
| Professional Services | 32,243.41     |
| Property Services     | 78,268.88     |
| Other Services        | 11,177.04     |
| Supplies & Materials  | 103,573.37    |
| Capital Outlay        | 5,919.25      |

**TOTAL EXPENSES** \$ 597,855.14

BALANCE @ 12/31/2005 \$ 143,632.94

# Welfare Department

## ~2005 REPORT~

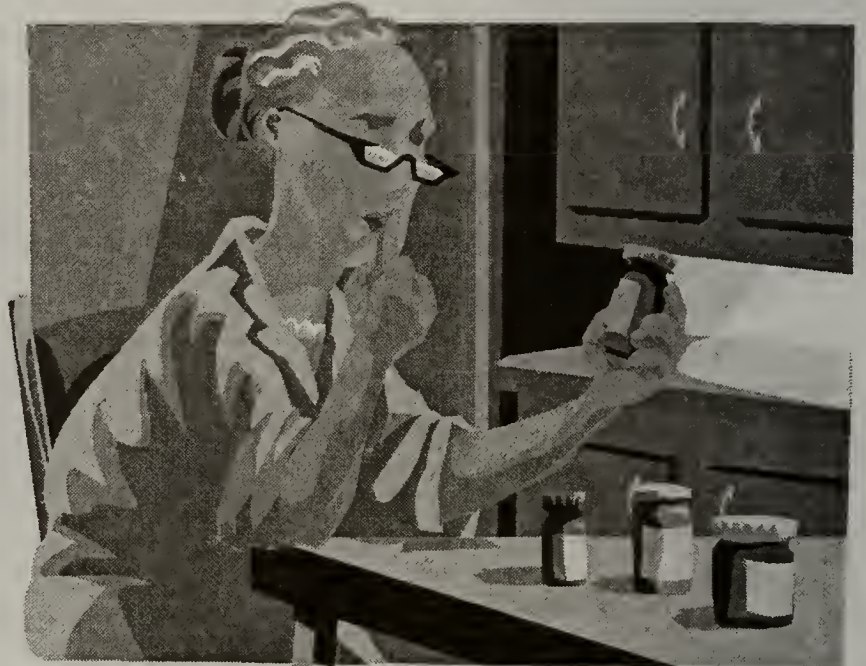
In New Hampshire, each town has a welfare office that is governed by State Statute (RSA 165), which reads, "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there." As with all towns, Milford is legally obligated to assist those who qualify, regardless of funds budgeted.

It is the responsibility of the Town Welfare Department to determine who meets both the financial and non-financial criteria to receive financial assistance. Applications are thoroughly reviewed and there is no tolerance for fraud. Any individual found guilty of fraudulently accepting Town funds may be prosecuted for a crime.

The goal of the Department is to set people up for success, while keeping in mind that this is intended to be temporary, emergency assistance. Clients are treated fairly and consistently, while considering the unique circumstances for each client.

There are a number of State and Federal issues, which have an impact on local welfare. These areas of concern, along with others, will be monitored and addressed at the local level. These items include Medicare - Part D, Medicaid changes, workforce housing (and the lack thereof), minimum wage (and the lack of an increase), and the homeless (identifying and addressing the causes).

While the quantity of applicants has not greatly increased, cases are becoming more complex and involved, often dealing with medications and mental illness. In order to meet the residents' needs and provide more office coverage, a second part-time staff member was hired. Joi Harris joined the Department in the fall, thereby increasing office coverage and assisting with the daily office responsibilities.



**Statistics** - The overall number of residents qualifying for financial assistance and the amount expended in 2005 was comparable to that of the prior year. However, prescription and medical expenses have doubled, and this trend of high medical costs is expected to continue. The amount of assistance provided is tracked by the number of cases, or "clients" that are seen. A client is the household being represented - it could be an individual or a family. Approximately 30% of the clients are assisted only one time, while 70% are assisted multiple times.

Client Meetings – Met with clients at scheduled appointments. 298  
This figure is made up of 182 clients, of which 25% were denied.

No Shows – Scheduled appointments, but clients failed to appear. 144



Contacts – Via telephone or “drop in.” No financial assistance provided, but referred to other agencies.

165

Quantity of Known Homeless

12 clients (28 individuals)

### **Welfare Expenditures (Unaudited figures)**

|                                     |                                       |
|-------------------------------------|---------------------------------------|
| Rent                                | \$145,048.99                          |
| Temporary Housing                   | \$ 2,318.65 (motels or shelters)      |
| Medical                             | \$ 23,135.34                          |
| Utilities*                          | \$ 10,160.77                          |
| Other                               | \$ 2,067.75 (burials, vehicles, etc.) |
| Food*                               | <u>\$ 392.98</u>                      |
| Total \$ expended for Direct Relief | \$183,124.48                          |
| Budgeted Amount for Direct Relief   | \$183,803.00                          |

\* The dollar amounts for both Utilities and Food could potentially be higher, but a significant amount of clients are assisted via Southern NH Services and SHARE, rather than the Town.



### **Reimbursements**

|                                                                                               |                    |
|-----------------------------------------------------------------------------------------------|--------------------|
| Social Security Interim Assistance                                                            | \$ 7,504.30        |
| Cash Reimbursements                                                                           | \$ 3,674.03        |
| Other Town reimbursements                                                                     | \$ 2,922.65        |
| Liens                                                                                         | \$ 7,675.36        |
| Welfare to Work (client works and amount earned is credited to assistance they have received) | <u>\$ 217.00</u>   |
| Total                                                                                         | <u>\$21,993.34</u> |

Respectfully Submitted,

Maria Brown

Welfare Director



# MILFORD CONSERVATION COMMISSION

## ~ 2005 REPORT ~

The Conservation Commission has a vision of Milford. We call it "Neighborhoods to Wilderness". We envision connecting every neighborhood to Town parks, quiet trails, and large protected parcels.

In March, Milford voters overwhelmingly supported a key piece of this vision. The vote to purchase "The Mile Slip" by 75% of the voters converted 452 acres of undeveloped land to Town ownership. Since then the Commission has been working on the management plan for the property. The first step was to update the Town's Conservation Land Ordinance. The previous ordinance did not address specific users. We promised the voters that many more uses would be allowed on the Mile Slip property than is presently allowed on our other lands. The new property is large, remote and crossed by old roads. We are working with the NH ATV Club and the Wilton Lyndeborough Winter Wanderers, a snow mobile club, on trail layout and 'rules of the road'. These groups will be helping with construction, repairs and signage. In 2006 we will be laying out hiking trails.



Tucker Brook Town Forest was a big focus in 2005. There is a new trail that was built by the New England Mountain Bike Association. Another new trail has been laid out and approved. This new trail skirts the wetlands and will afford great viewing of mountain laurel in the spring. We expect the trail to be ready sometime during 2006. With volunteer labor and mostly donated materials, a very soggy section of trail in Tucker Brook Town Forest now offers walkers a dry boardwalk. Several dead trees along the trails were taken down. Ordinarily the Commission prefers to leave dead trees standing as homes for wildlife and as a source of insects as food for birds. Any tree that may threaten trail users is taken down and left to rot adding nutrients to the soil and home sites for little critters. Tucker Brook also boasts a permanent orienteering trail.



Orienteering can be enjoyed by the whole family and is a good way to hone your observation and compass skills.

Other fun adventures in Town include Letterboxing (there are 5 Letterbox locations in Milford, with more being planned). "Letterboxing is an intriguing pastime combining navigational skills and rubber stamp artistry in a charming "treasure hunt" style outdoor quest." <http://www.letterboxing.org/>.

Geocaching is another way to get out on the land with a purpose. There may be as many as 7 Geocaching sites in Town. "The basic idea is to have individuals and organizations set up caches all over the world and share the locations of these caches on the Internet. GPS users can then use the location coordinates to find the caches." <http://www.geocaching.com/>.

The Commission is planning an event for February 26th. The public will be invited to learn about trails in the area, where to go and what to do when you get there. Many conservation and recreational groups will be exhibiting in the Town Hall Auditorium all afternoon, from groups who educate children about the natural world; to mountain bike and snowmobile clubs; from trail builders to search dogs. There will be area maps, trail maps, and books of maps available. A local land trust will hold a silent auction. There also will be slide shows in the Town Hall Banquet Hall, a film and demonstration by the Canine Alert Search Team and much more.

For more information about what your Commission is doing or how you can help, see our Web site <http://www.milford.nh.gov/~conservation/> or call the office 672-6016. Trail maps can be picked up free of charge in the lobby of the Planning Department at Town Hall.

Submitted by  
Diane Fitzpatrick  
Chair Milford Conservation Commission



# MILFORD HERITAGE COMMISSION

## ~ 2005 REPORT ~



The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use and protection of the unique cultural and historical resources of Milford, and also integrate preservation planning into a partnership with individuals, businesses, Town boards and other appropriate groups. As stated in New Hampshire RSA 674:44 and referencing the Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It shall also be empowered to accept and expend funds for a non-lapsing Heritage Fund, and to acquire and manage property and property rights.

The Milford Heritage Commission is also the historic conscience for the Town of Milford.

This year the Commission reviewed Discretionary Preservation Easement applications for two properties in Milford and submitted their recommendations to the Board of Selectmen for their consideration and possible action.

In October of 2005 the Heritage Commission presented an Award of Excellence to Harry Boghigian in recognition of the considerable investment and accomplishment he made in the preservation of the historic structure located at 76 Elm Street.

In November of 2005 the Heritage Commission again partnered with the Conservation Commission in overseeing the conservation easement for Maplewood, a North River Road property owned by Shawn Trombly.

During 2005 the Commission has been actively involved in the US Cellular plan to erect a new 70 foot tower on the roof of the Milford Town Hall building, which is on the National Register for Historic Buildings. Although this new tower would benefit MACC Base, the Commission strongly felt the tower would have an adverse impact on the structural integrity of the 1869 building.

The Milford Heritage Commission will continue to work with the Board of Selectmen, Planning Board and Board of Adjustment giving advisory and review recommendations.

Submitted by

Polly Cote, Chair Milford Heritage Commission

JerriAnne Boggis

Judy Parker

Charles Worcester

Doug Bianchi - Board of Selectman's Representative





## PLANNING BOARD

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### ~ 2005 REPORT ~

Thank you to Paul Amato for serving the Town and giving his time as the Board chairman during 2004 and early 2005.

In May 2005, the Planning Board sent out a Community Vision Survey to all registered voters. A BIG THANK YOU to all who responded. The Board wants this

type of input, and it is your Town and your thoughts help when looking at master plan and zoning changes.

This year the Board spent a lot of time putting together the finishing touches on the Growth Management Ordinance and this meant many hours in work sessions, going over the Cost of Services report, constantly checking what we had gone over many times before on growth data, and checking the verbiage in an effort to make sure what is presented to the voters will satisfy the needs of the Town. The Board met a minimum of three times each month, which included the normal public meeting, reviewing subdivision and site plan proposals. This is an unusual amount of time being given by a small group of dedicated volunteers.

The Stabile project, known as The Reserve at Federal Hill, was given final approval and work started almost immediately as anyone trying to travel up or down Ponemah Hill Road found out. This is another step in completing the water and sewer infrastructure called out for in the utilities master plan.

One of the steps that the Board has taken in approving new large subdivisions is to require a "Development Agreement" between the applicant and Town, which spells out what the developer must do and at what step in the process that it must be done. This will help prevent problems the Town has faced in the past when trying to insure successful completion of large subdivisions.

Welcome to Sarah Marchant who joined the Planning staff this year and has shown to be a great asset to the Department. As always, many thanks to the Planning and Community Development staff and Department heads that contribute much needed technical help.

The Town is always looking for new people to serve on its diverse boards, including the Planning Board. The pay is lousy, the hours can be long, but the satisfaction knowing that you are helping your Town more than makes up for the slight inconvenience that might have been required.

Respectfully submitted on behalf of the Milford Planning Board,

Walter Murray, Chairman

# TOWN OF MILFORD

## ZONING BOARD OF ADJUSTMENT

### ~ 2005 REPORT ~

The Zoning Board of Adjustment is charged with the responsibility of interpreting Milford's zoning ordinance to the best of its ability, granting relief where appropriate, while taking into consideration the protection of the Town and the interests of its residents.

This year 35 applications came before the Board seeking relief from the ordinance: nineteen were for special exception, with eighteen being granted; fourteen were for variance, with nine being granted; three were requests for rehearing, with none being granted; and one was for an appeal of administrative decision, with none being granted.

Regrettably, Rick Westergren, our Vice-Chairman, stepped down to alternate status due to business obligations. His many years of service are greatly appreciated. Appreciation is also extended to our other Board members: Kathi Maher, Vice-Chairman, Kathy Bauer, Bob Levinson and Kevin Taylor, who filled Rick Westergren's vacant position. Shirley Carl performed her usual fine duties as Secretary.

We are fortunate to have three new alternates who have volunteered their time: Fletcher Seagroves, Ronald Pieper and David Michel.

Gratitude is also expressed to the Office of Building and Planning for their continued efforts in preparing applicants for our hearings.



Respectfully Submitted,

Len Harten, Chairman





## *Milford DO – IT / Main Street Program*

### **~TOWN REPORT 2005~**

Milford Downtown Ongoing Improvement Team, a New Hampshire Main Street Program, is a public-private partnership working to promote, revitalize and enhance the historic, natural, social and economic vitality of downtown Milford. We are a 501(c)3 non-profit organization made up of a volunteer board of directors, four committees and a full-time Executive Director. Specific projects and programs of Milford DO-IT come directly from the community and are based on Milford's inherent assets. This year, we were especially pleased when New Hampshire Magazine recognized our efforts when it granted Milford with its award for "Best Small Downtown".

Through 2005, many individuals, businesses and organizations joined us demonstrating their belief in the importance of the downtown, donating their time, energy, and financial resources to the Program, which allowed us to make the following accomplishments:

- **South Street Improvement Project:** Milford DO-IT continued to take a lead role in pushing this project forward. In the summer, DO-IT and the Department of Building and Planning submitted an application for Transportation Enhancements funding which was voted the #1 priority project for the region. In addition, the Town received word that it had received a Federal earmark for \$2.8 million for the South Street (and other downtown) projects. Pending final approval, we look forward working with the Town on defining and bringing this project to fruition over the course of the next five years.
- **Bandstand Restoration Project:** DO-IT applied grant funds totaling \$14,500, awarded from the NH State Council on the Arts and the Milford Felice J. and Elide T. Marchesi Trust to restore the Town's bandstand. The Bandstand has served as a community gathering place and cultural center for the past 110 years and DO-IT is thrilled that it was able to ensure that it will continue to be at the heart of the Milford Oval for many years to come.
- **Promotional activities:** DO-IT collaborated with PSNH to develop a high-quality 30 second TV commercial and print advertising campaign which highlighted Milford as a positive place. The commercial continues to be aired regularly on WMUR.
- **Seasonal Activities:** DO-IT continued our annual tradition of collaborating with the Keyes Art Group to promote the Annual Keyes Art Show and bring children's arts and crafts activities to downtown. During the summer, we were pleased to offer another season of four consecutive Lunchtime Concerts for the Town. Throughout the growing season, we promoted the Milford Farmers Market and ran three special event days to enhance the market environment and attract visitors. Perhaps the best-known and certainly the best attended event organized by Milford DO-IT is the Milford Great Pumpkin Great Festival. This year was the Festival's 16th anniversary and the many dedicated volunteers and supporters and the terrific turnout showed that this event remains an important part of Milford's annual traditions. For Christmas, we worked in conjunction with the Lions Club to deck the Oval for the holidays, including the Town Christmas tree. We also hosted



the Jingle on Downtown decorating/lighting and community caroling event in early December, replete with hot cocoa, popcorn and cookies.

Many towns across the state recognize the value of having either an economic development officer or downtown coordinator and have hired Town employees for this position. In Milford, DO-IT has taken on this role and has been able to produce notable results at a cost which is significantly less than if the Town were to handle these activities in-house. In 2005, Milford DO-IT was funded in part by the community via a warrant article in the amount of \$15,000, which is approximately 18% of our annual budget, and the remainder is received primarily through fund-raising and private donations. All monies are directly re-invested in projects and programs that aim to improve the downtown for the benefit of the benefit of the entire Town. By improving the state of the Downtown environment and serving as a resource for diverse community interests, we offer a service of value to the whole Town.

We continue to be honored to serve the community of Milford and look forward to a successful 2006. As always, we welcome and encourage all to get involved by calling 672-4567.

Respectfully submitted on behalf of the Board of the Milford Main Street Program DO-IT,  
*Jessica Hejtmanek, Executive Director*      *Alan Woolfson, President Board of Directors*

2005 Board Members: JerriAnne Boggis, Kent Chappell, Mark Constable, Dawn Condra, Ed Killam, Noreen O'Connell, Dave Solomon, Janet Spalding, Jack Ruonala, Alan Woolfson (President), Chuck Worcester.



## ***Milford Great Pumpkin Festival***

The 2005 Milford Great Pumpkin Festival

October 7, 8, 9

A Traditional Event for Milford

Over the past 16 years, the Milford Great Pumpkin Festival has grown to be a local and regional tradition. Originally begun to raise funds to restore the Town Hall Auditorium, Milford's Pumpkin Festival is today organized on behalf of the Town of Milford by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT) with the purpose of enhancing the quality of life in Milford, building community, and providing a place for residents and visitors to simply have fun.

**The Benefits of the Festival** - Besides the obvious enjoyment derived from the weekend, this Festival has been a tremendous benefit to the Town. The Festival generates valuable positive public relations, provides an attraction for bringing new customers to our local businesses and visitors to Town, an opportunity for Milford non-profits organizations to raise money for their causes, and a venue for performances by local talent. Perhaps most importantly, the Festival provides residents a chance to gather together with their friends and neighbors to see the community in a different, more festive light.

As a fundraiser, the Festival has allowed the organizers the opportunity to accomplish a great deal for our community. Milford Main Street Program/DO-IT has used the funds generated to help coordinate renovations to the Oval area, install new lighting,



benches, bike racks, and trash barrels, plant gardens, hang banners and holiday decorations, and promote the downtown as the heart of our community by planning popular events and activities.

**Overview of the 2005 Festival** - What's a Pumpkin Festival without a little rain? Despite the rainy weather, this year's Pumpkin Festival was a great success. None of this would have been possible without the hundreds of volunteers who dedicated countless hours to ensuring that the event was a success. Their dedication, spirit and energy, even in spite of all the rain, are all greatly appreciated.

The 2005 Festival included many of the events that had proven popular and successful in past years. The Festival began Friday with the traditional opening ceremony which included the pumpkin runner and Town Hall lighting, followed by a musical performance by Tattoo on the Oval stage, a showing of Mel Brook's film version of Dracula at the Amato Center for Performing Arts and a return performance by Stitch, in the Town Hall. Saturday and Sunday's activities included favorites such as the great pumpkin weigh-in, pumpkin painting, pumpkin and carved pumpkin sales, pumpkin catapult, arts & crafts fair, scarecrow making, haunted trail, face painting and other children's activities, food vendors, waffle breakfast, chili round-up and a terrific line up of a fantastic mix of regional musical and performing artists who provide Festival attendees with three days of high-quality acts. On Saturday we saw Steve Lechner's Magic, Etc., Steve Dreher and Friends, Roberta Woolfson's Lights Up Drama, The Flying Irish Dance Troupe, Rootes, The Whatnot, Sloppy Joe, The Rakes of Milford, MC Archer & Maria Zenishek, The Goodtime Charlies, Royer's One Man Band, Basil Harris, Russell Hill and four great comedians, Greg Boggis, Rob Steen, Tom Hayes and John David of the North Shore Comedy Club at the newly-opened Amato Center for Performing Arts. The Sunday line up continued with Amy Conley, Mikial Robertson, Reaganta, Scott Kepnes Funky Jam, Familiar Echoes, Uncle George, Down Dog, and Warren Rasmussen. We thank all of the performers for sharing their talents with the Festival.

Invaluable support also comes from the Festival sponsors Ocean National Bank and Kokko Realty, and to individual event sponsors Alene Candles, Milford Lumber Company, Centrix Bank, Contemporary Chrysler/Dodge, First Colebrook Bank, The Cabinet Press, The Hippo Press, and Amigos Mexican Cantina.

Each year, Milford Police, Ambulance, Fire and Public Works Departments do a tremendous job of ensuring the success of the Festival by providing outstanding support services throughout the entire weekend. Their involvement in the Festival is made possible by funding approved by Milford voters in March 2005. The Milford Great Pumpkin Festival would not be possible without this support and we thank all residents who supported that article. We encourage you to keep the spirit of the Pumpkin Festival and the spirit of Milford alive by voting to approve Town support services for of the Festival again this year.

On behalf of the Boards, staff and volunteers of the Milford Main Street Program DO-IT, we are proud to be able to continue to organize this event to the community and look forward to seeing you at the 2006 Festival.

Respectfully Submitted,

*Jessica Hejtmanek, Executive Director*

*Alan Woolfson, President Board of Directors*

# Milford Area Communications Center

1 Union Square, Town Hall, 4<sup>th</sup> Floor, Milford, NH 03055

## ~2005 REPORT~

The year 2005 had many changes at the Center. A new director was appointed in April, several full-time dispatchers became part-time dispatchers, and new full-time dispatchers have been hired and trained. Thanks to a core of veteran dispatchers this all took place smoothly.

As the new Director, I have the privilege to report to you about the professionalism of the staff, and the high quality of the technology at the Milford Area Communication Center.

It is with pride and a deep sense of responsibility that we serve the needs of our member towns: Milford, Wilton and Mont Vernon. Fire, Police, EMS and Highway Departments depend on us to answer phones, relay messages, handle radio calls and coordinate all their activities. This partnership and interaction comes into play every time a member of the public requests assistance.

In 2005, the Center handled 18,965 Police incidents and 2,392 Fire and EMS incidents. We also provided hundreds of assistance calls for non-MACC agencies, and innumerable calls for information from the public.

We look forward to 2006 with the following goals: Advanced dispatcher training with special emphasis for the Fire Service, review and improvement of all procedures, further implementation of the Police mobile data technology and search for a larger customer base to reduce costs without diminishing quality of service.

All of us at the Communication Center extend our most sincere thanks to the citizens, Selectmen, and the agencies we work with and serve, for their cooperation and support.

Respectfully submitted,

Mark P. Schultz, Director







# **FY 2005 ANNUAL REPORT**

## **of the**

## **NASHUA REGIONAL PLANNING COMMISSION**

## **for the**

## **THE TOWN OF MILFORD**

It is my privilege to report to the Town of Milford for the second time as Nashua Regional Planning Commission's Executive Director. As you can see in the attached report, during the past year Nashua Regional Planning Commission has once again provided substantial services to the Town of Milford in the areas of land use, environment and transportation planning. We estimate that the total value of direct staff time and resources provided to the Town of Milford this year totaled \$87,300.

### **Land Use and Environmental Planning**

- **Souhegan River Watershed Management** – During the past year, NRPC continued to work with the Town of on a Watershed Management Plan for the Souhegan River. During the year a watershed audit was conducted for the Town of Milford. NRPC has completed an analysis of existing conditions in the watershed as well as the current issues that are impacting the watershed.
- **Regional Stormwater Coalition** – The Regional Stormwater Coalition is an initiative by NRPC to bring together communities required to meet NPDES Phase II stormwater mandates to share information and resources. Six meetings of the Regional Stormwater Coalition were conducted this year. In addition, NRPC also sponsored an all day training workshop in January. This workshop provided Town staff with training on approaches to meeting stormwater management requirements for new construction and field inspection techniques to insure that the requirements were met.
- **Brownfields** – NRPC worked with New Hampshire Department of Environmental Services to identify Brownfield sites in Milford eligible for State and Federal funding for assessments.
- **Planning Board Training** – Conducted two training workshops during the fiscal year for Planning Board members: a workshop on Site Plan and Subdivision Review was held in March 2005 and Training Housing Solutions for New Hampshire was held in July 2005.
- **Planning Roundtable** – During the year, NRPC conducted four planner's roundtables. These meeting provide the professional planning staff in the region with information on technical subjects and advance topics in planning as well as the opportunity to get up to speed on planning issues throughout the region.
- **Regional Housing Needs Plan** – This year NRPC prepared and adopted its 2004 Regional Housing Needs Assessment. This report identifies the need for new housing in the Nashua region and provides an extensive database of information that can be used by Milford in planning for the housing needs of the community.

- **Model Affordable Housing Ordinance** – This year NRPC also researched methods of providing and encouraging affordable housing and prepared a Model Affordable Housing Ordinance. This ordinance provides several different methods communities like Milford can use to create incentives for affordable housing without a local subsidy.
- **Regional Resource Conservation Committee** – During the year, NRPC conducted six meetings of the Regional Resource Conservation Committee. This group is organized and sponsored by NRPC to provide information and training as well as support for conservation committee members from all NRPC communities.
- **Regional Build-out Impact Study** – Prepared the Regional Build-out Impact Study. This study identifies the potential build-out of the Town of Milford under existing policies. The report also analyzes the impact of build-out on municipal systems such as roads, schools, solid waste, water, police and fire.
- **Household Hazardous Waste Program** – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region's watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV's and other appliances that include hazardous materials. Five HHW events were held this year that were attended by 138 Milford households.
- **Water System Interconnectivity and Mutual Aid Study** – This year NRPC completed phase I of the Water System Interconnectivity and Mutual Aid Study. This study is designed to improve the security of the water systems in southern New Hampshire by showing how they can work together if any water system should lose part of its water supply through nature or manmade event. Cataloging and analyzing data on every major water system in the southern New Hampshire region as well as points at which those water systems are interconnected or could be interconnected accomplished this. NRPC also worked during the course of the year to solicit grant funds and support from the water systems for Phase II of the study. Phase II will be an engineering study which will analyze several different water system failure scenarios and identify the amount of water that can be moved from other areas to support the water systems that have experienced the failure.
- **Milford Hazard Mitigation Plan** – The Hazard Mitigation Plan identifies natural hazards that could impact the Town of Milford. It includes an analysis of the key facilities in the Town of and their vulnerability to natural hazards and provides information for the Town of to use in developing emergency response plans for natural disasters. The Milford Hazard Mitigation Plan is currently underway and should be completed in the first part of the coming year.

### **Transportation**

NRPC, as the designated Metropolitan Planning Organization (MPO) for the region, is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation



Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- **Transportation and Community and Systems Preservation (TCSP)** - This project, which has been on-going for two years, will result in plans to improve the transportation-land use interface throughout the Town of Milford, including access management, site development guidelines and safety planning. In this program, NRPC will also prepare pedestrian, bicycle and transit plans, as well as a traffic study of priority intersections in the Town of Milford. As a part of this project, NRPC has worked closely with DO-IT to identify improvements in the South Street corridor and incorporate those into the plan.
- **Traffic Data Collection** - Conducted 27 traffic counts in Milford in the past year. These traffic counts are available for use by the Town of and NRPC can conduct special counts upon request. This year NRPC also updated the NRPC website with a special interface to allow anyone to access any of the traffic counts NRPC has ever conducted by clicking on a map of count locations in Milford.
- **Road Inventory** – This year, NRPC updated its road inventory for the Town of Milford. The road inventory shows all roads in the Town of Milford and provides a standard database of important information used by the Town of Milford, NRPC and the NH DOT. The data was collected by NRPC staff and converted to GIS format. The data was then reviewed with the Town road agent and corrected as necessary. Following completion, copies of the data were provided to the Town road agent and the NH DOT.
- **Regional Bicycle and Pedestrian Plan** – In June 2005, NRPC adopted its updated Regional Bicycle and Pedestrian Plan. This plan identifies the key bicycle and pedestrian facilities in the region as well as approaches communities can follow for developing their bicycle and pedestrian transportation system.
- **Lowell-Nashua Commuter Rail** – FY05 was a year in which NRPC and regional municipalities made a great deal of progress on the Lowell-Nashua Commuter Rail project. A major step forward this year was our identification of a method to pay the local match for the project using a Tax Increment Finance District. Also this year we secured approval of a contract to conduct engineering and environmental studies through the New Hampshire Executive Council and have seen rapid progress on those studies.
- **Nashua-Manchester Commuter Rail** – In FY05 we were also successful in getting the next phase of the commuter



rail project, which will extend from Nashua to Manchester identified in the transportation reauthorization. This step will allow NRPC to work with Merrimack, Nashua, Bedford and Manchester on the initial studies for the project.

- **Regional Traffic Model** – This year NRPC completed a full update of the regional traffic model. This model is now sufficiently detailed that it can be used to analyze the traffic impacts of nearly any type of new development or change in the road network. This capability is available for Milford use whenever there is interest, without cost, and has been used by several NRPC members this year as they have considered the impacts of new development.
- **Long Range Transportation Plan** – During FY05, NRPC completed and adopted its most recent update of the region's Long Range Transportation Plan. This plan identifies the transportation plans and policies of the region. In addition, it is a vital step in moving important projects forward for funding by New Hampshire DOT.

### **Geographic Information Systems (GIS)**

The GIS Staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- Prepared and published the NRPC Standard Map Library for Milford. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town of Milford. Two sets of these maps have been provided to the Town of Milford.
- Completed regular maintenance tasks and performed updates to the regional GIS data, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data for each community.
- Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- Prepared and/or disseminated Census 2000 data in GIS format for local or regional reports.
- Addressed numerous mapping needs from the Town officials and the public.
- Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

Submitted by,

Steve Williams,

Executive Director





## **Notable Mentions**

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### **Years of Service**

#### **~2005 REPORT~**

The hard work, dedication, devotion, and skill required to achieve longevity in a career is an extraordinary accomplishment. To give that kind of service to a community is a step beyond. The Town of Milford thanks its employees who have strived for excellence throughout their employment, and commends those individuals who have attained these goals to the betterment of Milford.

#### **Platinum Award (Over 20 years)**

Alfred Vigneault (Water Department) - 33 years  
Mark Dutrisac (Department of Public Works) - 29 years  
Chief Fred Douglas (Police Department) - 27 years  
Beatrice Kimball (Assessing Department) - 22 years  
Roland Sousa (Department of Public Works) - 22 years  
Larry Anderson (Wastewater Treatment Facility) - 21 years

#### **Gold Award (20 years)**

Art Bryan (Library)  
Phyllis Baker (Library)  
Carl Somero (Department of Public Works)

#### **Silver Award (15 years)**

Ruth Bolduc (Human Resources)  
Connie Kelleher (Department of Public Works)  
Kevin Lynch (Building Department)

#### **Bronze Award (10 years)**

Vicki Blanchard (Ambulance Service)  
David Boucher (Wastewater Treatment Facility)  
Ed Denell (Water Department)  
Judy Hohenadel (Library)  
Kevin Maxwell (Police Department)  
Barbara Pendleton (Town Clerk)  
Lisa Thistle (Police Department)

#### **Honorable Mention (5 years)**

Garret Booth (Police Department)  
Bill Bright (Police Department)  
Ken Copeland (Department of Public Works)  
Rose Evans (Finance Department)  
Greg Heyn (Assessing Department)  
Leen In't Veld (Data Operations)  
Bill Ruoff (Department of Public Works)  
James Simons (Department of Public Works)  
Dominique Sterlin (Police Department)

# Notable Mentions

## Retirements

### ~2005 REPORT~

It is always with a wistful heart when we say "best wishes in your retirement" to people who have given so much to the Town of Milford. On the one hand, for so many it is a rest or change of pace long overdue, but yet we have to say so long to a friendly face, a hard working comrade, or sometimes just a good friend. We wish everyone the best of good fortune in their retirements, to relax, to rejuvenate, or to conquer new adventures!



**Barbara Pendleton, Deputy Town Clerk** Barbara Pendleton retired from the Town after ten years of dedicated and loyal service. Barbara started as part-time employee and was hired by former Town Clerk Wilfred Leduc. Barbara was always a pleasure to work with and a very dependable and loyal employee that the Town of Milford was very fortunate to have.

She finds herself very busy with her grandchildren and she does volunteer work at a Manchester hospital one day a week. And she now wonders how she had the time to work five days a week. We wish Barbara the best in any endeavor she plans to encounter in her retirement.

**Mark Dutrisac, DPW – Parks & Cemetery** Mark Dutrisac first came to work for the Town in the mid-70's and proved himself to be such a dedicated and hard worker that on March 1, 1976, he was hired as a full-time laborer in the Parks & Cemetery division of the Public Works Department. Mark's supervisors have had nothing but the highest praise for his loyalty and dedication to his job over these past 29 years and advised that he will be greatly missed as a member of the Parks & Cemetery crew.



Mark and his wife, Karen, reside in New Ipswich and a lot of Mark's free time will be spent caring for the menagerie of animals that reside with them. We certainly wish Mark well in his retirement and send him off knowing that all who had the pleasure of knowing him and working with him will miss him. Good Luck, Mark.



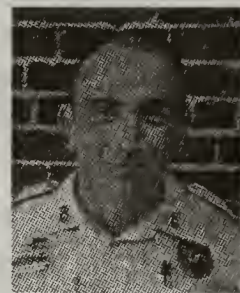
**Ken Hawes - Deputy Fire Chief** On April 27, 2005 – after 38 years with the Milford Fire Department, Ken Hawes retired as Deputy Chief of call-firefighters. Ken was first appointed to the Department in January 1967 and promoted to Lieutenant of Engine Company 2 on January 1, 1987. After serving as Lieutenant-Fire Prevention and Captain-Fire Prevention, Ken was promoted to Deputy Chief on February 6, 2004. Ken also served as an elected Fire Ward, past President of the Hillsborough County Forest Fire Warden's Association, and President of the Milford Firemen's Relief Association. Ken was a member of the committee to build the current fire station and was instrumental in obtaining the Department's three thermal imaging cameras and other necessary equipment through private funding sources. Deputy Chief Hawes served the Fire Department with a distinction and selflessness that cannot be matched and, above



all, he represented the best of what the fire service is all about and that he will be truly missed. In addition to his firefighting duties, Ken is the owner and operator of The Type Mill – where he does typesetting and printing for catalogs, magazines, brochures, etc.

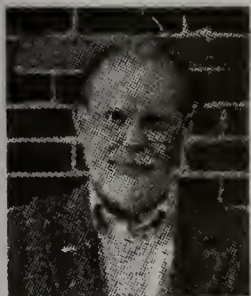
Ken's leisure passions are gardening and his model railroad collection. We wish Ken and his wife, Gail, a long, happy, and healthy retirement.

**John Winterburn, Captain, Police Department** A native of Colorado, John spent 10 years "growing up" in Alabama before coming to Milford in 1980. He joined the US Air Force in 1981 and was stationed at Pease AFB until 1985. John began his career as a Police Officer when he joined the Mont Vernon force in 1984 as a part-time officer. He then worked full-time for the Raymond and Stratham Police Departments before coming to Milford as a Patrol Officer in January 1988. During his tenure at the Milford Police Department, John achieved the rank of Sergeant, Department Prosecutor, and, most recently, as Captain/Division Commander.



John hopes to have more free time to spend with his wife, Dee, and his two children Johanna (7) and Ava (3 mos.) We certainly wish John well in his new endeavors but send him off knowing he will be deeply missed by all those he is leaving behind. Good Luck, John.

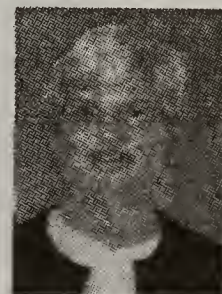
~~~~~  
2005 was a year for change at Wadleigh Memorial Library with the retirement of the Director, Art Bryan; Head of Technical Services, Phyllis Baker; and Children's Librarian, Stephanie Minter.



**Art Bryan, Library Director** Art Bryan became Director the library in 1985 when the library world still used a card catalog. Wadleigh owned one electric and a few manual typewriters for its 'high-tech' equipment. Art was instrumental (no pun intended) in the library's growth and changes for the next 20 years - from the building expansion in 1985 to the numerous technology changes over the years which today is reflected by the 19 PCs available to the public and wireless Internet access.

Art will be remembered, not only for his fountain of information both practical and esoteric, but also for his love of music. A semi-professional musician, Art plays seven instruments, including guitar, banjo, cittern, bouzouki and mandolin. He plays with the Bound to Have A Little Fun String Band, String Theory and Rakes of Milford and can be found performing locally each month with the Rakes at Foodee's Pizza in Milford or the area contra dances.

**Phyllis Baker, Head of Library Technical Services** Phyllis Baker joined the library as a part time clerk in 1978. Over the years her responsibilities grew, as did her employment to a full-time position as Head of Technical Services. She will be remembered for her smile, dedication to the library and willingness to adapt to the many technology changes and upgrades the past 27 years.



Since retiring Phyllis has been wintering in Florida and enjoying spending time with her husband Ron.



**Stephanie Minter, Children's Librarian** Sixteen years ago, the Wadleigh Memorial Library received a very special gift in the person of Stephanie Minter or "Miss Stephanie" as she is fondly referred to by her many fans and friends. Her energy, enthusiasm, knowledge of books and beyond, warm personality and talent for storytelling have inspired several generations of children and their parents.

Since her retirement in December, Stephanie has more time to spend with her husband Jack and her mother who lives nearby. She can also be found in the air, on the slopes, behind a good book or back at the Wadleigh volunteering and sharing her time and talents.



**We wish them well!**



## Notable Mentions

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In Memoriam

### ~2005 REPORT~

The Town of Milford Board of Selectmen would like to give it sympathies to all of its residents who lost a loved-one in 2005.

**Louise Simmons** - We wish to express our sadness at the passing of one of our former employees, Louise Simmons. Louise began working for the Milford Police Department on September 15, 1986 as the Parking Enforcement Officer. Parking Enforcement was a difficult job at best, but Louise handled it with efficiency and humor. She served the community well and on April 19, 1989 received the Community Citizens Award from the National Grange for her dedicated service. Louise retired on April 28, 1995.

**Glendon Moncrief** - Glen Moncrief passed away on May 7, 2005 at the age of 71. Glen was a Milford resident for more than 25 years. A veteran of the U.S. Air Force, he had worked at the New Boston Tracking Station and was self-employed as a master electrician, the occupation for which people knew him best. He was also a licensed ham radio operator and with his expertise in electronics he built many ham radios. Glen very much appreciated and respected the community aspect of Milford's character and volunteered his time to his hometown through service on Budget Committees. He was also a nature lover and enjoyed long walks with his dog, Mystery. He will fondly be remembered for his sense of humor, his interest in community spirit, and his penchant for a good political debate.



# **Independent Auditor's Report**

**TOWN OF MILFORD, NEW HAMPSHIRE**

**Financial Statements**

**December 31, 2004**

**and**

**Independent Auditor's Report**



**TOWN OF MILFORD, NEW HAMPSHIRE  
FINANCIAL STATEMENTS  
December 31, 2004**

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**TOWN OF MILFORD, NEW HAMPSHIRE  
FINANCIAL STATEMENTS  
December 31, 2004**

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# Vachon, Clukay & Co., PC

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Certified Public Accountants

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Milford, New Hampshire

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Milford, New Hampshire as of and for the year ended December 31, 2004, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Milford, New Hampshire, as of December 31, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1 to the basic financial statements, the Town adopted Governmental Accounting Standards Board Statements Nos. 34, 37, 38 and GASB Interpretation 6 during the year ended December 31, 2004.

The management's discussion and analysis and budgetary comparison information on pages 2-11 and 41-42, respectively, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Milford, New Hampshire's basic financial statements. The combining nonmajor fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Vachon, Clukay & Co., PC*

April 7, 2005

**Town of Milford, New Hampshire  
Management's Discussion and Analysis  
December 31, 2004**

This section of the Town of Milford, New Hampshire financial report presents our discussion and analysis of the financial activities of the Town for the year ended December 31, 2004. Please read it in conjunction with the transmittal letter and financial statements presented in this report.

These financial reports represent the Town's first year of financial reporting under the major new reporting format in compliance with the Governmental Accounting Standards Board Statement No. 34 (GASB 34). The new accounting standard requires significant changes in governmental financial reporting. The major areas of change include:

- Reporting of the Town's governmental capital assets and related depreciation of these assets
- Management discussion and analysis section
- Presentation of the financial statements similar to the private business sector

Since this is the first year of implementation, this analysis provides limited comparisons to prior years. Future year's comparisons as required will contain more meaningful information relating to the Town's finances and changes in financial position.

**FINANCIAL HIGHLIGHTS**

**Government –wide highlights**

- The Town's total assets exceeded total liabilities by 37.5 million. This amount is presented as "Total Net Assets" on Exhibit A-Statement of Net Assets. Of this amount, \$2.6 million was reported as unrestricted, \$2 million was restricted and \$32.9 million was invested in capital assets, net of related debt.
- Governmental activity revenues exceeded expenses thereby increasing the Town's net assets by \$1.6 million.

**Fund Highlights**

- The General Fund reported a fund balance this year of \$1 million.
- General Fund actual revenues exceeded estimates by \$144 thousand while the overall actual expenditures were \$441 thousand less than appropriated. Additional detail is provided in the General Fund Budgetary Highlights section of this report.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's financial statements. The basic financial statements contain the following components.

- 1.) Government-wide financial statements



- 2.) Fund financial statements
- 3.) Notes to the financial statements

### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to the private sector. Our analysis of the Town begins on Exhibit A and B. The statement of net assets and the statement of activities report information about the Town as a whole and about its activities for the current period. These statements are prepared utilizing the accrual basis of accounting whereas current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net assets and changes in them. The Town's net assets, the difference between assets and liabilities, are one way to measure the Town's financial health, or financial position. Over time increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of net assets and the statement of activities divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, health and welfare, sanitation, culture and recreation and debt service. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business Type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Water and Sewer funds are reported here.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the Town's funds, focusing on its most significant or "major" funds, not the Town as a whole. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities. The Town, like other local governments, uses fund accounting to ensure and exhibit compliance with finance-related legal requirements. Some funds are established as required by state statute while others are instituted by the Town to help control and manage financial activities for a specific purpose, such as police outside detail and grants. The Town's funds are divided into three fund categories; governmental, proprietary and fiduciary.

- **Governmental Funds (Exhibit C and D)** – Most of the Town's basic functions are reported in governmental funds which focus on how money flows in and out of those funds and balances remaining at year end that are available for spending. These funds are reported on a modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the services it provides. Governmental fund information helps to determine whether there are more or fewer

financial resources that are available for spending in the near future to finance the Town's programs. The differences between governmental activities as reported in the statement of net assets and the statement of activities and governmental funds are itemized in a reconciliation located at the bottom of the fund financial statements.

- Proprietary funds (Exhibit E, F and G) – When the Town charges water and sewer customers for the services it provides; they are reported in proprietary funds. Proprietary funds are reported in the same way that all business type activities are reported in the government wide financial statements but provide more detail and a statement of cash flows.
- Fiduciary Funds (Exhibit H & I) – The Town acts as a trustee for various trust funds. Because of the trust arrangement, these funds can only be used for the trust beneficiaries. All of the Town's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets. These activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

#### **Notes to the Financial Statements**

- The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21-40 of this report

#### **Required Supplementary Information**

- The basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes a budgetary comparison schedule of the Town's General Fund.

In addition to the required elements, we have included a section with combining statements that provide details about our non-major governmental funds, each of which is added together and presented in a single column in the basic financial statements.

### **GOVERNMENT WIDE ANALYSIS**

#### **Net Assets**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The condensed analysis below focuses on the net assets of the Town's governmental and business type activities.



Town of Milford			
Table 1 - Condensed Statement of Net Assets			
December 31, 2004			
	Governmental Activities	Business-type Activities	Total Combined
<b>ASSETS:</b>			
Current Assets	\$ 17,619,913	\$ 1,914,076	\$ 19,533,989
Capital Assets	15,725,303	20,025,869	35,751,172
Total Assets	\$ 33,345,216	\$ 21,939,945	\$ 55,285,161
<b>LIABILITIES:</b>			
Current Liabilities	\$ 13,515,047	\$ 386,539	\$ 13,901,586
Noncurrent Liabilities	5,688,336	871,462	6,559,798
Total Liabilities	\$ 19,203,383	\$ 1,258,001	\$ 20,461,384
<b>NET ASSETS:</b>			
Invested in capital assets, net of related debt	\$ 13,863,610	\$ 18,986,616	\$ 32,850,226
Restricted	2,017,761	-	2,017,761
Unrestricted/(Deficit)	902,005	1,695,328	2,597,333
Total Net Assets	\$ 16,783,376	\$ 20,681,944	\$ 37,465,320

The Town's combined net assets are \$37.5 million of which \$16.8 million represents governmental activities and the remaining \$20.7 million relates to business type activities

By far the largest portion of the Town's net assets (87.7%) reflects its investment in capital assets (e.g., land, buildings, equipment and infrastructure), less any outstanding related debt used to acquire those assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the Town's net assets (5.4%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets (6.9%) may be used to meet the Town's ongoing obligations to citizens and creditors.

Governmental activities reflect a positive unrestricted net asset balance of approximately \$900 thousand at the end of the year. It is worthwhile noting that the governmental activities of the Town have recognized \$1.4 million of debt associated with water and sewer related assets. While the debt is reflected in governmental activities, the corresponding asset is recognized in business-type activities.

Business-type activities reflect a positive unrestricted net asset balance of \$1.7 million of which can only be used to finance the continuing operations of the Water and Sewer functions. Exhibit E provides a specific column for each of the Water and Sewer funds.

### Changes in Net Assets

Table 2 presents the Town's condensed changes in net assets as derived from the government-wide Statement of Activities.

#### **REVENUES:**

##### **Program Revenues:**

Charges for Services	\$ 649,592	\$ 2,270,439	\$ 2,920,031
Operating grants and contributions	493,461	-	493,461
Capital grants and contributions	303,536	105,941	409,477

##### **General Revenues:**

Property and other taxes	6,295,166	-	6,295,166
Licenses and permits	2,396,340	-	2,396,340
Grants and contributions	845,932	-	845,932
Interest and investment earnings	270,835	4,576	275,411
Miscellaneous	445,105	9,162	454,267

<b>TOTAL REVENUES</b>	<u>11,699,967</u>	<u>2,390,118</u>	<u>14,090,085</u>
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#### **EXPENSES:**

##### **Program Expenses:**

General government	3,340,890	-	3,340,890
Public safety	3,322,842	-	3,322,842
Highways and streets	1,107,967	-	1,107,967
Health and welfare	324,515	-	324,515
Sanitation	714,272	-	714,272
Economic development	15,731	-	15,731
Culture and recreation	999,328	-	999,328
Interest and fiscal charges	220,434	-	220,434
Water and sewer	-	2,482,260	2,482,260

<b>TOTAL EXPENSES</b>	<u>10,045,979</u>	<u>2,482,260</u>	<u>12,528,239</u>
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Excess/(Deficiency) before transfers	1,653,988	(92,142)	1,561,846
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Transfers	(58,548)	58,548	-
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<b>Increase/(Decrease) in net assets</b>	<u>\$ 1,595,440</u>	<u>\$ (33,594)</u>	<u>\$ 1,561,846</u>
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The increase or decrease in net assets can provide an indication as to whether the overall financial position of the Town improved or deteriorated during the year. The total net assets for the Town increased by \$1.6 million during the year. Governmental activities net assets increased by \$1.7 million or (10.5%) while business-type activities net assets decreased by \$34 thousand (.0016%).

#### **Governmental Activities**

Governmental activity revenues exceeded expenses by \$1.6 million.

The primary sources of revenue for the Town were derived from property taxes (53.8%), licenses and permits (20.5%), and program revenues (12.4%). Interest earnings, grants and miscellaneous revenues accounted for the remaining 13.3% of revenues.

The Town's expenses cover a range of functions. The largest functional expenses were related to the general government (33.3%), public safety (33.0%), highways and streets (11.0%), and culture and recreation (9.9%), which collectively accounted for 87.2% of total expenditures.

#### **Business-type Activities**

Overall, the charges for goods and services for the Town's business type activities were inadequate to cover the operating expenses. The loss relates specifically to sewer operations as reflected in Exhibit F. However, since the Sewer activities retain a positive cumulative earnings position, there are still sufficient net assets to support these activities. The water activities report a positive change in net assets for the year.

In an effort to ensure the rates are set at levels sufficient to maintain the water and sewer systems over the long term, the Board of Selectmen have authorized a water and sewer rate study to be completed in 2005.

### **FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of resources available for spending. Such information is useful in determining the Town's financing requirements. In particular, unreserved fund balance may serve as a practical benchmark of a government's net resources available for spending at the end of the year.

At the end of the year, the Town's governmental funds (as presented in Exhibit C) reported a combined ending fund balance of \$6,102,372. Approximately 79.5% of the total fund balance (\$4,853,579) constitutes unreserved fund balance. The remainder of fund balance is reserved to indicate that it is not available for spending because it has already been committed for a variety of legally restricted purposes.

The General Fund is the chief operating fund of the Town. At the end of the year, unreserved fund balance of the General Fund was \$941,596, while total fund balance was \$1,044,957. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total expenditures. Unreserved fund balance represents 9.7% of total General Fund expenditures, while total fund balance represents 10.8% of that same amount.

Within the non-major funds the Capital Projects Fund has a total fund balance of \$2,875,217, all of which is intended for the construction of the new police facility.

#### **General Fund Budgetary Highlights**

Throughout the year, the Board of Selectmen revised the original budget several times. These amendments fall into two categories.

The first category includes budgets carried over from the prior year (encumbrances). These authorize the completion of transactions in process at year end. They are reflected in the actual beginning balances in addition to the amounts appropriated at the March ballot session.

Secondly, there were several transfers of appropriations between departments to prevent budget overruns. A budget to actual schedule for the General Fund can be found on Page 41.

The actual revenues were greater than budgetary estimates by \$182 thousand and can be summarized as follows:

- Additional revenues collected for land use change tax penalties.
- Increase in interest collected on tax liens.
- Increases in cable franchise fees, building and permit fees.
- Increase in interest earnings due to more favorable interest rates
- Increases in income from charges for services from departments.
- Increases in Sewer impact fee collections

The final budget for expenditures was \$441 thousand below final budget amounts due largely in part to the following:

- Postponement of the implementation of a public works re-organization.
- Employee attrition in the planning, police, ambulance, town clerk and tax collector departments.
- Wage driven and insurance benefits related to the above staffing vacancies.
- Unused appropriations across various departments

The combination of increased revenues and decreased expenses created a budgetary surplus of \$623 thousand.



## CAPITAL ASSET AND DEBT ADMINISTRATION

### Capital Assets

The Town's investment in capital assets for its governmental and business-type activities totals \$35,751,172 net of depreciation. These assets include land and improvements, buildings, equipment, infrastructure and construction in process. The net book value of the Town's capital assets of governmental activities is reported for the first time this year in accordance with the new GASB requirements. The Town's assets are summarized in Table 3 below.

Town of Milford			
Table 3 - Capital Assets of December 31, 2004			
(Net of Depreciation)			
	Governmental Activities	Business-type Activities	Total Combined
Land and Improvements	\$ 9,945,641	\$ 275,199	\$ 10,220,840
Buildings	2,218,330	12,283,769	14,502,099
Vehicles and Equipment	2,084,679	451,879	2,536,558
Infrastructure	1,326,598	7,015,022	8,341,620
Construction in Process	150,055	-	150,055
Totals:	\$ 15,725,303	\$ 20,025,869	\$ 35,751,172

Major capital asset transactions during the year include the following additions:

- \$605,000 – Construction of a compost facility cover at the wastewater facility.
- \$297,000 – Pedestrian Bridge connecting Keyes Field to the Boys & Girls Club.
- \$208,000 – Communications equipment for use at Milford Area Communications Center.
- \$130,000 – Town wide street light replacement.
- \$ 64,000 – Caterpillar wheel loader for the Highways and Streets Department.
- \$ 60,000 – 2 Dump trucks for the Parks and Cemeteries Departments.
- \$ 23,000 – 2005 Ford Crown Victoria police cruiser.

No significant retirements or dispositions were recorded this year.

Additional information on the Town's capital assets can be found on pages 31-32 of the notes to the financial statements of this report.

### Debt Administration

The Town of Milford had total debt of \$7,207,465. Of this amount, \$6,714,260 represents general obligation bond debt backed by the full faith and credit of the Town. The remainder of the Town's debt is comprised of capital leases for equipment with lease payments totaling \$493,205.

Outstanding debt including short and long term portions is summarized in Table 4 below.

Town of Milford			
Table 4 - Outstanding Debt			
December 31, 2004			
	Governmental Activities	Business-type Activities	Total Combined
General Obligation Bonds	\$ 5,715,260	\$ 999,000	\$ 6,714,260
Capital Leases	452,952	40,253	493,205
Total Debt Outstanding	\$ 6,168,212	\$ 1,039,253	\$ 7,207,465
Less current portion:			
Amounts within one year	(676,684)	(193,547)	(870,231)
Total Long Term Debt	\$ 5,491,528	\$ 845,706	\$ 6,337,234

State statute limits the amount of general obligation debt the Town may issue to 3% of base valuation as calculated by the New Hampshire Department of Revenue. The 2004 debt limit for the Town is \$41,967,853 which is significantly in excess of the Town's outstanding general obligation debt.

The Town's bond rating has been reaffirmed as A2. Moody's Investors Service assigned the satisfactory rating to the Town in connection with the issuance of 2.9 million of general obligation bonds in August, 2004 for the construction of the police facility.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The unemployment rate for the Town as of December 31, 2004 is 2.6% and compares favorably to the State's average unemployment rate of 3% and the Nashua area market rate of 3.4%.

*Source: NH Department of Employment Security*

The population as of December 31, 2004 is estimated to be 14,643 based on current and historical data of building permits. This is an 8.2% increase over the 2000 census report of 13,535. Population growth has been averaging 2% annually. Quality of life, affordable real estate and proximity to employment and services continue to draw development and population to the community. With this growth, the demand for services also increases.

Employee health insurance costs have risen substantially over the last few years with double digit increases expected for the 2005 budget.

The Town is committed to providing appropriate levels of service.

All of these factors are taken into consideration in preparation of the Town's budgets.



**Requests for Information**

This financial report is designed to provide a general overview of the Town's finances for all parties interested in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Town of Milford, 1 Union Square, Milford, NH 03055 or by telephone at (603) 672-1061.

Rosemarie Evans  
Finance Director

EXHIBIT A  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Net Assets  
December 31, 2004

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Current Assets:			
Cash and cash equivalents	\$ 14,649,499		\$ 14,649,499
Investments	1,889,069		1,889,069
Taxes receivable, net	1,884,126		1,884,126
Accounts receivable, net	169,279	\$ 190,465	359,744
Unbilled charges for service		329,523	329,523
Due from other governments	181,217	92,312	273,529
Internal balance	(1,176,447)	1,176,447	-
Prepaid expenses	23,170		23,170
Inventory		125,329	125,329
Total Current Assets	<u>17,619,913</u>	<u>1,914,076</u>	<u>19,533,989</u>
Noncurrent Assets:			
Non-depreciable capital assets	9,087,587	243,528	9,331,115
Depreciable capital assets, net	<u>6,637,716</u>	<u>19,782,341</u>	<u>26,420,057</u>
Total Noncurrent Assets	<u>15,725,303</u>	<u>20,025,869</u>	<u>35,751,172</u>
Total Assets	<u>\$ 33,345,216</u>	<u>\$ 21,939,945</u>	<u>\$ 55,285,161</u>
<b>LIABILITIES</b>			
Current Liabilities:			
Accounts payable	\$ 162,471	\$ 54,066	\$ 216,537
Accrued expenses	266,279	35,886	302,165
Retainage payable	5,719		5,719
Deferred revenue	8,023,597		8,023,597
Due to other governments	4,380,323	103,040	4,483,363
Current portion of bonds payable	505,260	163,500	668,760
Current portion of capital leases payable	<u>171,398</u>	<u>30,047</u>	<u>201,445</u>
Total Current Liabilities	<u>13,515,047</u>	<u>386,539</u>	<u>13,901,586</u>
Noncurrent Liabilities:			
Bonds payable	5,210,000	835,500	6,045,500
Capital leases payable	281,554	10,206	291,760
Compensated absences	<u>196,782</u>	<u>25,756</u>	<u>222,538</u>
Total Noncurrent Liabilities	<u>5,688,336</u>	<u>871,462</u>	<u>6,559,798</u>
Total Liabilities	<u>19,203,383</u>	<u>1,258,001</u>	<u>20,461,384</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	13,863,610	18,986,616	32,850,226
Restricted for:			
Specific purposes	852,463		852,463
Capital projects	19,866		19,866
Endowments	1,145,432		1,145,432
Unrestricted	<u>902,005</u>	<u>1,695,328</u>	<u>2,597,333</u>
Total Net Assets	<u>16,783,376</u>	<u>20,681,944</u>	<u>37,465,320</u>
Total Liabilities and Net Assets	<u>\$ 35,986,759</u>	<u>\$ 21,939,945</u>	<u>\$ 57,926,704</u>

See accompanying notes to the basic financial statements



EXHIBIT B  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Activities  
For the Year Ended December 31, 2004

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		Governmental Activities	Business-type Activities	Total
<b>Governmental Activities:</b>							
General government	\$ 3,340,890	\$ -	\$ -		\$ (3,298,985)	\$ -	\$ (3,298,985)
Public safety	3,322,842	202,935	-		(2,713,803)	-	(2,713,803)
Highways and streets	1,107,967	262,212	-		(841,295)	-	(841,295)
Health and welfare	324,515	28,314	-		(279,951)	-	(279,951)
Sanitation	714,272	-	-		(574,241)	-	(574,241)
Economic development	15,731	-	303,536		287,805	-	287,805
Culture and recreation	999,328	-	-		(958,486)	-	(958,486)
Interest and fiscal charges	220,434	-	-		(220,434)	-	(220,434)
Total governmental activities	10,045,979	493,461	303,536		(8,599,390)	-	(8,599,390)
<b>Business-type activities:</b>							
Water	820,873	-	-		-	120,944	120,944
Sewer	1,661,387	-	105,941		-	(226,824)	(226,824)
Total business-type activities	2,482,260	-	105,941		-	(105,880)	(105,880)
Total primary government	\$ 12,528,239	\$ 493,461	\$ 409,477		(8,599,390)	(105,880)	(8,705,270)
<b>General revenues:</b>							
Property and other taxes					6,295,166		6,295,166
Motor vehicle permit fees					2,396,340		2,396,340
Grants and contributions					845,932	-	845,932
Interest and investment earnings					270,835	4,576	275,411
Miscellaneous					445,105	9,162	454,267
Transfers					(58,548)	58,548	-
Total general revenues and transfers					10,194,830	72,286	10,267,116
Change in net assets					1,595,440	(33,594)	1,561,846
Net assets - beginning - (See Note 15)					15,187,936	20,715,538	35,903,474
Net assets - ending					\$ 16,783,376	\$ 20,681,944	\$ 37,465,320

See accompanying notes to the basic financial statements

EXHIBIT C  
TOWN OF MILFORD, NEW HAMPSHIRE  
Balance Sheet  
Governmental Funds  
December 31, 2004

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 14,547,052	\$ 102,447	\$ 14,649,499
Investments		1,889,069	1,889,069
Taxes receivable, net	1,884,126		1,884,126
Accounts receivable, net	166,258	2,762	169,020
Due from other governments		181,217	181,217
Due from other funds	10,614	3,193,521	3,204,135
Prepaid expenses	23,170		23,170
Total Assets	<u>\$ 16,631,220</u>	<u>\$ 5,369,016</u>	<u>\$ 22,000,236</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 141,266	\$ 21,205	\$ 162,471
Accrued expenses	161,672	7,140	168,812
Retainage payable	5,719		5,719
Due to other governments	9,439,615	2,144	9,441,759
Due to other funds	4,369,968	10,355	4,380,323
Deferred revenue	1,468,023	270,757	1,738,780
Total Liabilities	<u>15,586,263</u>	<u>311,601</u>	<u>15,897,864</u>
<b>FUND BALANCES</b>			
Reserved for encumbrances	103,361		103,361
Reserved for endowments		1,145,432	1,145,432
Unreserved, reported in:			
General fund	941,596		941,596
Special revenue funds		1,022,719	1,022,719
Capital projects funds		2,875,217	2,875,217
Permanent funds		14,047	14,047
Total Fund Balances	<u>1,044,957</u>	<u>5,057,415</u>	<u>6,102,372</u>
Total Liabilities and Fund Balances	<u>\$ 16,631,220</u>	<u>\$ 5,369,016</u>	
Amounts reported for governmental activities in the statement of net assets are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds			15,725,303
Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis			1,418,162
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:			
Bonds payable			(5,715,260)
Capital leases payable			(452,952)
Accrued interest on long-term obligations			(97,467)
Compensated absences			(196,782)
Net assets of governmental activities			<u>\$ 16,783,376</u>

See accompanying notes to the basic financial statements



EXHIBIT D  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended December 31, 2004

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 6,205,056	\$ 19,255	\$ 6,205,056
Licenses and permits	2,377,085	469,632	2,396,340
Intergovernmental	1,173,297	119,621	1,642,929
Charges for services	529,971	173,940	649,592
Investment income	96,895	265,360	270,835
Miscellaneous	74,820	1,047,808	340,180
<b>Total Revenues</b>	<b>10,437,124</b>	<b>1,047,808</b>	<b>11,504,932</b>
<b>Expenditures:</b>			
<b>Current operations:</b>			
General government	3,041,255	26,495	3,067,750
Public safety	3,001,355	253,007	3,254,362
Highways and streets	963,819	7,000	970,819
Health and welfare	256,687	67,828	324,515
Sanitation	686,730	303,535	686,730
Economic development	168,993	725,205	303,535
Culture and recreation	784,315	151,759	894,198
Capital outlay			936,074
Debt service:			
Principal retirement	628,659		628,659
Interest and fiscal charges	191,332		191,332
<b>Total Expenditures</b>	<b>9,723,145</b>	<b>1,534,829</b>	<b>11,257,974</b>
<b>Excess revenues over (under) expenditures</b>	<b>733,979</b>	<b>(487,021)</b>	<b>246,958</b>
<b>Other financing sources (uses):</b>			
Proceeds from bond issuance	274,676	2,950,260	2,950,260
Capital lease proceeds	77,691	669,762	747,453
Operating transfers in	(669,762)	(136,239)	(806,001)
Operating transfers out	(317,395)	3,483,783	3,166,388
<b>Total other financing sources (uses)</b>			
Excess revenues and other sources over expenditures and other uses	416,584	2,996,762	3,413,346
<b>Fund balances at beginning of year, as restated</b>	<b>628,373</b>	<b>2,060,653</b>	<b>2,689,026</b>
<b>Fund balances at end of year</b>	<b>\$ 1,044,957</b>	<b>\$ 5,057,415</b>	<b>\$ 6,102,372</b>

See accompanying notes to the basic financial statements

TOWN OF MILFORD, NEW HAMPSHIRE  
Reconciliation of the Statement of Revenues, Expenditures  
and Changes in Fund Balances of Governmental Funds  
to the Statement of Activities  
For the Year Ended December 31, 2004

Net Change in Fund Balances--Total Governmental Funds	\$ 3,413,346
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	670,225
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	90,110
Proceeds from debt issues are an other financing source in the funds, but a debt issue increases long-term liabilities in the statement of net assets.	(3,224,936)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	380,000
Repayment of principal on capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	318,388
In the statement of activities, interest is accrued on outstanding bonds and capital leases, whereas in governmental funds, an interest expenditure is reported when due.	(29,102)
Some expense reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	(22,591)
<b>Change in Net Assets of Governmental Activities</b>	<b>\$ 1,595,440</b>

EXHIBIT E  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Net Assets  
Proprietary Funds  
December 31, 2004

	Business-type Activities		
	Water Fund	Sewer Fund	Totals
<b>ASSETS</b>			
Current Assets:			
Accounts receivable, net	\$ 72,509	\$ 117,956	\$ 190,465
Unbilled charges for service	128,695	200,828	329,523
Due from other governments		92,312	92,312
Due from other funds	732,975	443,472	1,176,447
Inventory	86,885	38,444	125,329
Total Current Assets	<u>1,021,064</u>	<u>893,012</u>	<u>1,914,076</u>
Noncurrent Assets:			
Capital assets, net	4,943,589	15,082,280	20,025,869
Total Noncurrent Assets	<u>4,943,589</u>	<u>15,082,280</u>	<u>20,025,869</u>
Total Assets	<u>\$ 5,964,653</u>	<u>\$ 15,975,292</u>	<u>\$ 21,939,945</u>
<b>LIABILITIES</b>			
Current Liabilities:			
Accounts payable	\$ 14,592	\$ 39,474	\$ 54,066
Accrued expenses	13,288	22,598	35,886
Due to other governments		103,040	103,040
Current portion of capital lease payable	4,404	25,643	30,047
Current portion of bonds payable	65,000	98,500	163,500
Total Current Liabilities	<u>97,284</u>	<u>289,255</u>	<u>386,539</u>
Noncurrent Liabilities:			
Capital lease payable		10,206	10,206
Bonds payable	500,000	335,500	835,500
Compensated absences	9,076	16,680	25,756
Total Noncurrent Liabilities	<u>509,076</u>	<u>362,386</u>	<u>871,462</u>
Total Liabilities	<u>606,360</u>	<u>651,641</u>	<u>1,258,001</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	4,374,185	14,612,431	18,986,616
Unrestricted	984,108	711,220	1,695,328
Total Net Assets	<u>5,358,293</u>	<u>15,323,651</u>	<u>20,681,944</u>
Total Liabilities and Net Assets	<u>\$ 5,964,653</u>	<u>\$ 15,975,292</u>	<u>\$ 21,939,945</u>

See accompanying notes to the basic financial statements



EXHIBIT F  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Revenues, Expenses and Changes in Net Assets  
Proprietary Funds  
For the Year Ended December 31, 2004

	Business-type Activities		
	Water Fund	Sewer Fund	Totals
Operating revenues:			
Charges for services	\$ 941,817	\$ 1,328,622	\$ 2,270,439
Miscellaneous	9,162		9,162
Total operating revenues	<u>950,979</u>	<u>1,328,622</u>	<u>2,279,601</u>
Operating expenses:			
Personal services	276,571	599,322	875,893
Contractual services	277,453	309,708	587,161
Materials and supplies	83,748	153,884	237,632
Depreciation	154,010	541,989	695,999
Miscellaneous		25,446	25,446
Total operating expenses	<u>791,782</u>	<u>1,630,349</u>	<u>2,422,131</u>
Operating income	<u>159,197</u>	<u>(301,727)</u>	<u>(142,530)</u>
Non-operating revenues (expenses):			
Interest revenue	2,556	2,020	4,576
Interest expense	(29,091)	(31,038)	(60,129)
Net non-operating revenues (expenses)	<u>(26,535)</u>	<u>(29,018)</u>	<u>(55,553)</u>
Income before capital contributions and operating transfers in	132,662	(330,745)	(198,083)
Capital contributions		105,941	105,941
Operating transfers in	<u>58,548</u>	<u></u>	<u>58,548</u>
Change in net assets	191,210	(224,804)	(33,594)
Total net assets at beginning of year	<u>5,167,083</u>	<u>15,548,455</u>	<u>20,715,538</u>
Total net assets at end of year	<u>\$ 5,358,293</u>	<u>\$ 15,323,651</u>	<u>\$ 20,681,944</u>

See accompanying notes to the basic financial statements

EXHIBIT G  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2004

	Business-type Activities		
	Water Fund	Sewer Fund	Totals
Cash flows from operating activities:			
Cash received from customers	\$ 967,158	\$ 1,235,465	\$ 2,202,623
Cash paid to suppliers and employees	(661,635)	(1,264,277)	(1,925,912)
Net cash provided (used) by operating activities	<u>305,523</u>	<u>(28,812)</u>	<u>276,711</u>
Cash Flows from Noncapital Financing Activities			
Transfer from other funds	<u>58,548</u>		<u>58,548</u>
Net cash provided by operating activities	<u>58,548</u>	<u>-</u>	<u>58,548</u>
Cash flows from capital and related financing activities:			
Capital contributions		105,941	105,941
Purchases of capital assets	(58,403)	(123,923)	(182,326)
Principal paid on long-term debt	(65,000)	(98,500)	(163,500)
Principal paid on capital leases	(4,290)	(24,532)	(28,822)
Interest paid on long-term debt	(30,346)	(34,415)	(64,761)
Net cash (used) for capital and related financing activities	<u>(158,039)</u>	<u>(175,429)</u>	<u>(333,468)</u>
Cash flows from investing activities:			
Interest on investments	<u>2,556</u>	<u>2,020</u>	<u>4,576</u>
Net cash provided by investing activities	<u>2,556</u>	<u>2,020</u>	<u>4,576</u>
Net increase (decrease) in cash and cash equivalents	208,588	(202,221)	6,367
Cash and cash equivalents at beginning of year	<u>524,387</u>	<u>645,693</u>	<u>1,170,080</u>
Cash and cash equivalents at end of year	<u>\$ 732,975</u>	<u>\$ 443,472</u>	<u>\$ 1,176,447</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ 159,197	\$ (301,727)	\$ (142,530)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:			
Depreciation expense	154,010	541,989	695,999
Changes in assets and liabilities:			
Accounts receivable, net	(31,637)	(55,036)	(86,673)
Unbilled charges for service	47,816	41,543	89,359
Due from other governments		(79,664)	(79,664)
Inventory	(21,437)	847	(20,590)
Accounts payable	4,640	(275,514)	(270,874)
Accrued expenses	(7,066)	(4,290)	(11,356)
Due to other governments		103,040	103,040
Net cash provided (used) by operating activities	<u>\$ 305,523</u>	<u>\$ (28,812)</u>	<u>\$ 276,711</u>

See accompanying notes to the basic financial statements



**EXHIBIT H**  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Assets**  
**Fiduciary Funds**  
**December 31, 2004**

	Private- Purpose Trusts	Agency Funds
<b>ASSETS</b>		
Cash and cash equivalents		\$ 232,012
Investments	\$ 1,998,600	15,431
Total assets	<u>\$ 1,998,600</u>	<u>\$ 247,443</u>
<b>LIABILITIES</b>		
Due to developers		\$ 247,184
Due to other funds		259
Total liabilities	<u>\$ -</u>	<u>\$ 247,443</u>
<b>NET ASSETS</b>		
Held in trust	1,998,600	
Total net assets	<u>\$ 1,998,600</u>	

*See accompanying notes to the basic financial statements*

EXHIBIT I  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Changes in Fiduciary Net Assets  
Fiduciary Funds  
For the Year Ended December 31, 2004

	Private- Purpose Trust Fund
ADDITIONS:	
Contributions:	
Private donations	\$ 56,001
Total Contributions	<u>56,001</u>
Investment earnings:	
Interest	54,994
Net increase in the fair value of investments	86,564
Total Investment Earnings	<u>141,558</u>
Less investment expense	-
Net Investment Earnings	<u>141,558</u>
Total Additions	<u>197,559</u>
DEDUCTIONS:	
Benefits	<u>28,853</u>
Total Deductions	<u>28,853</u>
Change in Net Assets	168,706
Net assets - beginning of year	<u>1,829,894</u>
Net assets - end of year	<u>\$ 1,998,600</u>

*See accompanying notes to the basic financial statements*



**TOWN OF MILFORD, NEW HAMPSHIRE  
NOTES TO BASIC FINANCIAL STATEMENTS  
December 31, 2004**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Milford, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Milford, New Hampshire (the Town) was incorporated in 1794. The Town operates under the Town Meeting/Board of Selectmen form of government and performs local governmental functions authorized by State law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basic Financial Statement Presentation***

During fiscal year 2004, the Town has implemented the following GASB Statements:

- GASB Statement No. 33, *"Accounting and Financial Reporting for Nonexchange Transactions"*
- GASB Statement No. 34, *"Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments"*
- GASB Statement No. 36, *"Recipient Reporting for Certain Shared Nonexchange Revenues"*
- GASB Statement No. 37, *"Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments: Omnibus"*
- GASB Statement No. 38, *"Certain Financial Statement Note Disclosures"*
- GASB Interpretation No. 6, *"Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements"*

At December 31, 2003, there was no effect on fund balance as a result of implementing GASB Statements 33, 36, 37, and 38. GASB 34 creates new basic financial statements reporting on the Town's financial activities. The financial statements now include government-wide financial statements prepared on an accrual basis of accounting and fund financial statements which present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column.

The government-wide financial statements combine the governmental activities and business-type activities into one column for each category. The beginning net asset amount for governmental programs

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

reflects the change in fund balance for governmental funds at December 31, 2003, caused by the conversion to the accrual basis of accounting.

***Basis of Presentation***

The Town's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net assets and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

***Fund Accounting***

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Town's major governmental fund:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

The General Fund is the operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

**2. Proprietary Funds:**

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following are the Town's major proprietary funds:

The Water and Sewer Funds account for all revenues and expenses pertaining to the Town's water and wastewater operations. The Water and Sewer Funds are utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

**3. Fiduciary Funds:**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: private purpose trust funds, pension trust funds, investment trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town's only trust funds are three private purpose trust which account for school programs. The Town's agency fund is custodial in nature (assets equal liabilities) and does not involve the measurement of results of operations. The Town's agency fund accounts for the escrow funds from developers which are held by the Town.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Town are included on the Statement of Net Assets.

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

The private purpose trust fund is reported using the economic resources measurement focus.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

In the government-wide financial statements and proprietary fund statements, private-sector standards of accounting and financial reporting issued prior to December 1, 1989, are followed to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 2). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes and interest on investments.

Licenses and permits, charges for services, and miscellaneous revenues (except interest on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**2. Deferred Revenue:**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2004, the Town applied \$184,527 of its unappropriated fund balance to reduce taxes.

***Encumbrance Accounting***

Encumbrance accounting, under which purchase orders and other commitments for expenditure of monies are recorded in order to reserve a portion of the applicable appropriation, is employed as an extension of formal budgetary integration in Governmental Funds. Encumbrances outstanding at year end are reported as a component of fund balance since they do not constitute expenditures or liabilities, but rather commitments related to unperformed contracts for goods and services.

***Cash and Cash Equivalents***

The Town pools its cash resources for the governmental and proprietary funds. Cash applicable to a particular fund is reflected as an interfund balance. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

	<u>Interfund Receivable</u>
Proprietary Funds:	
Water Fund	\$ 732,975
Sewer Fund	443,472
	<u>\$ 1,176,447</u>

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

***Investments***

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

***Taxes Receivable***

Taxes levied during the current fiscal year and prior and uncollected at December 31, 2004 are recorded as receivables net of reserves for estimated uncollectibles of \$398,188.

***Prepaid Expenses***

Payments made to vendors for services that will benefit periods beyond December 31, 2004 are recorded as prepaid items.

***Inventory***

On government-wide financial statements, inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost. Cost is determined on a first-in, first out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased.

***Capital Assets***

General capital assets result from expenditures in the governmental and proprietary funds. These assets are reported in the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets including infrastructure are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair values as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, sidewalks, water purification and distribution system, sewer collection and treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized.

The Town is not required to retroactively report its general infrastructure (e.g. roads, bridges, and sidewalks). Infrastructure records have been maintained for the proprietary funds and are included in these financial statements.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

<u>Description</u>	<u>Years</u>
Land improvements	15-20
Buildings and improvements	20-50
Infrastructure	20-75
Furniture and equipment	5-15
Vehicles	8-15

***Compensated Absences***

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused sick pay earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide financial statements.

***Accrued Liabilities and Long-Term Obligations***

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

***Net Assets***

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

***Fund Balance Reserves***

The Town reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved fund balance indicates that portion which is available for appropriation in future periods. A fund balance reserve has been established for encumbrances.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

***Interfund Activity***

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

***Operating Revenues and Expenses***

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the water fund and sewer fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

**NOTE 2--PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$794,609,350 as of April 1, 2004) and are due in two installments on July 1, 2004 and December 1, 2004. Taxes paid after the due dates accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property is tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Milford School District and Hillsborough County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$18,399,969 and \$1,368,474 for the Milford School District and Hillsborough County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 3--RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2004, the Town was a member of the New Hampshire Public Risk Management Exchange (PRIMEX). The Town currently reports all of its risk management activities in its General Fund. The Trust is classified as a "Risk Pool" in accordance with accounting principles generally accepted in the United States of America.

PRIMEX provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

The Trust agreement permits the Trusts to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2004.

**NOTE 4--CASH AND INVESTMENTS**

The Town has combined the cash resources of its governmental and proprietary fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance.

The Town's investment policy for governmental fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, money market accounts, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Responsibility for the investments of the Trust Funds is with the Board of Trustees.

The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

At year end, the carrying amount of the Town's cash deposits was \$14,881,511 and the bank balance was \$15,087,335. Of the bank balance, \$177,416 was covered by federal depository insurance and \$14,909,919 was collateralized by securities held by the bank.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

The Town's investments are categorized to provide an indication of the level of risk assumed by the Town of Milford. Category 1 includes investments that are insured or registered or for which the securities are held by the Town or its agent in the Town's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Town's name. Category 3 includes uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent but not in the Town's name.

At year end, the Town's investment balances were as follows:

	Category			Fair
	1	2	3	Value
Certificate of deposit	\$ 15,431		\$ -	\$ 15,431
Corporate bonds		\$ 1,352,608		1,352,608
Corporate stock		<u>2,151,262</u>		<u>2,151,262</u>
	<u>\$ 15,431</u>	<u>\$ 3,503,870</u>	<u>\$ -</u>	3,519,301
Investment in money market funds				323,595
Investments in New Hampshire Public Deposit Investment Pool (NHPDIP)				<u>60,204</u>
Total Investments				<u>\$ 3,903,100</u>

Investments in money market funds and the NHPDIP are not investment securities and, as such, are not categorized by risk.

**NOTE 5--DUE FROM OTHER GOVERNMENTS**

Receivables from other governments at December 31, 2004 consist of federal and county grants and the amount due from the Town of Wilton for their share of wastewater expenses during the year. All receivables are considered collectible in full and will be received within one year. A summary of the principal items of intergovernmental receivables is as follows:

Town of Wilton	\$ 92,312
Federal grants	168,082
County grants	<u>13,135</u>
	<u>\$ 273,529</u>

**NOTE 6--CAPITAL ASSETS**

The following is a summary of changes in capital assets in the governmental funds:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

	Balance 1/1/2004	Additions	Reductions	Balance 12/31/2004
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 8,832,607	\$ 104,925		\$ 8,937,532
Construction in process	9,391	437,859	\$ (297,195)	150,055
Total capital assets not being depreciated	8,841,998	542,784	(297,195)	9,087,587
Other capital assets:				
Infrastructure	1,116,081	297,195	-	1,413,276
Land improvements	1,484,165	130,000	-	1,614,165
Buildings and improvements	3,962,159	26,540	-	3,988,699
Vehicles and equipment	3,793,791	541,107	-	4,334,898
Total other capital assets at historical cost	10,356,196	994,842	-	11,351,038
Less accumulated depreciation for:				
Infrastructure	(27,902)	(58,776)	-	(86,678)
Land improvements	(534,065)	(71,992)	-	(606,057)
Buildings and improvements	(1,673,080)	(97,287)	-	(1,770,367)
Vehicles and equipment	(1,908,069)	(342,151)	-	(2,250,220)
Total accumulated depreciation	(4,143,116)	(570,206)	-	(4,713,322)
Total other capital assets, net	6,213,080	424,636	-	6,637,716
Total capital assets, net	\$ 15,055,078	\$ 967,420	\$ (297,195)	\$ 15,725,303

Depreciation expense was charged to governmental functions as follows:

General government	\$ 154,362
Public safety	225,292
Highways and streets	137,148
Sanitation	27,542
Culture and recreation	25,862
Total governmental activities depreciation expense	\$ 570,206

The balance of the assets acquired through capital leases as of December 31, 2004 is as follows:

Vehicles and equipment	\$ 793,672
Less accumulated depreciation for:	
Vehicles and equipment	(99,248)
	\$ 694,424

During the year ending December 31, 2004, the Town received a donated capital asset. This asset has been recorded at the fair value as of the date received and is included in the government-wide financial statements. The total value received and capitalized during the year is as follows:

Land	\$ 104,925
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The following is a summary of changes in capital assets in the proprietary funds:

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

	Balance 1/1/2004	Additions	Reductions	Balance 12/31/2004
Business-type activities:				
Capital assets not depreciated:				
Land	\$ 243,528			\$ 243,528
Construction in process	566,901	\$ 37,746	\$ (604,647)	-
Total capital assets not being depreciated	810,429	37,746	(604,647)	243,528
Other capital assets:				
Land improvements	56,757			56,757
Buildings and improvements	23,583,672	746,720	(24,685)	24,305,707
Vehicles and equipment	6,630,771	88,946	(23,002)	6,696,715
Total other capital assets at historical cost	30,271,200	835,666	(47,687)	31,059,179
Less accumulated depreciation for:				
Land improvements	(23,715)	(1,371)		(25,086)
Buildings and improvements	(8,953,426)	(500,250)	828	(9,452,848)
Vehicles and equipment	(1,651,385)	(194,378)	46,859	(1,798,904)
Total accumulated depreciation	(10,628,526)	(695,999)	47,687	(11,276,838)
Total other capital assets, net	19,642,674	139,667	-	19,782,341
Total capital assets, net	\$ 20,453,103	\$ 177,413	\$ (604,647)	\$ 20,025,869

Depreciation expense was charged to proprietary funds as follows:

Water Fund	\$ 154,010
Sewer Fund	541,989
	<u>\$ 695,999</u>

The balance of the assets acquired through capital leases as of December 31, 2004 is as follows:

Vehicles and equipment	\$ 140,669
Less accumulated depreciation for:	
Vehicles and equipment	(43,328)
	<u>\$ 97,341</u>

**NOTE 7—DEFINED BENEFIT PLAN**

***Plan Description***

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

***Funding Policy***

Covered public safety employees are required to contribute 9.3% of their covered salary, whereas teachers and general employees are required to contribute 5.0% of their covered salary. The Town is required to contribute -at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 7.87%, 13.44%, and 5.90%, respectively. The Town contributes 65% of the employer cost for police officers and fire employees, and the State contributes the remaining 35% of the employer cost. The Town contributes 100% of the employer cost for general employees of the Town. In accordance with accounting principles generally accepted in the United States of America (GASB Statement #24), on-behalf fringe benefits contributed by the State of New Hampshire of \$65,153 have been reported as a revenue and expenditure in the General Fund in these financial statements.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2004, 2003, and 2002 were \$301,369, \$240,909, and \$179,106, respectively, equal to the required contributions for each year.

**NOTE 8—LONG-TERM OBLIGATIONS**

***Changes in Long-Term Obligations***

The changes in the Town's long-term obligations for the year ended December 31, 2004 are as follows:

	Balance <u>1/1/2004</u>	<u>Additions</u>	<u>Reductions</u>	Balance <u>12/31/2004</u>	Due Within <u>One Year</u>
Governmental activities:					
Bonds payable	\$ 3,145,000	\$ 2,950,260	\$ (380,000)	\$ 5,715,260	\$ 505,260
Capital leases payable	496,664	274,676	(318,388)	452,952	171,398
Compensated absences	174,191	22,591	-	196,782	-
Total governmental activities	<u>\$ 3,815,855</u>	<u>\$ 3,247,527</u>	<u>\$ (698,388)</u>	<u>\$ 6,364,994</u>	<u>\$ 676,658</u>
Business-type activities:					
Bonds payable	\$ 1,162,500	\$ -	\$ (163,500)	\$ 999,000	\$ 163,500
Capital lease payable	69,075		(28,822)	40,253	30,047
Compensated absences	30,709		(4,953)	25,756	
Total business-type activities	<u>\$ 1,262,284</u>	<u>\$ -</u>	<u>\$ (197,275)</u>	<u>\$ 1,065,009</u>	<u>\$ 193,547</u>

Payments on the general obligation bonds and capital leases are paid out of the General Fund. Payments on the general obligation bonds and capital leases of the business-type activities are paid out of the Water and Sewer Funds. Compensated absences will be paid from the fund where the employee's salary is paid.

***General Obligation Bonds***

Bonds payable at December 31, 2004 are comprised of the following individual issues:

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

	<u>Interest Rate</u>	<u>Final Maturity Date</u>	<u>Balance at 12/31/2004</u>
<b>Governmental Activities:</b>			
Sewer Bond	5%	10/2009	\$ 750,000
Sewer Extension	5.25-5.50%	8/2010	210,000
Town Hall Renovation	6.15%	1/2009	300,000
Water Main Extension	4.7-5.30%	8/2017	485,000
Brox Property Purchase	5.0-5.25	1/2015	1,020,000
Police Station	3.7-4.50%	3/2024	2,950,260
			<u>\$ 5,715,260</u>
<b>Business-type Activities:</b>			
<b>Water Fund:</b>			
Water Main Extension	5.25-5.50%	8/2005	\$ 15,000
Capital Improvements	6.5-7.0%	8/2011	70,000
Water Main Extension	4.125-4.75%	8/2016	480,000
			<u>565,000</u>
<b>Sewer Fund:</b>			
Sewer Main Note	6.7-6.75%	7/2009	275,000
Aeration System	5.25-5.50%	8/2007	45,000
SCADA System Upgrade	4.55%	7/2008	114,000
			<u>434,000</u>
			<u>\$ 999,000</u>

Debt service requirements to retire general obligation bonds for governmental activities at December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	\$ 505,260	\$ 260,654	\$ 765,914
2006	505,000	235,420	740,420
2007	530,000	210,175	740,175
2008	530,000	183,938	713,938
2009	530,000	157,616	687,616
2010-2014	1,420,000	539,675	1,959,675
2015-2019	945,000	265,438	1,210,438
2020-2024	750,000	98,250	848,250
	<u>\$ 5,715,260</u>	<u>\$ 1,951,166</u>	<u>\$ 7,666,426</u>

The State of New Hampshire annually reimburses the Town for its share of sewer related debt service payments. For the year ended December 31, 2004, the sewer reimbursement was \$155,058.

As included on the Statement of Activities (Exhibit B), interest for the year ended December 31, 2004 was \$220,434 on general obligation debt for governmental activities.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

Debt service requirements to retire general obligation bonds for business-type activities at December 31, 2004 are as follows:

**Water Fund:**

<u>Year Ending</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	\$ 65,000	\$ 26,998	\$ 91,998
2006	50,000	23,870	73,870
2007	50,000	21,530	71,530
2008	50,000	19,180	69,180
2009	50,000	16,760	66,760
2010-2014	220,000	48,610	268,610
2015-2017	80,000	5,740	85,740
	<u>\$ 565,000</u>	<u>\$ 162,688</u>	<u>\$ 727,688</u>

**Sewer Fund:**

<u>Year Ending</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	\$ 98,500	\$ 26,037	\$ 124,537
2006	98,500	20,268	118,768
2007	98,500	14,499	112,999
2008	83,500	8,722	92,222
2009	55,000	3,713	58,713
	<u>\$ 434,000</u>	<u>\$ 73,239</u>	<u>\$ 507,239</u>

As included on the Statement of Revenues, Expenses and Changes in Net Assets – Proprietary Funds (Exhibit F), interest expense for the year ended December 31, 2004 was \$60,129 on general obligation debt for business-type activities.

***Capital Lease Obligations***

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function. Following are the individual capital lease obligations at December 31, 2004:

	<u>Interest</u> <u>Rate</u>	<u>Final</u> <u>Maturity</u> <u>Date</u>	<u>Balance</u> <u>at</u> <u>12/31/2004</u>
Governmental Activities:			
Fire truck	2.83%	1/2007	\$ 152,589
Copier	14.923%	4/2006	6,168
Equipment	2.66%	5/2005	4,404
Equipment	2.89%	5/2007	80,962
Equipment	2.31%	4/2008	208,829
			<u>\$ 452,952</u>

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

	<u>Interest Rate</u>	<u>Final Maturity Date</u>	<u>Balance at 12/31/2004</u>
Business-type Activities:			
Water Fund:			
3/4 Ton 4 Wheel Drive Truck	2.66%	5/2005	<u>\$ 4,404</u>
Sewer Fund:			
Pickup truck	3.21%	4/2006	20,090
Tractor/backhoe	5.35%	5/2005	<u>15,759</u>
			<u>35,849</u>
			<u>\$ 40,253</u>

Debt service requirements to retire capital lease obligations outstanding for governmental and business-type activities at December 31, 2004 are as follows:

**Governmental activities:**

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	\$ 171,398	\$ 12,211	\$ 183,609
2006	168,436	7,232	175,668
2007	69,952	2,771	72,723
2008	43,166	995	44,161
	<u>\$ 452,952</u>	<u>\$ 23,209</u>	<u>\$ 476,161</u>

**Business-type activities:**

**Water Fund**

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	<u>\$ 4,404</u>	<u>\$ 117</u>	<u>\$ 4,521</u>

**Sewer Fund**

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	\$ 25,643	\$ 1,498	\$ 27,141
2006	10,206	333	10,539
	<u>\$ 35,849</u>	<u>\$ 1,831</u>	<u>\$ 37,680</u>

**NOTE 9--INTERFUND BALANCES AND TRANSFERS**

The Town has combined the cash resources of its governmental and proprietary fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at December 31, 2004 are as follows:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

	Due from			Totals
	General Fund	Nonmajor Governmental Funds	Fiduciary Funds	
General Fund		\$ 10,355	\$ 259	\$ 10,614
Nonmajor Governmental Funds	\$ 3,193,521			3,193,521
Water Fund	732,975			732,975
Sewer Fund	443,472			443,472
	<u>\$ 4,369,968</u>	<u>\$ 10,355</u>	<u>\$ 259</u>	<u>\$ 4,380,582</u>

During the year, several interfund transactions occurred between funds. The various operating transfers were made in accordance with budgetary authorizations. Interfund transfers for the year ended December 31, 2004 are as follows:

	Transfers from		Totals
	General Fund	Nonmajor Governmental Funds	
General Fund		\$ 77,691	\$ 77,691
Water Fund		58,548	58,548
Nonmajor Governmental Funds	\$ 669,762	-	669,762
	<u>\$ 669,762</u>	<u>\$136,239</u>	<u>\$ 806,001</u>

**NOTE 10—PERMANENT FUNDS**

Permanent funds account for resources that are legally restricted to the extent that only earnings and not principal may be used for purposes that support the Town's programs. Principal and income balances at December 31, 2004 are as follows:

	Principal	Income	Total
Cemetery Funds	\$ 512,774		\$ 512,774
Library Funds	298,124	\$ 2,375	300,499
Parks	86,461	2,078	88,539
Town	248,073	9,594	257,667
	<u>\$ 1,145,432</u>	<u>\$ 14,047</u>	<u>\$ 1,159,479</u>

**NOTE 11—UNRESERVED FUND BALANCES**

The unreserved fund balance of the General Fund as of December 31, 2004 is as follows:

Designated for continuing appropriations	\$ 205,898
Undesignated	<u>735,698</u>
Total per Exhibit C	<u>\$ 941,596</u>

**TOWN OF MILFORD, NEW HAMPSHIRE  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 12—PERFORMANCE DEPOSITS**

The Town holds letters of credit and performance bonds from developers until projects have been completed to Town standards. These letters of credit and bonds are not included as part of the financial statements. At December 31, 2004, the Town held performance deposits totaling \$2,805,894.

**NOTE 13—COMMITMENTS AND CONTINGENCIES**

***Water Supply Contract***

On March 21, 2002, the Town of Milford entered into an agreement with Pennichuck Water Works, Inc. for supplying water. The term of the agreement is for 20 years with minimum payments of \$81,000 per year. Monthly payments commenced April 1, 2002. Each year's appropriation is expected to be made at the Town meeting.

***Sanitation Contract***

On July 1, 2003, the Town entered into a long-term contract with an independent company for the disposal of solid waste from the transfer station until June 30, 2008. Terms of the agreement include a disposal rate per ton, adjusted annually by an agreed upon percentage. The estimated municipal solid waste disposal is 3,300 tons and the estimated demolition solid waste disposal is 1,300 tons. For the year ended December 31, 2004, the Town expended \$360,543 under the terms of the agreement. Each year's appropriation is expected to be made at the Town meeting.

***Litigation***

The Town's general counsel estimates that any potential claims against the Town, which are not covered by insurance, are immaterial and would not affect the financial position of the Town.

***Federal Grants***

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**NOTE 14—MILFORD AREA COMMUNICATION CENTER**

The Town of Milford is a member of the Milford Area Communication Center. This is a joint venture with five neighboring towns to provide communication dispatch services. The Center is managed by board members representing the participating towns. The Town does not exercise any control over the budgeting and financing of the Center's activities. Financial statements are available from the Milford Area Communication Center. The intermunicipal agreement calls for sharing of budget expenses in proportion to population. Milford's share for 2004 amounted to 42.635%. The Center rents space in the Milford Town Hall for \$3,000 per year.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 15--RESTATEMENT OF EQUITY**

***Correction of an Error***

At December 31, 2003, the balance of ambulance receivables, net was understated by \$76,817. In addition, it was determined that the balance of the current portion of compensated absences payable was calculated incorrectly. As a result, the fund balance in the General Fund has been restated as follows:

Fund balance, December 31, 2003 (as previously reported)	\$ 1,842,107
Amount of restatement due to:	
Understatement of ambulance receivables, net	76,817
Overstatement of compensated absences payable	<u>37,501</u>
Fund balance, December 31, 2003, as restated	<u>\$ 1,956,425</u>

**Governmental Funds**

Effective December 31, 2003, the Town retroactively changed its method of financial reporting to conform with a recent pronouncement of the Governmental Accounting Standards Board (Statement No. 34). This new statement narrowed the definition for the fiduciary fund types. As a result, the Town's expendable trust funds were reclassified into private-purpose trust funds and special revenue funds, and the Town's non-expendable trust funds were reclassified as permanent funds.

The impact of these restatements on the governmental funds is as follows:

	General Fund	Special Revenue Funds	Fiduciary Funds	Total
Fund Balance, January 1 - as restated per above	\$ 1,956,425	\$ 308,132	\$ 3,582,415	\$ 5,846,972
Amount of restatement due to:				
Property taxes recognized on an accrual basis	(1,328,052)			(1,328,052)
Reclassification of Expendable Trust Funds to Private-Purpose Trust Funds			(1,829,894)	(1,829,894)
Reclassification of Expendable Trust Funds to Special Revenue Funds		653,532	(653,532)	-
Reclassification of Non-Expendable Trust Funds as Permanent Funds		1,098,989	(1,098,989)	-
Fund Balance, July 1 - per Exhibit D	<u>\$ 628,373</u>	<u>\$ 2,060,653</u>	<u>\$ -</u>	2,689,026
Amount of restatement due to conversion to the GASB Statement No. 34 model:				
Capital assets, net				15,055,078
Deferred tax revenue				1,328,052
Amounts previously recorded in the General Long-Term Debt Account Group -				
Bonds payable				(3,145,000)
Capital leases payable				(496,664)
Accrued interest on long-term obligations				(68,365)
Compensated absences				<u>(174,191)</u>
Net assets, January 1 - per Exhibit B				<u>\$ 15,187,936</u>

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**Proprietary Funds**

Under the new method of financial reporting, the equity accounts no longer separately report contributed capital and retained earnings. Instead, these amounts have been combined into the category of net assets. Net assets at January 1, 2004 have been restated as follows:

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Total</u>
Balance, January 1 - as previously reported	\$ 2,527,658	\$ 3,454,876	\$ 5,982,534
Amount of restatement due to conversion to the GASB Statement No. 34 model:			
Contributed capital balances	<u>2,639,425</u>	<u>12,093,579</u>	<u>14,733,004</u>
Balance, January 1 - as restated	<u>\$ 5,167,083</u>	<u>\$ 15,548,455</u>	<u>\$ 20,715,538</u>



SCHEDULE 1

TOWN OF MILFORD, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended December 31, 2004

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 6,230,865	\$ 6,230,865	\$ 6,295,166	\$ 64,301
Licenses and permits	2,365,230	2,365,230	2,377,085	11,855
Intergovernmental	1,115,842	1,115,842	1,108,144	(7,698)
Charges for services	482,105	482,105	529,971	47,866
Interest income	75,000	75,000	96,895	21,895
Miscellaneous	68,582	68,582	74,820	6,238
Total Revenues	<u>10,337,624</u>	<u>10,337,624</u>	<u>10,482,081</u>	<u>144,457</u>
Expenditures:				
Current:				
General government	3,276,402	3,285,549	3,112,649	172,900
Public safety	3,002,705	3,078,416	2,935,123	143,293
Highways and streets	1,036,490	1,040,164	977,424	62,740
Health and welfare	232,798	232,798	256,687	(23,889)
Sanitation	720,357	713,435	681,555	31,880
Culture and recreation	192,866	199,788	168,707	31,081
Capital outlay	736,832	442,402	424,498	17,904
Debt service:				
Principal retirement	628,659	628,659	628,659	-
Interest and fiscal charges	196,040	196,040	191,332	4,708
Total Expenditures	<u>10,023,149</u>	<u>9,817,251</u>	<u>9,376,634</u>	<u>440,617</u>
Excess revenues over (under) expenditures	<u>314,475</u>	<u>520,373</u>	<u>1,105,447</u>	<u>585,074</u>
Other financing sources (uses):				
Proceeds from debt issues				-
Operating transfers in	40,000	40,000	77,691	37,691
Operating transfers out	(669,762)	(669,762)	(669,762)	-
Total other financing sources (uses)	<u>(629,762)</u>	<u>(629,762)</u>	<u>(592,071)</u>	<u>37,691</u>
Excess revenues and other sources over expenditures and other uses	<u>(315,287)</u>	<u>(109,389)</u>	<u>513,376</u>	<u>622,765</u>
Fund balances at beginning of year				
- Budgetary Basis	<u>1,846,382</u>	<u>1,846,382</u>	<u>1,846,382</u>	<u>-</u>
Fund balances at end of year				
- Budgetary Basis	<u>\$ 1,531,095</u>	<u>\$ 1,736,993</u>	<u>\$ 2,359,758</u>	<u>\$ 622,765</u>

See accompanying notes to the required supplementary information

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**December 31, 2004**

**NOTE 1—BUDGET TO ACTUAL RECONCILIATION**

Amounts recorded as budgetary amounts in the Statements of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual (Budgetary Basis) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Budgetary information in these financial statements has been presented only for the General Fund as it is neither practical nor meaningful for other funds. Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary expenditures were adjusted for encumbrances, on-behalf payments for fringe benefits, and capital lease transactions.

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
per Exhibit D	\$ 10,809,491	\$ 10,392,907
Difference in property taxes meeting susceptible to accrual criteria	90,110	
Encumbrances, December 31, 2003		(110,043)
Encumbrances, December 31, 2004		103,361
On-behalf fringe benefits	(65,153)	(65,153)
Capital lease equipment	(274,676)	(274,676)
per Schedule 1	<u>\$ 10,559,772</u>	<u>\$ 10,046,396</u>



SCHEDULE A  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combining Balance Sheet  
Governmental Funds - All Nonmajor Funds  
December 31, 2004

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Combining Totals
<b>ASSETS</b>				
Cash and cash equivalents	\$ 102,447			\$ 102,447
Investments	719,235		\$ 1,169,834	1,889,069
Accounts receivable, net	2,762			2,762
Due from other governments	181,217			181,217
Due from other funds	298,804	\$ 2,894,717		3,193,521
Total Assets	<u>\$ 1,304,465</u>	<u>\$ 2,894,717</u>	<u>\$ 1,169,834</u>	<u>\$ 5,369,016</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 1,705	\$ 19,500		\$ 21,205
Accrued expenses	7,140			7,140
Due to other governments	2,144			2,144
Due to other funds			\$ 10,355	10,355
Deferred revenue	270,757			270,757
Total Liabilities	<u>281,746</u>	<u>19,500</u>	<u>10,355</u>	<u>311,601</u>
<b>FUND BALANCES</b>				
Reserved for endowments			1,145,432	1,145,432
Unreserved, reported in:				
Special revenue funds	1,022,719			1,022,719
Capital projects funds		2,875,217		2,875,217
Permanent funds			14,047	14,047
Total Fund Balances	<u>1,022,719</u>	<u>2,875,217</u>	<u>1,159,479</u>	<u>5,057,415</u>
Total Liabilities and Fund Balances	<u>\$ 1,304,465</u>	<u>\$ 2,894,717</u>	<u>\$ 1,169,834</u>	<u>\$ 5,369,016</u>

SCHEDULE A-1  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combining Balance Sheet  
Governmental Funds - All Nonmajor Special Revenue Funds  
December 31, 2004

	Library Fund	Impact Fees Fund	Heritage Fund	Fire Alarm Fund	Recreation Fund	Special Purpose Funds	Conservation Commission	Expendable Trust Funds	Capital Reserve Funds	Combining Totals
<b>ASSETS</b>										
Cash	\$ 60,128				\$ 270	\$ 2,492		\$ 42,319	\$ 95,501	\$ 102,447
Investments	60,204					181,217		563,530		719,235
Accounts receivable					6,734	90,692				2,762
Due from other governments		\$ 19,697	\$ 1,005	\$ 57,159			\$ 123,517			181,217
Due from other funds		\$ 19,697	\$ 1,005	\$ 57,159	\$ 7,004	\$ 274,401	\$ 123,517		\$ 95,501	298,804
<b>Total Assets</b>	<b>\$ 120,332</b>	<b>\$ 19,697</b>	<b>\$ 1,005</b>	<b>\$ 57,159</b>	<b>\$ 7,004</b>	<b>\$ 274,401</b>	<b>\$ 123,517</b>	<b>\$ 605,849</b>	<b>\$ 95,501</b>	<b>\$ 1,304,465</b>
<b>LIABILITIES</b>										
Accounts payable				\$ 178		\$ 1,500	\$ 27			\$ 1,705
Accrued expenses	\$ 6,983			74			83			7,140
Due to other governments						2,144				2,144
Deferred revenue						270,757				270,757
<b>Total Liabilities</b>	<b>6,983</b>	<b>\$ -</b>	<b>\$ -</b>	<b>252</b>	<b>\$ -</b>	<b>274,401</b>	<b>110</b>	<b>\$ -</b>	<b>\$ -</b>	<b>281,746</b>
<b>FUND BALANCES</b>										
Unreserved, reported in:										
Special revenue funds	113,349	19,697	1,005	56,907	7,004		123,407	605,849	95,501	1,022,719
<b>Total Fund Balances</b>	<b>113,349</b>	<b>19,697</b>	<b>1,005</b>	<b>56,907</b>	<b>7,004</b>	<b>-</b>	<b>123,407</b>	<b>605,849</b>	<b>95,501</b>	<b>1,022,719</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 120,332</b>	<b>\$ 19,697</b>	<b>\$ 1,005</b>	<b>\$ 57,159</b>	<b>\$ 7,004</b>	<b>\$ 274,401</b>	<b>\$ 123,517</b>	<b>\$ 605,849</b>	<b>\$ 95,501</b>	<b>\$ 1,304,465</b>



SCHEDULE B  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds - All Nonmajor Funds  
For the Year Ended December 31, 2004

	Special Revenue <u>Funds</u>	Capital Project <u>Fund</u>	Permanent <u>Funds</u>	Combining <u>Totals</u>
Revenues:				
Licenses and permits	\$ 19,255			\$ 19,255
Intergovernmental	469,632			469,632
Charges for services	119,621			119,621
Investment income	52,212	\$ 19,866	\$ 101,862	173,940
Miscellaneous	255,147		10,213	265,360
Total Revenues	<u>915,867</u>	<u>19,866</u>	<u>112,075</u>	<u>1,047,808</u>
Expenditures:				
Current operations:				
General government	10,167		16,328	26,495
Public safety	253,007			253,007
Highways and streets	7,000			7,000
Health and welfare	67,828			67,828
Economic development	303,535			303,535
Culture and recreation	689,948		35,257	725,205
Capital outlay	56,850	94,909		151,759
Total Expenditures	<u>1,388,335</u>	<u>94,909</u>	<u>51,585</u>	<u>1,534,829</u>
Excess of revenues over (under) expenditures	<u>(472,468)</u>	<u>(75,043)</u>	<u>60,490</u>	<u>(487,021)</u>
Other financing sources (uses):				
Proceeds from bond issuance		2,950,260		2,950,260
Operating transfers in	669,762			669,762
Operating transfers out	(136,239)			(136,239)
Total other financing sources (uses)	<u>533,523</u>	<u>2,950,260</u>	<u>-</u>	<u>3,483,783</u>
Excess of revenues and other sources over (under) expenditures and other uses	61,055	2,875,217	60,490	2,996,762
Fund balances at beginning of year	<u>961,664</u>	<u>          </u>	<u>1,098,989</u>	<u>2,060,653</u>
Fund balances at end of year	<u>\$ 1,022,719</u>	<u>\$2,875,217</u>	<u>\$ 1,159,479</u>	<u>\$ 5,057,415</u>

SCHEDULE B-1  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds - All Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2004

	Library Fund	Impact Fees Fund	Heritage Fund	Fire Alarm Fund	Recreation Fund	Special Purpose Funds	Conservation Commission	Expendable Trust Funds	Capital Reserve Funds	Combining Totals
Revenues:										
Licenses and permits				\$ 16,566		\$ 2,689				\$ 19,255
Intergovernmental					\$ 40,842	469,632				469,632
Charges for services	\$ 432	\$ 1,362	\$ 5	280	50	61,511	\$ 614	\$ 17,268	\$ 690	119,621
Investment income	72,597	142,732		2,140	2,525	1,609	100	47,170		52,212
Miscellaneous	73,029	144,094	5	18,986	43,417	34,897	714	156		255,147
Total Revenues						570,338		64,594	690	915,867
Expenditures:										
Current operations:										
General government						5,909		4,258		10,167
Public safety						253,007				253,007
Highways and streets						7,000				7,000
Health and welfare				17,568		50,260				67,828
Economic development						303,535				303,535
Culture and recreation	596,225				62,484	711	17,320	13,208		689,948
Capital outlay	24,850				32,000					56,850
Total Expenditures	621,075	-	-	17,568	94,484	620,422	17,320	17,466	-	1,388,335
Excess of revenues over (under) expenditures	(548,046)	144,094	5	1,418	(51,067)	(50,084)	(16,606)	47,128	690	(472,468)
Other financing sources:										
Operating transfers in	564,588	(136,239)			20,000	21,044	64,130			669,762
Operating transfers out		(136,239)			20,000	21,044	64,130			(136,239)
Total other financing sources										533,523
Excess of revenues and other sources over (under) expenditures	16,542	7,855	5	1,418	(31,067)	(29,040)	47,524	47,128	690	61,055
Fund balances at beginning of year	96,807	11,842	1,000	55,489	38,071	29,040	75,883	538,721	94,811	961,664
Fund balances at end of year	\$ 113,349	\$ 19,697	\$ 1,005	\$ 56,907	\$ 7,004	\$ -	\$ 123,407	\$ 605,849	\$ 95,501	\$ 1,022,719



**TREASURER'S REPORT - TOWN OF MILFORD, NEW HAMPSHIRE**  
**For the Year Ended 12/31/2005**  
**(Unaudited)**  
**CITIZEN'S BANK CHECKING ACCOUNT**  
**POOLED FUNDS**  
**(General Fund, Special Revenues, Capital Projects, Recreation Revolving,**  
**Fire Alarm, Riverside Lot Fund, Water and Wastewater)**

CASH AND INVESTMENTS AS OF 1/1/2005: \$ 14528588.76

**RECEIPTS:**

TAXES AND INTEREST	\$	26,185,998.16
LICENSES, PERMITS AND FEES		2,487,565.36
WATER & SEWER USER FEES		1,981,389.17
INTERGOVERNMENTAL (STATE/FEDERAL)		1,450,335.96
CHARGES FOR SERVICES		669,428.45
MISCELLANEOUS REVENUES		380,937.12
INTEREST INCOME		345,580.68
INTERFUND TRANSFERS IN		59,607.49
ACCOUNTS RECEIVABLE		518,087.54
ESCROW TRANSFERS IN		184,330.52
DEPOSITS AND PREPAYMENTS		40,881.01
REFUNDS/REIMBURSEMENTS		34,522.38
DUE TO OTHER FUNDS		2,087.50
BOND PROCEEDS		3,903,069.00
<b>TOTAL RECEIPTS:</b>		<hr/> <b>\$ 38,243,926.27</b>

**DISBURSEMENTS:**

PURCHASES: GOODS/SERVICES	\$	(18,724,444.10)
MILFORD SCHOOL DISTRICT		(18,899,969.00)
HILLSBOROUGH COUNTY TAX		(1,516,818.00)
<b>TOTAL DISBURSEMENTS:</b>		<hr/> <b>\$ (39,141,337.03)</b>

CASH AND INVESTMENTS AS OF 12/31/2005: \$ 13,631,178.00

WILFRED A. LEDUC  
TOWN TREASURER

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2005 MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR			FEES
COMMON TRUST FUND															
1957	Non-Expendable Funds	Library Grounds	Stks & Bds.	0.86%	6,503.24	0.00	416.15	0.00	6,919.39	0.855%	241.78	0.00	(48.85)	7,210.98	
1938	Turbell, Julian M	HS Prizes	Stks & Bds.	1.07%	10,589.01	0.00	677.60	0.00	11,266.61	1.067%	393.89	(400.00)	(96.20)	11,178.42	
1932	Kaley, Frank E	Library	Stks & Bds.	0.03%	250.08	0.00	18.00	0.00	268.08	0.025%	9.30	0.00	(1.87)	276.15	
1945	Averitt, Nancy	Library	Stks & Bds.	1.23%	12,419.08	0.00	784.74	0.00	13,214.34	1.252%	481.75	0.00	(92.90)	13,691.18	
1921	Day, James	Library	Stks & Bds.	0.47%	4,080.95	0.00	299.54	0.00	4,380.49	0.472%	174.03	0.00	(35.01)	5,159.97	
1922	Deyfoot, Josephine	Library	Stks & Bds.	0.03%	303.91	0.00	19.45	0.00	323.35	0.031%	11.30	0.00	(2.27)	335.93	
1989	Dutton, Andrew J. and Ella J.	Library	Stks & Bds.	0.12%	1,164.80	0.00	74.54	0.00	1,239.34	0.117%	43.31	0.00	(6.71)	1,284.87	
1880	Falconer, George and Mirrie	Library	Stks & Bds.	1.23%	12,218.80	0.00	761.95	0.00	13,001.54	1.231%	454.31	0.00	(91.40)	13,470.49	
1959	Gilman, Mary E. and Helen E.	Library	Stks & Bds.	0.12%	1,164.80	0.00	74.64	0.00	1,239.34	0.117%	43.31	0.00	(6.71)	1,284.87	
1913	Gray, Alice	Library	Stks & Bds.	0.10%	1,016.91	0.00	65.20	0.00	1,084.11	0.103%	37.68	0.00	(7.82)	1,124.05	
2004	Gross, Danny Educational Endowment	Library	Stks & Bds.	0.50%	5,000.00	0.00	319.96	0.00	5,319.96	0.504%	185.89	0.00	(37.40)	5,438.45	
1958	Howison, James J	Library	Stks & Bds.	2.93%	29,111.21	0.00	1,862.88	0.00	30,974.07	2.934%	1,082.32	0.00	(217.78)	32,089.81	
1957	Hutchinson, Paul H	Library	Stks & Bds.	11.87%	117,787.48	0.00	7,538.07	0.00	125,325.53	11.868%	4,378.47	0.00	(101.44)	129,816.39	
1953	Lull, O.W.	Library	Stks & Bds.	1.37%	13,561.03	0.00	867.79	0.00	14,428.81	1.367%	504.16	0.00	(101.44)	14,948.77	
1958	Prescott, Benjamin F.	Library Grounds	Stks & Bds.	0.50%	5,821.15	0.00	372.50	0.00	6,193.65	0.507%	218.42	0.00	(43.54)	6,418.81	
1953	Secombe, Annabel C.	HS Prizes	Stks & Bds.	0.21%	2,096.53	0.00	134.29	0.00	2,230.82	0.211%	78.02	0.00	(15.70)	2,455.15	
1913	Smith, Miranda	Library	Stks & Bds.	0.24%	2,345.12	0.00	150.07	0.00	2,495.19	0.236%	81.19	0.00	(7.54)	2,583.21	
1913	Thompson, Esther	Library	Stks & Bds.	0.11%	1,114.19	0.00	71.30	0.00	1,185.49	0.112%	41.42	0.00	(8.33)	1,226.59	
1934	Webster, Hannah E.	Library	Stks & Bds.	0.10%	1,016.91	0.00	65.20	0.00	1,084.11	0.103%	37.68	0.00	(7.82)	1,124.05	
1942	Wheeler, Ruth M	Library Books	Stks & Bds.	2.63%	26,123.83	0.00	1,871.69	0.00	27,995.53	2.633%	971.26	0.00	(195.41)	28,797.63	
1908	Peabody, Dorcas and Mary	Library Books	Stks & Bds.	0.59%	5,834.80	0.00	373.35	0.00	6,208.17	0.585%	218.93	0.00	(43.85)	6,432.04	
1907	Nease, Ruth M	Library Children	Stks & Bds.	0.70%	6,979.79	0.00	446.64	0.00	7,426.43	0.703%	259.50	0.00	(52.21)	7,887.64	
various	Cemetery Funds	Perpetual Care	Stks & Bds.	44.01%	438,861.54	3,600.00	27,942.46	0.00	468,203.99	44.005%	18,234.61	(13,040.52)	(3,296.29)	478,486.32	
1993	East Milford Improvement Society	Shepherd Park	Stks & Bds.	7.42%	73,579.42	0.00	4,708.43	0.00	78,287.85	7.415%	2,735.60	0.00	(550.38)	82,551.05	
1995	John McGraw Memorial	Scholarship	Stks & Bds.	8.25%	81,907.21	14,000.00	6,241.33	0.00	101,148.54	8.254%	3,045.22	(2,500.00)	(612.60)	106,789.57	
1995	Vocational Education Fund	Scholarship	Stks & Bds.	2.55%	25,309.46	0.00	1,619.59	0.00	26,929.04	2.551%	935.89	(600.00)	(189.32)	27,718.59	
1995	Kurtz Music Memorial	Scholarship	Stks & Bds.	1.85%	18,355.66	0.00	1,046.62	0.00	19,402.28	1.848%	608.09	(2,737.84)	(2,807.42)	20,209.70	
1996	Jamnia Wallace Fund	Milford High Sch.	Stks & Bds.	1.91%	18,916.54	0.00	1,210.49	0.00	20,127.04	1.906%	703.30	0.00	(141.80)	20,409.64	
2004	James Phillips Bequest	School	Stks & Bds.	2.44%	24,235.33	0.00	1,550.85	0.00	25,786.18	2.442%	901.04	0.00	(181.28)	26,605.94	
Expendable Funds															
2003	Copy Stoller Mem. Scholarship	Scholarship	Stks & Bds.	2.80%	28,778.52	4,940.00	1,838.37	(352.07)	35,154.82	2.895%	1,068.10	(647.93)	(214.89)	35,154.82	
2000	Union Barry Memorial Scholarship Fund	Scholarship	Stks & Bds.	0.13%	1,376.16	0.00	64.86	(420.14)	960.68	0.134%	49.31	420.14	(9.92)	990.89	
2000	Athletic Expendable Trust Fund	Athletics	Stks & Bds.	1.82%	16,094.07	9,281.00	1,029.86	0.00	26,404.95	1.822%	598.36	0.00	(120.39)	27,419.63	
2003	Pickard Memorial Scholarship Fund	Scholarship	Stks & Bds.	0.21%	2,085.00	0.00	133.42	(938.08)	1,280.34	0.210%	77.52	(61.92)	(15.80)	1,280.34	
TOTALS					992,289.81	31,821.00	63,497.73	(1,710.29)	1,085,998.25	100%	36,892.27	(18,868.17)	(7,422.48)	1,128,761.00	



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2005**  
**MS-9**

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	PRINCIPAL			INCOME			BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
				BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	DURING YEAR AMOUNT	EXPENDED DURING YEAR	
	<b>Marchael Funds</b>										
	M&L Marchael (b/o School			227,164.67		15,862.56	0.00	243,027.23	9,519.52	(6,564.72)	279,816.87
	F&E Marchael (b/o Town			219,273.76		17,424.00	0.00	236,697.76	8,522.54	(8,927.90)	245,888.89
	<b>Total</b>			<b>446,438.43</b>		<b>33,286.56</b>	<b>0.00</b>	<b>479,724.99</b>	<b>18,042.06</b>	<b>(15,492.62)</b>	<b>525,703.76</b>
	<b>M.A.A. O'Connor Funds</b>										
	M.A.A. O'Connor funds			1,183,949.60	0.00	86,345.71	0.00	1,270,295.31	37,787.12	(17,243.42)	1,362,750.51
	<b>Total</b>			<b>1,183,949.60</b>	<b>0.00</b>	<b>86,345.71</b>	<b>0.00</b>	<b>1,270,295.31</b>	<b>37,787.12</b>	<b>(17,243.42)</b>	<b>1,362,750.51</b>
	<b>Wadleigh Memorial Library</b>										
	Wadleigh Memorial Library			456,475.28	0.00	37,041.97	0.00	493,517.25	19,859.15	(3,278.70)	533,810.89
	<b>Total</b>			<b>456,475.28</b>	<b>0.00</b>	<b>37,041.97</b>	<b>0.00</b>	<b>493,517.25</b>	<b>19,859.15</b>	<b>(3,278.70)</b>	<b>533,810.89</b>
	<b>Capital Reserve Funds</b>										
	Fire Department			0.00				0.00	6.42		809.06
	Ambulance service			0.00				0.00	5.35		516.23
	Road Improvement			0.00				0.00	67.21		6,472.13
	Osgood Pond			78,311.20				78,311.20	920.91		88,705.85
	<b>Total Capital Reserves</b>			<b>78,311.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>78,311.20</b>	<b>1,001.89</b>	<b>0.00</b>	<b>96,503.27</b>

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05) MS-10

HOW INVESTED		PRINCIPAL AND ADDITIONS											INCOME		GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR							
50,000.00	US Treasury Note 8.00% 08/15/11	49,890.63					49,890.63	0.00	2,500.00	(2,500.00)	0.00	49,890.63	49,890.63	53,228.50	(1,273.50)	51,955.00			
25,000.00	US Treasury Note 5.00% 02/15/11	25,015.62					25,015.62	0.00	1,250.00	(1,250.00)	0.00	25,015.62	25,015.62	26,594.75	(673.75)	25,921.00			
20,000.00	Federal Home Loan Bank 8.50% 11/13/09	19,334.00					19,334.00	0.00	650.00	(650.00)	0.00	19,334.00	19,334.00	22,331.20	(843.60)	21,487.60			
50,000.00	Federal Home Loan Bank 8.50% 11/15/08	48,807.00					48,807.00	0.00	1,825.00	(1,825.00)	0.00	48,807.00	48,807.00	52,637.80	(1,797.00)	51,140.80			
20,000.00	Federal Home Loan Bank 7.25% 02/15/07	19,945.80					19,945.80	0.00	1,450.00	(1,450.00)	0.00	19,945.80	19,945.80	21,608.20	(858.20)	20,750.00			
0.00	Federal Home Loan Bank 5.35% 02/15/05	25,062.50			(25,000.00)	(62.50)	0.00	0.00	671.88	(671.88)	0.00	0.00	0.00	25,078.25	(78.25)	0.00			
50,000.00	Federal Home Loan Bank 4.75% 09/01/11	50,000.00					50,000.00	0.00	2,375.00	(2,375.00)	0.00	50,000.00	50,000.00	50,328.00	(612.50)	49,515.50			
9,205.81	FNMA Pass Thru 569279 8.50% 04/01/16	12,763.82			(3,453.69)	(28.50)	9,281.73	0.00	550.75	(550.75)	0.00	9,281.73	9,281.73	13,428.67	(450.96)	9,522.40			
6,504.55	FNMA Pass Thru 577334 8.00% 04/1/16	8,110.53			(1,400.63)	(36.32)	6,673.28	0.00	327.69	(327.69)	0.00	6,673.28	6,673.28	8,269.13	(196.19)	8,692.01			
12,400.48	FNMA Pass Thru 609548 5.50% 10/01/16	15,982.21			(3,498.78)	(18.03)	12,484.42	0.00	598.53	(598.53)	0.00	12,484.42	12,484.42	16,459.11	(398.91)	12,590.44			
9,870.80	FNMA Pass Thru 575201 8.00% 05/01/16	12,146.97			(2,548.83)	15.14	9,613.18	0.00	457.21	(457.21)	0.00	9,613.18	9,613.18	12,818.45	(317.05)	9,950.47			
25,000.00	BallSouth Corp 5.25% 9/15/14	25,169.50					25,169.50	0.00	1,307.22	(1,307.22)	0.00	25,169.50	25,169.50	25,480.50	(399.00)	25,091.50			
25,000.00	Dow Chemical Co 4.25% 2/15/08	25,000.00					25,000.00	0.00	1,062.50	(1,062.50)	0.00	25,000.00	25,000.00	24,817.25	(194.00)	24,423.25			
26,000.00	E.I. DuPont Nemours 3.375% 11/15/07	25,156.25					25,156.25	0.00	421.88	(421.88)	0.00	25,156.25	25,156.25	24,905.00	(519.00)	24,386.00			
30,000.00	GTE Northwest 6.30% 06/01/10	28,853.89					28,853.89	0.00	945.00	(945.00)	0.00	28,853.89	28,853.89	31,914.60	(711.30)	31,203.30			
25,000.00	John Hancock Life Insurance 3.30% 7/15/08	25,000.00					25,000.00	0.00	818.75	(818.75)	0.00	25,000.00	25,000.00	24,877.75	(450.75)	24,427.00			
25,000.00	Pliny Bowles Inc. 4.875% 8/15/14	24,808.25					24,808.25	0.00	1,208.60	(1,208.60)	0.00	24,808.25	24,808.25	25,257.00	(391.75)	24,865.25			
25,000.00	Toyota Mtr Cr Corp 2.875% 8/1/08	24,546.75					24,546.75	0.00	718.78	(718.78)	0.00	24,546.78	24,546.78	24,288.50	(378.00)	23,912.50			
25,781.75	TSY Intl IX N/B 8.75% 4/15/10	0.00	24,778.78				24,778.78	0.00	26.17	(26.17)	0.00	24,778.75	24,778.75	0.00	344.28	25,123.03			
20,483.40	TSY Intl IX N/B 1.625% 1/15/13	0.00	19,860.44				19,860.44	0.00	123.47	(123.47)	0.00	19,860.44	19,860.44	0.00	360.06	20,220.50			
308.00	Midcap SPDR Trust Series 1	0.00	39,884.75				39,884.75	0.00	0.00	0.00	0.00	39,884.78	39,884.78	0.00	166.77	40,061.52			
709.00	Selected Sector SPDR Technology	0.00	15,023.71				15,023.71	0.00	0.00	0.00	0.00	15,023.71	15,023.71	0.00	(205.81)	14,818.10			
3,887.82	Templeton Institutional Foreign Equity Series	0.00	94,837.80		(19,615.00)	(854.00)	80,265.80	0.00	675.29	(675.29)	0.00	80,265.80	80,265.80	0.00	4,334.75	85,454.35			
100.00	3M Company	14,143.00			(7,658.67)	(170.33)	6,314.00	0.00	166.00	(166.00)	0.00	6,314.00	6,314.00	18,414.00	(1,419.33)	7,338.00			
145.00	Abbott Laboratories	0.00	7,020.90				7,020.90	0.00	39.88	(39.88)	0.00	7,020.90	7,020.90	0.00	(872.90)	6,148.00			
0.00	Adobe Systems Inc.	0.00	7,020.90				0.00	0.00	6.26	(6.26)	0.00	0.00	0.00	16,685.00	(929.42)	0.00			
108.00	Aerco Inc New	8,019.10			(14,755.58)	4,994.58	5,019.10	0.00	0.00	0.00	0.00	5,019.10	5,019.10	8,611.78	2,618.09	9,130.84			
75.00	Air Products & Chemicals	3,356.22					3,558.22	0.00	88.75	(88.75)	0.00	3,558.22	3,558.22	4,347.75	(212.25)	4,135.50			
0.00	Alberto Culver Class B	0.00					0.00	0.00	44.28	(44.28)	0.00	0.00	0.00	3,559.22	(1,808.48)	0.00			
121.00	Alltel Corporation	0.00			(12,888.38)	(490.19)	7,484.74	0.00	0.00	0.00	0.00	7,484.74	7,484.74	4,711.29	383.57	7,878.31			
0.00	Amtec Financial Group	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
175.00	Ampen Inc.	10,792.25			(11,743.23)	1,308.46	10,792.25	0.00	16.75	(16.75)	0.00	10,792.25	10,792.25	12,319.50	(578.27)	0.00			
0.00	Applied Materials Inc	6,976.35			(6,461.72)	(1,359.22)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,228.25	2,716.00	13,942.25			
410.00	Archer Daniels Midld	0.00			(4,485.11)	(1,491.24)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,359.22)	0.00			
200.00	Bank America Corp New	10,004.00			(4,318.81)	554.81	10,004.00	0.00	420.00	(420.00)	0.00	7,226.50	7,226.50	14,097.00	(1,358.19)	8,420.00			
77.00	Baker Hughes Inc.	10,990.50					4,036.34	0.00	8.86	(8.86)	0.00	4,036.34	4,036.34	0.00	559.02	4,595.36			
200.00	Baxter International Inc.	11,098.00			(6,013.86)	2,465.86	5,548.00	0.00	232.80	(232.80)	0.00	6,548.00	6,548.00	13,618.00	2,171.66	7,974.00			



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
**MS-10**

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL*** ADDITIONS					INCOME				GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR				
0.00	Blomest Inc.	2,136.84	8,978.88		(5,502.82)	3,383.18	8,978.88	0.00	28.25	0.00	8,978.88	5,840.70	(137.88)	0.00
113.00	Boeing Co.	0.00					0.00	0.00		(28.25)	0.00	0.00	859.47	7,878.35
0.00	Cardinal Health Group	0.00	7,463.28				7,463.28	0.00		0.00	7,463.28	0.00	0.00	0.00
132.00	Caterpillar Inc.	0.00					0.00	0.00		0.00	0.00	0.00	291.72	7,755.00
300.00	Cheniereux Corp	8,839.48					8,839.48	0.00	390.00	(390.00)	8,839.48	0.00	3,668.00	19,419.00
425.00	Cisco Systems	10,311.30					10,311.30	0.00		0.00	10,311.30	0.00	5,685.00	15,996.30
387.00	Clifford Inc.	14,353.83					14,353.83	0.00	484.44	(484.44)	14,353.83	0.00	(978.22)	13,375.61
375.00	Comcast Corp New Cl A	8,370.00					8,370.00	0.00		0.00	8,370.00	0.00	(1,178.50)	7,191.50
282.00	ConocoPhillips	14,824.09			(10,830.84)	4,002.86	11,868.50	0.00	295.34	(295.34)	11,868.50	0.00	(1,178.50)	10,690.00
400.00	Constellation Brands Inc.	0.00	10,858.00				10,858.00	0.00		0.00	10,858.00	0.00	(458.00)	10,400.00
150.00	Constellation Energy Corp	0.00	7,947.00				7,947.00	0.00		0.00	7,947.00	0.00	1,293.00	9,240.00
0.00	Devon Energy Corp New	10,084.20			(15,564.89)	8,470.69	8,130.31	0.00	50.25	(50.25)	8,130.31	0.00	4,112.40	12,242.71
100.00	Dominion Res Inc. VA New	10,774.86			(8,819.02)	874.47	7,833.48	0.00	301.50	(301.50)	7,833.48	0.00	2,278.52	10,111.99
201.00	Dorlandley Risors	0.00	7,533.48				7,533.48	0.00		0.00	7,533.48	0.00	(82.41)	7,451.07
200.00	Dow Chemical Co	7,728.00					7,728.00	0.00	201.00	(201.00)	7,728.00	0.00	(1,568.00)	6,160.00
180.00	DTE Energy Co.	0.00	8,925.50		(8,410.73)	1,428.23	8,925.50	0.00	77.28	(77.28)	8,925.50	0.00	(46.50)	8,879.00
100.00	Eaton Corp	9,985.00					9,985.00	0.00	168.00	(168.00)	9,985.00	0.00	(1,708.27)	8,276.73
250.00	Ecolab, Inc.	8,002.00					8,002.00	0.00	65.64	(65.64)	8,002.00	0.00	(600.00)	7,399.00
78.00	Enbridge Corp	3,058.50					3,058.50	0.00	121.50	(121.50)	3,058.50	0.00	504.75	3,563.25
0.00	Equitable Resources Inc.	8,183.30			(12,821.07)	4,357.77	4,168.91	0.00	81.70	(81.70)	4,168.91	0.00	(520.83)	3,648.08
0.00	Essex Leasing Company Inc. CA-A	11,424.00			(12,977.87)	1,553.57	4,168.91	0.00	170.00	(170.00)	4,168.91	0.00	2,458.00	6,626.91
200.00	Exxon Mobil Corp	4,168.91			(8,929.04)	(930.58)	8,918.00	0.00	7.07	(7.07)	8,918.00	0.00	(930.58)	7,987.42
0.00	FedEx Corp	0.00	9,859.82				9,859.82	0.00		0.00	9,859.82	0.00	550.00	10,409.82
200.00	Fiserv Inc.	0.00	8,918.00				8,918.00	0.00		0.00	8,918.00	0.00	182.85	9,100.85
0.00	FPL Group	1,983.55			(2,778.60)	795.35	0.00	0.00	24.85	(24.85)	0.00	0.00	(862.60)	0.00
412.00	General Electric Co.	0.00	14,754.64				14,754.64	0.00	44.00	(44.00)	14,754.64	0.00	2,689.00	17,443.64
250.00	Global Satellite Corp	0.00	8,718.00				8,718.00	0.00	37.50	(37.50)	8,718.00	0.00	713.00	9,431.00
50.00	Goldman Sachs Group	0.00	8,368.00				8,368.00	0.00	12.50	(12.50)	8,368.00	0.00	879.64	9,247.64
172.00	Goodrich Corp	0.00	7,048.84				7,048.84	0.00	34.40	(34.40)	7,048.84	0.00	1,524.47	8,573.24
100.00	Hershey Foods Corp	11,337.00			(12,855.47)	4,987.47	3,779.00	0.00	188.50	(188.50)	3,779.00	0.00	(87.22)	3,691.78
270.00	Hewlett Packard Co.	11,215.00			(9,994.58)	(1,220.42)	7,460.80	0.00	80.00	(80.00)	7,460.80	0.00	(1,222.63)	6,238.17
0.00	Illinois Tool Works	10,608.50			(12,676.37)	1,967.87	0.00	0.00	84.00	(84.00)	0.00	0.00	348.50	348.50
278.00	Inet Corp	9,421.50					9,421.50	0.00	66.00	(66.00)	9,421.50	0.00	(1,838.00)	7,583.50
100.00	International Business Machines	7,495.80			(18,472.30)	1,828.30	7,495.80	0.00	58.00	(58.00)	7,495.80	0.00	(2,359.70)	5,136.10
225.00	Johnson & Johnson	14,048.00					14,048.00	0.00	150.00	(150.00)	14,048.00	0.00	14,268.50	28,316.50
100.00	Legg Mason Inc.	0.00	7,360.00				7,360.00	0.00	15.00	(15.00)	7,360.00	0.00	3,809.00	11,169.00
275.00	Lowe's Companies Inc.	14,788.25					14,788.25	0.00	38.50	(38.50)	14,788.25	0.00	1,872.78	16,661.03
200.00	Marshall & Ilsley	0.00	8,492.22				8,492.22	0.00	98.00	(98.00)	8,492.22	0.00	209.78	8,702.00
200.00	McGraw-Hill, Inc.	4,829.00					4,829.00	0.00	86.00	(86.00)	4,829.00	0.00	885.50	5,714.50
175.00	Merrill Lynch & Co.	10,321.50					10,321.50	0.00	98.00	(98.00)	10,321.50	0.00	278.50	10,600.00
200.00	Mellie	8,997.92					8,997.92	0.00	102.00	(102.00)	8,997.92	0.00	1,960.50	10,958.42
425.00	Microsoft	9,647.80			(14,552.39)	5,004.79	8,536.00	0.00	13.13	(13.13)	8,536.00	0.00	(420.75)	8,115.25
0.00	Moody's Inc.	4,023.23			(12,766.93)	(1,282.03)	0.00	0.00	87.78	(87.78)	0.00	0.00	(1,402.80)	0.00
378.00	Morgan Stanley Dean Witter	0.00	10,025.75				10,025.75	0.00		0.00	10,025.75	0.00	7,542.58	17,568.33
300.00	Norfolk Inc.	0.00	7,642.58				7,642.58	0.00		0.00	7,642.58	0.00	4,104.00	11,746.58
0.00	Nordstrom Inc.	3,608.18			(4,178.44)	278.26	8,190.00	0.00	81.00	(81.00)	8,190.00	0.00	2,108.00	10,298.00
150.00	Oracle Systems Corp	1,856.38					1,856.38	0.00	124.00	(124.00)	1,856.38	0.00	615.00	2,471.38
350.00	Pfizer	8,198.88					8,198.88	0.00	199.50	(199.50)	8,198.88	0.00	(872.00)	7,326.88

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05) MS-10

***HOW INVESTED*** DESCRIPTION OF INVESTMENT		***PRINCIPAL*** ADDITIONS										INCOME		GRAND TOTAL		UNREALIZED GAIN/LOSS	BEGINNING YEAR FAIR MARKET VALUE	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR							
300.00	Procter & Gamble Co.	0.00	16,033.85				16,033.85	0.00	84.00	(84.00)	0.00	16,033.85	0.00	1,804.15	17,838.00			
100.00	Quest Diagnostic Inc.	0.00	5,293.00			629.22	5,293.00	0.00	9.00	(9.00)	0.00	5,293.00	0.00	(239.00)	5,054.00			
0.00	Southern Co.	8,245.50			(8,874.72)	(785.14)	0.00	0.00	98.31	(98.31)	0.00	0.00	0.00	(343.28)	0.00			
0.00	Southwest Airlines	2,334.20			(1,549.06)	(785.14)	0.00	0.00	1.00	(1.00)	0.00	0.00	0.00	(241.74)	0.00			
0.00	Staples	4,056.38			(8,820.08)	(785.14)	0.00	0.00	75.00	(75.00)	0.00	0.00	0.00	(1,292.82)	0.00			
0.00	Stanwood Hotels & Resorts World	0.00	8,581.50			(426.34)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(426.34)	0.00			
0.00	Slate Street Corp	11,731.50			(9,869.42)	(1,762.08)	0.00	0.00	38.25	(38.25)	0.00	0.00	0.00	(1,082.58)	0.00			
175.00	Suntrust Banks Inc.	11,777.25					11,777.25	0.00	288.75	(288.75)	0.00	0.00	0.00	(775.25)	12,163.75			
300.00	Symantec	7,189.00			(8,245.73)	1,955.98	2,879.25	0.00	0.00	0.00	0.00	2,879.25	0.00	(2,412.27)	6,798.00			
0.00	Sysco Corp	10,484.25			(11,905.31)	1,421.06	0.00	0.00	148.25	(146.25)	0.00	0.00	0.00	(499.94)	0.00			
0.00	Target Corp	17,013.15			(19,470.98)	2,457.83	0.00	0.00	33.20	(33.20)	0.00	0.00	0.00	(2,079.97)	0.00			
400.00	Texas Instruments, Inc.	6,142.00					8,142.00	0.00	0.00	(30.00)	0.00	0.00	0.00	(3,712.00)	13,560.00			
0.00	Tyco Intl Ltd.	10,047.08			(9,185.27)	(881.81)	0.00	0.00	97.20	(97.20)	0.00	0.00	0.00	(11,579.76)	0.00			
300.00	United Health Group	4,297.69			(4,942.79)	3,868.37	3,223.27	0.00	8.00	(8.00)	0.00	3,223.27	0.00	4,196.79	16,860.00			
250.00	United Technologies	8,696.75					8,696.75	0.00	165.00	(185.00)	0.00	0.00	0.00	41.25	12,960.00			
0.00	US Bancorp Del	10,905.12			(11,819.60)	914.48	0.00	0.00	120.00	(120.00)	0.00	0.00	0.00	(708.40)	0.00			
0.00	Verizon Communications	10,188.80			(8,457.44)	(1,729.36)	0.00	0.00	310.70	(310.70)	0.00	0.00	0.00	(855.85)	12,078.05			
465.00	Vodafone Group PLC	10,160.25					10,160.25	0.00	341.59	(341.59)	0.00	0.00	0.00	(2,075.16)	0.00			
159.00	Walgreen Company	0.00	7,436.43			3,499.05	7,436.43	0.00	10.34	(10.34)	0.00	0.00	0.00	(527.88)	6,908.55			
0.00	Wal-Mart Stores	1,223.75			(4,722.80)		0.00	0.00	28.00	(28.00)	0.00	0.00	0.00	(559.20)	0.00			
0.00	Wachovia Corp	0.00	7,644.00			(150.32)	0.00	0.00	145.50	(145.50)	0.00	0.00	0.00	(150.32)	0.00			
120.00	Wells Fargo & Co New	2,168.00			(7,493.68)		2,168.00	0.00	177.60	(177.60)	0.00	0.00	0.00	(428.60)	7,028.40			
118.00	Zimmer Holdings Inc.	0.00	9,977.18				9,977.18	0.00	0.00	0.00	0.00	9,977.18	0.00	(1,985.92)	7,991.24			
Totals			431,143.85	0.00	(405,900.68)	50,555.57	1,099,527.57	2,822.07	33,568.40	(27,108.80)	9,278.67	1,108,807.24	1,201,338.35	8,466.85	1,241,505.77			



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
**MS-10**

NUMBER OF SHARES	***HOW INVESTED*** DESCRIPTION OF INVESTMENT	***PRINCIPAL*** INCOME										GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENSES DURING YEAR	BALANCE END YEAR				
	W.L. Marchesi Trust 1000 Milford School District (301,000,138) Cash & Cash Equivalents (Citizensselect Prime Money M	250.50	1,560.44				1,810.94	33,834.84	738.22	4,570.01	39,143.07	40,954.01	34,065.34	(0.00)	40,954.01
198.00	Equity Mutual Funds														
20.00	Midcap Spdr Trust Series 1	27,283.75			(14,984.78)	4,582.83	18,881.82	0.00	239.88	(239.88)	18,881.82	18,881.82	38,720.00	2,188.82	25,922.16
156.00	Standard & Poors TR Unit Ser 1	87,888.80			(54,643.51)	8,244.91	39,288.20	0.00	1,054.59	(1,054.59)	39,288.20	39,288.20	101,530.80	87.91	46,755.20
892.60	156.00 I Shares S&P Small Cap Index Fund 3 for 1 stock split Tampleton Institutional Foreign Equity Series	6,173.28	18,488.77				6,173.28	0.00	58.10	(58.10)	6,173.28	6,173.28	8,460.92	549.64	9,010.56
	Fixed Income Mutual Funds														
14,328.69	Vanguard Admiral GHMA Fund #538	105,570.36			(57,500.00)	(359.75)	47,710.81	0.00	2,841.37	(2,841.37)	47,710.81	47,710.81	105,177.57	(731.24)	48,946.33
800.61	Vanguard Inflation-Protected Sec 119	0.00	10,000.00			31.12	10,031.12	0.00	301.79	(301.79)	10,031.12	10,031.12	0.00	(8.37)	9,991.83
4,472.89	Vanguard Admiral Int. Bond Index #5314	0.00	47,455.27				47,455.27	0.00	893.64	(593.84)	47,455.27	47,455.27	0.00	(715.63)	48,739.64
1,602.05	Vanguard Windsor II #73	0.00	48,823.78				48,823.78	0.00	512.88	(512.88)	48,823.78	48,823.78	0.00	2,290.93	52,114.72
	<b>Totals</b>	<b>227,164.67</b>	<b>127,328.27</b>		<b>(127,328.27)</b>	<b>10,489.11</b>	<b>237,853.78</b>	<b>33,834.84</b>	<b>8,475.39</b>	<b>(1,167.16)</b>	<b>39,143.07</b>	<b>278,906.85</b>	<b>287,974.63</b>	<b>4,770.78</b>	<b>298,053.64</b>

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
**MS-10**

***HOW INVESTED***		***PRINCIPAL***										GRAND TOTAL		ENDING YEAR	
DESCRIPTION OF INVESTMENT		ADDITIONS						INCOME				PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	FAIR MARKET VALUE
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR				
	F&E Municipal Trust (Bla Town of Milford (3011000134)	1,227.08	1,978.82				3,206.66	9,894.49	248.74	(2,878.28)	8,862.95	10,069.63	10,821.55	(0.00)	10,069.63
	Money Market Fund (Citizensseled Prime Mndd #462)														
	Equity Mutual Funds														
223.00	MicCap Sodr Trust Series 1	34,070.94			(21,863.02)	6,739.28	18,947.18	0.00	282.56	(282.66)	0.00	18,947.18	48,521.00	2,537.18	28,195.18
147.00	Warner S&P Small Cap Index Fund	8,803.23				0.00	8,803.23	0.00	54.74	(54.74)	0.00	5,803.23	7,972.79	817.93	8,490.72
381.00	Standard & Poors Tr Unit Ser 1	74,581.42			(42,921.00)	8,683.37	37,323.79	0.00	922.25	(922.25)	0.00	37,323.79	87,147.27	191.17	44,417.44
954.20	Templeton Institutional Foreign Equity Series	0.00	20,000.00				20,000.00	0.00	192.94	(192.94)	0.00	20,000.00	0.00	973.27	20,973.27
	Fixed Income Mutual Funds														
4,412.48	Vanguard Admiral GNMA Fund #536	103,981.11			(87,000.00)	(357.64)	48,233.47	0.00	2,778.94	(2,778.94)	0.00	48,233.47	103,204.63	(711.96)	45,492.87
3,324.09	Vanguard Inflation-Protected Sec 119	0.00	10,000.00			31.12	10,031.12	0.00	301.79	(301.79)	0.00	10,031.12	0.00	(8.37)	9,991.83
4,425.81	Vanguard Admiral Int Bond Index #5314	0.00	48,955.74				48,955.74	0.00	587.29	(587.29)	0.00	48,955.74	0.00	(708.08)	46,247.85
1,377.78	Vanguard Windsor II #73	0.00	42,848.48				42,848.48	0.00	440.86	(440.88)	0.00	42,848.48	0.00	1,970.20	44,818.68
	Totals	219,273.78	121,784.02		(121,784.02)	12,078.11	231,348.87	9,594.49	5,808.13	(8,539.87)	8,862.95	239,212.82	257,667.24	4,781.33	259,687.03



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
**MS-10**

NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	***HOW INVESTED***					***PRINCIPAL ***					INCOME			GRAND TOTAL	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR				
40,000.00	AAA O'Connor Funds	17,507.00	26,308.08				48,615.08	71,911.50	2,253.00	17,741.02	91,905.52				138,720.80	86,416.80	0.00	138,720.80
40,000.00	Cash & Cash Equivalents																	
40,000.00	US Treasury	43,143.60					43,143.60	0.00	2,450.00	(2,450.00)	0.00	0.00	2,450.00	(2,450.00)	43,143.60	42,928.00	(1,832.80)	41,395.20
40,000.00	US Treasury Note 6.13% 08/15/07	42,687.50					42,687.50	0.00	2,400.00	(2,400.00)	0.00	0.00	2,400.00	(2,400.00)	42,687.50	44,115.80	(1,578.40)	42,339.20
40,000.00	US Treasury Note 6.00% 09/15/06																	
0.00	Government/Agency	50,125.00			(50,000.00)	(125.00)	0.00	0.00	1,343.75	(1,343.75)	0.00	0.00	1,343.75	(1,343.75)	0.00	50,156.50	(156.50)	0.00
40,000.00	Federal Home Loan Bank 5.38% 02/15/05	40,588.80					40,588.80	0.00	975.00	(975.00)	0.00	0.00	975.00	(975.00)	40,588.80	41,175.20	(975.20)	40,200.00
40,000.00	Federal Home Loan Bank 4.875% 11/15/06	40,000.00					40,000.00	0.00	1,900.00	(1,900.00)	0.00	0.00	1,900.00	(1,900.00)	40,000.00	40,262.40	(650.00)	39,612.40
16,207.63	Federal Home Loan Bank 4.76% 09/01/11	12,848.46			(3,453.89)	(51.55)	9,343.21	0.00	550.75	(550.75)	0.00	0.00	550.75	(550.75)	9,343.21	13,428.86	(450.56)	9,522.39
25,000.00	Fed Natl Mtg Assoc Pass thru Pool #0569179																	
25,000.00	Corporate Bonds	25,468.75					25,468.75	0.00	421.65	(421.65)	0.00	0.00	421.65	(421.65)	25,468.75	24,885.50	(410.50)	24,475.00
25,000.00	BP CDA Fin 3.375% 10/31/07	25,000.00					25,000.00	0.00	658.25	(658.25)	0.00	0.00	658.25	(658.25)	25,000.00	24,871.00	(590.25)	24,060.75
25,000.00	Caterpillar Fin 3.6% 7/15/09	50,487.00					50,487.00	0.00	3,250.00	(3,250.00)	0.00	0.00	3,250.00	(3,250.00)	50,487.00	50,342.00	(1,346.50)	50,342.00
25,000.00	Household Finance Corp 6.50% 01/24/08	25,000.00					25,000.00	0.00	918.75	(918.75)	0.00	0.00	918.75	(918.75)	25,000.00	24,877.75	(450.75)	24,427.00
25,000.00	John Hancock Life Ins. 3.3% 7/15/06	25,000.00					25,000.00	0.00	550.56	(550.56)	0.00	0.00	550.56	(550.56)	25,000.00	24,511.25	(411.75)	24,099.50
25,000.00	Marshall & Isley 4% 4/15/10	25,000.00					25,000.00	0.00	718.78	(718.78)	0.00	0.00	718.78	(718.78)	25,000.00	24,288.80	(378.00)	23,910.80
25,000.00	Toyota Mtr Corp 2.675% 8/10/08	24,546.75					24,546.75	0.00	246.95	(246.95)	0.00	0.00	246.95	(246.95)	24,546.75	24,441.00	(720.11)	23,720.89
40,000.00	TSY Int'l IX NB 1.625% 11/15/16	0.00	39,720.89				39,720.89	0.00	568.75	(568.75)	0.00	0.00	568.75	(568.75)	39,720.89	25,234.50	(987.25)	24,837.25
25,000.00	Wal Mart Stores Inc 4.35% 5/1/13	25,327.50					25,327.50	0.00			0.00	0.00			25,327.50			
150.00	Equities	9,480.10					9,480.10	0.00	189.00	(189.00)	0.00	0.00	189.00	(189.00)	9,480.10	12,310.50	(1,306.50)	11,004.00
250.00	3M Co.	11,000.28					11,000.28	0.00	202.50	(202.50)	0.00	0.00	202.50	(202.50)	11,000.28	11,862.50	(1,062.50)	10,800.00
0.00	Abbott Laboratories	9,005.00			(14,755.37)	6,750.37	0.00	0.00	6.26	(6.26)	0.00	0.00	6.26	(6.26)	9,005.00	15,885.00	(929.43)	0.00
0.00	Adobe Sys Inc.	0.00					0.00	0.00			0.00	0.00			0.00	0.00		0.00
162.00	Aetna Inc. New	0.00	12,086.01				12,086.01	0.00	27.39	(27.39)	0.00	0.00	27.39	(27.39)	12,086.01	10,034.70	1,245.00	11,279.70
246.00	Aflac Inc.	6,302.53	10,034.70				10,034.70	0.00	162.75	(162.75)	0.00	0.00	162.75	(162.75)	10,034.70	10,144.75	(485.25)	9,649.50
178.00	Air Products & Chemicals	6,545.00			(9,368.49)	1,823.49	8,302.53	0.00	43.02	(43.02)	0.00	0.00	43.02	(43.02)	8,302.53	9,082.59	(714.10)	0.00
0.00	Alberto Culver Class B	0.00					0.00	0.00	66.50	(66.50)	0.00	0.00	66.50	(66.50)	0.00	0.00		0.00
176.00	Alltel Corporation	10,137.66	10,006.80				10,006.80	0.00	20.00	(20.00)	0.00	0.00	20.00	(20.00)	10,006.80	13,140.80	(1,387.75)	11,394.25
0.00	AMBA Financial Group Inc.	0.00			(12,526.12)	2,388.26	0.00	0.00			0.00	0.00			0.00	0.00		0.00
160.00	Amgen Inc.	0.00	9,976.00				9,976.00	0.00			0.00	0.00			9,976.00	2,771.20	(1,804.26)	12,747.20
0.00	Applied Biosciences	14,420.25	10,427.92				10,427.92	0.00			0.00	0.00			10,427.92	0.00		0.00
0.00	Applied Materials	0.00			(6,623.63)	(1,804.26)	0.00	0.00			0.00	0.00			0.00	0.00		0.00
492.00	Archer Daniels Midland	0.00	12,004.80		(6,671.22)	(5,749.03)	12,004.80	0.00	83.64	(83.64)	0.00	0.00	83.64	(83.64)	12,004.80	12,132.72	(127.92)	11,904.88
200.00	Baker Hughes Inc.	0.00	6,936.00				6,936.00	0.00	48.00	(48.00)	0.00	0.00	48.00	(48.00)	6,936.00	11,936.00	3,000.00	10,936.00
250.00	Bank America Corp New	7,823.75	10,591.80				7,823.75	0.00	350.00	(350.00)	0.00	0.00	350.00	(350.00)	7,823.75	11,747.50	(1,222.50)	10,525.00
160.00	Bard Cr Inc.	10,103.12			(15,873.52)	6,770.40	10,891.60	0.00	37.80	(37.80)	0.00	0.00	37.80	(37.80)	10,891.60	16,271.25	(687.00)	9,904.50
0.00	Blomert	0.00					0.00	0.00			0.00	0.00			0.00	0.00		0.00
162.00	Boeing	0.00	10,005.12				10,005.12	0.00	40.50	(40.50)	0.00	0.00	40.50	(40.50)	10,005.12	1,002.76	(1,002.76)	11,007.80
132.00	Caterpillar Inc.	0.00	7,488.92				7,488.92	0.00			0.00	0.00			7,488.92	0.00		0.00
650.00	Cisco Systems	11,625.50					11,625.50	0.00			0.00	0.00			11,625.50	12,538.00	258.08	7,755.00
370.00	Citigroup	17,351.50					17,351.50	0.00	488.40	(488.40)	0.00	0.00	488.40	(488.40)	17,351.50	17,826.80	(984.20)	11,846.00
400.00	Comcast Corp	9,428.00	3,185.00				12,613.00	0.00			0.00	0.00			12,613.00	9,984.00	(1,417.00)	11,566.00
216.00	Computer Sciences	0.00	10,164.96				10,164.96	0.00			0.00	0.00			10,164.96	0.00		0.00
220.00	ConocoPhillips	0.00	11,916.85				11,916.85	0.00	138.40	(138.40)	0.00	0.00	138.40	(138.40)	11,916.85	0.00	3,463.35	16,380.20

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)  
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***HOW INVESTED***		***PRINCIPAL***										INCDME			GRAND TOTAL		UNREALIZED GAIN/LOSS	BEGINNING YEAR FAIR MARKET VALUE	ENDING YEAR FAIR MARKET VALUE
DESCRIPTION OF INVESTMENT		ADDITIONS												PRINCIPAL & INCOME END OF YEAR					
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PRDCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR								
400.00	Constellation Brands Inc.	0.00	10,558.00				10,558.00	0.00	0.00	0.00	0.00	10,558.00	(458.00)	0.00	10,400.00				
200.00	Constellation Energy Corp	0.00	10,598.00				10,598.00	0.00	67.00	(67.00)	0.00	10,598.00	1,724.00	0.00	12,320.00				
0.00	Devon Energy Corp New	10,084.20			(15,554.89)	5,470.69	0.00	0.00	0.00	(44.10)	0.00	44.10	4,112.41	0.00	0.00				
0.00	Dominion Res Inc. VA New	7,857.84			(9,188.35)	1,340.42	0.00	0.00	167.50	(187.50)	0.00	0.00	730.86	0.00	0.00				
201.00	Donnelley Rraons	0.00	7,585.64				7,585.64	0.00	0.00	0.00	0.00	7,585.64	(114.57)	0.00	7,451.07				
0.00	DTE Energy Co.	0.00	6,925.50		(7,076.70)	151.20	0.00	0.00	77.25	(77.25)	0.00	0.00	151.20	0.00	0.00				
350.00	Ecolab Inc.	6,078.25					6,078.25	0.00	91.89	(91.89)	0.00	8,078.25	(1,120.00)	0.00	11,175.50				
175.00	Entergy Corp Com New	7,378.75					7,378.75	0.00	283.50	(283.50)	0.00	7,378.75	1,177.75	0.00	13,008.00				



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
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NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL*** ADDITIONS					INCOME					GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PRDCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR				
0.00	Equitable Resources Inc.	4,387.62			(7,278.70)	2,892.08	0.00	0.00	47.50	(47.50)	0.00	0.00	7,582.50	(302.80)	0.00
400.00	Exxonmobil Corp	18,788.00	11,909.64		(10,785.58)	(1,124.08)	18,788.00	0.00	340.00	(340.00)	0.00	0.00	20,504.00	4,912.00	25,416.00
0.00	FedEx Corp	0.00	8,518.00				8,518.00	0.00	8.54	(8.54)	0.00	0.00	0.00	(1,124.08)	0.00
200.00	Fleary Inc.	0.00					0.00	0.00			0.00	0.00	0.00	658.00	9,174.00
250.00	FPL Group	7,084.10					7,084.10	0.00	288.25	(288.25)	0.00	0.00	9,343.75	2,556.25	11,900.00
450.00	General Electric Co.	0.00	18,398.00				18,398.00	0.00	99.00	(99.00)	0.00	0.00	0.00	(1,248.50)	15,151.50
250.00	Globalstar Inc	0.00	8,718.00				8,718.00	0.00	37.50	(37.50)	0.00	0.00	0.00	2,888.00	11,405.00
100.00	Goldman Sachs Group Inc.	0.00	10,732.00				10,732.00	0.00	25.00	(25.00)	0.00	0.00	0.00	1,426.00	12,158.00
205.00	Goodrich Corp	0.00	8,199.27				8,199.27	0.00	63.60	(63.60)	0.00	0.00	0.00	890.43	9,089.70
270.00	Hewlett Packard Co.	0.00	7,473.80				7,473.80	0.00			0.00	0.00	0.00	410.40	7,884.00
0.00	Hospira Inc.	729.72			(759.97)	30.25	0.00	0.00			0.00	0.00	837.50	(77.53)	0.00
150.00	IBM	18,180.50					18,180.50	0.00	87.00	(87.00)	0.00	0.00	14,787.00	(2,754.00)	12,033.00
0.00	Illinois Tool Works	8,443.75					8,443.75	0.00	70.00	(70.00)	0.00	0.00	11,585.00	(1,018.85)	0.00
240.00	Johnson & Johnson	11,389.20	3,411.50		(10,586.15)	2,122.40	14,800.70	0.00	259.80	(259.80)	0.00	0.00	15,220.80	(281.10)	16,351.20
0.00	Johnson Controls	10,161.40					10,161.40	0.00	115.00	(115.00)	0.00	0.00	14,591.20	(1,962.43)	0.00
350.00	JPMorgan Chase & Co.	0.00	10,716.00				10,716.00	0.00	102.00	(102.00)	0.00	0.00	0.00	(537.00)	10,179.00
250.00	Lowe's Companies Inc.	0.00					0.00	0.00	35.00	(35.00)	0.00	0.00	0.00	1,702.50	18,100.00
200.00	Marshall & Isley	11,877.50					11,877.50	0.00	98.00	(98.00)	0.00	0.00	14,387.50	209.78	8,702.00
0.00	McGraw-Hill, Inc.	0.00	8,492.22				8,492.22	0.00	66.00	(66.00)	0.00	0.00	0.00	895.60	9,608.00
0.00	McGraw-Hill, Inc.	8,722.40					8,722.40	0.00	50.24	(50.24)	0.00	0.00	0.00	(665.91)	0.00
0.00	Medco Health Solutions	548.82			(5,337.77)	(665.91)	0.00	0.00			0.00	0.00	873.60	84.17	0.00
122.00	Mercantile Bankshares Corp	5,911.89			(957.77)	409.15	5,911.89	0.00	135.42	(135.42)	0.00	0.00	8,366.40	204.96	8,573.38
225.00	Merrill Inc.	8,183.50			(4,896.79)	2,381.79	5,865.50	0.00	115.20	(115.20)	0.00	0.00	13,165.79	2,945.79	11,211.75
480.00	Microsoft	14,586.00			(12,473.48)	4,988.48	14,586.00	0.00	11.25	(11.25)	0.00	0.00	12,825.60	(475.20)	12,350.40
0.00	Moody's	7,485.00			(8,950.88)	(436.65)	0.00	0.00	94.50	(94.50)	0.00	0.00	0.00	(765.12)	0.00
0.00	Morgan Stanley Dean Witter	9,387.53					9,387.53	0.00			0.00	0.00	8,718.00	880.44	9,597.58
452.00	Motorola Inc.	0.00	9,097.12				9,097.12	0.00	66.00	(66.00)	0.00	0.00	0.00	2,868.00	13,728.00
400.00	Nordstrom Inc.	11,973.00	10,920.00				10,920.00	0.00	254.80	(254.80)	0.00	0.00	13,572.00	1,172.80	14,744.80
280.00	Pepsi	14,893.00	6,735.00		(5,033.78)	(3,362.22)	13,032.00	0.00	294.50	(294.50)	0.00	0.00	9,411.50	(1,124.72)	9,966.00
400.00	Pfizer	0.00	18,708.15				18,708.15	0.00	68.00	(68.00)	0.00	0.00	0.00	2,104.85	20,811.00
350.00	Procter & Gamble Co.	0.00	10,586.00				10,586.00	0.00	18.00	(18.00)	0.00	0.00	0.00	(478.00)	10,108.00
200.00	Quest Diagnostic Inc.	21,328.00			(11,985.20)	977.20	10,320.00	0.00	154.73	(154.73)	0.00	0.00	20,754.50	3,887.70	12,657.00
150.00	Schlumberger	4,495.00			(4,840.78)	355.78	0.00	0.00	53.63	(53.63)	0.00	0.00	5,028.00	(187.24)	0.00
0.00	Southern Co	4,774.50			(3,168.52)	(1,605.98)	0.00	0.00	2.02	(2.02)	0.00	0.00	3,663.00	(494.48)	0.00
0.00	Southwest Airlines	13,486.63			(24,825.69)	11,129.06	0.00	0.00	102.50	(102.50)	0.00	0.00	27,305.10	(2,678.41)	0.00
0.00	Staples	0.00	11,442.00		(10,873.53)	(568.47)	0.00	0.00	247.50	(247.50)	0.00	0.00	11,082.00	(664.50)	10,417.50
0.00	Starwood Hotels & Resorts World	9,345.00			(10,073.73)	1,812.73	8,345.00	0.00	123.75	(123.75)	0.00	0.00	10,496.75	(423.02)	15,862.00
150.00	Sunrise Banks Inc.	8,718.25			(10,556.56)	519.31	8,718.25	0.00	18.00	(18.00)	0.00	0.00	11,694.25	(1,127.89)	0.00
700.00	Symantec	8,261.00					8,261.00	0.00	30.00	(30.00)	0.00	0.00	9,848.00	3,712.00	13,560.00
0.00	Syco Corp	10,037.25					10,037.25	0.00	118.70	(118.70)	0.00	0.00	13,902.88	(2,874.85)	0.00
400.00	Target Corp	13,767.08			(11,026.00)	(1,034.70)	0.00	0.00	4.50	(4.50)	0.00	0.00	26,408.00	4,114.04	18,860.00
0.00	Texas Instruments	12,062.70			(13,693.04)	9,119.54	4,543.50	0.00	330.00	(330.00)	0.00	0.00	25,637.50	82.50	25,920.00
300.00	United Health Group	9,087.00					9,087.00	0.00	207.51	(207.51)	0.00	0.00	11,088.90	(571.05)	10,517.85
500.00	United Technologies	18,351.25					18,351.25	0.00	14.24	(14.24)	0.00	0.00	0.00	(488.37)	9,515.55
405.00	Vodafone Group PLC	10,081.10			(11,607.01)	(790.48)	10,003.92	0.00	70.00	(70.00)	0.00	0.00	13,205.00	(1,397.99)	0.00
219.00	Walgreen Company	0.00	10,003.92				10,003.92	0.00	296.00	(296.00)	0.00	0.00	12,430.00	(718.00)	11,714.00
0.00	Wal Mart	12,597.50					12,597.50	0.00			0.00	0.00	0.00	472.50	10,782.00
200.00	Wells Fargo	10,210.00					10,210.00	0.00			0.00	0.00	0.00		
150.00	Wingley William Jr. Co.	0.00	10,308.50				10,308.50	0.00	42.00	(42.00)	0.00	0.00	0.00		

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
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***HOW INVESTED***		***PRINCIPAL ***										INCOME		GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
DESCRIPTION OF INVESTMENT		ADDITIONS										PRINCIPAL & INCOME END OF YEAR						
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR							
140.00	Zimmer Holdings Inc.	0.00	12,041.40				12,041.40	0.00		0.00	0.00	12,041.40				(2,396.60)	9,644.80	
1,746.83	Mutual Funds: Equity																	
0.00	Columbia Acorn Fund Class Z #492	0.00	44,690.14		(113,937.02)	665.19	45,355.33	0.00	0.00	0.00	0.00	45,355.33				5,269.23	49,959.37	
0.00	Fidelity Fund	96,247.30			(86,240.97)	17,699.72	0.00	0.00	0.00	0.00	0.00	0.00				268.30	0.00	
0.00	Mesa Investors Trust A	75,986.70				10,254.27	0.00	0.00	37.03	(37.03)	0.00	0.00				(3,528.38)	0.00	
268.00	Midcap SPDR Trust Series 1	0.00	34,933.37		(10,369.56)	(225.44)	34,933.37	0.00	0.00	0.00	0.00	34,933.37				153.19	35,086.58	
682.00	Selected Sector SPDR Technology	0.00	25,048.58		(90,653.48)	8,002.85	14,451.58	0.00	0.00	0.00	0.00	14,451.58				(423.22)	14,253.60	
0.00	Standard & Poors Tr Unit Ser 1	82,950.63			(22,701.00)	(1,403.00)	100,896.00	0.00	800.04	(800.04)	0.00	0.00				(2,479.03)	0.00	
4,813.74	Templeton Institutional Foreign Equity Series	0.00	125,000.00					0.00	1,205.87	(1,205.87)	0.00	100,896.00				3,507.01	105,806.01	
	<b>Totals</b>	<b>1,183,949.61</b>	<b>670,599.88</b>	<b>0.00</b>	<b>(870,599.88)</b>	<b>79,565.36</b>	<b>1,263,514.97</b>	<b>71,911.50</b>	<b>28,369.62</b>	<b>(8,375.60)</b>	<b>91,905.52</b>	<b>1,355,420.49</b>	<b>1,421,454.13</b>	<b>10,326.15</b>	<b>1,451,774.30</b>			



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)

## MS-10

***HOW INVESTED***		***PRINCIPAL ***										INCOME		GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR							
30,000.00	Wadsworth Liberty (3011000126) Cash and Cash Equivalents	535.59	18,668.90				19,202.48	23,713.19	770.56	12,965.80	37,449.55	56,652.03		24,248.77	0.00	56,652.03		
		29,850.00					29,850.00	0.00	1,800.00	(1,800.00)	0.00	29,850.00		33,086.70	(1,182.30)	31,904.40		
0.00	Federal Home Loan Bank 6.87% 07/27/05	30,099.90			(30,000.00)	(99.90)	0.00	0.00	2,001.00	(2,001.00)	0.00	0.00	29,923.30	30,875.00	(875.00)	0.00		
30,000.00	Federal Home Loan Bank 6.19% 05/06/08	28,923.30					28,923.30	0.00	927.75	(927.75)	0.00	0.00	29,923.30	32,484.30	(1,302.90)	31,181.40		
0.00	Federal Home Loan Bank 4.75% 09/01/11	25,000.00			(24,895.31)	(304.69)	(0.00)	0.00	800.35	(600.35)	0.00	0.00	(0.00)	25,164.00	(488.69)	0.00		
10,000.00	Federal National Mortgage Association 6.64% 06/29/12	9,624.70					9,624.70	0.00	323.00	(323.00)	0.00	0.00	9,624.70	11,339.70	(375.00)	10,984.70		
30,000.00	Comcast Corp 5.3% 1/15/14	30,398.40					30,398.40	0.00	1,590.00	(1,590.00)	0.00	0.00	30,398.40	30,939.30	(1,017.30)	29,922.00		
30,000.00	Household Finance 7.20% 07/15/06	30,150.00					30,150.00	0.00	2,160.00	(2,160.00)	0.00	0.00	30,150.00	31,680.00	(1,077.30)	30,502.70		
30,000.00	GMAC 7.75% 01/19/10	30,036.60					30,036.60	0.00	2,325.00	(2,325.00)	0.00	0.00	30,036.60	32,169.60	(3,120.30)	29,079.30		
25,781.75	TSY Intl IX N/B .875% 4/15/10	0.00	24,776.75				24,776.75	0.00	26.17	(26.17)	0.00	0.00	24,776.75	0.00		25,123.03		
50.00	3M Co.	6,314.00			(3,637.65)	335.35	3,111.50	0.00	126.00	(126.00)	0.00	0.00	3,111.50	8,207.00	(1,001.15)	3,668.00		
62.00	Abbott Laboratories	0.00	3,002.04				3,002.04	0.00	17.05	(17.05)	0.00	0.00	3,002.04	0.00		2,826.80		
0.00	Adobe Sys Inc.	4,882.70			(7,968.02)	3,105.32	0.00	0.00	3.38	(3.38)	0.00	0.00	0.00	8,469.90	(501.88)	0.00		
82.00	Aerona Inc New	4,082.87					4,082.87	0.00	89.75	(89.75)	0.00	0.00	4,082.87	5,114.75	1,948.73	7,063.48		
75.00	Air Products & Chemicals Co.	3,558.22			(5,012.15)	1,116.04	0.00	0.00	69.75	(69.75)	0.00	0.00	3,558.22	4,347.75	(212.25)	4,135.50		
0.00	Alberto Culver Class B	3,896.11					0.00	0.00	25.76	(25.76)	0.00	0.00	0.00	5,439.84	(427.69)	0.00		
48.00	Alltel Corporation	0.00	2,977.44				2,977.44	0.00	10.00	(10.00)	0.00	0.00	2,977.44	0.00	147.64	3,125.28		
0.00	AM/BAC Financial Group Inc.	4,957.19			(5,366.57)	411.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,570.40	(1,201.63)	0.00		
0.00	Applebees Intl. Inc.	0.00	2,606.98		(2,690.07)	15.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.91	0.00		
0.00	Applied Materials	4,187.63			(2,592.49)	714.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,420.00	(429.83)	0.00		
100.00	Bank of America Corp New	5,007.20			(5,714.47)	3,492.54	3,129.50	0.00	224.00	(224.00)	0.00	0.00	3,129.50	7,518.40	(715.91)	4,210.00		
43.00	Bard Cr Inc.	0.00	2,865.06				2,865.06	0.00	5.59	(5.59)	0.00	0.00	2,865.06	0.00	(145.77)	2,839.29		
0.00	Biomet	2,221.93					0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,857.65	(143.16)	0.00		
46.00	Boeing	0.00	3,026.24				3,026.24	0.00	12.25	(12.25)	0.00	0.00	3,026.24	0.00	303.31	3,329.55		
82.00	Caterpillar Inc.	0.00	3,518.12				3,518.12	0.00	0.00	0.00	0.00	0.00	3,518.12	0.00	123.38	3,642.50		
152.00	ChevronTexaco Corp	6,820.74					6,820.74	0.00	197.80	(197.80)	0.00	0.00	6,820.74	7,981.52	1,657.44	9,838.96		
135.00	Cisco	2,032.50					2,032.50	0.00	0.00	0.00	0.00	0.00	2,032.50	1,449.00	(105.00)	1,344.00		
100.00	Citi Group	4,876.80					4,876.80	0.00	132.00	(132.00)	0.00	0.00	4,876.80	4,816.00	(268.00)	4,552.00		
100.00	Comcast Corp C/A	1,571.00	1,592.50				3,163.50	0.00	0.00	0.00	0.00	0.00	3,163.50	6,338.59	(316.50)	2,838.00		
146.00	ConocoPhillips	5,148.32					5,148.32	0.00	127.02	(127.02)	0.00	0.00	5,148.32	0.00	3,668.27	10,206.86		
100.00	Constellation Brands Inc.	0.00	2,714.50		(2,289.50)	180.30	2,714.50	0.00	33.50	(33.50)	0.00	0.00	2,714.50	0.00	(114.50)	2,600.00		
80.00	Constellation Energy Corp	0.00	5,298.00		(1,781.69)	220.10	3,176.60	0.00	16.75	(16.75)	0.00	0.00	3,176.60	0.00	987.50	3,896.00		
0.00	Constellation Energy Corp	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,693.50	68.19	0.00		
0.00	Domestic Res Inc. Va New	1,671.59					3,012.00	0.00	0.00	0.00	0.00	0.00	3,012.00	0.00	(46.40)	2,965.60		
80.00	Domalley Recons	0.00	3,012.00				3,366.00	0.00	39.39	(39.39)	0.00	0.00	3,366.00	5,269.50	(480.00)	4,789.50		
150.00	Ecobank, Inc.	3,366.00					3,162.75	0.00	0.00	0.00	0.00	0.00	3,162.75	5,089.25	504.75	5,574.00		
75.00	Energy Corp Corn New	3,182.75			(4,950.19)	1,971.26	0.00	0.00	32.30	(32.30)	0.00	0.00	0.00	5,156.10	(205.91)	0.00		
0.00	Equitable Resources Inc.	2,976.91			(2,821.37)	1,053.40	5,803.91	0.00	155.50	(155.50)	0.00	0.00	5,803.91	10,252.00	2,200.37	8,531.00		
290.00	ExxonMobil	7,471.86			(4,508.72)	(489.80)	0.00	0.00	3.57	(3.57)	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	FedEx Corp	0.00	4,976.62				2,129.00	0.00	0.00	0.00	0.00	0.00	2,129.00	0.00	0.00	2,263.50		
50.00	Fisker Inc.	0.00	2,129.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	FPL Group	2,833.64			(3,964.36)	1,130.72	0.00	0.00	35.50	(35.50)	0.00	0.00	0.00	3,737.50	228.86	0.00		

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05) MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***HOW INVESTED***					***PRINCIPAL***					INCOME					GRAND TOTAL					UNREALIZED GAIN/LOSS	BEGINNING YEAR FAIR MARKET VALUE	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR								
220.00	General Electric Company	6,232.30			(1,614.42)	289.92	8,707.80	0.00	187.20	(187.20)	8,707.80	8,707.80	0.00	0.00	0.00	8,707.80	8,655.00	(53.18)	7,407.40			7,407.40	8,655.00	7,407.40
50.00	Goldman Sachs Group	0.00	5,366.00				5,366.00	0.00	12.50	(12.50)	5,366.00	5,366.00	0.00	0.00	0.00	5,366.00	5,366.00	0.00	6,079.00			6,079.00	5,366.00	6,079.00
100.00	Goodrich Corp	0.00	3,798.00				3,798.00	0.00	20.00	(20.00)	3,798.00	3,798.00	0.00	0.00	0.00	3,798.00	3,798.00	0.00	4,434.00			4,434.00	3,798.00	4,434.00
128.00	Hewlett Packard Co.	0.00	3,483.84				3,483.84	0.00	0.00	0.00	3,483.84	3,483.84	0.00	0.00	0.00	3,483.84	3,483.84	0.00	3,678.20			3,678.20	3,483.84	3,678.20
0.00	Illinois Tool Works	3,377.50			(4,525.35)	1,147.85	0.00	0.00	14.00	(14.00)	0.00	0.00	0.00	0.00	0.00	0.00	4,634.00	(108.65)	0.00			0.00	4,634.00	0.00
85.00	IBM	8,296.00					8,296.00	0.00	49.30	(49.30)	8,296.00	8,296.00	0.00	0.00	0.00	8,296.00	8,296.00	0.00	8,618.70			8,618.70	8,296.00	8,618.70
203.00	Intel Corp	0.00	5,048.81				5,048.81	0.00	32.48	(32.48)	5,048.81	5,048.81	0.00	0.00	0.00	5,048.81	5,048.81	0.00	5,003.95			5,003.95	5,048.81	5,003.95
0.00	Johnson Controls Inc.	2,208.00			(2,745.39)	538.39	0.00	0.00	25.00	(25.00)	0.00	0.00	0.00	0.00	0.00	0.00	3,172.00	(426.81)	0.00			0.00	3,172.00	0.00
25.00	Johnson & Johnson	7,245.00			(3,154.36)	739.36	4,830.00	0.00	141.75	(141.75)	4,830.00	4,830.00	0.00	0.00	0.00	4,830.00	4,830.00	0.00	8,328.00			8,328.00	4,830.00	8,328.00
100.00	JPMorgan Chase & Co.	0.00	3,572.00				3,572.00	0.00	34.00	(34.00)	3,572.00	3,572.00	0.00	0.00	0.00	3,572.00	3,572.00	0.00	3,383.00			3,383.00	3,572.00	3,383.00
125.00	Lowes Companies	5,838.75			(7,031.40)	2,089.06	2,123.08	0.00	32.98	(32.98)	2,123.08	2,123.08	0.00	0.00	0.00	2,123.08	2,123.08	0.00	8,050.00			8,050.00	2,123.08	8,050.00
50.00	Marshall & Isley	4,942.34					4,942.34	0.00	33.00	(33.00)	4,942.34	4,942.34	0.00	0.00	0.00	4,942.34	4,942.34	0.00	2,175.50			2,175.50	4,942.34	2,175.50
100.00	McGraw-Hill Inc.	0.00	2,123.08				2,123.08	0.00	69.12	(69.12)	2,123.08	2,123.08	0.00	0.00	0.00	2,123.08	2,123.08	0.00	4,896.72			4,896.72	2,123.08	4,896.72
144.00	McGraw-Hill Inc.	0.00	4,361.20				4,361.20	0.00	0.00	0.00	4,361.20	4,361.20	0.00	0.00	0.00	4,361.20	4,361.20	0.00	4,804.00			4,804.00	4,361.20	4,804.00
0.00	Medco Health Solutions	313.49			(548.50)	235.01	0.00	0.00	44.80	(44.80)	0.00	0.00	0.00	0.00	0.00	0.00	4,778.60	126.40	0.00			0.00	4,778.60	4,908.00
80.00	Merrill Lynch & Co. Inc.	4,778.60					4,778.60	0.00	33.60	(33.60)	4,778.60	4,778.60	0.00	0.00	0.00	4,778.60	4,778.60	0.00	6,228.75			6,228.75	4,778.60	6,228.75
125.00	Merrill Lynch & Co. Inc.	3,857.50					3,857.50	0.00	8.00	(8.00)	3,857.50	3,857.50	0.00	0.00	0.00	3,857.50	3,857.50	0.00	3,802.20			3,802.20	3,857.50	3,802.20
140.00	Microsoft	4,049.50			(8,852.52)	2,660.52	0.00	0.00	40.50	(40.50)	0.00	0.00	0.00	0.00	0.00	0.00	4,164.00	(285.48)	0.00			0.00	4,164.00	0.00
0.00	Morgan Stanley Dean Witter	3,992.00			(3,636.09)	(187.14)	3,028.06	0.00	0.00	0.00	3,028.06	3,028.06	0.00	0.00	0.00	3,028.06	3,028.06	0.00	3,326.53			3,326.53	3,028.06	3,326.53
151.00	Motorole Inc.	4,023.23					4,023.23	0.00	0.00	0.00	4,023.23	4,023.23	0.00	0.00	0.00	4,023.23	4,023.23	0.00	702.00			702.00	4,023.23	702.00
100.00	Nordstrom	0.00	3,029.06				3,029.06	0.00	17.00	(17.00)	3,029.06	3,029.06	0.00	0.00	0.00	3,029.06	3,029.06	0.00	3,432.00			3,432.00	3,029.06	3,432.00
0.00	Oracle Systems	3,898.18			(4,176.43)	278.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,458.00	(282.57)	0.00			0.00	4,458.00	0.00
140.00	PepsiCo	4,972.21					4,972.21	0.00	86.00	(86.00)	4,972.21	4,972.21	0.00	0.00	0.00	4,972.21	4,972.21	0.00	5,871.00			5,871.00	4,972.21	5,871.00
125.00	Pfizer	3,200.28					3,200.28	0.00	71.25	(71.25)	3,200.28	3,200.28	0.00	0.00	0.00	3,200.28	3,200.28	0.00	3,121.25			3,121.25	3,200.28	3,121.25
100.00	Procter & Gamble Co.	5,207.50					5,207.50	0.00	81.00	(81.00)	5,207.50	5,207.50	0.00	0.00	0.00	5,207.50	5,207.50	0.00	5,946.00			5,946.00	5,207.50	5,946.00
125.00	Quest Diagnostics	0.00	5,293.00				5,293.00	0.00	9.00	(9.00)	5,293.00	5,293.00	0.00	0.00	0.00	5,293.00	5,293.00	0.00	5,054.00			5,054.00	5,293.00	5,054.00
0.00	Southern Co	3,737.50					3,737.50	0.00	137.81	(137.81)	3,737.50	3,737.50	0.00	0.00	0.00	3,737.50	3,737.50	0.00	4,470.00			4,470.00	3,737.50	4,470.00
295.00	Staples	0.00	2,850.50				2,850.50	0.00	107.50	(107.50)	2,850.50	2,850.50	0.00	0.00	0.00	2,850.50	2,850.50	0.00	6,288.40			6,288.40	2,850.50	6,288.40
0.00	Starwood Hotels & Resorts World	3,363.50			(1,408.23)	(713.77)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,894.00	(221.50)	0.00			0.00	3,894.00	3,472.50
50.00	Suntrust Banks Inc.	3,839.00			(6,860.06)	3,609.85	2,738.48	0.00	82.50	(82.50)	2,738.48	2,738.48	0.00	0.00	0.00	2,738.48	2,738.48	0.00	5,096.50			5,096.50	2,738.48	5,096.50
225.00	Symantec	3,641.25			(2,718.39)	(142.11)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,304.00	(1,018.68)	0.00			0.00	10,304.00	3,921.25
125.00	Sysco Corp	2,007.45			(4,185.82)	2,506.28	3,841.25	0.00	58.25	(58.25)	3,841.25	3,841.25	0.00	0.00	0.00	3,841.25	3,841.25	0.00	3,921.25			3,921.25	3,841.25	3,921.25
0.00	Target Corp	11,188.13			(2,111.31)	103.88	0.00	0.00	3.60	(3.60)	0.00	0.00	0.00	0.00	0.00	0.00	2,336.85	(225.54)	0.00			0.00	2,336.85	7,827.50
225.00	Texas Instruments	4,465.37			(2,111.31)	103.88	0.00	0.00	18.89	(18.89)	0.00	0.00	0.00	0.00	0.00	0.00	5,148.58	(1,064.22)	0.00			0.00	5,148.58	0.00
0.00	Tyco Int'l Ltd	5,593.50			(4,082.34)	(383.03)	0.00	0.00	43.20	(43.20)	0.00	0.00	0.00	0.00	0.00	0.00	13,204.50	1,575.85	0.00			0.00	13,204.50	5,820.00
100.00	UnitedHealth Group Inc.	3,110.00			(9,160.15)	5,431.15	3,110.00	0.00	86.00	(86.00)	3,110.00	3,110.00	0.00	0.00	0.00	3,110.00	3,110.00	0.00	5,184.00			5,184.00	3,110.00	5,184.00
100.00	United Technologies Corp	2,546.70			(2,118.31)	(430.39)	0.00	0.00	77.89	(77.89)	0.00	0.00	0.00	0.00	0.00	0.00	2,633.15	(518.84)	0.00			0.00	2,633.15	0.00
0.00	Verizon Communications	5,026.32			(4,722.80)	(705.95)	5,026.32	0.00	158.87	(158.87)	5,026.32	5,026.32	0.00	0.00	0.00	5,026.32	5,026.32	0.00	5,914.08			5,914.08	5,026.32	5,914.08
216.00	Vodafone Group Plc	5,428.75			(2,502.38)	(45.81)	0.00	0.00	28.00	(28.00)	0.00	0.00	0.00	0.00	0.00	0.00	6,282.00	(559.20)	0.00			0.00	6,282.00	0.00
0.00	Wal-Mart	4,960.00			(4,722.80)	(705.95)	0.00	0.00	23.00	(23.00)	0.00	0.00	0.00	0.00	0.00	0.00	8,215.00	(358.00)	0.00			0.00	8,215.00	5,857.00
100.00	Wells Fargo	0.00	2,548.00				2,548.00	0.00	148.00	(148.00)	2,548.00	2,548.00	0.00	0.00	0.00	2,548.00	2,548.00	0.00	3,594.00			3,594.00	2,548.00	3,594.00
50.00	Wrigley William Jr.	0.00	3,438.50				3,438.50	0.00	14.00	(14.00)	3,438.50	3,438.50	0.00	0.00	0.00	3,438.50	3,438.50	0.00	3,995.62			3,995.62	3,438.50	3,995.62
58.00	Zimmer Holdings Inc.	0.00	4,988.58				4,988.58	0.00	0.00	0.00	4,988.58	4,988.58	0.00	0.00	0.00	4,988.58	4,988.58	0.00	25,005.72			25,005.72	4,988.58	25,005.72
191.00	Midcap SPDR Trust Series 1	0.00	24,882.69				24,882.69	0.00	0.00	0.00	24,882.69	24,882.69	0.00	0.00	0.00	24,882.69	24,882.69	0.00	9,885.70			9,885.70	24,882.69	9,885.70
473.00	Select Sector SPDR Technology	0.00	10,022.87				10,022.87	0.00	0.00	0.00	10,022.87	10,022.87	0.00	0.00	0.00	10,022.87	10,022.87	0.00				10,022.87		



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
**MS-10**

***HOW INVESTED***		***PRINCIPAL***												
DESCRIPTION OF INVESTMENT		ADDITIONS					INCOME			GRAND TOTAL				
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
0.00	T Rowe Mid Cap Growth	4,849.85			(5,802.08)	1,252.23	0.00	0.00	0.00	0.00	0.00	0.00	(70.65)	0.00
0.00	T Rowe Small Cap Stock Fd	5,810.85			(7,628.40)	2,015.55	0.00	0.00	0.00	0.00	0.00	0.00	(45.82)	0.00
1,442.37	Templeton Institutional Foreign Equity Series	0.00	29,987.53			29,987.53	29,987.53	0.00	241.17	(241.17)	0.00	29,987.53	0.00	31,703.38
	Total	456,475.06	198,618.39	0.00	(198,618.39)	31,982.34	488,435.30	23,713.19	16,194.40	(2,458.04)	37,449.55	525,887.65	(6,713.93)	571,696.67

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2005 (AS OF 9/30/05)**  
**MS-10**

NUMBER OF SHARES	HOW INVESTED *** DESCRIPTION OF INVESTMENT	***PRINCIPAL *** ADDITIONS					INCOME				GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR				
	<b>CAPITAL RESERVE FUNDS</b>													
	Government Select Fund/Fire Department 031366	(5,238.21)					(5,238.21)	6,038.85	6.28		806.92		6.28	
	Cash & Cash Equivalents													
	Government Select Fund/Ambulance Service 031365	(2,025.81)					(2,025.81)	2,538.69	3.99		514.67		3.99	
	Cash & Cash Equivalents													
	Government Select Fund/Road Improvement 031368	0.00					0.00	6,404.92	50.10		6,455.02		(50.10)	
	Cash & Cash Equivalents													
	Government Select Fund/Outgood Pond 031367	76,311.20					76,311.20	11,473.74	686.60		88,471.54		(686.60)	
	Cash & Cash Equivalents													
	<b>TOTAL CAPITAL RESERVE FUNDS</b>	<b>69,047.18</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>69,047.18</b>	<b>28,454.20</b>	<b>746.97</b>	<b>0.00</b>	<b>97,248.35</b>	<b>0.00</b>	<b>(728.43)</b>	<b>0.00</b>



**Excerpts from the Minutes of the  
212<sup>TH</sup> MEETING OF THE  
TOWN OF MILFORD**

**February 5<sup>th</sup> 2005 – Deliberative Session**

**March 8<sup>th</sup> 2005 – Elective Session**

**Date: March 8<sup>th</sup> 2005**

**Total Registered Voters: 10,069**

**Number of voters at the Deliberative Session: 193**

**Total Votes Cast: 2743**

The Deliberative Session of the Annual Town Meeting opened at 9 o'clock in the forenoon in the Auditorium in the Milford Town Hall in said Milford.

The Moderator, Nancy Amato, opened the Meeting by reading of the Warrant and advised that the inhabitants qualified to vote were called upon to act upon the Warrant in accordance with Senate Bill #2, more precisely known as New Hampshire RSA 40:13, officially known as the "Official Ballot Referendum Form of Meeting". This was the ninth Town Meeting under this law.

The inhabitants were called upon to transact all business other than voting, and were advised by the Moderator that on March 8 2005, the Second Session, voting by official ballot, would take place with the polls opening at 6 a.m. and closing no earlier than 8 p.m., to be held at the Milford Middle School Gymnasium, to act upon all matters of the Warrant as well as election of officers and other matters to be voted upon.

The Moderator called to order the 212th Town Meeting in the Auditorium of the Milford Town Hall at 9a.m. Present for the meeting were: Board of Selectmen: Cynthia A Herman, Chairman, Gary L. Daniels, Vice Chairman, Noreen A. O'Connell, Leonard D. Mannino and Lawrence D. Pickett; Town Clerk/Tax Collector, Margaret Langell; Town Administrator, Katherine Chambers; Director of Public Works, William Ruoff; Thomas Neforas, Assistant Department of Public Works Director; Fire Chief, Richard Pauley; Planning Director, William Parker; Finance Director, Rosemarie Evans; Assessor, Gregg Heyn; Police Chief, Fred Douglas; Building Inspector/Health Officer, Kevin Lynch; Library Director, Arthur Bryan; Director of Welfare, Maria Brown;

Ambulance Director, Eric Schelberg; Larry Anderson, Superintendent of Water and Wastewater; Data Operations Technician, Leen In't Veld; Town Counsel, William R. Drescher; Budget Advisory Committee: Therese Oriani-Muller, Chairman, Gil Archambeault, Donald Caisse, Deanna Carter, Robert Courage, William Fitzpatrick, Michael Roske and Joseph Stella.

Election Officers present: Supervisors of the Checklist: Herbert Harding and Elaine Farrington; Town Clerk, Margaret Langell.

The Invocation was delivered by the Rev. Sheila Rubdi of the First Congregational Church.

The presentation of the colors was given by Stasia Kanightly, Brown Troop #2672, Connor Borne and Jonah Calabria, both of Cub Pack 421, Den 2. Stasia Kanightly lead the assembly in the Pledge of Allegiance.

The Minutes were prepared by Lorraine Carson.

Audio Assistance was provided by Dawn Griska.

The Moderator thanked Wilfred Leduc and Ernest Barrett for the training they provided for the position of Moderator.



The Moderator thanked the Board of Selectmen, Town Administrator Katherine Chambers and Town Clerk Margaret Langell, for their assistance in preparing for this Town Meeting. The Moderator also thanked the Budget Advisory Committee for their work on the Budget for the Town, for their recommendations, and the many long hours devoted to this service.

The Chairman of the Board of Selectmen, Cynthia Herman, introduced the members of that Board: Noreen O'Connell, Gary Daniels, Leonard Mannino and Lawrence Pickett.

The Chairman of the Budget Advisory Committee, Therese Oriani-Muller, introduced the members of that Committee: Gil Archambaeault, Donald Caisse, Deanna Carter, Robert Courage, William Fitzpatrick, Michael Roske and Joseph Stella.

The Moderator explained to the inhabitants that this session of Town Meeting was to put the articles on the Warrant into the form of questions, which would then be placed on the Ballot. This ballot would then be voted upon at the second session of this Town Meeting on March 8 2005. She added that this official ballot would include all the usual ballot issues such as voting for officers and zoning issues, together with the Warrant Articles before this session, but in the form of questions. The complete School Warrant would also be part of the official ballot to be voted on at the second session on March 8 2005.

The Moderator advised the assembly that the Annual School District Deliberative Session would take place on Thursday, February 10 2005 in the Milford Middle School Gymnasium.

The Moderator advised that this meeting would be conducted from the Warrant as posted. It would be assumed that the Board of Selectmen has moved the article and that the Budget Advisory Committee has seconded it unless otherwise stated. Should the Budget Advisory Committee not support an article, then the Moderator will assume it is seconded by a member of the Board of Selectmen. After discussion is completed, she would instruct the Town Clerk to place the question pertaining to each article on the ballot. She announced she would read each question in full.

The Moderator stated she would read the question and then accept any comments from the Board of Selectmen; then she would accept those of the Budget Advisory Committee, if any.

She advised that adequate time for discussion would be allowed, but it would be limited to three minutes per individual speaking from the floor. She announced a buzzer would be sounded to indicate the time was up. She stated she would not accept a motion to call the question unless there had been adequate discussion. The Moderator stated the questions would be open for discussion as well as any amendments presented. She added that only amendments would be brought to a vote. Other than that, the warrant article must be put into the form of a question and be placed upon the ballot.

Moderator Amato announced some of the usual housekeeping rules. Each voter must wear an orange sticker and only those wearing the orange sticker would be permitted to speak and/or vote. The sticker indicates the person as being a registered voter of the Town of Milford. She stated that unless objections were raised, all non-resident Department heads and other individuals present to provide details on various warrant articles, would be allowed to address the assembly as needed in matters of the Warrant. These individuals are: Maria Brown, Welfare Director, Art Bryan, Library Director; Fred Douglas, Chief of Police; William Drescher, Town Counsel; Leen In't Veld, Data Operations Technician; Richard Fortin, Police Captain; Kevin Lynch, Building Inspector; Tom McEntee, Director of Field Operations, Rockingham Regional Ambulance; Steve Moheban, Owner, Mile Slip Property; Tom Neforas, Assistant Director of Public Works; William Ruoff, Director of Public Works; Chris Stawaesz, Executive Director, Rockingham Regional Ambulance and John Winterburn, Police Captain. Upon motion made by Cynthia Herman and seconded by Gary Daniels, it was voted unanimously in the affirmative to permit the non-residents listed above, to speak.

The Moderator stated that anyone wishing to speak should proceed to the microphone, be recognized, and state his/her name and address. Relative to calling the question, the Moderator requested that those speaking refrain from this act, instead permitting another to do so. Once the question has been called, those already standing at the microphone would be permitted to speak. She reiterated that presentations would be limited to three minutes from the floor. Department heads and others required to speak would be given fifteen minutes for the presentations. There shall be no voice votes. Instead orange cards provided, shall be raised in the process of voting. The Moderator stated she would ask for the cards to be raised by those wishing to vote in the affirmative; then she would ask for those wishing to vote in the negative to raise their cards. The Moderator stated she would accept only one amendment at a time, and this would then be



cleared back to the main motion before she would accept another amendment. No amendments would be accepted on ballot votes.

The Moderator explained that all votes at this first session require a majority vote only. She would not accept any motion to pass over, take no action or table any article on the Warrant because New Hampshire RSA 40:13 requires every article before the first session to appear on the ballot for the second session of this Town Meeting. She stated that should she receive a vote from the first session on a particular article indicating that the voters do not wish this article, for any reason, to appear on the ballot, she would not be able to accept this because of the law under which this Town Meeting is being conducted, and would regardless, instruct the Town Clerk to put that particular question on the ballot as it was originally proposed on the floor at the Meeting of the first session. The Moderator added that she would not accept a motion to divide a warrant article into more than one question.

On the subject of amendments, the Moderator stated that all amendments must be submitted in writing and only those affecting figures would be accepted by voice. She stated that if a member of the assembly felt an amendment should be by secret ballot, he/she was to raise his/her hand. The Moderator would then accept a written petition bearing five signatures and requesting a secret ballot. The petition must be present in the hall in order for it to be discussed and the petitioners must also be present in the hall.

The Moderator stated that the only question on the Warrant that had any restrictions is Article #10, the Budget for the Town. The default amount in the Budget cannot be amended nor can the language of this article be altered in any fashion. The only issue in this article that can be amended is the dollar amount for which the Board of Selectmen is asking to operate the Town for the year 2005.

In the matter of reconsideration of an article, the Moderator announced such reconsideration would only be accepted immediately following the original vote. She explained that the law requires that if a citizen moved to restrict reconsideration of an article, and it passes, that will prohibit any further action on that restricted article until the voting at the second session on March 8 2005.

The inhabitants were called upon to transact all business other than voting, and were advised by the Moderator that on March 8 2005, the Second Session, voting by official ballot, would take place with the polls opening at 6a.m. and closing no earlier than 8p.m., to be held at the Milford Middle School Gymnasium, to act upon all matters of the Warrant as well as election of officers and other matters to be voted upon.

Further in the matter of reconsideration of an article, the Moderator stated she could be overruled. She explained that should there be a vote that a voter wishes to ensure cannot be reconsidered at the end of this Meeting, then prevention of a challenge to the Moderator's ruling needs to be brought to the floor by moving to restrict reconsideration of the article and ballot question immediately after consideration as required by Senate Bill #2. Whenever a legal vote to restrict reconsideration has passed, all prior votes are legally protected from being brought back to the floor for reconsideration.

## **ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers and School Officers is as follows:

\*Deemed appointed by the Moderator

### **TOWN OFFICERS:**

#### **Selectmen for 3 years:**

Doug Bianchi	1671
Noreen O'Connell	1652 *
Linda M. Rizzo	1039 *

#### **Cemetery Trustee for 3 years:**

Leonard J. Harten	2119 *
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#### **Trustee of Trust Funds for 3 Years:**

Ed Killam	2058 *
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#### **Library Trustee for 3 years:**

Bert Becker	1880 *
Michael B. Tule	1780 *

### **SCHOOL OFFICERS:**

#### **School Board for 3 Years:**

Paul P. Dargie	1636 *
Robert "Bob" Willette	1809 *

## **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

### **Ballot Vote No. 1**

- 1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #1: Amend ARTICLE 11I: ZONING MAP - ZONING DISTRICT CHANGES, Section 3.010, DISTRICTS, by inserting the following text:*

### **ARTICLE III: ZONING MAP - ZONING DISTRICT CHANGES**

#### **3.010 DISTRICTS**

##### **REZONING OF THE FOLLOWING LOTS:**

8. Rezone the following parcels of land on: Bear Court, Bobby Lane, Colburn Road, Dear Lane, Federal Hill Road, Foster Road, Fox Run Road, Heritage Way, Mountain View Court, Ponemah Hill Road, Settlement Lane, Stone Court, Tarry Lane, Wallingford Road, and Wildflower Way from Residence "A" to Residence "R":

Map 48, Lot 15-1 (that portion zoned "A" only), Lots 20, 20-1, 21, 22, 23, 23-1, 24, 25, 26, 27, 28, 29, 30, 46, 47, 48, 51;

Map 53, Lots 1, 2, 2-1, 2-2, 2-3, 3, 3-1, 4, 5, 6, 6-1, 6-2, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 21-1, 21-2, 21-3, 21-4, 22, 22-A, 23, 23-1, 24, 25, 29, 30, 30-1, 30-2, 31, 32, 33, 33-1, 34, 34-1, 34-2, 34-3, 34-4, 34-5, 34-6, 35, 35-1, 35-2, 35-3, 35-4, 35-5, 35-6, 35-7, 35-8, 35-9, 35-10, 35-11, 35-12, 35-13, 35-14, 35-15, 35-16, 35-17, 35-18, 35-19, 35-20, 35-21, 35-22, 35-23, 35-24, 35-25, 35-26, 35-27, 35-28, 35-29, 35-30, 35-31, 35-32, 35-33, 35-34, 35-35, 35-36, 35-37, 35-38, 35-39, 35-40, 35-41, 35-42, 35-43, 35-44, 35-45, 35-46, 35-47, 35-48, 35-49, 36, 37, 37-1, 37-2, 38, 38-1, 38-2, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 67-1, 67-2, 68, 69, 70, 70-1, 71, 72, 79-1, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, PSNH R.O.W., 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106;

Map 56, Lots: 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, PSNH R.O.W. 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43.

The voting on this amendment (Ballot Vote #1) is as follows:

YES: 1993 NO: 506 PASSED

### **Ballot Vote No. 2**

- 2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #2: Add a new definition to ARTICLE IV - DEFINITIONS as follows:*

Height –the height of a building or structure shall mean the vertical distance from the average elevation of the finished grade within five feet of the building or structure to the highest point of the building or structure.

*And:*

*Add the following new sections to ARTICLE V: ZONING DISTRICTS AND REGULATIONS:*

#### **In Sec. 5.020 RESIDENCE "A" DISTRICT:**

#### **5.022 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**



- K. Building and structure height greater than allowed in 5.026.A and B.

**5.026 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Residence "A" District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Residence "A" District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.030 RESIDENCE "B" DISTRICT:**

**5.032 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- L. Building and structure height greater than allowed in 5.038.A and B.

**5.038 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Residence "B" District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Residence "B" District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.040 RESIDENCE "R" DISTRICT:**

**5.042 ACCEPTABLE USES BY SPECIAL EXCEPTION**

- N. Building and structure height greater than allowed in 5.047.A and B.

**5.047 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Residence "R" District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Residence "R" District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.050 COMMERCIAL DISTRICT:**

**5.052 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- E. Building and structure height greater than allowed in 5.058.A and B.

**5.058 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Commercial District shall be forty (40) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Commercial District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.060 INDUSTRIAL DISTRICT: (Note- there is no separate special exception section for this district.) 5.066 HEIGHT REQUIREMENTS**

- A. The maximum height of a building in the Industrial District shall be forty (40) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Industrial District shall be forty-five (45) feet.

- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.070 LIMITED COMMERCIAL-BUSINESS DISTRICT:**

**5.072 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- E. Building and structure height greater than allowed in 5.077.A and B.

**5.077 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Limited Commercial-Business District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Limited-Commercial-Business District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.080 INTEGRATED COMMERCIAL-INDUSTRIAL DISTRICT:**

**5.082 ACCEPTABLE USES BY SPECIAL EXCEPTION**

- E. Building and structure height greater than allowed in 5.087.A and B.

**5.087 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Integrated Commercial-Industrial District shall be forty (40) feet, except as noted in B.
- B. The maximum height of school and municipal buildings or structures in the Integrated Commercial/Industrial District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

Voting on this amendment (Ballot Vote #2) is as follows:

YES: 2077 NO: 492 PASSED

**Ballot Vote No. 3**

**3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #3: Replace current SECTION 8.024 with section as stated:*

Delete the following: 8.024 (DELETED 3/12/91)

*And replace wit.:*

**8.024 INTERNATIONAL RESIDENTIAL CODE**

The International Residential Code, 2003 Edition, including Appendix Chapters, shall govern and regulate the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories in height with separate means of egress in the Town of Milford; said Code also provides for the issuance of permits and collection of fees.

The voting on this amendment (Ballot Vote #3) is as follows:

YES: 2012 NO: 490 PASSED

**Ballot Vote No. 4**



4. **Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #4: Add ARTICLE XII INTERIM GROWTH MANAGEMENT*

**ARTICLE XII INTERIM GROWTH MANAGEMENT**

**12.001 AUTHORITY**

This Interim Growth Management Regulation is enacted as a section of the Town of Milford's Zoning Ordinance pursuant to the authority granted by RSA 674:23.

**12.002 FINDINGS**

The Planning Board has determined that, and the Town hereby finds that, this interim regulation on residential development in Milford is necessary on the basis of unusual circumstances requiring prompt attention, including the following:

- A. **The Town of Milford is facing severe residential development pressure.** From January 1, 2000 through January 1, 2004, the Town's annual growth rate for single family homes was 3.1%, compared to an average of 2.6% for the other 12 Nashua Regional Planning Commission (NRPC) communities. For the same period, the Town's multi-family housing grew at an annual rate of 2.2%. Milford's percentage of multi-family housing units of its total housing units continued to far exceed the NRPC average (44.1% of total vs. 15.7% for the other 12 communities). Only Nashua has a greater percentage of multi-family housing units. From January 1, 2000 through October 1, 2004, the Milford Planning Board received development applications and/or informal approaches relating to the proposed development of more than 1,000 additional housing units (single-family, multi-family, and senior housing).
- B. **Unless there is a substantial downturn in the overall housing market, Milford's unusually high rate of residential development is likely to continue.** Improvements to the main traffic arteries linking Southern New Hampshire to Massachusetts (Route 3 and Route 93) will likely speed up regional integration, making Milford more accessible as a residential "commuter" community. There is a commonly held perception that much of the population growth in southern New Hampshire is due to a lesser tax burden than neighboring Massachusetts, causing in-migration into the southern New Hampshire tier. Milford, in comparison to many communities in the region, has lower land costs, high-density zoning districts served by Town water and sewer (which can accommodate multi-family housing) and a more streamlined development process, which results in lower-cost housing. Milford has increased its attractiveness for residential development by seeking to maintain a traditional small-town feel while at the same time offering a full complement of stores, restaurants, health care and other services. The preliminary findings of an ongoing buildout study for the Town indicate that there is a very substantial supply of land to accommodate the continued demand for residential development, with up to 6000 new housing units able to be built under current zoning. This maximum buildout would more than double the current number of housing units in Milford.
- C. **Milford increasingly stands out as a target for unusual residential development within the region because, in contrast to the majority of surrounding communities, Milford has not yet adopted a growth management policy.** In New Hampshire, 40 towns, most of them in the Southern tier and including eight towns in Hillsborough County, have adopted growth management measures. Six of the twelve towns in the NRPC region have implemented growth management ordinances. Of the seven towns directly abutting Milford, four have adopted growth management ordinances and another recently proposed a growth management measure. Milford will likely come under even greater development pressure unless the Town also takes steps to catch up with its neighbors and address the issues of growth.
- D. **Rapid and unmanaged residential development threatens the balance of community interests reflected in the Master Plan.** The 1999 Master Plan update set the Town's planning philosophy as "a pro-active, organized and deliberate approach to enhance and protect the character and resources of the Town and Community for both present and future". Rapid and unmanaged residential development is inconsistent with this philosophy and threatens adverse effects on the Town's character and sense of community as well as increased burdens on already overstretched facilities, increased congestion,



adverse effects to the tax base and increased taxes, and a decrease in the quality of life. Such growth may also threaten the balance between development and the preservation of open space, wetlands, agriculture, historical features and scenic vistas that form an important part of Milford's character. The draft buildout study indicates that approximately 8800 acres (approximately 62% of the Town's residentially-zoned land) remains available for residential development. Development of this land in accordance with current projections would create up to 6800 new residential units and would more than double the Milford's population to more than 30,000 residents. This huge scale of development, if left unmanaged, will almost certainly result in fundamental and unplanned changes to the character of Milford. Outlying undeveloped areas, even without the necessary infrastructure (roads and utilities) in place, are nonetheless under increased development pressure.

- E. **There are several very large undeveloped parcels of residentially-zoned land in Milford that, if developed, could result in "shocks" to the Town with extreme pressure on facilities, services and quality of life.** These parcels, particularly if two or more of them are linked together, could support developments of up to several hundred new homes or residential units. Such massive developments could put an immediate and unworkable strain on community facilities. For example, the preliminary findings of an ongoing cost of services study indicate that a single large development of 300 new residential units would likely, by itself, cause an increase of 10% or more in the enrollment in the Milford schools, which would require a crisis program to increase School facilities.
- F. **Development pressures in Milford threaten public facilities and services that are already strained.** A comprehensive facilities assessment and development plan for the Town has yet to be prepared, but there are important areas where public facilities are clearly inadequate to meet current demand let alone demand generated by future residential growth. For example, based on Fall 2004 enrollment Milford's Middle School is operating at 25% over-capacity. There is an extreme shortage of classroom space. The Milford School Board has been struggling for the last five years to present an acceptable solution to Town voters to alleviate overcrowding at the Middle School. This has not been successful even though the pressures from enrollments and program needs continue to increase. The School Board has stated that a plan to resolve the space problems at the Middle School must be in place no later than the 2006-2007 school year.
- G. **Unmanaged residential development may add to Milford's disproportionately high property tax burden.** The 1999 Master Plan update identified that growth in residential development in Milford can be substantially tax-negative (i.e., the taxes paid by owners of new homes do not, on average, cover the cost of Town and School services the residents in these homes consume). Milford's property taxes are high on an absolute basis, high in comparison to the surrounding towns and have grown rapidly. From 2000 to 2004, property taxes increased 22%, with the Town services component of the tax bill up 30%. The overall increase in property taxes is almost double the rate at which New Hampshire personal incomes grew during the same period, which means the "tax bite" (taxes as a percent of income) has likely worsened substantially for the average Milford resident. For a family living in a home assessed at \$175,000 at the start of the period, taxes jumped more than \$1,000 over the four years and are now approximately 2% of current market value (i.e., in a single year a family must pay 2% of the current market value of their home in property taxes). Residential growth can have an important impact on property taxes, and the Town has launched, but not completed, a study to measure and assess the extent to which new residential development may create an additional tax burden for Milford residents.
- H. **The Planning Board needs "breathing room" to develop and propose to the Town a carefully considered and well-designed growth management policy that will balance community interests and take regional interests into account.** Because of the large number of subdivision and site plan applications that the Planning Board must consider each month, there has been little time left for the Planning Board to focus pro-actively on developing a growth management policy for the Town. During 2003 and 2004, the Planning Board, assisted by the Town's Planning Department, began the process of assembling the data necessary to analyze the Town's growth trends in detail, make comparisons with the surrounding communities, and help define the directions a growth management policy for the Town might take. During 2004 the Planning Board launched a comprehensive buildout study for the Town and commissioned a cost of services study to determine the extent to which new residential development may increase the tax burden on residents. Good progress has been made, but an additional year is needed for the Planning Board to complete this work (data development, analysis, buildout study, cost of services study, and potentially Master Plan update) and develop a growth



management policy that can be presented to the Town in the form of specific proposed zoning amendments that appropriately take into account and balance community interests and regional interests and preserve the character and natural resources of the Town.

- I. **This Interim Growth Management Regulation is necessary to address the unusual development pressure and other circumstances facing the Town and to give the Planning Board a temporary period, defined below, to develop a growth management policy.** Because the Town continues to face unusual development pressure in the circumstances described above, this Interim Growth Management Regulation is necessary to maintain a level of management of new residential growth during the period the Planning Board is completing its work on an overall growth management policy.

### **12.003 PURPOSES**

The purposes of this Regulation are:

- A. To promote the orderly development of land within the Town and to promote the public health, safety and welfare of the residents of the Town.
- B. To allow time to complete the development and analysis of data and the major studies relating to the Town's growth that were launched by the Planning Board in 2004, including the cost of services study and the buildout study.
- C. If necessary or appropriate in the judgment of the Planning Board, to allow time to complete an update of the key portions of the Town's Master Plan that relate to issues arising from growth and the timing of development, including the sections on vision, land use, community character and facilities
- D. If necessary or appropriate in the judgment of the Planning Board, to allow time to complete the necessary schedules and analyses so that additional categories of impact fees may be collected from new developments to help offset the cost of new facilities that accommodate the Town's growth, such as additions or improvements to the schools.
- E. To allow time for the Planning Board, on the basis of the items referred to above and additional data, information and analyses, to develop a growth management policy that will be set forth in specific proposed zoning amendments that are intended to assess and balance community development needs, consider regional development needs and regulate and control the timing of development in the Town of Milford.

### **12.004 RESIDENTIAL SUBDIVISIONS AND RESIDENTIAL SITE PLAN REVIEW**

- A. During the period when this Interim Growth Management Regulation is in effect, the Planning Board shall not entertain or accept preliminary discussions or applications for any residential subdivision or for any residential site plan review, except as provided in paragraph B. below.
- B. The provisions of paragraph A. above shall not apply to:
  1. Lot line adjustments as defined in Section 3.011 of the Town's Subdivision Regulations (i.e., exchange or transfer of land between existing lots without the creation of a new lot).
  2. Minor subdivisions as defined in Section 3.012 of the Town's Subdivision Regulations (i.e., the creation of not more than two new lots in addition to an existing lot from which the subdivision is made), provided that (1) the applicant has owned the lot being subdivided for at least one year and (2) the applicant makes a binding commitment not to further subdivide any of the lots involved in the subdivision during the effective period of this Interim Growth Management Regulation.
  3. Developments which have been presented to the Planning Board after December 1, 2003 and prior to December 1, 2004, during a regular meeting and with notification of abutters, as part of preliminary subdivision review or preliminary site plan review prior to the formal acceptance of the subdivision or site plan application.
- C. For the avoidance of doubt, the provisions of paragraph A. above shall not apply to non residential-commercial or industrial development.

## **12.005 BUILDING PERMITS NOT LIMITED**

- A. This Interim Growth Management Regulation shall affect the issuance of building permits only for those lots or sites that are subject to paragraph A. of Section 12.004 (i.e., lots or sites that require subdivision or site plan approval, are not exempted by paragraph B. of Section 12.004 and are not grandfathered as described in paragraph B. below).
- B. For the avoidance of doubt, this Regulation will not affect the issuance of building permits for (1) lots of record shown by deed prior to the effective date of this Regulation, (2) lots included on subdivision plans recorded prior to the effective date of this Regulation, (3) lots or sites on any subdivision or site plan application which has been accepted by the Planning Board prior to the effective date of this Regulation, and (4) lots or sites on any subdivision or site plan that has been approved by the Planning Board prior to the effective date of this Regulation and remains in compliance with RSA 674:39.

## **12.006 ADMINISTRATIVE PROCEDURES**

The Planning Board is hereby authorized to establish such administrative procedures, if any, as the Planning Board may deem necessary or appropriate to implement this ordinance. All such procedures shall be posted.

## **12.007 APPEALS AND VARIANCES**

Appeals and variances shall be handled in accordance with the Town of Milford Zoning Ordinance.

## **12.008 CONFLICTS**

Where the provisions of this Regulation may conflict with the provisions of any other ordinance or regulation, the more restrictive provisions which impose the higher standard shall control.

## **12.009 SEVERABILITY**

Should any part of this Regulation be held invalid or unconstitutional by a court, such holding shall not affect, impair or invalidate any other part of this Regulation, and to such end, all articles, sections and provisions of this Regulation are declared to be severable.

## **12.010 ADOPTION AND AMENDMENT**

This Interim Growth Management Regulation may be adopted or amended in accordance with the procedures set forth in RSA 674:23.

## **12.011 EFFECTIVE DATE**

This Interim Growth Management Regulation shall be effective from the date of posting of this Regulation (December 8, 2004) and, if adopted by the Town, shall remain in effect until 11:59 p.m. on March 7, 2006.

## **APPENDIX**

### **RSA 674:23 Growth Management; Interim Regulation**

- I. In unusual circumstances requiring prompt attention and for the purpose of developing or altering a growth management process under RSA 674:22, or a master plan or capital improvements program, "a ... town ... may adopt an ordinance imposing interim regulations upon development as provided in this section."
  - a) An interim regulation may be proposed by the planning board if it determines that the requirements of paragraph I exist and makes findings of fact so indicating. Any such proposal shall be submitted to the local legislative body as a zoning ordinance and shall be subject to all procedures and provisions relative to the enactment of zoning ordinances except that:
  - b) there shall be at least one hearing on the interim regulation held by the planning board at which parties in interest and citizens shall have an opportunity to be heard. At least 10 days' notice of the time and place of the hearing shall be published in a paper of general



circulation in the municipality, and a legal notice of the hearing shall also be given in accordance with RSA 675:7.

- II. The local legislative body shall act upon the proposed interim regulation not later than 90 days after the posting of the notice for the public hearing under subparagraph (a).
- III. An interim regulation adopted under this section shall expire at the earliest of the following occurrences: one year after its adoption by the local legislative body; such earlier time as specified in the ordinance; or upon the effective date of an ordinance adopted under RSA 674:22 which addresses the unusual circumstances.

The voting on this amendment (Ballot Vote #3) is as follows:

YES: 2169      NO: 370      PASSED

### **ARTICLE 3 - Mile Slip Road Land Purchase - \$0**

The Moderator presented a summary of this Article. The Article as presented in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Two Million Three Hundred Thousand Dollars (\$2,300,000) to purchase four hundred fifty-two (452) acres, more or less, of undeveloped land at the southern end of Mile Slip Road, Map 50, Lot 9 and Map 55 Lots 1-5, and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Million Three Hundred Thousand Dollars (\$2,300,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal and/or State aid that may be available for this purchase, or take any other action relative thereto. This is a twenty (20) year bond issue. The Conservation Commission supports this Article. The Board of Selectmen supports this Article (4/1). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article does not impact the tax rate until 2006 and will then have an **estimated tax impact of 28 cents in the first year (2006) and a decreasing tax impact in successive years.**

### **BALLOT VOTE 3 - Mile Slip Road Land Purchase - \$0**

The Moderator read Ballot Question #3 as in the posted Warrant, as follows:

**Shall the Town vote to raise and appropriate the sum of Two Million Three Hundred Thousand Dollars (\$2,300,000) to purchase four hundred fifty-two 452 acres, more or less, of undeveloped land at the southern end of Mile Slip Road, Map 50, Lot 9 and Map 55 Lots 1-5 and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Million Three Hundred Thousand Dollars (\$2,300,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal and/or State aid that may be available for this purchase, or take any other action relative thereto, as more particularly described in Article 3? The Conservation Commission supports this Article. The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #3:

YES: 2009      NO: 669

This Article required a 60% majority to pass. The total number of votes cast was 2678. Sixty percent of the total is 1607.



Article #3 was voted in the affirmative.

#### **ARTICLE 4 - Holland Water Tank -\$0**

The Moderator presented a summary of this Article. The Article as presented in the posted warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of One Million Six Hundred Thousand Dollars (\$1,600,000) for the installation of a 1.35 million gallon pre-stressed concrete water storage tank and associated 4500 linear feet of 12 inch water main extension, replacements and connections to be located on Town-owned land near Osgood Road, on Map 41, Lot 32, and to allow the Selectmen to raise this appropriation by borrowing One Million Six Hundred Thousand Dollars (\$1,600,000) under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from the water users provided that such bonds or notes shall be the general obligation of the Town, and to authorize the Selectmen to contract for and expend any Federal and/or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project. The Board of Selectmen support this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article and will have an **estimated tax impact of NO cents because it will be paid by the water users.**

The Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

The Moderator read Ballot Question #4 as presented in the posted Warrant, as follows:

#### **BALLOT QUESTION 4 - Holland Water Tank -\$0**

**Shall the Town vote to raise and appropriate the sum of One Million Six Hundred Thousand Dollars (\$1,600,000) for the installation of a 1.35 million gallon pre-stressed concrete water storage tank and associated 4500 linear feet of 12 inch water main extension, replacements and connections to be located on Town-owned land near Osgood Road, on Map 41, Lot 32, and to allow the Selectmen to raise this appropriation by borrowing One Million Six Hundred Thousand Dollars (\$1,600,000) under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be *repaid from the water users* provided that such bonds or notes shall be the general obligation of the Town, and to authorize the Selectmen to contract for and expend any Federal and/or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project, as more particularly described in Article 4? The Board of Selectmen and the Budget Advisory Committee support this Article.**

After a brief discussion, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #4:

YES: 1748      NO: 821

This Article required a 60% majority to pass. The total number of votes cast was 2569. Sixty percent of the total is 1541.

Article #4 was voted in the affirmative.

#### **ARTICLE 5 -Development of Kaley Park -\$47,955**

The Moderator presented a summary of this Article. The Article as presented in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate Two Hundred Fifty Thousand Dollars (\$250,000) for Phase I construction of the General Frank E. Kaley Park community park and recreation facility (work associated with Phase I includes construction of one recreation field) and necessary appurtenances



(including but not limited to fencing, utilities and parking areas) and park access including construction of a road from the St. Joseph's Medical Center property into the field area of the facility, and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Hundred Eighteen Thousand Dollars (\$218,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, or take any other action relative thereto. Approximately Thirty-Two Thousand Dollars (\$32,000) of developer donations will be used to offset the cost of the project and reduce the amount to be borrowed to Two Hundred Eighteen Thousand Dollars (\$218,000). Further, to see if the Town will raise and appropriate the sum of Forty-Seven Thousand Nine Hundred Fifty-Five Dollars (\$47,955) for the first year payment, or take any other action relative thereto. The Recreation Commission supports this article. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.

Note: As part of this Article is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 5-year note and this Article will have an **estimated tax impact of 6 cents each year for five years.**

The Moderator read Ballot Question #5 as presented in the posted Warrant, as follows:

**BALLOT QUESTION 5 -Development of Kaley Park - \$47,955**

**Shall the Town vote to raise and appropriate Two Hundred Fifty Thousand Dollars (\$250,000) for Phase I construction of the General Frank E. Kaley Park community park and recreation facility (work associated with Phase I includes construction of one recreation field) and necessary appurtenances (including but not limited to fencing, utilities and parking areas) and park access including construction of a road from the St. Joseph's Medical Center property into the field area of the facility, and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Hundred Eighteen Thousand Dollars (\$218,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and, further, shall the Town will raise and appropriate the sum of Forty-Seven Thousand Nine Hundred Fifty-Five Dollars (\$47,955) for the first year payment, or take any other action relative thereto, as more particularly described in Article 5? Approximately Thirty-Two Thousand Dollars (\$32,000) of developer donations will be used to offset the cost of the project and reduce the amount to be borrowed to Two Hundred Eighteen Thousand Dollars (\$218,000). The Board of Selectmen, the Budget Advisory Committee and the Recreation Commission support this Article.**

This Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

Upon a motion from the floor, and seconded from the floor, it was voted in the affirmative to restrict reconsideration of this Question.

The results of the official ballot voting at the Elective Session on Article #5:

YES: 1390      NO: 1243

This Article required a 60% majority to pass. The total number of votes cast was 2633. Sixty percent of the total is 1579.

Article #5 was voted in the negative.

**ARTICLE 6 - Privatization of the Ambulance Service -.\$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:



To see if the Town will vote to enter into a multi-year agreement with Rockingham Regional Ambulance Inc. to provide emergency ambulance services to the Town of Milford beginning in 2005, to disband the Milford Ambulance Service and to dispose of the assets of the Milford Ambulance Service (two ambulances and associated emergency response equipment), on such terms and conditions as are acceptable to the Board of Selectmen, or take any other action relative thereto. Rockingham Regional Ambulance Service Inc. has proposed to enter into a five (5) year agreement with three five-year extensions for a total of twenty (20) years, with the Town of Milford to provide two full-time paramedic-level ambulances which would be located in Milford and staffed by two full-time Emergency Medical Technician paramedics and two full-time Emergency Medical Technicians intermediates (EMT-I's) twenty-four hours per day, seven days per week. The cost would be \$195,000 for the first year, \$165,000 for the second year, \$125,000 for the third year, \$75,000 for the fourth year and \$0 for the fifth year, plus the Town would be required to give the ambulances and the equipment of the Milford Ambulance Service to Rockingham Regional Ambulance Inc. and the Town would be required to annually bear the cost of the performance and payment bonds which Rockingham Regional Ambulance Inc. would be required to provide to the Town (at a cost of approximately \$12,000). The agreement would provide for three additional five-year renewal options, for a total of twenty years, each at zero (\$0) subsidy, each requiring the Town to annually bear the cost of the performance and payment bonds which Rockingham Regional Ambulance Inc. would be required to provide to the Town. The cost for the subsidy and performance and payment bonds incurred in 2005 will be expended from the General Fund Operating Budget from which amount the Milford Ambulance Service had been funded, but which will not be required for that purpose upon passage of this article. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee vote on this Article was a tie. This is a Special Warrant Article in accordance with RSA 32. This article has **an estimated tax impact of NO cents** and recognizes a savings over the first five years of approximately \$1,682,000 and of approximately \$320,000 each year thereafter.

The Moderator read Ballot Question #6 as printed in the posted Warrant as follows:

**BALLOT QUESTION 6 - Privatization of the Ambulance Service - \$0**

**Shall the Town vote to enter into a multi-year agreement with Rockingham Regional Ambulance Inc. to provide emergency ambulance services to the Town of Milford beginning in 2005, to disband the Milford Ambulance Service and to dispose of the assets of the Milford Ambulance Service (two ambulances and associated emergency response equipment), on such terms and conditions as are acceptable to the Board of Selectmen, or take any other action relative thereto, as more particularly described in Article 6? The Board of Selectmen supports this Article. The Budget Advisory Committee vote on this Article was a tie.**

The Article was moved by Cynthia Herman and seconded by Gary Daniels.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #6:

YES: 1111      NO: 1604

Article #6 was voted in the negative.

**ARTICLE 7 -Water and Wastewater Commissioners -.\$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to establish a Board of Water and Wastewater Commissioners in accordance with RSA 38-C which shall consist of three (3) elected commissioners each having a term of three (3) years in accordance with RSA 38-C:2, and to vest in the Commissioners the authority and responsibility of construction, management, control and direction of the water works and wastewater works as more particularly described in RSA 38 and RSA 149-I, with all funds being handled in accordance with applicable law, and, further, to set the compensation of each of the commissioners at Five Hundred Dollars (\$500) annually, half to be paid from the Water Fund and half to be paid from the Wastewater Fund, such amounts



as raised in this article to be incorporated into the Water Fund and Wastewater Fund Operating Budgets, or take any other action relative thereto. This article is recommended by the Water and Sewer Study Committee established by a vote of the 2004 Town Meeting. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports the Article. This is a Special Warrant Article in accordance with RSA 32. This article has an **estimated tax impact of NO cents because it is paid for by the water and wastewater users.**

The Moderator read Ballot Question #7 as printed in the posted Warrant:

**BALLOT QUESTION 7- Water and Wastewater Commissioners - \$.00**

**Shall the Town vote to establish a Board of Water and Wastewater Commissioners in accordance with RSA 38-C which shall consist of three (3) elected commissioners each having a term of three (3) years in accordance with RSA 38-C:2, and to vest in the Commissioners the authority and responsibility of construction, management, control and direction of the water works and wastewater works as more particularly described in RSA 38 and RSA 149-I, with all funds being handled in accordance with applicable law, and, further, to set the compensation of each of the commissioners at Five Hundred Dollars (\$500) annually, half to be paid from the Water Fund and half to be paid from the Wastewater Fund, such amounts as raised in this article to be incorporated into the Water Fund and Wastewater Fund Operating Budgets, or take any other action relative thereto, as more particularly described in Article 7? The Board of Selectmen, the Budget Advisory Committee and the Water/Sewer Study Committee support the Article.**

The Moderator stated this article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #7:

YES: 1916 NO: 648

Article #7 was voted in the affirmative.

**ARTICLE 8 -Wastewater Treatment Operating Budget - \$1,602,587**

The Moderator stated the Budget Advisory Committee moved an amended amount for this article, said amount being \$1,591,214. The Board of Selectmen seconded the amendment.

The Moderator read the amended article in full, as follows:

*To see if the Town will vote to raise and appropriate the sum of \$1, 591,214 (One Million, Five Hundred Ninety One Thousand, Two Hundred and Fourteen Dollars), to operate and maintain the Wastewater Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount, or take any other action relative thereto.*

The article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$1,602,587 (One Million, Six Hundred Two Thousand, Five Hundred Eighty-Seven Dollars) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the wastewater user fees.**

The Moderator read the amended Ballot Question as follows:

*Shall the Town vote to raise and appropriate the sum of \$1,591,214 (One Million, Five Hundred and Ninety One Thousand, Two Hundred and Fourteen Dollars) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income from wastewater users charges of an equal amount, or take any other action relative thereto, as more particularly described in Article #8.*



The Ballot Question #8 as printed in the posted Warrant is as follows:

**BALLOT QUESTION 8 - Wastewater Treatment Operating Budget - \$1,602,587**

**Shall the Town vote to raise and appropriate the sum of \$1,602,587 (One Million, Six Hundred Two Thousand, Five Hundred Eighty-Seven Dollars) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount, or take any other action relative thereto, as more particularly described in Article 8? The Board of Selectmen and the Budget Advisory Committee support this Article.**

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The Moderator therefore instructed the Town Clerk to place the Question as amended on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #8:

YES: 2149 NO: 430

Article #8 was voted in the affirmative.

**ARTICLE 9 -Water Department Operating Budget - \$1,082,595**

The Moderator stated that the Board of Selectmen moved an amended amount for this article said amount being \$ 1,079,699.00. It was seconded by the Budget Advisory Committee.

The Moderator read the amended article in full as follows:

*To see if the Town will vote to raise and appropriate the sum of \$1,079,699 (One Million Seventy Nine Thousand, Six Hundred Ninety Nine Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees.*

The Article as it appeared in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$1,082,595 (One Million Eighty-Two Thousand, Five Hundred Ninety-Five Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees.

The Moderator read the amended Ballot Question as follows:

*Shall the Town vote to raise and appropriate the sum of \$1,079,699 (One Million Seventy Nine Thousand, Six Hundred Ninety Nine Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto, as more particularly described in Article 9? The Board of Selectmen and the Budget Advisory Committee support this Article.*

The Ballot Question as printed in the posted Warrant is as follows:

**BALLOT QUESTION 9 .Water Department Operating Budget . \$1,082,595**

**Shall the Town vote to raise and appropriate the sum of \$1,082,595 (One Million Eighty-Two Thousand, Five Hundred Ninety-Five Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto, as more particularly described in Article 9? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated the reason for this amendment is the same as above for Article #8.



There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on the amended Article #9 is as follows:

YES: 2093 NO: 455

Article #9 as amended was voted in the affirmative.

#### **ARTICLE 10 - Operating Budget - \$10,659,647**

The Moderator stated that for the same reason as given for Articles 8 and 9, there was an amendment to this article #10.

The Moderator stated the Board of Selectmen moved amended amounts for this Article, said amount being \$10,605,469 for the operating budget and \$10,282,768 for the default budget. It was seconded by the Budget Advisory Committee.

There being no questions or comments, the Moderator called for a vote on the amended Article. The motion to amend the Article passed.

The Moderator read the amended Article as follows:

*Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million, Six Hundred Five Thousand Four Hundred Sixty Nine Dollars (\$10,605,469)? Should this Article be defeated, the operating budget shall be Ten Million Two Hundred Eight Two Thousand Seven Hundred Sixty Eight Dollars (\$10,282,768) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this 2005 Operating Budget Article (5/0). The Budget Advisory Committee supports this Operating Budget Article.*

**[Note: During discussions on this Article, several amendments were made to same. Please refer to the end of the total discussions on Article #10 for the final version of this amended article].**

The Article as it appeared in the posted Warrant is as follows:

Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million, Six Hundred Fifty-Nine Thousand Six Hundred Forty-Seven Dollars (\$10,659,647)? Should this Article be defeated, the operating budget shall be Ten Million Three Hundred Thirty-Six Thousand Nine Hundred Forty-Six Dollars (\$10,336,946) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this 2005 Operating Budget Article (5/0). The Budget Advisory Committee supports this Operating Budget Article.

#### **Note:**

- The budget reflects a 2 ½% increase in salary lines for non-union staff.
- There is a increase of approximately \$30,000 in the legal budget for the legal action the Town is pursuing against CLT on the 2000 revaluation, union issues, and debt issuance fees,
- There is \$50,000 in the Police Department Budget for the purchase of two new cruisers to replace two high-mileage cruisers in accordance with the cruiser replacement policy.
- The cost of dispatch services from Milford Area Communication Center (MACC) went up approximately \$100,000 due to the fact that Amherst and Lyndeborough are no longer members and the remaining members must absorb the full costs of operating the Center.
- The Information Systems budget includes the addition of \$55,000 for a contract to provide technical and operational support to the one-man IS Department which is exceedingly over-taxed at present.



- The budget reflects a new line item for PEG access operations funded at \$27,000 – for the management and operation of cable television channel(s) for P(ublic) E(ducation) and G(overnment) programming. These programs will be available to all Adelphia cable television rate payers as part of the basic rate plan.

The Moderator read the amended Ballot Question as follows:

*Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million Six Hundred Five Thousand Four Hundred Sixty Nine Dollars (\$10,605,469), as more particularly described in Article #10? Should this Article be defeated, the operating budget shall be Ten Million Two Hundred Eighty Two Thousand Seven Hundred Sixty Eight Dollars (\$10,282,768) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen and the Budget Advisory Committee support this Operating Budget Article.*

The Ballot Question as it appeared in the posted Warrant is as follows:

**BALLOT QUESTION 10 - Operating Budget - \$10,659,647**

**Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million, Six Hundred Fifty-Nine Thousand Six Hundred Forty-Seven Dollars (\$10,659,647), as more particularly described in Article 10? Should this Article be defeated, the operating budget shall be Ten Million Three Hundred Thirty-Six Thousand Nine Hundred Forty-Six Dollars (\$10,336,946) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen and the Budget Advisory Committee support this Operating Budget Article.**

**ARTICLE 10 - FINAL AMENDED WORDING:**

Shall the Town of Milford raise and appropriate, as an amended operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million Six Hundred Ninety Six Thousand, Six Hundred Fifty Eight Dollars (\$10,696,658)? Should this Article be defeated the operating budget shall be Ten Million Two Hundred Eighty-two Thousand Seven Hundred Sixty Eight Dollars (\$10,282,768) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

**BALLOT QUESTION 10 – FINAL AMENDED WORDING:**

**Shall the Town of Milford raise and appropriate, as an amended operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million Six Hundred Ninety Six Thousand Six Hundred Fifty Eight Dollars, (\$10,696, 658), as more particularly described in Article 10? Should this Article be defeated the operating budget shall be Ten Million Two Hundred Eighty Two Thousand Seven Hundred Sixty Eight Dollars (\$10,282,768) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.**

After discussions, questions, and amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.



The results of the official ballot voting at the Elective Session on amended Article #10 is as follows:

YES: 1445 NO: 1155

Article #10 as amended was voted in the affirmative.

**ARTICLE 11 -Interest on Police Facility Bond - \$0 .**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) for the new police facility project, the said funds to come from 12/31/04 Capital Project Fund unreserved fund balance (approximately Twenty Thousand Dollars (\$20,000) from interest earned in 2004 on the bond proceeds from the new police facility project), and from the interest to be earned in 2005 on the bond proceeds from the new police facility project (approximately Forty Thousand Dollars (\$40,000)), or take any other action relative thereto. Voting yes on this Article will allow the interest on the bond to be used on the police facility. The Police Facility Design and Building Committee supports this article. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This article has an **estimated tax impact of NO cents**.

The Moderator read Ballot Question # 11 as printed in the posted Warrant as follows:

**BALLOT QUESTION 11 – Interest on Police Facility Bond - \$.00**

**Shall the Town vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) for the new police facility project, the said funds to come from 12/31/04 Capital Project Fund unreserved fund balance (approximately Twenty Thousand Dollars (\$20,000) from interest earned in 2004 on the bond proceeds from the new police facility project), and from the interest to be earned in 2005 on the bond proceeds from the new police facility project (approximately Forty Thousand Dollars (\$40,000) ), or take any other action relative thereto, as more particularly described in Article 11? Voting yes on this Article will allow the interest on the bond to be used on the police facility. The Board of Selectmen, the Budget Advisory Committee and the Police Facility Design and Building Committee support this Article.**

The Moderator stated this article was moved by the Selectmen and seconded by the Budget Advisory Committee.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #11 is as follows:

YES: 2065 NO: 547

Article #11 was voted in the affirmative.

**ARTICLE 12 - 2005 Dump Truck with Plow and Sander - \$24000**

The Moderator presented a summary of this article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease-purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a 2005 dump truck with plow and sander assembly for the Highway Department which will replace a 1987 Ford dump truck with plow and sander, and to raise and appropriate the sum of (Twenty-Four Thousand Dollars (\$24,000) for the first years' payment for this purpose, and further to authorize the disposition of the 1987 Ford dump truck by sale or other means as the Selectmen may determine, or take any other action relative thereto. The approximate purchase price of this vehicle is One Hundred Twenty Thousand Dollars (\$120,000). The approximate financed price of this vehicle is One Hundred Thirty-Two Thousand Dollars (\$132,000). If this Article passes, subsequent year's payments will be included in the Operating Budget. The Board of Selectmen supports this Article (5/0). The Budget



Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This Article has an **estimated tax impact of 3 cents**.

The Moderator read Ballot Question #12 as printed in the posted Warrant as follows:

**BALLOT QUESTION 12 - 2005 Dump Truck with Plow and Sander - \$24,000**

**Shall the Town vote to authorize the Board of Selectmen to enter into a five (5) year lease-purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a 2005 dump truck with plow and sander assembly for the Highway Department which will replace a 1987 Ford dump truck with plow and sander, and to raise and appropriate the sum of (Twenty-Four Thousand Dollars (\$24,000) for the first year's payment for this purpose, and further to authorize the disposition of the 1987 Ford dump truck by sale or other means as the Selectmen may determine, or take any other action relative thereto, as more particularly described in Article 12? The Board of Selectmen and the Budget Advisory Committee support this Article.**

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #12 is as follows:

YES: 2080 NO: 546

Article #12 was voted in the affirmative.

**ARTICLE 13 - South Street Railroad Crossing - \$40,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of replacing the South Street railroad crossing, including drainage, road, sidewalk and curbing improvements to South Street, and furthermore to accept Federal and/or State funding of One Hundred Sixty Thousand Dollars (\$160,000), with the balance of Forty Thousand Dollars (\$40,000) to be raised by general taxation, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This will be a non-lapsing appropriation in accordance with RSA 32:7, VI and will not lapse until the improvements are completed or by December 31, 2009, whichever is sooner. This Article has an **estimated tax impact of 5 cents**.

The Moderator read Ballot Question #13 as printed in the posted Warrant as follows:

**BALLOT QUESTION 13 – SOUTH STREET RAILROAD CROSSING – \$40,000**

**Shall the Town vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of replacing the South Street railroad crossing, including drainage, road, sidewalk and curbing improvements to South Street, and furthermore to accept Federal and/or State funding of One Hundred Sixty Thousand Dollars (\$160,000), with the balance of Forty Thousand Dollars (\$40,000) to be raised by general taxation, or take any other action relative thereto, as more particularly described in Article 13? The Board of Selectmen and the Budget Advisory Committee support this Article.**

This article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #13 is as follows:

YES: 1948 NO: 669



Article #13 was voted in the affirmative.

**ARTICLE 14 - Reinstatement of Library Hours - \$9,810**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Eight Hundred Ten Dollars (\$9,810) for wages and benefits for the purpose of reinstating four (4) hours per week of regular public library service for a period of thirty-nine (39) weeks, or take any other action relative thereto. This represents an annual estimated cost of Twelve Thousand Dollars (\$12,000) in the subsequent year. Upon approval of this Article, said cost allocation is to be transferred to the general operating budget. By request of the Library Trustees. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent.**

The Moderator read Ballot Question #14 as printed in the posted Warrant as follows:

**BALLOT QUESTION 14 -Reinstatement of Library Hours - \$9,810**

**Shall the Town vote to raise and appropriate the sum of Nine Thousand Eight Hundred Ten Dollars (\$9,810) for wages and benefits for the purpose of reinstating four (4) hours per week of regular public library service for a period of thirty-nine (39) weeks, or take any other action relative thereto, as more particularly described in Article 14? The Board of Selectmen, the Budget Advisory Committee and the Library Trustees support this Article.**

This Article is moved by the Selectmen and seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #14 is as follows:

YES: 1847 NO: 797

Article #14 was voted in the affirmative.

**ARTICLE 15 -Teamsters Union Collective Bargaining Agreement (2004-2005) - \$52,074**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to approve the cost items included in the Teamsters' Union Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 633 of the International Brotherhood of Teamsters for contract year 2004-2005 (1 April - 31 March) which calls for the following increases in wages, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty-Two Thousand Seventy-Four Dollars (\$52,074). Said sum represents the additional costs over those of the current appropriation at staffing levels paid in the expired Agreement, and upon approval of this Article, said cost allocation is to be transferred to the operating budgets of the appropriate funds, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 5 cents.**

**COST ITEMS**

<u>General Fund</u>	<u>2004</u>	<u>2005</u>	<u>Totals</u>
Wages	\$ 14,814	\$19,076	\$33,890
Benefits	2,822	3,633	6,455
Other Costs	-	-	-
<b>Totals</b>	<b>\$ 17,636</b>	<b>\$22,709</b>	<b>\$40,345</b>
<u>Water Fund</u>	<u>2004</u>	<u>2005</u>	<u>Totals</u>
Wages	\$ 2,915	\$ 4,948	\$ 7,863

Benefits	555	943	1,498
Other Costs	-	-	-
<b>Totals</b>	<b>\$ 3,470</b>	<b>\$ 5,891</b>	<b>\$ 9,361</b>
<b><u>Sewer Fund</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>Totals</u></b>
Wages	\$926	\$ 1,063	\$ 1,989
Benefits	176	203	379
Other Costs	-	-	-
<b>Totals</b>	<b>\$ 1,102</b>	<b>\$ 1,266</b>	<b>\$ 2,368</b>
<b>Grand Totals</b>	<b>\$ 22,208</b>	<b>\$29,866</b>	<b>\$52,074</b>

The Moderator read Ballot Question #15 as printed in the posted Warrant as follows:

**BALLOT QUESTION 15 - Teamsters Union Collective Bargaining Agreement (2004-2005) - \$52,074**

**Shall the Town vote to approve the cost items included in the Teamsters' Union Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 633 of the International Brotherhood of Teamsters for contract year 2004-2005 (1 April - 31 March) which calls for increases in wages, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty-Two Thousand Seventy-Four Dollars (\$52,074), as more particularly described in Article 15. The Board of Selectmen and the Budget Advisory Committee support this Article.**

This Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official voting at the Elective Session on Article #15 is as follows:

YES: 1622 NO: 914

Article #15 was voted in the affirmative.

**ARTICLE 16 - Recreation Revolving Fund -\$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see whether the Town will vote to amend the terms of the Recreation Revolving Fund, created by passage of Article 12 at the Annual Town Meeting of March 1996, and to authorize the Recreation Director, subject to the approval of the Board of Selectmen, to expend said monies for any purpose consistent with the purpose and intent of RSA 35-B. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee does not support this Article. The Recreation Commission does not support this article. This is a Special Article in accordance with RSA 32. This article has an **estimated tax impact of NO Cents.**

The Moderator read Ballot Question #16 as printed in the posted Warrant as follows:

**BALLOT QUESTION - 16 .Recreation Revolving Fund - \$0**

**Shall the Town vote to amend the terms of the Recreation Revolving Fund, created by passage of Article 12 at the Annual Town Meeting of March 1996, and to authorize the Recreation Director, subject to the approval of the Board of Selectmen, to expend said monies for any purpose consistent with the purpose and intent of RSA 35-B, as more particularly described in Article 16. The Board of Selectmen supports this Article. The Budget Advisory Committee does not support this Article. The Recreation Commission does not support this article.**

The Moderator stated the Board of Selectmen support this article; the Budget Advisory Committee does not support the article. The Recreation Commission does not support this article.



The Moderator stated the article is moved by Selectman Herman and seconded by Selectman Daniels.

After questions and discussions, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #16 is as follows:

YES: 750 NO: 1761

Article #16 was voted in the negative.

**ARTICLE 17 - Social Services - \$25,000**

The Moderator presented a summary of this Article. The Article as written in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) for the purpose of providing social service funding for Milford residents by the following agencies, or take any other action relative thereto. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 3 cents.**

- American Red Cross - Greater Nashua and Souhegan Valley Chapter - \$2,000
- Bridges - \$1,000
- Community Council - \$2,000
- Home Health & Hospice Care - \$1,500
- Keystone Hall - \$2,000
- Milford Regional Counseling Services, Inc. - \$2,230
- Nashua Area Health Center - \$2,230
- Nashua Children's Home - \$1,500
- Nashua Soup Kitchen and Shelter, Inc. - \$2,230
- Souhegan Valley Boys & Girls Club - \$2,125
- Souhegan Home & Hospice Care - \$2,058
- Souhegan Valley Resources - \$2,000
- St. Joseph Community Services, Inc. - \$2,100

**BALLOT QUESTION 17 - Social Services - \$25,000**

The Moderator read Ballot Question #17 as printed in the posted Warrant as follows:

**Shall the Town vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) for the purpose of providing social service funding for Milford residents by the following agencies, or take any other action relative thereto, as more particularly described in Article 17? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated this Question was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot vote at the Elective Session on Article #17 is as follows:

YES: 1771 NO: 800

Article #17 was voted in the affirmative.

## **ARTICLE 18 - DO-IT Operating Budget Support - \$15,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. By request of DO-IT. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This article has an **estimated tax impact of 2 cents.**

### **BALLOT QUESTION 18 - DO-IT Operating Budget Support - \$15,000**

The Moderator read Ballot Question #18 as printed in the posted Warrant as follows:

**Shall the Town vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto, as more particularly described in Article 18? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Board of Selectmen moved this Article, and it was seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot vote at the Elective Session on Article #18 is as follows:

YES: 1675 NO: 897

Article #18 was voted in the affirmative.

## **ARTICLE 19 - Pumpkin Festival, Plantings, and Holiday Decorations - \$20,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for Pumpkin Festival support: \$15,5000 by Public Works, Police, Fire, and Ambulance Departments; \$1,500 for the purchase and planting of flowers for the Oval and Stone Bridge areas; \$3,000 for the purchase of lights, garland, etc. for holiday decorations, or take any other action relative thereto. The Board of Selectmen supports this Article (4/1). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 2 cents.**

### **BALLOT QUESTION 19 - Pumpkin Festival, Plantings, and Holiday Decorations - \$20,000**

The Moderator read Ballot Question #19 as printed in the posted Warrant as follows:

**Shall the Town vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for Pumpkin Festival support: \$15,000 by Public Works, Police, Fire, and Ambulance Departments; \$1,500 for the purchase and planting of flowers for the Oval and Stone Bridge areas; \$3,000 for the purchase of lights, garland, etc. for holiday decorations, or take any other action relative thereto, as more particularly described in Article 19? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated this Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After a brief discussion, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot vote at the Elective Session on Article #19 is as follows:



YES: 1849 NO: 781

Article #19 was voted in the affirmative.

**ARTICLE 20 - Summer Band Concerts - \$9,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) for the purpose of holding the traditional summer evening Band Concerts (\$6000 bands, \$2000 sound system, \$1000 crossing detail), or take any other action relative thereto. The Board of Selectmen supports this Article (4/1). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent**.

**BALLOT QUESTION 20 - Summer Band Concerts - \$9,000**

The Moderator read Ballot Question #20 as printed in the posted Warrant as follows:

**Shall the Town vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) for the purpose of holding the traditional summer evening Band Concerts (\$6000 bands, \$2000 sound system, \$1000 crossing detail), or take any other action relative thereto, as more particularly described in Article 20? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated this Article is moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot vote at the Elective Session on Article #20 is as follows:

YES: 1875 NO: 734

Article #20 was voted in the affirmative.

**ARTICLE 21 - Memorial, Veterans & Labor Day Parade Town Support - \$5,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments with only the aforementioned departmental support costs associated with the provision of these services to be charged against this appropriation, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of less than 1 cent**.

**BALLOT QUESTION 21 - Memorial, Veterans & Labor Day Parade Town Support - \$5,000**

The Moderator read Ballot Question #21 as printed in the posted Warrant as follows:

**Shall the Town vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments with only the aforementioned departmental support costs associated with the provision of these services to be charged against this appropriation, or take any other action relative thereto, as more particularly described in Article 21? The Board of Selectmen and the Budget Advisory Committee support this Article.**

This Article is moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official vote at the Elective Session on this Article is as follows:

YES: 2202 NO: 402

Article #21 was voted in the affirmative.

#### **ARTICLE 22 - Fire Works - \$10,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing a 4<sup>th</sup> of July type fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent**.

#### **BALLOT QUESTION 22 - Fire Works - \$10,000**

The Moderator read Ballot Question #22 as printed in the posted Warrant as follows:

**Shall the Town vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing a 4<sup>th</sup> of July type fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto, as more particularly described in Article 22? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated this Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After a brief discussion, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official vote at the Elective Session on Article #22 is as follows:

YES: 1711 NO: 899

Article #22 was voted in the affirmative.

#### **ARTICLE 23 - Scout House Lease - \$0**

The Moderator presented a summary of this Article. The Article as written in the posted Warrant is as follows:

To see if the Town will vote to authorize the Selectmen to enter into a seven-year lease with the Ricciardi Hartshorne Post 23 of the American Legion to utilize the small wooden structure at Shepard Park as a meeting house for scouting activities, on such terms and conditions as are acceptable to the Selectmen, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of NO cents**.

#### **BALLOT QUESTION 23 - Scout House Lease - \$0**

The Moderator read Ballot Question #23 as printed in the posted Warrant as follows:

**Shall the Town vote to authorize the Selectmen to enter into a seven-year lease with the Ricciardi Hartshorne Post 23 of the American Legion to utilize the small wooden structure at Shepard Park as a meeting house for scouting activities, on such terms and conditions as are acceptable to the Selectmen, or take any other action relative thereto, as more**



**particularly described in Article 23? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated this Article is moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

There being no discussion or questions or amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #23 is as follows:

YES: 2283 NO: 283

Article #23 was voted in the affirmative.

#### **ARTICLE 24 - Town Forest Land - Lee An Drive - \$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to establish as Town forest land, in accordance with RSA 31:110, Town-owned Parcels A, B and C as identified on the "Open Space Subdivision Plan, Tax Map Parcels 8-70-6 to 8-79-15 and 9-20 to 9-25, Lawrence Benjamin, Milford, NH" dated September 25, 2000, revised November 20, 2003, Plan #33147, and to consolidate said parcels with Map 8 Lot 92 which is part of the Mayflower Hill Town Forest. The Conservation Commission supports this article. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This article has an **estimated tax impact of NO cents.**

#### **BALLOT QUESTION 24 - Town Forest Land - Lee An Drive - \$0**

The Moderator read Ballot Question #24 as printed in the posted Warrant as follows:

**Shall the Town vote to establish as Town forest land, in accordance with RSA 31:110, Town-owned Parcels A, B and C as identified on the "Open Space Subdivision Plan, Tax Map Parcels 8-70-6 to 8-79-15 and 9-20 to 9-25, Lawrence Benjamin, Milford, NH" dated September 25, 2000, revised November 20, 2003, Plan #33147, and to consolidate said parcels with Map 8 Lot 92 which is part of the Mayflower Hill Town Forest, as more particularly described in Article 24? The Board of Selectmen, the Budget Advisory Committee and the Conservation Commission support this article.**

{PLEASE NOTE: Though not pointed out during this Deliberative Session, in both the Article and Ballot Question the following corrections are provided relative to the Lot and Plan numbers quoted above. Tax Map Parcel 8-70-6 should read "Tax Map Parcel 8-79-6", and Plan #33147 should read "Plan #33149". }

The Moderator stated the Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

After a brief discussion, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot vote at the Elective Session on Article #24 is as follows:

YES: 2299 NO: 262

Article #24 was voted in the affirmative.

#### **ARTICLE 25 - Veterans' Exemption - By Petition**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town of Milford will increase the veterans' exemption from \$100 to \$500. The Board of Selectmen does not support this Article (3/2). The Budget Advisory Committee does not support this Article.

This article has an **estimated tax impact of 23 cents**. (This equates to an appropriation of approximately \$187,900).

**BALLOT QUESTION 25 - Veterans' Exemption - By Petition**

The Moderator read Ballot Question #25 as printed in the posted Warrant as follows:

**Shall the Town of Milford increase the veterans' exemption from \$100 to \$500. The Board of Selectmen and the Budget Advisory Committee do not support this Article.**

There being no further discussion on the amendment, the Moderator read the amended Question as follows:

*Shall the Town of Milford increase the veterans tax credit from \$100 to \$200.*

By a showing of cards, the Moderator declared the motion was adopted.

The Moderator instructed the Town Clerk to place the amended Question on the Ballot as quoted immediately above.

The Moderator called for a motion to restrict reconsideration of Article #25. It was moved, seconded and voted in the affirmative.

After discussions, questions, and amendments, the Moderator instructed the Town Clerk to place the question on the Ballot as quoted above.

The results of the official ballot vote at the Elective Session on amended Article #25 is as follows:

YES: 2330 NO: 260

Article #25 was voted in the affirmative.

**ARTICLE 26— End of Meeting**

To transact any other business that may legally come before this meeting.

There being no further business to come before this meeting, the Moderator declared the Meeting adjourned at 2.45p.m.

The Moderator thanked the many citizens who attended the meeting for their interest and concerns in Town business.

Margaret Langell, Town Clerk



# Births

<u>Date</u>	<u>Place of Birth</u>	<u>Child's Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
01/03/2005	Manchester, NH	Boisvert, Callie Joy	Boisvert, Joshua	Boisvert, Marcie
01/03/2005	Nashua, NH	Lajoie, Colby Nathan	Lajoie, Nathan	Lajoie, Jill
01/19/2005	Nashua, NH	Kassin, Carissa Lynn	Kassin, David	Kassin, Christine
01/19/2005	Nashua, NH	Debelis, Madelynn Louise	Debelis, David	Debelis, Lynn
01/28/2005	Nashua, NH	Hagar, Nicholas Thomas	Hagar, Eric	Hagar, Stephanie
01/28/2005	Nashua, NH	Grimard, Joshua Robert	Grimard, Jason	Caparco, Diane
02/04/2005	Nashua, NH	Mason, Dylan Robert	Mason, Robert	Mason, Michelle
02/05/2005	Nashua, NH	Holmes, Gabriella Ceilidh	Holmes, Micah	Holmes, Sabrina
02/08/2005	Nashua, NH	Saunders, Kyler Matthew	Saunders, Kristopher	Cormier, Brianna
02/09/2005	Nashua, NH	Doyle, Bailey Ann	Doyle, Kevin	Doyle, Susan
02/11/2005	Nashua, NH	Clarke, Hannah Rose	Clarke, Michael	Gray, Amy
02/12/2005	Manchester, NH	Forbes, Jackson Allen	Forbes, Scott	Forbes, Colyn
02/17/2005	Nashua, NH	Kimball, Nevaeh Angel	Kimball, Larry	Kimball, Viola
02/22/2005	Nashua, NH	Schlim, Isabella Coreen	Schlim, Stephen	Schlim, Wendy
03/06/2005	Manchester, NH	Flint, Riley Elizabeth	Sordiff, Kevin	April, Amanda
03/06/2005	Nashua, NH	Kaspari, Olivia Susan	Kaspari, Troy	Kaspari, Sarah
03/07/2005	Nashua, NH	Hillsgrove, Hayden William	Hillsgrove, Jeff	Hillsgrove, Jennifer
03/08/2005	Nashua, NH	Kennedy, Connor Christopher	Kennedy, Christopher	Hawkes, Cherie
03/08/2005	Peterborough, NH	Karr, Cohen Patrick	Karr, Michael	Karr, Michelle
03/11/2005	Manchester, NH	Searles, Olivia Louise	Searles, Jonathan	Searles, Noelle
03/11/2005	Nashua, NH	Ang, Alexis Li-Xin	Ang, Bernard	Ang, Katherine
03/13/2005	Nashua, NH	Baringer, Jaiden Stefan-Connolly	Baringer, Stefan	Spaulding, Jennifer
03/13/2005	Nashua, NH	Logue, Sabrina Marie	Logue, Michael	Logue, Debra
03/19/2005	Nashua, NH	Cornwell, Samuel Thomas	Cornwell, Daniel	Cornwell, Jessica
03/20/2005	Nashua, NH	Clegg, Fallon Rosewen	Clegg, Bradley	Clegg, Heather
03/22/2005	Nashua, NH	Phillips, Jeremy James	Phillips, Bill	Phillips, Tiffany
03/22/2005	Nashua, NH	Phillips, Dylan Scott	Phillips, Bill	Phillips, Tiffany
03/25/2005	Derry, NH	Collins, Carson Delaney	Collins, Scott	Collins, Jennifer
03/28/2005	Nashua, NH	Merrill, Benjamin Alan	Merrill, Bruce	Merrill, Stacy
03/28/2005	Manchester, NH	Lamarre, Sophia Nicole	Lamarre, Jean-Pierre	Lamarre, Lisa
03/28/2005	Nashua, NH	Talbott-Burbank, Mason Kyle	Burbank, Jonathan	Talbott, Lacey
03/29/2005	Manchester, NH	Pedroza, Bailey Victoria	Pedroza, Alexis	Pedroza, April
03/30/2005	Nashua, NH	Payne, Riley Christian	Payne, Toby	Payne, Alison
03/31/2005	Nashua, NH	Kobs, Emma Grace	Kobs, Matthew	Kobs, Tria
04/02/2005	Nashua, NH	Hansen, Kate Elizabeth	Hansen, Shad	Hansen, Elizabeth
04/03/2005	Manchester, NH	O'connor, Mackenzie Grace	O'connor, John	O'connor, Collette

# Births

<u>Date</u>	<u>Place of Birth</u>	<u>Child's Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
04/03/2005	Nashua, NH	Whitehead, Kyra Lindsley	Whitehead, Derek	Whitehead, Kimbererly
04/04/2005	Nashua, NH	Denniston, Cadence Marie	Denniston, Thomas	Jacome, Amber
04/05/2005	Nashua, NH	Mandel, Lily Rose	Mandel, Kedon	Mandel, Lori
04/07/2005	Nashua, NH	Nolan, Brianna Riley	Nolan, Steven	Nolan, Jennifer
04/08/2005	Manchester, NH	Guay, Jaelynn Helenna	Guay, Christopher	Guay, Heather
04/10/2005	Nashua, NH	Nassy, Annalise Olivia	Nassy, Martin	Nassy, Sylvia
04/10/2005	Nashua, NH	Faucher, Jonathan Anders	Faucher, Keith	Faucher, Deborah
04/11/2005	Nashua, NH	Urda, Charles Lawrence	Urda, Richard	Urda, Louise
04/12/2005	Nashua, NH	O'brien, Devan Christopher	O'brien, Christopher	O'brien, Jennifer
04/14/2005	Manchester, NH	Costa, Aurora Dawn	Costa, Matthew	Costa, Jamie
04/22/2005	Nashua, NH	Mccaleb, Kenzie Adelle	Mccaleb, Ian	Hayward-Condra, Kelley
04/25/2005	Nashua, NH	Coleman, Adam Joseph	Curran, Cindy	
04/25/2005	Nashua, NH	Salzman, Hope Kassery	Salzman, Michael	Salzman, Janelle
04/26/2005	Peterborough, NH	Catharine, Derrin Alexander	Catharine, Daniel	Philbrick, Jennifer
05/02/2005	Nashua, NH	Berna, Emma Lee	Berna, Wayne	Berna, Gillian
05/03/2005	Nashua, NH	Morley, Faith Lillian	Morley, Raymond	Morley, Tracy
05/03/2005	Nashua, NH	Stearns, Kryslin Eave	Stearns, Nelson	Wood, Amy
05/05/2005	Nashua, NH	Bausha, Jason Isaac	Bausha, Jason	Lindley, Theresa
05/05/2005	Nashua, NH	Cass, Sophia Rose	Cass, Frederick	Cass, Tracey
05/09/2005	Nashua, NH	Kittredge, Kendal Adriaana	Kittredge, Mathew	Kittredge, Kaitlin
05/11/2005	Nashua, NH	Sperry, Nathan Travis	Sperry, Richard	Sperry, Maria Grace
05/13/2005	Nashua, NH	Anderson, Luke Charles	Anderson, Ryan	Anderson, Julie
05/18/2005	Derry, NH	Dube, Emily Ann	Dube, Christopher	Dube, Susan
05/18/2005	Nashua, NH	North, Alan John	North, Alan	North, Elizabeth
05/18/2005	Manchester, NH	Smith, Boden Lane	Smith, Scott	Smith, Sandra
05/19/2005	Nashua, NH	Booker, Kamree-Ann Margaree	Booker, Benjamin	Rawlins, Christine
05/19/2005	Nashua, NH	Yakovakis, Alexis Brooke	Yakovakis, Anthony	Nelson, Kristen
05/20/2005	Nashua, NH	Boissonnault, Samuel David	Boissonnault, David	Boissonnault, Linda
05/26/2005	Peterborough, NH	Johnson, Bailey Leola-Rose	Johnson, Keith	Johnson, Colleen
05/31/2005	Nashua, NH	Pearl, Ashlee Beaanne	Pearl, Jeffrey	Pearl, Christina
06/01/2005	Nashua, NH	Sickler, Kassandra Lyn	Sickler, Jeffrey	Sickler, Karen
06/02/2005	Nashua, NH	Vitulli, Andrew Joseph	Vitulli, Joseph	Vitulli, Debbie
06/09/2005	Nashua, NH	Norton, Aidan Edward		Norton, Sarah
06/10/2005	Nashua, NH	Rysdam, Felicity Elizabeth Voskul	Rysdam, David	Rysdam, Kristen
06/10/2005	Nashua, NH	Rysdam, Jon Edward Voskul	Rysdam, David	Rysdam, Kristen
06/10/2005	Nashua, NH	Belanger, Trinity Lee	Belanger, Kurtis	Seaman, Melanie



# Births

<u>Date</u>	<u>Place of Birth</u>	<u>Child's Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
06/16/2005	Manchester, NH	Keller, Grace Rose	Keller, Robert	Keller, Christine
06/23/2005	Nashua, NH	Forrence, Gabriella Rose	Forrence, Timothy	Forrence, Nicole
06/23/2005	Nashua, NH	Cicchetti, Dominic Lucien	Cicchetti, Daniel	Mccue, Tracie
06/25/2005	Nashua, NH	Simpson, Kylee Mae	Simpson, Zachory	Hadley, Jennifer
06/28/2005	Nashua, NH	Hooper, William Allen	Hooper, Jonathan	Hennen, Rachael
06/29/2005	Nashua, NH	Madden, Connor Matthew	Madden, Thomas	Mahnken, Dianaleigh
06/29/2005	Nashua, NH	Miles, Shelby Lynn	Miles, Jobe	Miles, Mamie
06/30/2005	Nashua, NH	Valencia, Lukas David	Valencia, Juan	Amaya, Jessica
07/02/2005	Nashua, NH	Forget, Matthew David	Forget, David	Forget, Katie
07/05/2005	Nashua, NH	Dowd, Julia Bowman	Dowd, John	Burrel, Crista
07/06/2005	Nashua, NH	Pennell, Alexis Mae	Pennell, Paul	Fry, Shana
07/10/2005	Nashua, NH	Brooks, Ryan Steven	Brooks, Ralph	Brooks, Pamela
07/13/2005	Nashua, NH	Hansen, Brady Stephen	Hansen, Ryan	Hansen, Jennifer
07/13/2005	Nashua, NH	Gustafson, Jacob Ryan	Gustafson, Douglas	Geiger, Jamie
07/14/2005	Manchester, NH	Cotsifas, Christopher Robert	Cotsifas, Christopher	Moore-Cotsifas, Kristen
07/18/2005	Nashua, NH	Small, Evan William	Small, Mark	Small, Theresa
07/18/2005	Nashua, NH	Xie, Tiffany Ung	Xie, Nai Xiong	Ung, Diane
07/20/2005	Nashua, NH	Clancy, Norah Rose	Chase, Arthur	Clancy, Kelly
07/22/2005	Nashua, NH	Szopa, Jack Matthew	Szopa, Todd	Szopa, Amy
07/22/2005	Nashua, NH	Szopa, Luke James	Szopa, Todd	Szopa, Amy
07/26/2005	Milford, NH	Lemay, Serena Rose	Lemay, Joshua	Silva, Diana
07/29/2005	Nashua, NH	Patti, Zachary Lawrence	Patti, Scott	O'Brien, Megan
08/01/2005	Nashua, NH	Sites, Amelia Rose	Sites, Douglas	Sites, Nancy
08/01/2005	Nashua, NH	Brockway, Nicholas Steven	Brockway, Jeffrey	Brockway, Sarah
08/03/2005	Nashua, NH	Perkins, Seth Harrison	Perkins, Thomas	Perkins, Amy
08/04/2005	Nashua, NH	Velazquez, Shayla Marie Angelica	Velazquez-Rodriguez, Jonathan	Jussaume, Heather
08/06/2005	Nashua, NH	Reynolds, Sean Nicholas	Reynolds, Thomas	Biederman, Nicole
08/08/2005	Nashua, NH	Statz, Sophia Ava Rose	Statz, Timothy	Statz, Julie
08/10/2005	Nashua, NH	Barnhill, Madison Marion		Barnhill, Elizabeth
08/11/2005	Nashua, NH	De Greenia, Triniti Nevah	De Greenia, Matthew	Shuten, Tasha
08/11/2005	Nashua, NH	Lippert, Delanie Elizabeth	Lippert, Douglas	Lippert, Bridget
08/15/2005	Nashua, NH	Collins, Rya Catherine	Collins, Shawn	Collins, Monica
08/16/2005	Nashua, NH	Clark, Dylan Powers	Clark, Jason	Clark, Susan
08/17/2005	Nashua, NH	Ferdinand, Natalie Ruth	Ferdinand, James	Ferdinand, Kristen
08/17/2005	Nashua, NH	Larose, Hannah Elizabeth	Larose, Timothy	Curran, Crystal

# Births

<u>Date</u>	<u>Place of Birth</u>	<u>Child's Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
08/21/2005	Nashua, NH	Freel, Jacqueline Raleigh	Freel, David	Freel, Sue
08/23/2005	Manchester, NH	Kilbane, Teagan Shine	Kilbane, Eric	Kilbane, Brandi
08/28/2005	Nashua, NH	Goodwin, Zoe Jacqueline		Goodwin, Amy
09/07/2005	Nashua, NH	Daykin, Sean Michael	Daykin, Michael	Daykin, Johnna
09/11/2005	Nashua, NH	Moraes, Nicholas Rueben	Moraes, Reanato	Moraes, Sonia
09/14/2005	Nashua, NH	Boucher, Katherine Drew	Boucher, Richard	Boucher, Rachael
09/14/2005	Nashua, NH	Fay-Ewing, Nevaeh Rose	Ewing, Charles	Fay, Megan
09/14/2005	Nashua, NH	Ryan, Jackson Matthew	Ryan, Timmy	Ryan, Jill
09/16/2005	Peterborough, NH	Tlapa, Gage Levi Garrick	Tlapa, Paul	Tlapa, Holleigh
09/26/2005	Manchester, NH	Krauss, Parker Elliot	Krauss, Scott	Krauss, Gwendolyn
09/28/2005	Nashua, NH	Gullage, Dylan Jack	Gullage, Joshua	Miller, Lesia
09/29/2005	Nashua, NH	Adl-Zarabi, Ian Richard	Adl-Zarabi, Mazyar	Adl-Zarabi, Julie
10/05/2005	Manchester, NH	Washburn, Samuel Walter	Washburn, Shawn	Washburn, Jennifer
10/11/2005	Nashua, NH	Banks, Annabelle Jamie	Banks, James	Banks, Barbara
10/12/2005	Nashua, NH	Stecchi, Owen Alexander	Stecchi, Nathan	Stecchi, Rachel
10/16/2005	Nashua, NH	Stetson, Wyatt Paul	Stetson, Kevin	Stetson, Jennifer
10/25/2005	Nashua, NH	Desrosiers, Jason Richard	Desrosiers, Stephen	Desrosiers, Stacey
10/28/2005	Nashua, NH	Houston, Chloe Terry	Houston, Eric	Houston, Kelly
11/01/2005	Nashua, NH	Cooley, Adrianna Marie	Cooley, Richard	Dobens, Catherine
11/01/2005	Nashua, NH	Arseneau, Madelyn Grace	Arseneau, Adam	Arseneau, Monique
11/03/2005	Nashua, NH	Blevins, Jessie Danielle	Blevins, Lionel	Blevins, Sheryl
11/06/2005	Manchester, NH	Kasyjanski, Austin Luke	Kasyjanski, Peter	Kasyjanski, Amanda
11/09/2005	Manchester, NH	Vedder, Lilli Saylor	Vedder, Clifford	Maloney, Erin
11/10/2005	Nashua, NH	Mccabe, Algeline Kathryn Meridel	Mccabe, Jeffrey	Mccabe, Tina
11/11/2005	Nashua, NH	Farrell, Aidan Hardy	Farrell, Richard	Hardy, Melissa
11/16/2005	Nashua, NH	Stone, Cally Lily	Stone, Neil	Stone, Tania
11/20/2005	Milford, NH	Paradise, Henry Jeffrey William	Paradise, Scott	Paradise, Susan
11/20/2005	Nashua, NH	Sullivan, Madelyn Frances	Sullivan, Eric	Barnard, Rachael
11/30/2005	Nashua, NH	Wheeler, Jackson Timothy	Wheeler, Timothy	Black, Amy
11/30/2005	Concord, NH	Lordan, Patrick Mcquaid	Lordan, Adam	Lordan, Carla
12/01/2005	Nashua, NH	Arcega, Lauren C	Arcega, Caesar	Arcega, Brenda
12/05/2005	Nashua, NH	Roberge, Cooper James	Roberge, Christopher	Roberge, Cheryl
12/14/2005	Nashua, NH	Liamos, Olivia Marie	Liamos, Paul	Liamos, Patti
12/16/2005	Nashua, NH	Filteau, Bailey Anne	Filteau, Timothy	Filteau, Sandra
12/18/2005	Peterborough, NH	Lackstrom, Annika Claire	Lackstrom, Carl	Lackstrom, Maria
12/21/2005	Nashua, NH	Conklin, Kayden Elizabeth	Conklin, Frederick	Noyes, Amy



# Marriages

<u>Date Of Marriage</u>	<u>Bride's Name</u>	<u>Groom's Name</u>	<u>Place Of Marriage</u>
1/2/2005	Carroll, Deborah A.	Entrekin, Bryan	Milford
1/8/2005	Blower, Nancy J	Sienkiewicz, Kerry W	Milford
1/8/2005	Belanger, Kristen E	Adams, Kenneth J	Manchester
2/11/2005	Nelson Heather S	Cox, Michael T	Milford
2/21/2005	Haymann, Heidi A	Hart, Andre J	Nashua
2/26/2005	Murselovic, Mina	Mujezinovic, Nasuf	Manchester
2/26/2005	Simard, Patricia A	Rodriguez, Isaias V	Manchester
3/20/2005	Chua, Maria G	Sperry, Richard T	Milford
3/25/2005	Duncan, Cindy	Boissonnault, Douglas P	Bedford
4/8/2005	Khuth, Sary S	Teang, Samnang	Pelham
4/9/2005	Dion, Tiffany	Wheeler, Gary C	Bedford
4/16/2005	Rodimon, Stephanie M	Shaw, Jacob P	Milford
5/3/2005	Brandolim, Daniele P	Amorim, Clayton M	Nashua
5/6/2005	Luther, Christin	Sterlin, Dominique	Milford
5/6/2005	Sawyer, Jennifer	King, Raymond D	Wilton
5/13/2005	Martineau, Michelle L	Crowe, Kevin D	Windham
5/13/2005	Kerekes, Michele F	Amara, Charles A	Bedford
5/14/2005	Inkel, Sarah J	Fitch, Walker E	Lyndeborough
5/21/2005	Davis, Lynne R	Thomas, Nornal	Nashua
5/21/2005	Bonnot, Laura J	Mills, Kenneth C	Troy
5/28/2005	Park, Mayre K	Colburn, Glenn N	Nashua
5/28/2005	Delay, Jennifer E	Loomis, David F	Merrimack
5/28/2005	Dowd, Chantille M	Smith, Aaron W	Milford
5/29/2005	Anthony, Valerie J	O'neil, Daniel J	Sugar Hill
6/3/2005	Toebbe, Angela R	Perkins, Justin T	Windham
6/3/2005	Westley, Jacqueline M	Hopps, Lucas S	Milford
6/4/2005	Vonmarschall, Laura E	Inkel, John P	Amherst
6/4/2005	Gonzalez, Randi L	Sayball, David A	Milford
6/4/2005	Danklefs, Sari E	Lessard, Brian P	Manchester
6/4/2005	Leblanc, Angela L	Biathrow, Jonathan D	Milford
6/11/2005	Demaggio, Diana	Cote, Wayne	Milford
6/11/2005	Hall, Kari A	Elkind, Jeffrey W	Merrimack
6/18/2005	Aranda, Linda D	Belliveau, Thomas M	Hampton
6/18/2005	Decarolis, Joanne M	Duffy, Paul E	Plymouth
6/18/2005	Despres, Sarah D	Potts, Chad W	Windham
6/18/2005	Adams, Rachel B	Dechane, Ian J	Hollis
6/19/2005	Daley, Danielle F	Jackson, Scott L	Bedford
6/24/2005	Namiot, Michelle T	Vigneault, Ronald R	Hollis
6/25/2005	Smith, Jennifer	Hanks, Thomas	Nashua
6/25/2005	Malandrino, Alyssa J	Beal, Christopher K	New Boston

# Marriages

<u>Date Of Marriage</u>	<u>Bride's Name</u>	<u>Groom's Name</u>	<u>Place Of Marriage</u>
6/27/2005	Johnson, Rachelle D	Tocci, Ernest J	Nashua
7/3/2005	Hopkins, Sheryl J	O'donnell, John C	Nashua
7/3/2005	Williamson, Kristen J	Mccoy, Jonathan H	Milford
7/3/2005	Palmer, Kristin M	Bancroft, David R	Merrimack
7/3/2005	Howlett, Christy M	West, Edmond R	Nashua
7/9/2005	Ehmann, Kristin L	Makara, David J	Peterborough
7/9/2005	Sumner, Meredith L	Nadeau, Travis	Milford
7/9/2005	Mavrogeorge, Amy P	Tassie, Joshua A	Hollis
7/9/2005	Macquarrie, Crystal A	Gill, Timothy D	Lyndeborough
7/15/2005	Fullerton, Jenna L	Bosse, Randy A	Greenfield
7/16/2005	Rice, Meghan J	Frades, Andrew P	Milford
7/16/2005	Hickey, Jennifer L	Fortunato, John M	Milford
7/16/2005	Ruby, Kristina L	Mcentee, Damien K	Francestown
7/16/2005	Smith, Michelle M	Lafauci, Timothy J	Nashua
7/16/2005	Lasalle, Rebekah R	Miles, Christopher L	Nashua
7/16/2005	Dutrisac, Paula K	Salemi, Anthony J	Milford
7/17/2005	Oliveira, Paula P	Reis, Leo A	Manchester
7/22/2005	Gatzimos, Robin L	Hansen, David L	Milford
7/28/2005	Hunt, Karin M	Hunt, Richard E	Milford
7/30/2005	Demello, Melody R	Fairchild, Charles M	Bedford
7/31/2005	Paton, Katyn K	Mcgowan, Michael P	Newmarket
8/4/2005	Chhim, Sophy	Leoung, Seng V	Milford
8/5/2005	Snover Nikole E	Breault, Joshua D	Hollis
8/6/2005	Webster, Pamela J	Daniels, Gordon K	Milford
8/7/2005	Morris, Kristy	Dunn, Seth	Hampstead
8/13/2005	Rozmus, Christine S	Zielinski, John D	Brookline
8/13/2005	Janowiec, Holly C	Van Blarigan, James A	Milford
8/26/2005	Selbach, Lindsey	Boutilier, Matthew L	Nashua
9/3/2005	Spaeth, Kimberly A	Moreschi, Robert J	Derry
9/4/2005	Lindquist, Mary E	Wightman, Jonathan R	Hancock
9/10/2005	Wright, Linda D	Kallfelz, Charles H	Milford
9/16/2005	Howe, Melanie	Karle, Mason	Milford
9/17/2005	Price, Tonya M	Morse, Robert M	Northcumberland
9/24/2005	Burton, Melina	Sloan, Aaron	Derry
9/24/2005	Rockwell, Elizabeth A	Belliveau, Edward A	Rye Beach
10/1/2005	Caiado, Pamela L	Mcgovern, Edward F	Milford
10/1/2005	Hall, Kathryn A	Davis, Spencer T	Nashua
10/2/2005	James, Brandy L	Trombly, Starr S	Meredith
10/5/2005	Philbrick, Jennifer L	Catharine, Daniel A	Milford
10/7/2005	Seavey, Deborah E	Luongo, Gregory J	Milford



# Marriages

<u>Date Of Marriage</u>	<u>Bride's Name</u>	<u>Groom's Name</u>	<u>Place Of Marriage</u>
10/9/2005	Raney, Deborah A	Moody, Timothy R	Nashua
10/15/2005	Christiansen, Helen I	Sprague, Lynn E	Milton
10/15/2005	Aberilla, Nancy	Cornett, Robert S	Milford
10/15/2005	Rozmus, Teresa A	Smith, Corey D	Nashua
10/15/2005	Ramsey, Lori C	Cillo, Jason M	Wilmot
10/16/2005	Gervais, Danielle A	Schmidt, Derek E	Derry
10/19/2005	Sheth, Jessica M	Murthy, Purna C	Nashua
10/22/2005	Crusade, Jennifer	Kendall, William S	Bedford
10/22/2005	Robbins, Miranda	Cora, Isaac	Milford
10/30/2005	Caron, Cheryl L	Descoteaux, Michel R	Milford
11/5/2005	Mcinerney, Kerrie A	Pelletier, Daniel M	Nashua
11/5/2005	Ball, Jennifer K	Anderson, Marc J	Merrimack
11/19/2005	Viera, Julia T	Netto, Jose B	Milford
11/26/2005	Plourde, Heather A	Rosa, Jonah L	Milford
11/27/2005	Buzzetta, Andrea G	Carabano, Adrian M	Milford
12/3/2005	Maas, Melissa A	Baker, Raymond J	Nashua
12/11/2005	Grimes, Elizabeth L	Shankle, Jeremy P	Milford
12/18/2005	Maynard, Tina L	Jackson, Walter	Gilford
12/20/2005	Trippleton, Linda J	Graves, Alan S	Milford
12/31/2005	Handy, Beth A	Killkelley, Davin T	Milford
12/31/2005	Jia, Yanli	Derienze, Douglas C	Milford
12/31/2005	Anctil, Coreen M	Webb, Leonard J	Bedford

# Deaths

<u>Decedent's Name</u>	<u>Date Of Death</u>	<u>Place Of Death</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
Setaro, Joan	1/1/2005	Milford, NH	Feuerstein, Arthur	Taylor, Minnie
Robinson, Edith	1/2/2005	Nashua, NH	Brown, Ralph	Thompson, Ione
Raines, James	1/2/2005	Milford, NH	Raines, James	Keels, Carlene
Moquin, David	1/5/2005	Milford, NH	Moquin, Wilfred	Lafrance, Fernande
Sponagle, Doris	1/7/2005	Milford, NH	Spackman, Raymond	Pike, Bernice
Austin, Kay	1/7/2005	Milford, NH	Roche, Francis	Highland, Catherine
Roebuck, Barbara	1/7/2005	Nashua, NH	Osborne, Edmund	Persons, Hope
Minarcin, Shirley	1/8/2005	Milford, NH	Adams, Herbert	Higgins, Marguerite
Crocker, James	1/14/2005	Milford, NH	Crocker, Bryce	Courtemache, Madeline
Turnor, Virginia	1/15/2005	Merrimack, NH	Snyder, Andrew	Patterson, Vashti
Lambert, Alice	1/18/2005	Milford, NH	Magoon, Benjamin	Clark, Ruth
Smith, Norma	1/18/2005	Milford, NH	Blanchard, Lyman	Reilly, Rose
Scichilone, John	1/19/2005	Nashua, NH	Scichilone, Michaelangelo	Brazzo, Frances
Laona, Alice	1/25/2005	Milford, NH	Willis, William	Burkhardt, Rosetta
Barns, Roger	1/28/2005	Nashua, NH	Barns, Harold	Toyfaire, Agnes
Kirwan, Dennis	1/30/2005	Milford, NH	Kirwan, Eugene	Manley, June
Carter, Dorothy	2/1/2005	Milford, NH	Jennison, Walter	Dodge, M
Durant, Marion	2/4/2005	Nashua, NH	Levesque, Alfred	Moisan, Helen
Nooney, Sanford	2/4/2005	Nashua, NH	Nooney, Sanford	Brown, Luella
White, Allen	2/12/2005	Milford, NH	White, Alexander	Hovey, Maude
Vautour, Emile	2/14/2005	Milford, NH	Vautour, Philias	Cormier, Elise
Bernasconi, Gloria	2/17/2005	Nashua, NH	Woods, Charles	Racine, Eva
Elden, Eloise	2/18/2005	Bedford, NH	Woods, Ernest	Hacker, Lillian
White, Christine	2/20/2005	Nashua, NH	Macdonald, John	Scott, Annie
Swanick, Margaret	2/21/2005	Milford, NH	Hendricks, Gorman	Edlen, Dorathy
Gilman, Bertha	3/9/2005	Milford, NH	Pallin, Abraham	Gross, Lillian
Johnston, Barbara	3/22/2005	Nashua, NH	Nichols, Arthur	York, Etta
Michaud, Lillian	3/24/2005	Milford, NH	Unknown, Unknown	Unknown, Unknown
White, Judith	3/26/2005	Merrimack, NH	Unknown, Unknown	Unknown, Unknown
Hanley, Raymond	3/29/2005	Manchester, NH	Hanley, George	O'day, Elizabeth
Lamson, Florence	3/31/2005	Milford, NH	Brown, Amasa	Worthen, Julia
Piteri, Dawn	4/1/2005	Milford, NH	Nolan, Dave	Nolan, Ann
Abdinoor, Jerald	4/2/2005	Milford, NH	Abdinoor, Philip	Abdinoor, Josephine
Carlson, Adam	4/2/2005	Milford, NH	Carlson, Curtis	Evans, Glennis



# Deaths

<u>Decedent's Name</u>	<u>Date Of Death</u>	<u>Place Of Death</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
Frye, Harold	4/11/2005	Milford, NH	Frye, Harold	Follansbee, Helen
Sirois, Alice	4/13/2005	Milford, NH	Michaud, John-Baptiste	Turcotte, Adelia
Kananen, Alice	4/14/2005	Nashua, NH	Kananen, Arthur	Peck, Lois
Morgan, Dorothy	4/14/2005	Milford, NH	Davies, John	Opper, Gertrude
Dulac, Mary	5/3/2005	Milford, NH	Campbell, Arthur	Allison, Elsie
Moncrief, Glendon	5/7/2005	Merrimack, NH	Moncrief, George	Rhodes, Eunice
Knight, Charlotte	5/10/2005	Milford, NH	Lafleur, Arthur	Desrosiers, Rose
Rodenhiser, Abbott	5/17/2005	Milford, NH	Rodenhiser, Ralph	Crisswel, Elizabeth
Todd, Elizabeth	6/4/2005	Milford, NH	Walker, Martin	Baggot, Susan
Richards, Betty	6/11/2005	Milford, NH	Best, Fred	Flinn, Mary
Neff, Leon	6/15/2005	Milford, NH	Neff, Leon	Beam, Carly
Lacasse, Glenice	6/16/2005	Milford, NH	Burnham, Clayton	Melendy, Ethel
Estey, Sylvia	6/24/2005	Nashua, NH	Allgrove, Ernest	Hubley, Elizabeth
Wesson, Ruth	7/2/2005	Merrimack, NH	Leach, Maurice	Greenleaf, May
Smith, Theodora	7/5/2005	Milford, NH	Harisiades, James	Papajohn, Agnes
Hopkins, John	7/8/2005	Milford, NH	Hopkins, John	Lagasse, Eva
Wilmot, Lewis	7/10/2005	Milford, NH	Wilmot, Herbert	Guyette, Rita
Rizzi, Paul	7/11/2005	Milford, NH	Rizzi, John	Calderara, Mary
Kaufold, Gladys	7/11/2005	Milford, NH	Walters, Arthur	Albach, Ruth
Wilcox, Beatrice	7/30/2005	Milford, NH	Richardson, Fred	Nourse, Bertha
Jackson, Barbara	8/4/2005	Merrimack, NH	Jackson, Richard	Gibbons, Barbara
Gay, Priscilla	8/7/2005	Milford, NH	Mears, Charles	Dolan, Catherine
Prescott, Naomi Campbell,	8/10/2005	Milford, NH	Solowski, William	Hetherton, Naomi
Alexsandra	8/20/2005	Merrimack, NH	Campbell, Donald	O'rourke, Cornelia
Kane, Eleanor	8/27/2005	Merrimack, NH	Grimley, Steven	Driscoll, Katie
Wood, Charles	9/7/2005	Nashua, NH	Wood, Charles	Sparks, Lorraine
Laponsey, Stephen	9/8/2005	Milford, NH	Laponsey, Walter	Shroyer, Marilyn
Labbe, Arthur	9/11/2005	Milford, NH	Labbe, Joseph	Cote, Blanche
Adams, Marie	9/18/2005	Milford, NH	Martin, Unknown	Unknown, Unknown
Howard, Earle	9/21/2005	Milford, NH	Howard, John	Schmit, Dorothy
Cooley, Everett	9/21/2005	Milford, NH	Cooley, Irving	York, Gladys
Gagnon, Olga	9/24/2005	Milford, NH	Guerino, Antonio	Ferrucci, Palmina
Gibbons, Margaret	9/25/2005	Nashua, NH	Gibbons, John	Dummett, Louise
Knowles, Stephen	9/27/2005	Merrimack, NH	Knowles, George	Chick, Luella
Wing, Howard	9/28/2005	Milford, NH	Wing, Howard	Skinner, Esther

# Deaths

<u>Decedent's Name</u>	<u>Date Of Death</u>	<u>Place Of Death</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
Dunn, Kathleen	10/2/2005	Milford, NH	Woods, Leonard	Freeman, Nancy
Carlson, Helen	10/12/2005	Milford, NH	Pekar, John	Tolles, Anne
Brett, Jean	10/13/2005	Milford, NH	Thaxter, William	Churchill, Dorothy
Brown, Harland	10/15/2005	Milford, NH	Brown, Forrest	Lamper, Elizabeth
Maxfield, Earl	10/18/2005	Nashua, NH	Maxfield, Andrew	Bowker, Ella
Simmons, Louise	10/19/2005	Milford, NH	Lovejoy, Walter	Towle, Evelene
Joy, Dorothy	10/21/2005	Milford, NH	Leather, Edward	Doherty, Ellen
Bennett, George	10/21/2005	Merrimack, NH	Bennett, George	Lowry, Eliza
Lopes, Valtecir	10/21/2005	Nashua, NH	Quadrado, Sebastiao	Cavalaro, Rosalina
Frye, Fae	10/24/2005	Milford, NH	Sibley, William	Wiggins, Mattie
Wheeler, Beatrice	10/28/2005	Milford, NH	Ford, Jesse	Patchen, Melvina
Muro, Marion	10/29/2005	Milford, NH	Wells, Charles	Tatro, Lilly
Lovely, Margaret	10/29/2005	Milford, NH	Moore, Paul	Holmes, Clarice
Simoneau, Fernand	10/31/2005	Milford, NH	Simoneau, Armand	Mercier, Leda
Herlihy, Mary	11/6/2005	Milford, NH	Herlihy, Patrick	Sullivan, Mary
Bellew, Lois	11/7/2005	Milford, NH	Schultz, Clifford	Draper, Frances
Mcdonough, Martin	11/8/2005	Nashua, NH	Mcdonough, Bartley	Powell, Nora
O'neil, Sandra	11/12/2005	Nashua, NH	Boucher, Joseph	Arthur, Geraldine
Goss, Phyllis	11/16/2005	Milford, NH	Slate, Clarence	Ramsdell, Leah
Gillin, Virginia	11/17/2005	Milford, NH	Bolton, Howard	Hull, Marie
Leatherman, Edna	11/20/2005	Manchester, NH	Winpenny, Walter	Grater, Ethel
Lorraine, Cecile	11/23/2005	Merrimack, NH	Pelletier, George	Turcotte, Leonie
Kemmers, Johannes	11/27/2005	Milford, NH	Kemmers, Johannes	Berloth, Wilhelmina
Debella, Susan	11/28/2005	Nashua, NH	Ciavarro, Domenic	Anastasi, Angela
Oster, Marylou	12/3/2005	Nashua, NH	Rizzuto, James	Hannaford, Gertrude
Works, Gloria	12/5/2005	Milford, NH	Cross, Elwin	Short, Pauline
Deans, Margaret	12/7/2005	Milford, NH	Deans, David	Reid, Helen
Menns, Debora	12/12/2005	Nashua, NH	Russell, Marvin	Brown, Bertha
Tardiff, George	12/15/2005	Nashua, NH	Tardiff, Alfred	Boutot, Irene
Lorette, Helen	12/16/2005	Milford, NH	Fairfield, Edmund	Nickerson, Velma
Remick, Gladys	12/17/2005	Nashua, NH	Underhill, Lee	Robie, Margaret
Leger, Rene	12/20/2005	Milford, NH	Leger, Hector	Desmarais, Rose



# *Deaths Form Away - Brought to Milford for Burial*

<u>Date</u>	<u>Name</u>	<u>Place of Death</u>	<u>Buried</u>
02/07/2005	Petrasko, Helen B	Goffstown	Riverside Cemetery
02/09/2005	Robbins, Kimberly W	Peterborough	Riverside Cemetery
02/24/2005	Savage, Irving Myer	Manchester	Riverside Cemetery
02/27/2005	Heald, Richard B	Manchester	Riverside Cemetery
03/04/2005	Hill, Robert B	Massachusetts	Riverside Cemetery
03/14/2005	Binnall, Christine H	Massachusetts	Riverside Cemetery
04/05/2005	White, Judith M	Manchester	Riverside Cemetery
04/11/2005	Langis, Sarah M	Merrimack	Riverside Cemetery
04/13/2005	Howard, Rita B	Florida	Riverside Cemetery
04/16/2005	Campbell, Robert C	Massachusetts	North Yard Cemetery
04/18/2005	Dustin, Ernest	Massachusetts	Riverside Cemetery
04/19/2005	Greene, Lois V	Maine	Riverside Cemetery
04/28/2005	Thane, Kathryn Louise	California	Riverside Cemetery
05/17/2005	Haab, John C	Londonderry	Riverside Cemetery
05/18/2005	Deans, Winthrop Alan	Florida	Riverside Cemetery
07/20/2005	Harmon, Mildred	Florida	Riverside Cemetery
08/20/2005	Mendel, Robert Alan	Florida	Riverside Cemetery
10/18/2005	Roy, Michael R	Manchester	Riverside Cemetery
10/21/2005	Bennett, George		Riverside Cemetery
10/26/2005	Salisbury, Donald E	Dover	Riverside Cemetery
12/27/2005	Hayes, Gerald F.	Massachusetts	Riverside Cemetery





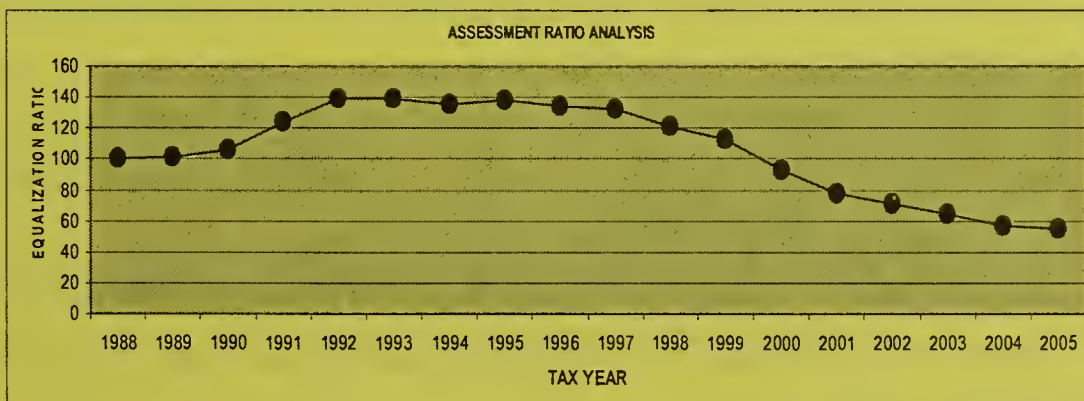
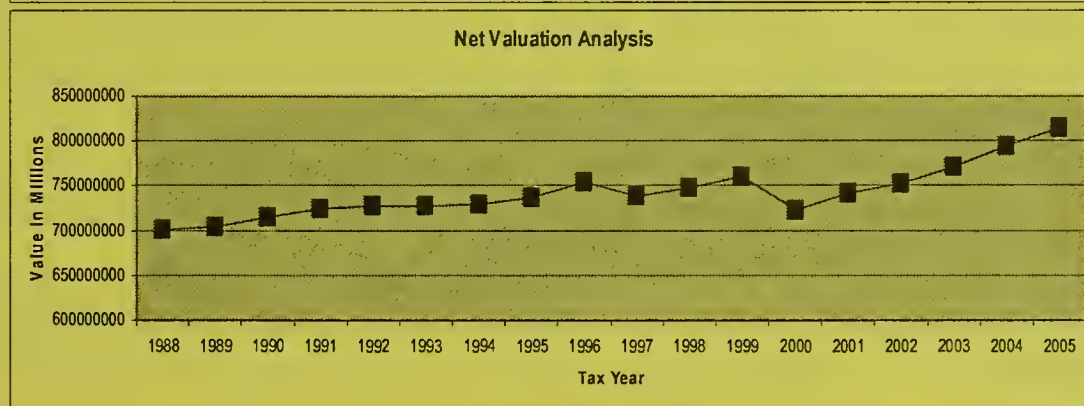
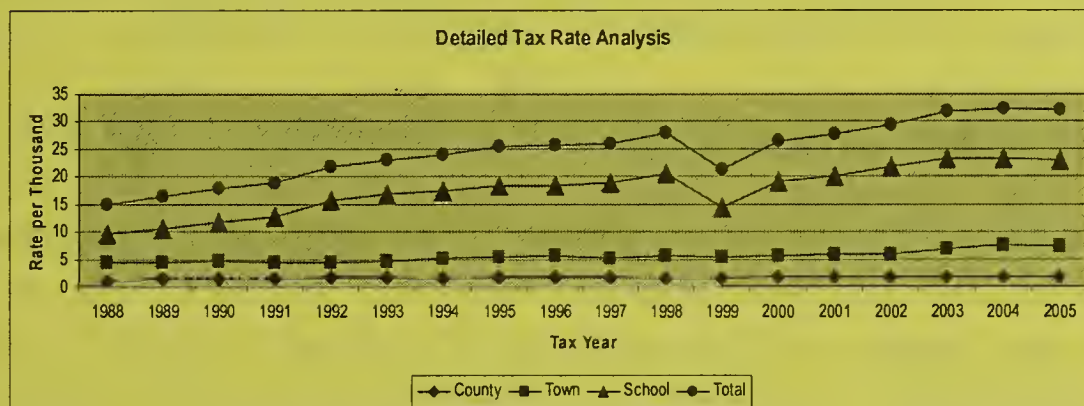






## 2005 Tax Rate Analysis

	Year	County	Town	School	Total	Ratio	Net Valuation
Revaluation Year	1988	0.92	4.39	9.59	14.90	100%	700,317,395
	1989	1.49	4.35	10.64	16.48	101%	703,568,300
	1990	1.51	4.56	11.80	17.87	106%	714,255,800
	1991	1.56	4.41	12.84	18.81	124%	723,802,100
	1992	1.60	4.41	15.70	21.71	139%	727,412,200
	1993	1.60	4.62	16.77	22.99	139%	727,818,500
	1994	1.57	5.05	17.40	24.02	135%	728,171,450
	1995	1.65	5.44	18.37	25.46	138%	736,045,550
	1996	1.63	5.68	18.39	25.70	134%	752,987,100
	1997	1.66	5.22	18.95	25.83	133%	737,969,900
Revaluation Year	1998	1.51	5.67	20.62	27.80	121%	747,473,380
	1999	1.54	5.33	14.34	21.21	113%	759,530,580
	2000	1.69	5.75	19.06	26.50	93%	722,691,530
	2001	1.77	5.78	20.17	27.72	78%	741,439,670
	2002	1.82	5.78	21.88	29.48	70.6%	752,293,850
	2003	1.73	6.89	23.20	31.82	64.1%	771,495,950
	2004	1.69	7.47	23.23	32.39	57%	794,609,350
	2005	1.83	7.23	23.10	32.16	55%	814,966,550



## **Milford Capital Improvements Plan (CIP) Report for 2006 – 2011**

Introduction - The Milford Capital Improvements Plan, or CIP, is a critical component of the Town's short-term and long-range community planning process. As authorized in NH RSA 674:5, in a municipality that has an adopted master plan, the local legislative body may authorize the Planning Board to prepare and amend a recommended program of municipal capital improvement projects over a period of at least six years. The CIP may encompass major projects currently underway, and/or future projects to be undertaken with public funds. Tailoring the CIP to the needs of the community allows projects to be classified according to urgency and the need to see them realized to support Town services. Included in the CIP are estimated costs for each project, probable operating costs when known, eligibility for impact fee assessment, and anticipated funding sources.

Definition - The Capital Improvements Plan (CIP) contains the capital improvement projects recommended by the CIP Committee, as approved by the Planning Board and the Board of Selectmen. CIP projects were requested from all Town Departments and Commissions and the Milford School. Project requests/plans were submitted by the following:

- Town Administrator
- Town Department Heads (Ambulance, Department of Public Works (Highway, Water, WWTF), Fire, Library, Parks and Recreation, Planning,)
- Milford School Board

A project is eligible for consideration if the total cost is over \$75,000 and the project is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

Purpose - The Milford CIP attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the master plan with fiscal realities. A well-supported and thoughtfully prepared Plan should provide the following benefits to the community:

- Provides a plan which anticipates the investments necessary to address the demands of growth or non-growth situations;
- Establishes a format for improved communication and coordination between the Planning Board,
- Town departments, Administrator, the Selectmen, the School Board, and various other boards, committees, and commissions;
- Projects the distribution of the tax burden across the Plan years;
- Develops a fair distribution of capital costs through the use of capital reserves, bonding, user fees, and other funding mechanisms;
- Establishes a foundation for impact fees and growth management techniques;
- Supports economic development by indicating where and how the Town plans to invest in its infrastructure.



Process - The Planning Board is charged with directing the capital improvement planning process, based upon the Town's adopted master plan goals and recommendations. The Planning Board established a CIP Committee consisting of volunteers representing several elements of Town operation. The following individuals served on the CIP Committee for 2005:

Chairperson	Chuck Sweeney
Planning Board	Paul Blanchette
Member at Large	Dawn Condra

Budget Committee	None
School Board	Peter Bragdon
Facilities Committee	Donna Barr

The committee follows a five-step process in accumulating, analyzing, evaluating, ranking, and allocating to Plan years the projects submitted for review.

Step 1 Request update of previously submitted projects and submission of new projects using the Town CIP form. For future years, projects are to be submitted with a reference to their Project # (listed in each of the Tables in this Report) to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need should enable the committee to understand why the project is required for continuation or increase of Town services and the impact of delaying or not accomplishing the project.

Step 2 Listen to the presentations and discuss each project with the submitting Department Head or Commission Chairperson. The Committee started later in the calendar year than desired and had difficulty scheduling all Department Heads. Recommend the next CIP Committee begin requesting Project submissions shortly after April 15th.

Step 3 The committee members study the projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Committee determined that a policy shall be established that a minimum of a conceptual drawing or architect's rendering is required for any facility, which is expected to be placed in the next three (3) years of the CIP "window". All projects submitted in 2004 are being recommended for inclusion in the Report. Such result may not always be the case if the Committee determines that a project has not established sufficient need or is not likely to achieve support during the plan years. The Planning Board can bring a project back onto the CIP during their review.

Step 4 The committee ranks all projects on a 1 – 5 numerical scale based on perceptions of Need (is the project vital to Town operation); Urgency (what will be the consequences if the project is postponed or never accomplished); and Completeness of Request (concept, rationale, pictures, drawings, demand level by citizens).

Step 5 Using the requestor's recommendation as a starting point, the committee discusses and develops a consensus on the recommendation for the year in which the Project should be placed on the Town Warrant. For projects requiring bonding the tax impact will be felt the year after the Warrant Article passes. The committee adjusts recommended Warrant Article and funding years to smooth the fiscal impact and maintain an affordable debt level each year. The committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School.



Upon completion of the five-step process, the committee:

- Prepares the final report;

- Prepares a summary and briefing of their results for the Planning Board

- If requested by the Planning Board – briefs the Board of Selectmen on the CIP Committee results.

- Provides electronic copies of the report to the Planning Board and Planning Director for report publication and distribution.

The number of important requests for capital improvements for the Town of Milford; either proposed by Town departments, by the schools, or for the Water and Waste Water Department (for which those specific expenses are usually picked up exclusively by user fees) is quite large for the upcoming 7 years. It was challenging for the CIP Committee to determine the priority of so many needed capital improvement projects. One of the largest challenges encountered as we were trying to leverage the continuation of the CIP work from 2004 to 2005 was the unplanned expense for the Town taxpayers for the purchase of the Mile Slip Road land purchase. The approval of this multi-million purchase by the voters as presented as a warrant article by the Conservation Committee last year was done so with no advance budget within the CIP process. This purchase will begin impacting our general fund debt in the amount of \$212,760 in 2006 and will continue to be part of the ongoing General Fund Debt through 2026. This unplanned land purchase outside of the CIP process had an impact on a number of other project time lines as the Committee made an effort to keep the continued yearly debt impact on the tax rate to taxpayers as level as possible from prior years.

There were a number of projects reviewed that the CIP Committee wanted to comment on in addition to challenges created by the unplanned land purchase. These specific comments were related to the requests for the Wadleigh Library Renovation and Expansion, the Keyes Field Expansion & Upgrade, the Milford High School Renovation, the Bales School Renovation, and a number of Water and Waste Water Department requests. These comments are the views of the committee in general, and do not necessarily reflect the opinions of all individual members.

The request for the Wadleigh Library submitted to be included in this year's CIP was for a 2010 renovation and expansion in the amount of \$2.4 million. The committee would like to see a project design for a staged approach to both renovation and/or expansion. Considering the number of other large projects needed in the community over the next 7 – 10 years, it is the belief of the committee that a new segmented plan should be developed to lessen the immediate impact on the tax base compared to the single large plan presented this year. While the project has been placed on the CIP for 2010, it is the belief of the committee that preparation for next year's CIP should begin now with development of a detailed plan with the Facilities Committee. The Committee has recommended that the Park & Recreation Department create a new plan for Keyes Field Upgrades and Expansion. This year's request for 2008 for a \$1.1 million project is too large for the tax base to absorb with all the other large capital improvements on the calendar. The Committee would like to see a segmented approach to improvements and/or expansion with perhaps even a more segmented approach than we saw in the two phase approach outlined in the 2004 CIP request. The good news is that the Committee intentionally left a small "dip" in the tax rate impact for 2007 in the Capital Improvement



Plan for one of these projects or other expected capital improvement needs that might come up for next year's CIP Committee and/or consideration by the Budget Advisory Committee.

The Milford High School Renovation approach is a complex one. With the aging of the Milford High School, we have been appropriately investing in regular renovations and improvements with yearly warrant articles in the amount of roughly \$250K each year. While this approach makes the budgeting and tax impact minimal each year, by taking this approach, we are missing out on our opportunity to obtain State Building Aid in the amount of 30% (40% if Mason high school students join Milford in the future). If we choose to pursue all the needed renovations and improvements in a single project in the amount of \$8 million, the Town would be able to secure State Building Aid of \$2.4 million over 20 years. The problem is that we would have to bond the difference in a single project versus regular and ongoing expenses each year. The CIP Committee has outlined an approach for regular \$250K improvement projects for the next three years with a proposal for a single project in 2008. This does create a significant "bubble" of tax rate impact that will need to be debated by both Town entities (Town and School) with further refinement of the long term plan in the 2006 CIP process. It should be noted that if the approach of pursuing a single large bond fund in 2008 in order to secure building aid from the State, the CIP should be adjusted in 2006 to revert back to annual renovation projects of \$250K annually.

The Bales School Renovation was another difficult topic for the Committee. The Committee visited and toured the Bales School during this year's CIP process. The Bales School is in serious need of renovation, and something needs to be done to enable Milford to continue to utilize at least part of the school as we are today. Additional evaluation on the investment of \$3.4 million and the overall long term School plan is needed. The committee felt that something should be done with the building, but some members had concerns in investment of such a large amount in debt versus the potential gain in school space. We have included the Bales School Renovation in the CIP Plan for 2008 (versus the submission for 2007). Additional research and consideration should be made with detailed enrollment, overall space planning, and documentation by the School Board and the School Budget Committee and submitted for consideration in the 2006 Capital Improvement Plan.

The CIP Committee also had some questions regarding a number of proposals submitted to the CIP Committee by the Water Department and Waste Water Treatment Facility within the DPW. Comparing to last year's CIP submissions, there were multiple projects that were moved to an earlier date, there were large increases in the same proposals for specific projects, and the proposed projects had much larger contingency fees included in the submissions. Since user fees exclusively support these capital improvement projects, we would like to see a rate study completed that aligns with a detailed capital improvement plan exclusive for the Water Department and the Waste Water Treatment Facility. The CIP was reluctant to prioritization a number of these projects for 2006 based on the changes in the projects from the 2004 CIP Plan compared to the submissions for consideration under the 2005 CIP Plan.

## Final Recommendations by Planning Board for Plan Years 2006-2011

### The table contains the following information:

- 1) Project Number identifies the Department Name (abbreviated), the sequence number of the project or that Department and the Year the Project was first included in the CIP.
- 2) Proposed project and the recommended sources of funding.
- 3) Vote Year identifies the year in which the project is recommended to be placed on the Town Warrant.
- 4) Year of Tax Impact identifies the year in which a tax impact will be recognized for the recommended project.

### Recommended Projects Listed by Plan Year

PROJECT NUMBER	DEPARTMENT	PROPOSED PROJECTS & SOURCE OF FUNDING	Impact Fees	Vote Year	Year of Tax Impact	TOTAL COST	2006 AMOUNT	2007 AMOUNT	2008 AMOUNT	2009 AMOUNT	2010 AMOUNT	2011 AMOUNT
ADMN01-01	Administration	Osgood Pond Maintenance	No	2006	2006	\$2,067,000	\$2,067,000					
		Federal Grant					(1,331,550)					
		In-Kind Contribution of Town Material and Svcs					(648,450)					
		Capital Reserve Funds					(87,000)					
DPWH01-01	Public Works	Dump Truck w/Plow & Sander Assembly 5 Year Lease Purchase	No	2006	2006	\$ 120,000	25,200	27,540	26,400	26,460	26,460	-
DPWH04-02	Public Works	Sicard Model 2200 Detachable Snow Blower 5 Year Lease Purchase	No	2006	2006	\$ 85,000	17,850	19,508	18,700	18,743	18,743	-
DPWH05-05	Public Works	Nashua Street Paving - Phase 1 10 Year Bond	No	2006	2007	\$ 300,000	-	45,000	43,500	42,000	40,500	39,000
PREC04-01	Parks & Recreation	Kaley Park 15 Year Bond	Yes	2006	2007	\$ 500,000	-	58,333	56,667	55,000	53,333	51,667
SCHL02-05	Milford Schools	Milford High School Small Renovations 3 Year Capital Outlay	No	2006	2006-08	\$ 750,000	250,000	250,000	250,000			
SCHL04-05	Milford Schools	Milford High School Parking Capital Outlay	No	2006	2006	\$ 201,069	201,069	-	-	-	-	-
WATR01-01	Water Department	Elm St. Phase 1 Water Main Replacement	No	2006	2007	\$ 770,000						
		10 Year Bond						115,500	111,650	107,800	103,950	100,100
		Water Fund User Fees						(115,500)	(111,650)	(107,800)	(103,950)	(100,100)
WATR02-01	Water Department	Mayflower Water Tank Rehabilitation	No	2006	2007	\$ 125,000						
		10 Year Bond						18,750	18,125	17,500	16,875	16,250
		Water Fund User Fees						(18,750)	(18,125)	(17,500)	(16,875)	(16,250)



PROJECT NUMBER	DEPARTMENT	PROPOSED PROJECTS & SOURCE OF FUNDING	Impact Fees	Vote Year	Year of Tax Impact	TOTAL COST	2006 AMOUNT	2007 AMOUNT	2008 AMOUNT	2009 AMOUNT	2010 AMOUNT	2011 AMOUNT
WWTF02-02	Waste Water	Outfall Diffuser	No	2006	2007	\$ 342,500	-	-	-	-	-	-
		10 Year Bond					-	51,375	49,663	47,950	46,238	44,525
		State Grant - (20% of Principal)					-	(6,850)	(6,850)	(6,850)	(6,850)	(6,850)
		Sewer User Fees					-	(44,525)	(42,813)	(41,100)	(39,388)	(37,675)
AMBS02-01	Ambulance	Replace 1999 Ambulance 3 Year Lease Purchase	No	2007	2007	\$ 82,000	-	28,700	28,905	28,413		
DPWH03-02	Public Works	Johnson Street Sweeper & Steel Hopper 5 Year Lease Purchase	No	2007	2007	\$ 110,000		23,100	25,245	24,200	24,255	24,255
DPWH07-05	Public Works	Elm Street Paving - Phase 1 10 Year Bond	No	2007	2008	\$ 300,000	-	-	45,000	43,500	42,000	40,500
FIRE01-05	Fire	Refurbish Ladder 1 Capital Outlay	No	2007	2007	\$ 103,000	-	103,000	-	-	-	-
FIRE03-02	Fire	Fire Station Expansion (School Street) 20 Year Bond	Yes	2007	2008	\$2,050,000	-	-	205,000	199,875	194,750	189,625
WATR04-02	Water Department	Union Street Water Main Replacement	No	2007	2008	\$ 541,584						
		15 Year Bond					-	-	63,185	61,380	59,574	57,769
		Water Fund User Fees					-	-	(63,185)	(61,380)	(59,574)	(57,769)
WATR04-05	Water Department	Curtis Wells-Phase 1	No	2007	2008	\$ 259,875						
		10 Year Bond					-	-	38,981	37,682	36,383	35,083
		Water Fund User Fees					-	-	(38,981)	(37,682)	(36,383)	(35,083)
WATR07-05	Water Department	Curtis Wells-Phase 2	No	2007	2008	\$ 350,900						
		10 Year Bond					-	-	52,635	50,881	49,126	47,372
		Water Fund User Fees					-	-	(52,635)	(50,881)	(49,126)	(47,372)
DPWH09-05	Public Works	Mont Vernon Street - Paving 10 Year Bond	No	2008	2009	\$ 300,000	-	-	-	45,000	43,500	42,000
DPWH10-05	Public Works	Union Street Railroad Crossing	No	2008	2008	\$ 125,000				125,000		
		Federal Grant (80%)					-	-	-	(100,000)		
PREC02-02	Parks & Recreation	Adams Field Improvements Capital Outlay	No	2008	2008	\$ 89,900	-	-	89,900	-	-	-
SCHL03-02	Milford Schools	Milford High School Renovation	No	2008	2009	\$8,000,000						
		20 Year Bond								800,000	780,000	760,000
		State Building Aid - (30% of Principal)					-	-	-	(120,000)	(120,000)	(120,000)
SCHL05-05	Milford Schools	Bales School Renovations	No	2008	2009	\$3,500,000						
		20 Year Bond								350,000	341,250	332,500
		State Building Aid - (30% of Principal)					-	-	-	(52,500)	(52,500)	(52,500)

PROJECT NUMBER	DEPARTMENT	PROPOSED PROJECTS & SOURCE OF FUNDING	Impact Fees	Vote Year	Year of Tax Impact	TOTAL COST	2006 AMOUNT	2007 AMOUNT	2008 AMOUNT	2009 AMOUNT	2010 AMOUNT	2011 AMOUNT
WATR05-05	Water Department	Water Service building	No	2008	2009	\$ 282,282	-	-	-	-	-	-
		10 Year Bond	-	-	-	-	-	-	-	42,342	40,931	39,519
		Water User Fees	-	-	-	-	-	-	-	(42,342)	(40,931)	(39,519)
WWTF01-01	Waste Water	Aeration WAS Tanks	No	2008	2009	\$ 960,988	-	-	-	-	-	-
		15 Year Bond	-	-	-	-	-	-	-	112,115	108,912	105,709
		State Grant - (20% of Principal)	-	-	-	-	-	-	-	(22,423)	(21,782)	(21,142)
		Sewer User Fees	-	-	-	-	-	-	-	(89,692)	(87,130)	(84,567)
WWTF05-02	Waste Water	Main Influent Pump Upgrade	No	2008	2009	\$ 638,000	-	-	-	-	-	-
		10 Year Bond	-	-	-	-	-	-	-	95,700	92,510	89,320
		State Grant - (20% of Principal)	-	-	-	-	-	-	-	(12,760)	(12,760)	(12,760)
		Sewer User Fees	-	-	-	-	-	-	-	(82,940)	(79,750)	(76,560)
WWTFC02-05	Waste Water (Collection System)	Sewer Separation Manhole Rehabilitation	No	2008	2008	\$ 172,629	-	-	-	-	-	-
		Capital Outlay	-	-	-	-	-	-	172,269	-	-	-
		Sewer User Fees	-	-	-	-	-	-	(172,269)	-	-	-
DPWH02-01	Public Works	Dump Truck w/Plow & Sander Assembly	No	2009	2009	\$ 120,000	-	-	-	25,200	27,540	26,400
DPWH06-05	Public Works	Town Wide Drainage Replacement	No	2009	2010	\$ 225,000	-	-	-	-	33,750	32,625
DPWH08-05	Public Works	Tractor/Loader Backhoe	No	2009	2009	\$ 90,000	-	-	-	18,900	20,655	19,800
WATR06-05	Water Department	Elm St. Phase 2 Water Main Replacement	No	2009	2010	\$1,240,000	-	-	-	-	-	-
		15 Year Bond	-	-	-	-	-	-	-	-	144,667	140,533
		Water Fund User Fees	-	-	-	-	-	-	-	-	(144,667)	(140,533)
WWTF04-02	Waste Water	Septage Receiving Facility	No	2009	2010	\$1,127,467	-	-	-	-	-	-
		20 Year Bond	-	-	-	-	-	-	-	-	112,747	109,928
		State Grant - (20% of Principal)	-	-	-	-	-	-	-	-	(11,275)	(11,275)
		Sewer Septage Fees	-	-	-	-	-	-	-	-	(101,472)	(98,653)
WWTFC01-05	Waste Water (Collection System)	Sewer Rehabilitation	No	2009	2009	\$ 307,993	-	-	-	-	-	-
		Capital Outlay	-	-	-	-	-	-	-	307,993	-	-
		Sewer User Fees	-	-	-	-	-	-	-	(307,993)	-	-
WWTF08-02	Waste Water	Mechanical Screen at Main Pump Station	No	2009	2010	\$ 892,403	-	-	-	-	-	-
		15 Year Bond	-	-	-	-	-	-	-	-	104,114	101,139
		State Grant - (20% of Principal)	-	-	-	-	-	-	-	-	(11,899)	(11,899)
		Sewer User Fees	-	-	-	-	-	-	-	-	(92,215)	(89,240)
FIRE04-05	Fire	Rescue 1 Replacement	No	2010	2010	\$ 450,000	-	-	-	-	94,500	103,275



PROJECT NUMBER	DEPARTMENT	PROPOSED PROJECTS & SOURCE OF FUNDING	Impact Fees	Vote Year	Year of Tax Impact	TOTAL COST	2006 AMOUNT	2007 AMOUNT	2008 AMOUNT	2009 AMOUNT	2010 AMOUNT	2011 AMOUNT
LIBR01-01	Library	Library Expansion and Renovation	Yes	2010	2011	\$2,400,000	-	-	-	-	-	-
		Webster Trust Fund & Donations					-	-	-	-	-	240,000
		20 Year Bond					-	-	-	-	-	(200,000)
PREC06-02	Parks & Recreation	Heron Pond Recreation Complex 10 Year Bond	Yes	2011	2012	\$ 650,000	-	-	-	-	-	-
SCHL01-02	Milford Schools	Milford High School Track & Fields	Yes	2011	2012	\$1,500,000	-	-	-	-	-	-
		Donations Bequests				\$(300,000)	-	-	-	-	-	-

Total of New Projects - paid by General Taxation:		\$ 494,119	\$ 555,181	\$ 789,317	\$1,529,791	\$ 1,568,736	\$ 1,529,147
Estimated Tax Rate per Thousand - New Projects		\$ 0.59	\$ 0.65	\$ 0.91	\$ 1.73	\$1.74	\$1.66

Total of Existing Projects paid by General Taxation - from Table 2		\$2,421,483	\$2,218,007	\$2,107,387	\$1,980,876	\$ 1,709,110	\$ 1,590,646
Estimated Tax Rate per Thousand - Existing Projects		\$ 2.91	\$ 2.61	\$ 2.43	\$ 2.24	\$1.90	\$1.73

TOTAL OF ALL PROJECTS		\$2,915,602	\$2,773,188	\$2,896,704	\$3,510,667	\$ 3,277,846	\$ 3,119,793
ESTIMATED TAX RATE PER THOUSAND		\$ 3.50	\$ 3.27	\$ 3.34	\$ 3.97	\$3.64	\$3.39

ESTIMATED ASSESSED VALUATION (\$\$)		\$832,360,341	\$849,007,548	\$865,987,699	\$883,307,453	\$ 900,973,602	\$ 918,993,074
(Assumes 2% Growth)							

# **~2006 TOWN MEETING WARRANT & BUDGET~**

**2006**

## **TOWN MEETING**

### **WARRANT & FINANCIALS**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2"(RSA 40:13), in said Milford, with the first (deliberative) session at the Town Hall Auditorium on Saturday, the Fourth (4<sup>th</sup>) day of February, 2006, at nine in the morning (9:00 a.m.), to transact all business other than voting, and on the Fourteenth (14<sup>h</sup>) day of March 2005, at the Milford Middle School Gymnasium, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the Fourteenth (14<sup>th</sup>) of March at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

#### **ARTICLE 1 – ELECTION OF OFFICERS**

To choose all necessary officers for the following year.

#### **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

##### **Ballot Vote No. 1**

- 1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #1: DELETE in its entirety Article XII: Interim Growth Management and REPLACE with Article XII: Growth Management and Innovative Land Use Control as follows:*

#### **ARTICLE XII GROWTH MANAGEMENT AND INNOVATIVE LAND USE CONTROL**

##### **12.001 Authority**

This section is enacted pursuant to RSA 674:16, 674:17, 674:21, and 674:22.

##### **12.002 Findings**

Based on, among other things, the Milford 1999 and 2005 Master Plan updates, current Capital Improvements Plan, the 2004 Milford Buildout Analysis, the 2005 Cost of Community Services Study, NRPC data and data developed by the Planning Board on Milford's population, building permits, taxation, school enrollment and other demographic and land use trends, the Town hereby finds that:

- Introduction** - Increased development is having rapid and adverse effects on Milford's land use patterns, population size, adequacy of public facilities and services, tax base, tax burden, congestion, traffic, open space, and community character. While the Town's overall objective, reflected in the 1999 *Master Plan Update*, is "to develop a pro-active, organized and deliberate approach to enhance and protect the character and resources of the Town and Community for both the present and the future", unmanaged residential growth presents a clear and substantial threat to this objective. There is an immediate need for action to regulate and manage the rate of residential development and adopt innovative land use controls to further the Town's objectives.
- Land Use Patterns** –



1. **Available Land Resources** - Milford's land resources are sufficient to support substantial and extensive new residential development. The 2004 Milford Buildout Analysis estimates that there are 8,856 developable acres of land in Town available for residential uses, based on current zoning.
  2. **Developable Acreage & Zoning** - Of the available developable acreage 8,435 acres are zoned single-family and 421 acres are zoned multi-family. This developable acreage, according to the assumptions in the Buildout Analysis, will support 6,866 new single-family and multi-family dwelling units, double the amount of dwelling units of all types that currently exist.
  3. **Build-Out Potential** - At an average household size of 2.5 people per unit, Milford's population at ultimate build out would be over 34,000.
  4. **Single-family Unit Growth Rate – Comparison to Regional Average** - Milford's single-family dwelling unit growth rate is substantially higher than the regional average. From 1991 to 2003, based on data obtained from the US Census, New Hampshire Office of Energy and Planning, the Nashua Regional Planning Commission (NRPC), and the Town of Milford Department of Planning and Community Development, Milford's annual growth rate of new single-family home construction was 2.7%, approximately twice the regional average of 1.4% and the fourth highest in the 12-town NRPC region. Looking at the most recent period, from 2001 to 2004, Milford's annual single-family home growth rate remained at 2.7%, well above the regional average of 2.2% and the fourth highest in the region.
  5. **Single-family Home Percentage of Milford Overall Growth** - The rapid growth in Milford's single-family homes has resulted in a substantial shift in the Town's residential housing stock. In 1981, single-family homes constituted only 36% of Milford's housing stock. By year-end 2003, single-family homes had grown to 52% of the Town's total dwelling units.
  6. **Multi-family & Manufactured Housing Growth in Milford** - Milford's housing stock consists of single-family, multi-family (2 or more units per building), and manufactured homes. In comparison to the region, Milford has a disproportionately high share of multi-family and manufactured dwelling units. At year-end 2000, 40% of Milford's total dwelling units consisted of multi-family units, almost double the average of 22% for the NRPC region (excluding Nashua). In the period from 2001-2003, Milford's rate of growth for new multi-family units was 2.5% per year. Currently, Milford's manufactured housing accounts for 8% of the Town's total dwelling units, 267% greater than the regional average of 3%.
  7. **Development Approvals Since 1995** - Additionally, since 1995 approximately 1,392 acres of land has been approved for new residential development, an approximate 13% reduction in available land for development.
- C. **Population Increase** - Milford's population increased approximately 1.8% per year during the period 1995 - 2004, from approximately 12,500 residents to an estimated 14,675 (through 2004). The annual growth rate during the period 2000 through 2004 was 1.7% (from 13,535 to 14,675) nearly 170% of the region's growth rate as the NRPC region grew at an estimated 4.1% during the period 2000 through 2003, or 1% annually. The New Hampshire Office of Energy and Planning estimates Milford's population to be 18,350 in the year 2025, a predicted annual increase of approximately 1%.
- D. **Tax Base & Tax Burden** - As indicated in the Master Plan, residential development in Milford is substantially tax-negative – that is, on average, the cost of public services required for each unit of housing substantially exceeds the property tax revenue generated by each unit. The result is that the cost of new residential development is spread among existing residents and property owners in Milford at a rate that increases faster than the revenue increases, resulting in an upward tax spiral. Furthermore, this spiral is exacerbated by multi-family and manufactured homes, in which the gross amount of the assessment, when compared to the number of persons requiring service, is much lower, per capita, than the single-family dwelling unit experience. While this characteristic is common among many towns, the larger than average proportion of residential development in Milford, as well as the larger than average proportional share of multi-family and manufactured homes, makes Milford's experience disproportionately high by comparison to the rest of the region.

The 2005 Cost of Community Services Study analyzed school related expenditures and revenues in relation to residential uses. The study found single-family residences are tax negative, funding only 83% of the school related public services generated by single-family residences. The disparity between school related expenditures and revenues is further exacerbated by multi-family residences which were found to fund only 50% of school related public services generated by multi-family residences. The



scope of this impact and the disparity between revenues and expenditures of school related public services is a critical element to address in any public policy.

Milford's rapid growth of tax-negative residential development has inevitably led to sharp increases in Milford's tax burden, with the average annual operating budget increases of 5.7%. In 2004, Milford's fully-equalized property tax rate was \$18.52 per \$1000 of equalized value, 107.5% of the regional average of \$17.23 and the fifth highest in the region. These increasing tax burdens are becoming more and more difficult for Milford citizens to bear and represent, in substance, a subsidy from existing taxpayers to the beneficiaries of new residential development.

- E. **Adequacy of Public Facilities and Services** - Milford is straining to meet current and projected facilities and services demands created by new residential growth. It is anticipated, based on a Facilities Master Plan being developed, that there will need to be significant expenditures made within the next five years for ambulance, police, and fire emergency services, school building upgrades, library expansion, public works facilities, and new and upgraded recreational facilities.
- F. **Community Character, Traffic, Congestion & Facilities** -
1. **Community Character** - New residential development is having a rapid and adverse effect on traffic and open space, and there is a perception that the community is losing its sense of character. Results of the "community vision" survey, distributed by the Milford Planning Board in May 2005 found that people live in Milford because of its rural and historic character and community feel, and that it is important to preserve and protect the Town's natural resources.
  2. **Traffic** - Traffic counts in many areas of Town continue to increase reflecting both local and regional population growth, development patterns, and commuting routes. Improvements to the main traffic arteries linking Southern New Hampshire to Massachusetts (Route 3 and Route 93) will likely speed up regional integration, making Milford more accessible as a residential "commuter" community.
  3. **Congestion** - Increasing tax burdens in neighboring states will likely continue to make Southern New Hampshire relatively more attractive as a residential location. Milford, in comparison to many communities in the region, has lower cost land, a more streamlined development process and, as a result, lower cost housing. Milford has a full compliment of stores, restaurants, health care facilities, schools, and other services that facilitate residential uses. These and other factors make Milford attractive on a relative basis for new residential development.
  4. **Facilities** - In light of the specific characteristics of Milford's undeveloped residential land, failure to manage residential growth could result in "shocks" to the Town that could create unacceptable pressure on already overburdened facilities and services while further altering the quality of life. There are certain large undeveloped parcels of residentially-zoned land in Milford that, individually or consolidated, could support developments of up to several hundred new dwelling units. Looking just at the school system, at the average of 0.76 school age children per single-family dwelling unit (see 2005 Cost of Community Services Study), Milford's school enrollment could suddenly expand by 10% or more if three hundred new single family homes are built, putting an unworkable strain on school facilities and services.
- G. **Future Growth** - Milford's above average rate of residential development is likely to continue. Milford increasingly stands out as an attractive Town for residential development that, in contrast to its neighbors, does not manage the rate of residential growth. In New Hampshire, 40 towns, most of them in the southern tier and including eight towns in Hillsborough County, have adopted growth management measures. Six of the twelve towns in the NRPC region have implemented growth management and or phasing ordinances. As the surrounding towns in the region and across Southern New Hampshire take pro-active steps to manage growth, Milford will likely come under even greater residential development pressure unless it also effectively manages its rate of growth.
- H. **Citizen Concern** - The Town citizens support the establishment of a growth management regulation. In March 2005 the Town warrant article for the establishment of an interim growth management ordinance was supported by over 85% of those voting.
- I. **Existing Approved 'Phased' Subdivisions** - As of December 31, 2005, there were 8 approved subdivisions with a phasing plan required as a condition of approval. These subdivisions have a potential to create a combined total of 250 additional dwelling units over the next three to five years assuming buildout proceeds according to the approved plans. This represents a 3.8% increase in the



number of dwelling units in the Town. In recognition of the fact that the requirement that these approved subdivisions be phased represents a form of growth management already applicable to these properties, the Board finds that these lots would have to be exempt from any growth regulation with a corresponding increase in the number of available units.

- J. **Necessity for Growth Management** - Based on the above data, information and considerations, and based upon and consistent with the Master Plan Updates and the annually updated Capital Improvements Plan, the Town finds that it is necessary, appropriate, and in the public interest to adopt this growth management and innovative land use control ordinance to assess and balance community development needs and consider regional development needs.

### **12.003 Purposes**

The purposes of the Growth Management ordinance, which is a part of the Milford Zoning Ordinance, are as follows:

- A. To protect the health, safety, and general welfare of the Town's residents.
- B. To promote the development of an orderly, economically, and environmentally sound and stable community, with appropriate consideration and balancing of local and regional development needs.
- C. To guide efforts by the Town to monitor, evaluate, and establish a rate of residential growth in Milford that is consistent with the Town's capacity for planned, orderly, sensible and financially responsible expansion of its municipal and school services and facilities to accommodate this growth.
- D. To provide a mechanism when public services are strained or overloaded, or may become so, to reduce the rate of residential growth to allow the Town time to correct the deficiencies that have developed.
- E. To achieve a residential growth rate that does not exceed the NRPC's regional residential growth rate by allowing for both the buildout of existing approved residential lots and developments and a mechanism for providing additional new residential lots and developments.
- F. Growth management is intended to smooth out the spikes in future growth so that growth is balanced with the ability of the community to provide adequate and cost-effective facilities and services and maintain the quality of life.

### **12.004 Establishment of Maximum Annual Residential Dwelling Units and Other Determinations**

- A. The Planning Board shall establish Milford's maximum annual allowable number of dwelling unit building permits for the twelve-month period beginning March 1<sup>st</sup> of that year, and shall make the other determinations provided in this section, pursuant to the following provisions. The Planning Board shall publicly post the number of allowable dwelling unit permits and other information deemed necessary prior to March 1<sup>st</sup>.
- B. Except as modified by 12.004.C, the maximum annual allowable dwelling unit permits shall be 1% (one percent) of the total number of dwelling units in the Town of Milford as of December 31<sup>st</sup> of the year prior to the year the number is set.
- C. The maximum annual allowable dwelling unit permits shall be set at 50% of the rate set forth in 12.004.B for the first three years after passage of this ordinance. This adjustment in allowable dwelling unit permits for the initial period after passage is necessary in order to attempt to attain the allowable growth rate established by 12.004.B while taking into account the vested lots and subdivisions already approved. Accordingly, the permits which are available for issuance under this ordinance will be available to eligible applicants regardless of the number of permits which may otherwise be issued to applicants who are not subject to the ordinance as a result of phasing agreements or conditions previously approved (See Section 12.006.B.10 and 12.008).
- D. Residential dwelling units that are federally or state subsidized or are built for the disabled as defined by federal or state guidelines, shall be exempt from the provisions of the Growth Management ordinance.
- E. Taking into account the purposes of this ordinance, the Planning Board shall have the authority to establish the number of annual residential dwelling unit permits, where necessary or appropriate to ensure that the projected demands of new residential development in Milford can be adequately met with the Town's existing and planned municipal facilities and services at a prudent level of sound fiscal management.



## **12.005 Planning Board Determination of Residential Dwelling Unit Growth Rate**

- A. It shall be the responsibility of the Planning Board (directly or through its designated agent) to monitor and assess, on an annual basis, residential growth in Milford and the NRPC region so as to develop the data necessary to set the maximum annual dwelling unit growth rate and make the other determinations provided in this Section of this Ordinance.
- B. The dwelling unit growth rate and related information shall be made public on or prior to February 1<sup>st</sup> of each year, in a form deemed appropriate by the Planning Board.
- C. On or prior to February 15<sup>th</sup> of each year, after the occurrence of Section 12.005.B above, the Planning Board shall hold a public hearing to seek input from the public relative to the dwelling unit growth rate.
- D. All municipal and school district departments, agencies, boards, committees, officials, and employees, shall cooperate actively, fully, and in a timely manner with the Planning Board to assist the Board in gathering the information necessary pursuant to this Ordinance.

## **12.006 Allocation of Building Permits by Phasing**

- A. As provided in Section 12.004 and 12.005, on or prior to March 1 of each year the Planning Board shall determine, with respect to the subsequent twelve months beginning on March 1<sup>st</sup> the maximum number of allowable dwelling unit building permits available for development of single-family, multi-family, and manufactured dwelling units.
- B. Allocation of dwelling unit building permits shall be by the following method:
  - 1. Each subdivision or site plan of land for a residential use producing less than four (4) lots or dwelling units shall not be subject to a phasing plan.
  - 2. Each subdivision or site plan of four (4) lots or dwelling units and not more than six (6) lots or dwelling units shall be phased over a minimum of two (2) years, with not more that 50% of the dwelling units receiving building permits in a one (1) year period.
  - 3. Each subdivision or site plan of seven (7) lots or dwelling units but not more than nine (9) lots or dwelling units shall be phased over a minimum of three (3) years, with not more than 33% of the dwelling units receiving building permits in a one (1) year period.
  - 4. Each subdivision or site plan of ten (10) lots or dwelling units but not more than nineteen (19) lots or dwelling units shall be phased over a minimum of four (4) years, with not more than 25% of the dwelling units receiving building permits in a one (1) year period.
  - 5. Each subdivision or site plan of twenty (20) lots or dwelling units but not more than thirty-nine (39) lots or dwelling units shall be phased over a minimum of five (5) years, with not more than 20% of the dwelling units receiving building permits in a one (1) year period.
  - 6. Each subdivision or site plan of forty (40) or more lots or dwelling units shall be subject to an allocation of building permits and a phasing schedule as determined by the Planning Board. In no case shall phasing be less than five years.
  - 7. In no case shall any subdivision or site plan of 40 or more lots or dwelling units be allowed more than 35% of the overall allowable building permits per year.

### **Phasing Schedule**

<u># of New Dwelling units</u>	<u>Phasing (Years)</u>	<u>Max. Units in One Year</u>
2-3	N/A	N/A
4-6	2	50%
7-9	3	33%
10-19	4	25%
20-39	5	20%
40+	Minimum of 5	Units to be determined by the Board

- 8. A minimum of ten percent (10%) of the allowable building permits per year (but no less than five (5) individual permits) shall be allocated for lots not subject to the phasing established by this Ordinance.
- 9. There shall be a limit on the number of allowable new multi-family dwelling unit permits. The limit shall be set at no more than twenty percent (20%) of the maximum allowable annual dwelling unit



permits, until such time as the Planning Board determines that Milford no longer has a disproportionately greater share than the other communities in the NRPC Region.

10. The requirements shall apply to all forms of residential subdivision of land and Site Plans, as defined in RSA 672:14 (I), except as provided below:

- a. A phasing plan shall not be required for units that are a part of an assisted living facility or a congregate care facility as defined in Section 7.078 of the Zoning Ordinance; or federally subsidized dwelling units as defined in Section 12.004.D. above.
- b. The Planning Board may require any subdivision to adhere to a longer phasing plan if such phasing is deemed necessary to protect the health, safety, welfare, character, and environment of the Town of Milford.
- c. Building permits for new dwelling units shall be granted as allowed by the approved subdivision phasing throughout the year beginning March 1 until such time as the number of maximum allowable of new dwelling units, as determined in Section 12.004.B above, is reached.
- d. If the Town does not issue the full number of allowable dwelling units within the year beginning March 1, there shall be no carry-over of the remaining unissued permits to subsequent years.
- e. Residential building permits that do not have a foundation in within one year of issuance shall lapse, unless renewed prior to the date of expiration. Said building permit shall not be entitled to more than one renewal.
- f. Allocation of available building permits pursuant to this ordinance in no way ensures or guarantees the actual issuance of a building permit, which is subject to the normal standards and procedures.

#### **12.007 Issuance of Building Permits**

Building permits shall be issued on a first-come first-served basis beginning on the first business day on or after March 1<sup>st</sup>. No application for a building permit shall be made until all applicable (local, state, federal or other) regulatory obligations have been met.

#### **12.008 Applicability**

- A. Building permits for non-residential construction, or the expansion, alteration, renovation, or improvement of an existing dwelling unit, which does not create an additional dwelling unit, are not limited by this ordinance.
- B. This ordinance applies to all residential lots or dwelling units approved and signed by the Planning Board through either subdivision, inclusive of lot line adjustments, or residential site plans subsequent to the effective date of this ordinance.
- C. New dwelling units shall be subject to the requirements of Article XI, Impact Fees, of the Milford Zoning Ordinance.

#### **12.009 Implementing Regulations**

To the extent necessary or appropriate, the Planning Board may adopt administrative regulations to guide the implementation of this ordinance by staff and/or agents of the Planning Board.

**This ordinance is effective as of January 1<sup>st</sup>, 2006.**

#### **Ballot Vote No. 2**

- 2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #2: DELETE in its entirety Article VII Section 7.060 Sign Ordinance (1993) and REPLACE with Article VII Section 7.060 Sign Ordinance as follows:*

#### **ARTICLE VII SUPPLEMENTARY STANDARDS**

##### **7.060 SIGN ORDINANCE**

##### **7.061 PURPOSE AND INTENT**

In accordance with NH RSA 647:17, it is the purpose and intent of this Ordinance to establish standards for signage in the Town of Milford that will preserve the character, property values and esthetics of this community while recognizing the need to promote services, goods or their locations.

## **7.062 DEFINITIONS**

**Affixed/Wall/Fascia Sign:** A sign that is attached to, painted onto or established against the wall of a building. No part of such a sign shall extend more than twelve (12) inches from the surface of the building to which it is attached.

**A-Frame Sign:** A portable sign capable of standing without support or attachments.

**Agricultural Sign – Permanent:** A sign that identifies an agricultural operation.

**Agricultural Sign – Seasonal:** A sign that announces the availability of seasonal items at an agricultural operation.

**Agricultural Operation:** The word agriculture shall mean all operations of a farm such as the cultivation, conserving, and tillage of the soil; dairying; greenhouse operations; the production, cultivation, growing and harvesting of any agricultural, floricultural, sod or horticultural commodities; the raising of livestock, bees, fur-bearing animals, freshwater fish or poultry; or any practices on the farm incidental to or in conjunction with such farming operations. This includes, but is not necessarily restricted to, the following: preparation for market, delivery to storage or to market, or to carriers for transportation to market, of any products or materials from the farm, the transportation to the farm of supplies and materials, the transportation of farm workers, forestry or lumbering operations, the marketing or selling at wholesale or retail or in any other manner any products from the farm and of other supplies that do not exceed in average yearly dollar volume the value of products from such farm. (1997)

**Animated Sign:** Any sign that uses movement or a change of lighting to depict action or create a special effect or scene.

**Awning:** A removable shelter of canvas, plastic, metal or similar material extending over a doorway or window to provide shelter from natural elements.

**Awning Sign:** Signs painted or attached flat or flush against the surface of the awning, but not extending above, below or beyond the awning or attached to the underside. The total area of all awning signage is to be included in the square footage allowed for Affixed/Wall/Fascia Signs.

**Balloon:** An air filled, tethered object used as a sign.

**Banner:** A flexible sign usually suspended between two poles or structures for advertising.

**Billboard:** An off-premise sign.

**Building Frontage:** The linear length of a building parallel to or closely facing the right-of-way.

**Building Marker:** A sign indicating the name of a building, its date of construction and incidental information about the construction of the building.

**Bulletin Board:** A Town approved and controlled structure used for the posting of non-commercial announcements.

**Canopy:** A permanent roof-like shelter extending from part or all of a building face over a public right-of-way and constructed of a durable material.

**Changeable Copy Sign:** A sign that contains wording or images on a fixed surface that can be changed.

**Construction Site Sign:** A sign that displays the name of the project being built as well as, but not limited to, the construction company name and the financing agency name.

**Contractor Sign:** A sign showing the name of the company performing a service or providing a product to the property owner.

**Copy:** The wording or message on a sign surface in letter or graphic form.

**Copy Sign:** (Compare to *Individual Letter Sign*) A sign without a delineated border or perimeter.



**Directional Sign:** Signage whose sole purpose is for on-site public safety and convenience. For example, "in", "out", "entrance", "parking" or "exit".

**Directory Sign:** Signs that are necessary to identify and locate occupants of a building, including office/industrial buildings and church directories.

**Electronic Copy Sign:** (a.k.a. **Electronic Reader Board**): A sign that contains a display area where the copy can be changed electronically.

**Event Specific Sign:** A sign announcing an event with a temporary (short term) duration.

**Fascia:** See 'Affixed / wall / fascia' definition.

**Freestanding Sign:** A sign established on a freestanding frame, mast or pole and not attached to any building. Also known as an unattached sign, monument sign, pole sign or pylon sign.

**Front Lot Line:** The lot line of record separating the lot from a road.

**Future Home Sign:** A sign announcing the name of a building that will be built on the site.

**Garage Sale Sign:** See Yard Sale Sign

**Grandfathered Sign:** A sign that was legally in existence prior to the adoption of all or any section of this sign ordinance.

**Historic Plaque or Marker:** A marker that identifies an historic place, person, event or date and is erected by federal, state or local authority.

**Home Occupation Sign:** A sign that identifies a legally existing home occupation.

**Illuminated Sign - Externally Lit:** A sign that reflects light from an external source intentionally directed upon the sign.

**Illuminated Sign - Internally Lit:** A sign that transmits light through the sign faces.

**Individual Letter Sign:** (*Compare to Copy Sign*) A sign made of letters or characters that are individually affixed to a surface.

**Industrial Park Sign:** A sign identifying an industrial park containing two (2) or more lots.

**Inflatable Sign:** See Balloon

**Marquee:** See Canopy

**Mobile Sign:** A sign that can be readily moved or relocated and is not attached to the ground, a building or any structure. Does not include vehicle lettering.

**Monument Sign:** A sign wherein the bottom of the sign area and the base of the supporting structure are in full and complete contact with the ground.

**Multi-Family Identification Sign:** A sign identifying the name of a structure consisting of three or more dwelling units.

**Neon Sign:** A sign that is illuminated through the use of glass tubing containing neon or any other inert gas.

**Exposed Neon Sign:** A sign that is illuminated through the use of glass tubing containing neon or any other inert gas where the glass tube is visible by the eye.

**Non-Conforming Sign:** Any sign that does not conform to the specifications of this ordinance.

**Off-premise Sign:** Any sign that is visible from a public right-of way identifying a business that is not located on the property where the sign is located.

**Office Park Sign:** A sign identifying an office park containing two (2) or more lots.

**Pennant:** A light-weight, plastic, fabric or other material, whether or not containing a message of any kind, that is suspended from a rope, wire or string usually designed to move in the wind.

**Permanent Sign:** Any sign set on its own foundation, sunk into the ground, fastened to or painted onto a permanent structure.

**Political Sign:** Any sign promoting a candidate for public office or a legislative issue.

**Portable Sign:** A sign that can be readily moved or relocated and is not attached to the ground, a building or any structure.

**Premise:** The land on which a building or buildings sit. In the case of a condominium the word premise shall also include the common area.

**Projecting Sign:** A sign, other than a wall sign, which is attached to and extends more than twelve (12) inches beyond the surface to which it is affixed

**Reader Board:** A sign or any portion of a sign that is designed so that the message or characters can be changed or rearranged without altering the face or surface of the sign (See also Changeable Copy Sign).

**Real Estate Sign:** A temporary sign that advertises the on-site sale, rental or lease of a premise or a portion thereof.

**Reflecting Sign:** A sign using materials that reflect light, such as but not limited to, glass beads, mirrored glass, or shiny metals.

**Register:** An official record of the sign permits that have been issued.

**Residential Subdivision Sign:** A sign that identifies the name of a single-family-home subdivision.

**Roof Sign:** A sign that is placed onto any part of a roof.

**Sandwich Board:** See A-Frame sign.

**Senior Housing Sign:** A sign that identifies the name of a senior housing facility.

**Sign:** Any device, including any support structures, that communicates information or a message.

**Sign Area:** The area within a perimeter that forms the outside shape of all elements of a sign. In the case of a sign without a definitive perimeter, the computation of sign area shall be the copy area.

The perimeter shall include any support structures, protective and decorative canopies that have advertising on them. The street name and street number of the property upon which a sign is located shall not be included in sign area calculation.

**Signboard:** The area of a building façade that is specifically designed for the placement of a sign.

**Sign Structure:** Any framework that supports or is capable of supporting a sign.

**Signage:** The total of all signs used on a site.

**Site:** A single contiguous area of land that is under the control of one owner, whether or not it contains buildings or other structures.

**Snipe Sign:** Any sign that is attached to any public utility pole or structure, streetlight, tree, fence, fire hydrant, bridge, curb, sidewalk, park bench, or other location on public property.

**Temporary Sign:** A sign that is not permanently established.

**Tenant Unit:** Any space within a building that is leased or rented and is used for the operation of a business.

**Window Sign:** A sign established on or in any window for purposes of viewing from outside the premise.

**Yard Sale Sign:** An event specific sign used to advertise the sale of goods by a person or non-retail business.

## **7.063 GENERAL PROVISIONS**

### **A. Design Criteria**

1. All design elements of signage within the Town of Milford will be reviewed as part of the subdivision and site plan review process when applicable.
2. Design elements to be reviewed will be: compatibility of signage to building in regards to placement, materials, color, sign area, proportions and landscaping.



3. Signs or support structures should be integrated so that they become a natural part of the building facade or the landscape.
4. Attractive and coordinated combinations of type styles and colors are encouraged as well as design attributes that are in keeping with the historic character of the community.
5. Natural or simulated natural materials are preferred for signs, although creative uses of other materials may be considered if the sign meets other criteria.
6. Landscaping is encouraged for all freestanding and monument signs.

#### **B. General Requirements Applying to All Signs in all Districts**

1. Any illuminated sign or lighting device shall emit light of constant intensity sufficient to illuminate only the sign area.
2. Exposed neon signs are allowed only inside windows.
3. Any external lighting of signs shall be by downcast lighting only.
4. No lighting device for an externally illuminated sign shall be directed toward a public street, highway, sidewalk, adjacent property or the sky except for safety or health reasons.
5. Lighted signs may only be in use one (1) hour before and two (2) hours after the posted hours of operation of the use for which the sign permit was issued.
6. In the case of a two-sided sign, the larger face area shall be calculated for purposes of determining the sign area.
7. Where a sign is of a three dimensional, round or irregular shape, the largest section shall be used in a flat projection to compute the sign area.
8. If a sign consists of two or more sides where the angle formed is greater than 30 degrees, each side of the sign shall be considered a separate sign for the purposes of computing sign area.
9. The square footage of a Copy Sign shall be determined by calculating the area of a geometric shape that best circumscribes the proposed copy.
10. Changeable Copy Area– No more than forty percent (40%) of an allowed sign may be devoted to changeable copy. The changeable copy shall not change more often than every 20 minutes.
11. In window signage shall not exceed twenty five percent (25%) of the glazed area.
12. In no event shall the placement of a sign impair the sight distance of motorists passing, entering or exiting the property, nor shall sight distance be impaired to neighboring properties.
13. Every sign is to be established, built, and maintained in good working order and good appearance, and in accordance with all local and state codes and regulations.
14. A sign shall not be placed within the right-of-way of the Town of Milford.
15. Any site plan or subdivision plan presented to the Milford Planning Board must include details of all signs, excluding traffic signs, that are proposed for use on the site as per the following:
  - a. An illustration, drawn to scale, of every sign proposed for the site.
  - b. An illustration, drawn to scale, showing the location of every sign proposed for the site.
  - c. An illustration, drawn to scale, showing the relationship of a proposed sign to the building elevation on which it will be placed.
  - d. A sign detail sheet that specifies:
    - I. Sign area, expressed in square feet, of every sign proposed for the site.
    - II. The proposed height of every sign support structure.
    - III. The setback of every sign that is proposed for the site.
    - IV. The materials to be used for each proposed sign.
    - V. The illumination to be used for each proposed sign.
16. The Town of Milford is obligated to adhere to these regulations.
17. Any sign erected, posted or maintained for public safety or welfare or pursuant to government function, law, regulation or ordinance is exempt from the provisions of this ordinance.

#### **C. Prohibited Signs**

1. Roof Signs.
2. Snipe Signs.
3. Signs with moving or reflective light(s).
4. Neon Signs that include product names or logos.
5. Billboards.

#### **D. Non Conforming Sign – On or Off Premises**

All signs are considered “structures” and are subject to the following;

1. Continuance: A non-conforming sign may be continued, although such sign does not conform to the current provisions of this Ordinance. A change in the copy for a non-conforming sign shall be allowed.
2. Discontinued use: Whenever a non-conforming sign has been discontinued for more than one (1) year for any reason, such non-conforming sign shall not thereafter be reestablished, and the future use of the structure (sign) shall be in conformity with the provisions of this Ordinance.
3. Alterations: Alteration, expansion or change of a non-conforming sign or structure shall be permitted as long as alterations do not make the sign(s) more non-conforming.

#### E. Permits

1. No sign shall be placed upon a premise without a sign permit except as noted below:
  - a. Agriculture Sign – Temporary (see section 7.064.A.1.B)
  - b. Contractor Sign (see section 7.064.A.4.)
  - c. Political Sign (see section 7.064.A.9)
  - d. Residential Real Estate Sign (see section 7.064.A.10.a)
  - e. Temporary Sign - Not For Profit Entity (see section 7.064.A.13)
  - f. Window Sign – Temporary Not For Profit Entity (see section 7.064.A.13)
  - g. Yard Sale Sign, Garage Sale Sign, Private Owner Sign (see section 7.064.A.16)
2. A permit allowing the placement of a sign shall be valid for one year from the date of issuance.

#### F. Permit Procedure

1. The Code Administrator may adopt sign permit procedures as he/she may find consistent with this Ordinance and pertinent law.
2. The Code Administrator shall be the enforcing agent for all signs.
3. The Code Administrator shall maintain a register of all permits that are issued.
4. No sign permit shall be issued until all requirements of this Ordinance have been met.
5. An applicant for a sign permit is required to submit the following to the Code Administrator:
  - a. A completed sign permit application form.
  - b. A fee that shall be set by the Board of Selectmen and that may be subject to change from time to time.
  - c. An illustration of the proposed sign(s), drawn to scale that includes the total sign square foot area, the proposed support structure for the sign, the proposed sign structure height, setback(s) and location(s) of the proposed sign(s).
  - d. An illustration, drawn to scale, showing the relationship of the proposed sign(s) to the property and/or the buildings thereon.
  - e. Design information such as, but not limited to, the materials to be used, the illumination to be used and the electrical work required.

#### G. Violations

Any violation of this Ordinance will be subject to court action and/or penalties in accordance with NH RSA 676.

#### H. Enforcement

1. Enforcement of this section of the ordinance is subject to section 8.010 of this Ordinance.
2. The Town or its agent may remove all signs with a defined time limit without notice after expiration.

### 7.064 SIGNAGE

#### A. The following signs are allowed in all districts as applicable to the use.

1. 1. Agriculture Sign:
  - a. Permanent: One single or double-sided, non-illuminated on-premise sign is allowed per agricultural operation.
    - I. The maximum sign area shall not exceed six (6) square feet.
    - II. The maximum sign height shall be six (6) feet above grade to the top of the sign and its supporting structure.
  - b. Temporary: One single or double-sided, non-illuminated on-premise sign is allowed per agricultural operation.
    - I. The maximum sign area shall not exceed six (6) square feet.



- II. The maximum sign height shall be six (6) feet above grade to the top of the sign and its supporting structure.
  - III. The sign is only allowed during the product season.
  - IV. The sign must be used only to announce the availability of seasonal products.
2. Building Marker Sign: One single-sided, non-illuminated, affixed sign is allowed per building, the maximum sign area shall not exceed two (2) square feet.
  3. Construction Site Sign: No more than two (2), single or double-sided, non-illuminated signs are allowed per lot once all building permits are in place.
    - a. The maximum sign area shall not exceed thirty-two (32) square feet.
    - b. The maximum sign height shall be eight (8) feet above grade to the top of the sign and its supporting structure.
    - c. The sign must be removed upon issuance of a final certificate of occupancy.
  4. Contractor Sign: One (1) temporary, single or double-sided, non-illuminated sign is allowed per contractor, per lot.
    - a. The maximum sign area shall not exceed six (6) square feet.
    - b. The maximum sign height shall be six (6) above grade to the top of the sign and its supporting structure.
    - c. The sign may be displayed only during the service period.
  5. Future Home Sign: One single or double-sided, non-illuminated sign is allowed per lot.
    - a. The maximum sign area shall not exceed sixteen (16) square feet.
    - b. The maximum sign structure height shall be eight (8) above grade level.
    - c. The sign must be removed once certificate of occupancy has been issued.
  6. Historic Plaque: Shall only be erected in accordance with all local, state and federal guidelines.
  7. Home Occupation Sign: One single or double sided, non-illuminated sign identifying a Town approved Home Occupation is allowed.
    - a. The sign may be either affixed or freestanding.
    - b. The sign area shall not exceed four (4) square feet.
    - c. A freestanding sign shall be a maximum of six (6) feet above grade to the top of the sign and its supporting structure.
  8. Multi-Family Identification Sign: One single or double-sided, non-illuminated sign is allowed.
    - a. The sign area shall not exceed six (6) square feet.
    - b. The maximum sign height shall be six (6) feet above grade to the top of the sign and its supporting structure.
    - c. The sign shall be set back a minimum of five (5) feet from the property line.
  9. Political Signs:
    - a. The signs are allowed without a permit if erected no more than three (3) weeks prior to an election.
    - b. The signs must be removed within seventy-two (72) hours of the election.
    - c. The signs must meet the provisions of NH RSA 664:17 and NH RSA 664:14.
  10. Real Estate Signs:
    - a. Residential Uses: One non-illuminated, single-sided or double-sided sign offering the lot or premises for sale, rent or lease may be allowed per lot or premise.
      - I. The maximum sign area shall not exceed four (4) square feet.
      - II. The maximum sign height shall be six (6) feet above grade to the top of the sign and its supporting structure.
    - b. Commercial or Industrial Uses: One non-illuminated, single-sided or double-sided sign offering the lot or premises for sale, rent or lease may be allowed per lot or premise.
      - I. The maximum sign area shall not exceed thirty-two (32) square feet.
      - II. The maximum sign height shall be ten (10) feet above grade to the top of the sign and its supporting structure.

11. Residential Subdivision Identification Sign: One single or double-sided, non-illuminated sign identifying a Residential Subdivision is allowed.
    - a. The sign area shall not exceed six (6) square feet.
    - b. The sign shall not be more than six (6) feet above grade to the top of the sign and its supporting structure.
    - c. The sign shall be set back a minimum of five (5) feet from the property line.
    - d. Such signs cannot be erected unless easement, ownership and maintenance documents have been created and recorded in the Hillsborough County Registry of Deeds.
    - e. Proof of the recording of the easement and ownership and maintenance documents with the Hillsborough County Registry of Deeds must be included with the sign permit application.
  12. Senior Housing Sign: One single or double-sided, non-illuminated sign is allowed.
    - a. The sign area shall not exceed six (6) square feet.
    - b. The maximum sign height shall be six (6) feet above grade to the top of the sign and its supporting structure.
    - c. The sign shall be set back a minimum of five (5) feet from the property line.
  13. Temporary Sign – Non Profit Entity: An event specific sign, such as but not limited to A-Frames, Balloons, Banners, Easels, Flags, Mobile/Portable Signs, Pennants, Portable Reader Boards, Sandwich Boards.
    - a. A maximum of eight (8) temporary signs, whether on or off premise, are allowed.
    - b. The maximum sign area per sign shall not exceed sixteen (16) square feet.
    - c. Signs may be displayed for a maximum period of thirty (30) days before the commencement of the event.
    - d. Signs must be removed within forty-eight (48) hours of the completion of the event
    - e. Not more than two (2) signs per event may be displayed on any one lot.
  14. Temporary Sign – For Profit Entity: An event specific sign such as but not limited to A-Frames, Balloons, Banners, Easels, Flags, Mobile/Portable Signs, Pennants, Portable Reader Boards, Sandwich Boards, Window signs.
    - a. The sign shall not exceed sixteen (16) square feet.
    - b. An event specific temporary sign shall only be displayed for a period of twenty-one (21) consecutive days.
    - c. No more than one (1) on-premise event specific signs may appear on a lot at one time.
    - d. No more than six (6) event specific signs can appear on any one parcel in any 12-month period.
  15. Time and Temperature Sign: A sign displaying the current time and temperature.
    - a. The sign area shall not exceed six (6) square feet.
    - b. The square footage shall be deducted from the total square footage calculation allowable for the property or business.
    - c. The sign shall not have constantly moving or flashing lights.
    - d. The message shall change no more than once every five (5) seconds.
  16. Yard Sale, Garage Sale or Private Owner Sale: All signs must be removed within seventy-two (72) hours after the date of the sale.
  17. Non-profit Organization/Group Signs - Conservation, Recreational and Identification signs:
    - a. The maximum sign area shall not exceed sixteen (16) square feet.
    - b. The sign shall be non-illuminated.
    - c. The sign shall be no more that six (6) feet above grade.
    - d. The sign shall be no more that five (5) feet wide.
- B. The following are the sign requirements within the Limited Commercial Business (L-C) District:
1. A combination of up to two (2) of the following sign types may be allowed per conforming use.
    - a. Affixed / Awning / Canopy / Copy / Directory / Door / Fascia / Marquee / Projecting / Wall / Window Sign: the maximum sign area per storefront shall be seventy-five (75) percent of



the linear measurement of the storefront width with a maximum allowed sign area of fifty (50) square feet.

- b. Directory Sign Standards: one (1) wall-mounted, non-illuminated directory sign may be allowed per building entrance.

Maximum sign area shall be one (1) square foot per tenant.

The maximum sign area shall not exceed twelve (12) square feet.

- c. Freestanding Sign Standards: One ground-mounted, freestanding sign is allowed per premise.

- I. The maximum sign area shall not exceed thirty-two (32) square feet.

- II. The maximum sign height shall be eight (8) feet above grade to the top of the sign and its support structure.

- III. A freestanding sign shall not be any closer than five (5) feet from any lot line.

- IV. The sign and its supporting structure must be constructed of natural or simulated natural materials.

- V. Only downcast lighting is allowed.

- d. Projecting Sign Standards:

- I. Projecting Signs are allowed and are included in the maximum allowed sign area allowed for street level storefronts.

- II. The maximum allowed sign area shall not exceed four (4) square feet.

- III. There shall be a minimum of eight (8) feet between the ground and the bottom of the sign.

- IV. No part of a projecting sign shall extend beyond a vertical plane established at a distance of two (2) feet from the street edge of any curb as measured toward the building.

- C. The following are the sign requirements within the Industrial (I), Commercial (C), and Integrated Commercial-Industrial District (ICI) Districts:

- 1. Affixed / Awning / Canopy / Copy / Door / Fascia / Marquee / Projecting / Wall / Window Sign: Any combination of up to three (3) affixed / awning / canopy / copy / door / fascia / marquee / projecting / wall / window signs may be allowed per tenant unit.

- a. The maximum sign area per tenant unit shall be no greater than fifty (50) % of the linear measurement of the tenant storefront width or one hundred (100) square feet, which ever is the lesser.

- b. There shall be a minimum of eight (8) feet from grade level to the bottom of a projecting sign.

- 2. Awning Sign: See Affixed / Awning / Canopy / Copy / Door / Fascia / Marquee / Projecting / Wall / Window Sign.

- 3. Canopy or Marquee Sign: See Affixed / Awning / Canopy / Copy / Door / Fascia / Marquee / Projecting / Wall / Window Sign.

- 4. Copy Sign: See Affixed / Awning / Canopy / Copy / Door / Fascia / Marquee / Projecting / Wall / Window Sign.

- 5. Common Drive Sign: For lots that are serviced by a common drive, and do not have frontage on a principal route of access, one single-sided or one double sided, non-illuminated sign is allowed.

- a. The sign area shall not exceed six (6) square feet.

- b. The maximum height shall not exceed six (6) feet above grade to the top of the sign structure.

- c. An equal amount of space shall be provided for each tenant.

- d. The sign must show the name of the common drive.

- e. The sign area shall include the street name and the number of the street.

- 6. Directional Sign: One single-sided, or double-sided, illuminated sign showing the word 'entrance', 'exit', 'parking' or similar wording on its face may be allowed per ingress / egress point per lot.

- a. The sign area of each sign shall not exceed four (4) square feet.

- b. The sign shall be a maximum of three (3) feet above grade to the top of the sign structure.

- c. Corporate names, emblems, logos or any similar copy is not allowed on directional signs.

- d. Neither the sign nor the landscaping shall block the line of sight for entering or exiting a lot.
7. Directory Sign: One (1) wall-mounted, non-illuminated directory sign may be allowed per building entrance.
- a. Maximum sign area shall be one (1) square foot per tenant.
  - b. Total sign area not to exceed twelve (12) square feet.
8. Door Sign: See Affixed / Awning / Canopy / Copy / Door / Fascia / Marquee / Projecting / Wall / Window Sign.
9. Freestanding Sign or Monument Sign:
- a. Freestanding Sign – One single or double-sided sign may be allowed per lot.
    - I. The maximum sign area shall not exceed fifty (50) square feet.
    - II. The sign shall not exceed ten (10) feet above grade to the top of the sign and its supporting structure.
    - III. The sign area shall include the number of the street.
    - IV. When a lot abuts a residential district, the sign shall not be located closer than fifty (50) feet from the abutting residential property line.
    - V. The sign and its supporting structure shall be set back a minimum of ten (10) feet from any non-residential property line.
  - b. Monument Sign - one single or double-sided sign allowed per lot.
    - I. The maximum sign area shall not exceed thirty-two (32) square feet.
    - II. The maximum height shall not exceed six (6) feet above grade to the top of the sign and its supporting structure.
    - III. The sign area shall include the number of the street.
    - IV. When a lot abuts a residential district, the sign shall not be located closer than fifty (50) feet from the abutting residential property lines.
    - V. The sign shall be set back a minimum of ten (10) feet from any non-residential property line.
10. Industrial Park or Office Park Sign: One single-sided or double-sided, sign that identifies an Industrial Park or an Office Park of three (3) or more lots may be allowed.
- a. The maximum sign area shall not exceed thirty-two (32) square feet.
  - b. The maximum height shall not exceed six (6) feet above grade to the top of the sign structure.
  - c. The sign must be located adjacent to the entrance to the principle point of ingress/egress
  - d. The sign area shall include the number of the street.
11. Projecting Sign: See Affixed / Awning / Canopy / Copy / Door/ Fascia /Marquee/Projecting/Wall/ Window Sign.
12. Under Canopy Sign: One under-canopy sign is allowed per tenant unit in multi-tenant strip plazas.
- a. Each tenant sign may be a maximum of two (2) square feet in area.
  - b. All under canopy signs are to be uniform in color, design, font and font size throughout the plaza.
13. Window Sign: See Affixed / Awning / Canopy / Copy Sign / Door / Fascia / Marquee / Projecting / Wall / Window Sign.
14. Window Sign – Temporary: Window signs shall not be flashing, intermittent or contain moving light.

## **7.066 THE OVAL DISTRICT**

**The following standards and criteria are established in order to maintain and enhance the historic character of the area known as *The Oval District* in the Town of Milford:**

### **A. General Provisions:**

- 1. Signage shall be compatible with the architecture and building materials of the structures for which the signage is designed.



2. Signage shall be in proportion to both the buildings and the lot upon which it is placed.
3. Signs shall not obscure or necessitate the removal of any building elements such as, but not limited to, windows, cornices or decorative details.
4. Signs (except for free standing) shall be located within the traditional signboard area of a structure.

#### B. Allowed Signs

1. Affixed / Awning/ Canopy/ Copy/ Door/ Fascia/ Marquee/ Projecting/ Wall/ Window Sign: Any combination of up to two (2) affixed / awning / canopy / copy / door / fascia / marquee / projecting / wall / window signs may be allowed per storefront.
  - a. The maximum sign area per storefront shall be seventy-five (75) percent of the linear measurement of the storefront width with a maximum allowed area of fifty (50) square feet.
  - b. Projecting Sign Standards:
    - I. The maximum allowable sign area shall not exceed twelve (12) square feet.
    - II. The bottom of the sign must be a minimum of eight (8) feet from the ground.
    - III. No part of a projecting sign shall extend beyond a vertical plane established at a distance of two (2) feet from the street edge of any curb as measured toward the building.
2. Directory sign: One (1) wall-mounted, non-illuminated directory sign may be allowed per building entrance.
  - a. Maximum sign area shall be one (1) square foot per tenant.
  - b. The total sign area shall not exceed twelve (12) square feet.
3. Freestanding Signs: One (1) freestanding sign is allowed per premise in the Oval District.
  - a. The maximum sign area shall not exceed sixteen (16) square feet.
  - b. The maximum height shall not exceed ten (10) feet above grade level to the top of the sign structure.
  - c. A freestanding sign shall not be any closer than five (5) feet from any lot line.
- C. Boundaries: The Oval District shall be comprised of the lots contained within the perimeter defined as follows: Beginning at the intersection of Great Brook and the Souhegan River proceed east along the southern bank of the Souhegan River to the south lot line of Tax Map 25, lot 99. Then proceed west to the west side of Pine Street and follow it to its intersection with Nashua Street. Follow Nashua Street west to the westerly line of Franklin Street. Continue south along the west line of Franklin Street to its intersection with High Street and then proceed west along the south line of High Street to the southwest corner of Tax Map 25, lot 39. Then proceed north along the east bank of Great Brook back to the point of beginning.

### 7.067 OFF-PREMISE SIGNS

**Permanent Off-Premise signs are prohibited in the Town of Milford except as provided herein:**

A permanent off-premise sign that includes only the name and location of a business in the Town of Milford may be allowed by Special Exception from the Milford Zoning Board of Adjustment. The sole purpose of the permanent off-premise sign is to be directional in nature, and shall only identify the name and location of a business. In addition to the Special Exception conditions outlined in Article 10.021, the following conditions shall apply:

1. No more than two (2) different permanent off-premise signs shall be allowed on an individual parcel.
2. No more than two (2) permanent off-premise signs shall be allowed within the Town of Milford per business or entity. A permanent off-premise sign shall have a maximum sign area of six (6) square feet.
3. The maximum height shall not exceed eight (8) feet from grade level to the top of the sign and its supporting structure.
4. The Milford Zoning Board of Adjustment may impose additional conditions or restrictions, as the Board deems appropriate to the public interest.
5. No signs are allowed in the right-of-way.

### Ballot Vote No. 3

**3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #3: DELETE from Article IV: Definitions Section 4.010 the definition for the term "Frontage" and ADD a new definition for the term "Frontage, minimum" as follows:*

**Frontage, minimum** – that continuous portion of a lot bordering on a road(s) from which access can be taken, that meets the minimum requirements of the underlying zoning district.

**Ballot Vote No. 4 – Zoning Amendment Petition**

*ZONING AMENDMENT PETITION*

**We, being registered voters in the Town of Milford, New Hampshire, in accordance with NH RSA 675:4, respectfully petition to amend the Milford zoning ordinance to (1) amend Section 5.071 to allow retail businesses in the Limited Commercial-Business District; and (2) to amend Section 5.071 to allow multiple Acceptable Uses as permitted in the Limited Commercial-Business District.**

The Planning Board does not support this amendment.

**ARTICLE 3 - Elm St Phase I Water Main Replacement - \$770,000**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Seventy Thousand Dollars (\$770,000) to replace approximately two thousand one hundred (2,100) lineal feet of eight (8) inch water main (installed in 1947) with twelve (12) inch water main on Elm Street between the Granite Town Plaza entrance and the easterly side of the intersection of West Street, and to authorize the Selectmen to raise this appropriation by borrowing not more than Seven Hundred Seventy Thousand Dollars (\$770,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from the water users provided that such bonds or notes shall be the general obligation of the Town, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto. This is a twenty (20) year bond issue. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). This is a Special Article in accordance with RSA 32.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article will have an **estimated tax impact of NO cents.**

**ARTICLE 4 – Outfall Diffuser Replacement - Wastewater Treatment Facility - \$342,500**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Forty Two Thousand Five Hundred Dollars (\$342,500) for the replacement of the Wastewater Treatment Facility outfall structure with an outfall diffuser, and to authorize the Selectmen to raise this appropriation by borrowing not more than Three Hundred Forty Two Thousand Five Hundred Dollars (\$342,500), under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from the wastewater users provided that such bonds or notes shall be the general obligation of the Town, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto. This is a twenty (20) year bond issue. The Board of Selectmen supports this Article

(5-0). The Budget Advisory Committee supports this Article (7/0/1). This is a Special Article in accordance with RSA 32.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article will have an **estimated tax impact of NO cents.**

**ARTICLE 5 - Operating Budget - \$11,052,165**



Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Eleven Million Fifty Two Thousand One Hundred Sixty Five Dollars (\$11,052,165)? Should this Article be defeated, the operating budget shall be Ten Million Six Hundred Seventy Four Thousand Nine Hundred Thirty Four Dollars (\$10,674,934) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this 2006 Operating Budget Article (5-0). The Budget Advisory Committee supports this Operating Budget Article (5/1/1). **This Article has an estimated tax impact 42 cents.**

Note:

- The budget reflects an addition to debt service of \$212,760 for the first year's payment on the bond for the purchase of the Mile Slip Road Property.
- The budget reflects an increase of 3.5% in salary line items for non-union staff, with department heads given the latitude to give individual increases based on performance evaluations of between 2.5% and 4.5%.
- The budget reflects an increase of \$31,667 in the line item for PEG access operations, funded at \$27,000 in its start-up year of 2005 and \$58,667 for its first full year of operations in 2006. This is for the management and operation of cable television channel(s) for P(ublic) E(ducation) and G(overnment) programming. These programs will be available to all Adelphia cable television rate payers as part of the basic rate plan.
- The Information Systems budget was increased an additional \$12,000 for consulting services to assist with new system implementation and general operating support; \$21,000 for Mobile Data Terminals for the police cruisers which will allow officers to access vehicle registration information electronically from their vehicles and reduce the call demand at the dispatch center; \$28,000 for implementing a Voice over Internet Protocol (VoIP) telephone system at the new police facility – the first phase in a town-wide implementation that will provide better telephone functionality as well as cost savings; and \$6,100 for the introduction of a Geographic Information System (GIS) which is an electronic mapping system that can be readily utilized by nearly every town department, using a layered approach that is specific to each department's function, and which will be accessible to outside users as well.
- The Emergency Management budget reflects an increase of approximately \$7,500 to allow for the purchase and installation of equipment to complete their emergency dispatch console and communications system which is completely independent of MACC Base. It is to be used any time the Emergency Operations Center is activated by the Selectmen.
- There is \$54,500 in the Police Department Budget for the purchase of two new cruisers to replace two high-mileage cruisers in accordance with the cruiser replacement.
- There is \$20,000 in the Highway budget for upgrading approximately 3000 feet of Mile Slip Road from a Class VI gravel road to a Class V gravel road to allow for safer public access to the 452 acres of the Mile Slip Property purchased by the Town in 2005.
- There is \$17,000 in the Parks Maintenance budget and \$17,000 in the Cemetery budget, a total of \$34,000, for the purchase of one new one ton 4 x 4 dump/plow truck to replace a 1986 one ton 4 x 4 dump/plow truck. This new dump truck will be shared between the departments.
- The Other Public Safety budget has increased by about \$28,000 to cover an increased number of hydrants and increases in the Milford Area Communication Center budget for our emergency dispatch services.
- There are significant increases throughout the budget reflective of increases in energy costs including heating fuel, electricity and vehicle fuel. Energy-saving measures are being discussed, developed and undertaken to reduce these costs as much as possible.
- Employees Benefits have increased by \$54,289 due primarily to a projected 12.5% increase in the cost of group health insurance effective July 1, 2006, as well as increases in the New Hampshire Retirement System rates effective July 1, 2005, of which we will feel the full effect in 2006.
- Property and Liability Insurance expense has increased by \$10,100 due to an anticipated 10% rate increase as well as increases in coverage.

(The listing below is for your budget review process. It is depicted in the Town Warrant and Report for your information but will not be on the March Ballot.)

DEPARTMENT	2005 ADOPTED BUDGET	2005 WORKING BUDGET	2005 EXP/ENC <i>as of 1/25/06</i>	2006 BUDGET REQUESTED	2006 BAC
Board of Selectmen	\$54,230	\$73,418	\$67,020	\$42,871	
Administration	\$180,126	\$175,325	\$166,114	\$154,505	
Moderator	\$575	\$575	\$575	\$575	
Boards & Commissions	\$32,600	\$5,274	\$116	\$600	
PEG Access Television	\$0	26,473	\$24,465	\$57,593	
Town Clerk	\$94,593	\$91,093	\$82,625	\$95,051	
Voter Registration	\$9,706	\$8,707	\$6,881	\$14,054	
Finance	\$155,677	\$153,857	\$140,571	\$163,742	
Assessing	\$133,604	\$132,268	\$132,907	\$138,142	
Tax Collector	\$64,975	\$64,325	\$49,348	\$58,279	
Information Systems	\$252,854	\$250,325	\$248,276	\$328,576	
Legal Services	\$179,300	\$159,300	\$137,174	\$134,950	
Human Resources	\$55,268	\$57,715	\$58,662	\$59,501	
Employee Benefits	\$1,728,597	\$1,644,516	\$1,586,964	\$1,795,857	
Planning	\$170,679	\$165,522	\$163,532	\$186,597	
Zoning	\$4,282	\$3,893	\$4,579	\$4,858	
General Gov Buildings	\$203,707	\$218,513	\$214,092	\$181,839	
Cemeteries	\$100,083	\$101,450	\$97,912	\$119,395	
Insurance	\$106,503	\$106,503	\$93,371	\$116,603	
Police	\$1,740,557	\$1,674,969	\$1,621,365	\$1,797,158	
Ambulance	\$473,933	\$469,194	\$462,016	\$487,577	
Fire	\$393,125	\$389,194	\$366,589	\$404,003	
Building and Health	\$134,609	\$133,609	\$133,311	\$128,936	
Emergency Management	\$13,646	\$13,531	\$13,896	\$21,854	
Other Public Safety	\$471,563	\$471,563	\$471,563	\$499,760	
Highway Administration	\$111,071	\$111,071	\$108,172	\$114,247	
Highways & Streets	\$834,351	\$853,134	\$869,855	\$903,261	
Street Lighting	\$50,400	\$50,400	\$49,780	\$67,648	
Solid Waste Disposal	\$679,192	\$662,907	\$656,805	\$663,059	
Welfare - Administration	\$33,800	\$33,800	\$38,800	\$49,568	
Welfare - Direct Assistance	\$186,000	\$183,803	\$185,877	\$188,711	
Other Health & Welfare	\$10,048	\$10,048	\$10,048	\$10,199	
Parks Maintenance	\$114,638	\$115,994	\$105,638	\$144,274	
Recreation	\$93,674	\$92,737	\$83,202	\$95,546	
Library	\$559,696	\$563,099	\$563,099	\$581,642	
Other Culture & Recreation	\$3,000	\$3,000	\$3,000	\$3,000	
Conservation	\$14,267	\$14,124	\$14,124	\$14,768	
Debt Service	\$1,251,729	\$1,244,229	\$1,240,268	\$1,223,366	
Transfer-Police Construction		\$217,093	\$217,093		
<b>TOTAL</b>	<b>\$10,696,658</b>	<b>\$10,746,551</b>	<b>\$10,489,685</b>	<b>\$11,052,165</b>	<b>\$11,052,165</b>



## **ARTICLE 6 - Wastewater Treatment Operating Budget - \$1,665,321**

To see if the Town will vote to raise and appropriate the sum of One Million Six Hundred Sixty Five Thousand Three Hundred Twenty One Dollars (\$1,665,321) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5/0/1). This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the wastewater user fees.**

## **ARTICLE 7 - Water Department Operating Budget -\$1,227,401**

To see if the Town will vote to raise and appropriate the sum of One Million Two Hundred Twenty Seven Thousand Four Hundred One Dollars (\$1,227,401) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5/0/1). This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the water user fees.**

## **ARTICLE 8 – Juvenile Officer - Police Department - \$53,623**

To see if the Town will vote to raise and appropriate the sum of Fifty Three Thousand Six Hundred Twenty Three Dollars (\$53,623) for wages, benefits and other costs for the purpose of adding one patrol officer position to the Police Department, which position will be dedicated to juvenile activity and issues. Upon approval of this Article, said cost allocation is to be transferred to the general operating budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6/1/1). **This Article has an estimated tax impact of 6 cents.**

Estimated Cost Breakdown is as follows:

	<u>39 Weeks - 2006</u>	<u>52 Weeks - 2007</u>
Wages	\$ 34,707	\$ 46,009
Benefits	15,181	20,206
Exam Fees	725	
Uniforms	2,000	500
Ballistic Vest	650	
Laundry/Cleaning	360	360
Total	\$ 53,623	\$ 67,075

## **ARTICLE 9 – Full Time Custodial/Maintenance Person – Police Department - \$32,471**

To see if the Town will vote to raise and appropriate the sum of Thirty Two Thousand Four Hundred Seventy One Dollars (\$32,471) for wages, benefits and other costs for the purpose of changing the part-time Custodial position at the Police Department to a full time Custodial/Maintenance position. Upon approval of this Article, said cost allocation is to be transferred to the general operating budget. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (6/0/1). **This Article has an estimated tax impact of 4 cents.**

Estimated Cost Breakdown is as follows:

	<u>41 Weeks - 2006</u>	<u>52 Weeks - 2007</u>
Wages	\$ 24,394	\$ 31,053
Benefits	13,985	18,429
Laundry/Cleaning	492	624
Sub-Total	\$ 38,871	\$ 50,106
Less: Current PT Budget	6,400	6,400
Total	\$ 32,471	\$ 43,706

## **ARTICLE 10 – Part Time Assistant Town Administrator - \$26,446**

To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Four Hundred Forty Six Dollars (\$26,446) for wages, benefits and other costs for the purpose of adding one part time Assistant Town Administrator to the Administration Department, such position to be filled by a qualified internal or external candidate. Upon approval of this Article, said cost allocation

is to be transferred to the general operating budget. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (5/1/1). **This Article has an estimated tax impact of 3 cents.**

Estimated Cost Breakdown is as follows:

	<u>39 Weeks - 2006</u>	<u>52 Weeks - 2007</u>
Wages	\$ 22,191	\$ 29,588
Benefits	1,755	2,411
Furniture, Computer, Training	<u>2,500</u>	<u>500</u>
Total	\$ 26,446	\$ 32,499

#### **ARTICLE 11 – Part Time Clerk for Town Clerk’s Office - \$15,683**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Six Hundred Eighty Three Dollars (\$15,683) for wages, benefits and other costs for the purpose of adding one part time Clerk to the Town Clerk’s Office. Upon approval of this Article, said cost allocation is to be transferred to the general operating budget. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (5/0/1). **This Article has an estimated tax impact of 2 cents.**

Estimated Cost Breakdown is as follows:

	<u>39 Weeks - 2006</u>	<u>52 Weeks - 2007</u>
Wages	\$ 11,472	\$ 15,201
Benefits	1,711	2,233
Furniture, Computer, Training	<u>2,500</u>	<u>500</u>
Total	\$ 15,683	\$ 17,934

#### **ARTICLE 12 – Wadleigh Memorial Library Roof Repairs - \$50,000**

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of repairing three major sections of roof on the Wadleigh Memorial Library. By request of the Library Trustees. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). This is a Special Warrant Article in accordance with RSA 32. **This Article has an estimated tax impact of 6 cents.**

#### **ARTICLE 13 –Highway Snow Blower - \$17,850**

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease-purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a snow blower for the Highway Department which will replace a 1984 Sicard snow blower, and to raise and appropriate the sum of Seventeen Thousand Eight Hundred Fifty Dollars (\$17,850) for the first year’s payment for this purpose, and further to authorize the disposition of the 1984 Sicard snow blower by sale or other means as the Selectmen may determine, or take any other action relative thereto. The purchase price of this vehicle is \$85,000. If this Article passes, subsequent years’ payments will be included in the Operating Budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). This is a Special Warrant Article in accordance with RSA 32. **This Article has an estimated tax impact of 2 cents.**

#### **ARTICLE 14 – Route 101A / Route 13 / Oval Improvements - \$80,000**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000) for Alternatives Analysis, Preliminary Engineering and Environmental Assessment of improvements to Route 101A, Route 13 and the Oval, including but not limited to vehicular and pedestrian safety enhancements, particularly along South Street between Lincoln Street and the Oval and at intersections and crosswalks; parking; and facilitation of deliveries to that area. This project will be funded eighty percent (80%) with federal funds, or Three Hundred Twenty Thousand Dollars (\$320,000), and twenty percent (20%) with local funds, or Eighty Thousand Dollars (\$80,000), subject to State of New Hampshire General Court approval in 2006. This is the initial phase of an up-to Three Million Five Hundred Thousand Dollar (\$3,500,000) Federal grant through



the State of New Hampshire Ten Year Transportation Plan for which the Town of Milford may receive up to Two Million Eight Hundred Thousand Dollars (\$2,800,000) in specially designated Federal funds, or eighty percent (80%), and for which Milford must provide a twenty percent (20%) match for any Federal funds used, or Seven Hundred Thousand Dollars (\$700,000) if the entire grant award is used. The appropriation this year will be used to develop a plan, with staff and public input, and to develop a cost estimate. The plan that is developed will be presented to the voters for approval and funding in a future year. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (6/0/1). This is a Special Warrant Article in accordance with RSA 32. **This Article has an estimated tax impact of 10 cents.**

#### **ARTICLE 15 - Nashua Street / Ponemah Hill Road Intersection Improvements - \$25,000**

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of obtaining a survey of, and design, engineering and construction documents for improvements at the intersection of Nashua Street and Ponemah Hill Road, for the purpose of constructing, at a later date, improvements including, but not limited to, the installation of a traffic signal, road widening, drainage, paving, sidewalks and pavement markings. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5/0/1). This is a Special Warrant Article in accordance with RSA 32. **This Article has an estimated tax impact of 3 cents.**

#### **ARTICLE 16 – Social Services - \$30,000**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the purpose of providing social service funding for Milford residents by the following agencies, or take any other action relative thereto. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (5/2/1). This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of 2 cents.**

- American Red Cross – Greater Nashua and Souhegan Valley Chapter - \$2,141
- Bridges - \$2,143
- Child Advocacy Center - \$2,143
- Community Council - \$2,143
- Home & Hospice Care - \$2,143
- Keystone Hall - \$2,143
- Milford Regional Counseling Services, Inc. - \$2,143
- Nashua Area Health Center - \$2,143
- Nashua Children's Home - \$2,143
- Nashua Soup Kitchen and Shelter, Inc. – \$2,143
- Souhegan Valley Boys & Girls Club- \$2,143
- Souhegan Home & Hospice Care - \$2,143
- Souhegan Valley Resources - \$2,143
- St. Joseph Community Services, Inc. - \$2,143

#### **ARTICLE 17 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for Pumpkin Festival support (\$15,500) by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas (\$1,500); purchase of lights, garland, etc. for holiday decorations (\$3,000); or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6/0/1). This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of 2 cents.**

#### **ARTICLE 18 - DO-IT Operating Budget Support - \$16,000**

To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand Dollars (\$16,000) for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. By request of DO-



IT. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). This is a Special Warrant Article in accordance with RSA 32. **This Article has an estimated tax impact of 2 cents.**

#### **ARTICLE 19 – Fire Works - \$10,000**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing a 4<sup>th</sup> of July type celebration including a fireworks display and activities at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5/0/1). This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of 1 cent.**

#### **ARTICLE 20 – Summer Band Concerts - \$9,000**

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6/0/1). This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of 1 cent.**

#### **ARTICLE 21 – Memorial, Veterans & Labor Day Parade Town Support - \$5,000**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments with only the aforementioned departmental support costs associated with the provision of these services to be charged against this appropriation, or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6/0/1). This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of less than 1 cent.**

#### **ARTICLE 22 – Veterans' Tax Credit**

To see if the Town will vote to increase the veterans' tax credit from \$200 to \$300. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (4/2/2). **This article has an estimated tax impact of 5 cents.**

#### **ARTICLE 23 – Change of Town Line - \$0**

To see if the Town will vote, pursuant to RSA 51:9, to adopt the town boundary line change authorized by the passage by the New Hampshire General Court of HB 1248 at the 2006 session, which town boundary line change will reflect the inclusion in the Town of Milford of certain lots and area on Summer Street which, heretofore, had been part of the Town of Amherst, and incorrectly assumed to be within the Town of Milford, or take any other action relative thereto. Pursuant to New Hampshire law, this article requires a favorable 2/3<sup>rds</sup> supermajority for passage. A corresponding article is being voted upon by the Town of Amherst. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8/0/0). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 24 – Tax Increment Financing District - \$0**

To see if the Town will vote, pursuant to RSA 162:K, to establish a Tax Increment Financing District to be comprised of Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14 (the so-called Brox industrial property owned by the Town of Milford) and Map 7, Lot 16-1 and Map 38 Lot 6 (two parcels owned by Hendrix Wire & Cable Inc.), and to adopt the development program and tax increment financing plan as more particularly described in the document entitled Development Program and Tax Increment Financing Plan, and to further establish an Advisory Board for said District, said Advisory Board to be appointed by the Governing Body and to consist of seven (7) members in accordance with RSA 162:K:14, or take other action relative thereto. By request of the Milford Industrial Development Corporation (MIDC). The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (4/2/1). **This Article has an estimated tax impact of NO cents.**



#### **ARTICLE 25 – Sale of the Old Police Department Property - \$0**

To see if the Town will vote to sell the property which is the site of the old Police Department on Elm Street, more particularly described as Tax Map 13 Lot 5 on such terms and conditions as the Selectmen deem appropriate, and to authorize the Selectmen to enter in any agreements and execute any documents necessary to facilitate such a sale, or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5/1/1). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 26 – Expansion of Wastewater Franchise Area - \$0**

To see if the Town will vote to authorize the Selectmen or the Wastewater Commissioners, if any, to accept easements and title to infrastructure beyond the municipal boundaries of the Town for the purpose of extending the wastewater system to the Tim-Chi Development on the east side of the town line in Amherst, or take any other action relative thereto. The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee does not support this Article (0/5/1). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 27 – Land Swap – Melendy Road - \$0**

To see if the Town will vote to convey, with restrictions, a small parcel of land (approximately 3,501 square feet, or 0.08 acres), of the Town-owned rail bed in the vicinity of Melendy Road, Tax Map 52 Lot 102 to the owners of the adjacent tract, Map 52 Lot 14 so that said small parcel may be added to the adjacent property consisting of Map 52 Lot 14 in order to allow the owners thereof to leave intact a barn inadvertently constructed in part on the adjacent parcel of Town property, in exchange for a permanent conservation easement on approximately four (4) acres of Map 52 Lot 14 for the purpose of extending a public trail to the Rail-Trail, on such terms and conditions as the Selectmen deem appropriate, and to authorize the Selectmen to enter into agreements and execute any documents necessary to facilitate such a conveyance, or take any other action relative thereto. By request of the Conservation Commission. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6/0/2). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 28 – Land Conveyance – Cottage Street - \$0**

To see if the Town will vote to convey a small parcel of land (approximately 20 feet by 30 feet by 35 feet, or 0.007 acres), which parcel is a portion of Tax Map 25 Lot 67 to the owners of the adjacent tract, Map 25 Lot 66, so that said small parcel may be added to the adjacent property consisting of Map 25 Lot 66 in order to allow the owners thereof access to their existing parking, on such terms and conditions as the Selectmen deem appropriate, and to authorize the Selectmen to enter into agreements and execute any documents necessary to facilitate such a conveyance, or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 29 – Town Forest Land – Mile Slip Property - \$0**

To see if the Town will vote to establish as Town Forest land, in accordance with RSA 31:110 through 31:113, Town-owned parcels Map 50 Lot 9 and Map 55 Lots 1 2, 3, 4 and 5, otherwise known as the Mile Slip property, or take any other action relative thereto. By request of the Conservation Commission. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 30 – Parking Violations - \$0**

To see if the Town will vote, pursuant to RSA 231:130-a, to require all outstanding parking violations to be reported to the Town Clerk and paid to the Town as a condition of motor vehicle registration in the Town of Milford. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7/0/1). **The tax impact of this Article is estimated to be positive as fine payments will be received that are currently uncollectable.**

#### **ARTICLE 31 – By Petition – Water Exploration at Kaley Park - \$0**

To see if the Town of Milford will vote to appropriate no funds to explore the quality and quantity of water resources in the area dubbed, "Kaley Park". This area has the potential, as stated by NH Department of Environmental Services, to supply the town with a sufficient back up water source thus eliminating the current outside source resulting in lower water costs to residences. The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee does not support this Article (0/8/0). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 32 – By Petition – Centralize Recreation - \$0**

To see if the Town will vote to centralize all sports activity to one suitable area. This will reduce overall sport complex costs, improve and centralize control, eliminate potential pedestrian and traffic safety issues, protect valuable town owned water resources and allow wildlife in the ill planned recreation area, dubbed "Kaley Park". The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee does not support this Article (0/5/1). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 33 –By Petition – Repay Kaley Fund - \$0**

To see if the Town will vote to appropriate no funds to pay back the Kaley fund for expenditures inappropriately made to the park. Re-define the land area as conservation use only to protect our valuable water resources, wildlife and wetland areas. The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee does not support this Article (1/7/0). **This Article has an estimated tax impact of NO cents.**

#### **ARTICLE 34 – End of Meeting**

**To transact any other business that may legally come before this meeting.**

NOTE: The approximate total impact of these Warrant Articles, when you take into account the aggregate of appropriations, revenues, overlay, credits and changes in assessments, equals **43 Cents**.





# BUDGET OF THE TOWN/CITY

OF: MILFORD

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2006 to December 31, 2006

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area.  
This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) FEBRUARY 6, 2006

## GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Gary Daniels  
Thomas D. Munn  
Norin O'Connell

Jawana Dethier  
Dan Benson

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

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1	2	3	4	5	6	7
	PURPOSE OF APPROPRIATIONS	Warr.	Appropriations	Actual	Appropriations	Appropriations
Acct. #	(RSA 32:3,V)	Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuing FY (RECOMMENDED)	Ensuing FY (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive		267,531	251,921	256,144	
4140-4149	Election, Reg. & Vital Statistics		104,299	89,497	109,105	
4150-4151	Financial Administration		607,110	562,575	688,739	
4152	Revaluation of Property					
4153	Legal Expense		179,300	137,174	134,950	
4155-4159	Personnel Administration		1,789,848	1,643,516	1,855,358	
4191-4193	Planning & Zoning		174,961	168,111	191,455	
4194	General Government Buildings		207,528	212,064	181,839	
4195	Cemeteries		101,840	97,430	119,395	
4196	Insurance		106,503	93,371	116,603	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
<b>PUBLIC SAFETY</b>						
4210-4214	Police		1,745,862	1,618,487	1,797,158	
4215-4219	Ambulance		473,933	461,945	487,577	
4220-4229	Fire		393,125	368,331	404,003	
4240-4249	Building Inspection		134,609	133,311	128,936	
4290-4298	Emergency Management		13,646	13,791	21,854	
4299	Other (Incl. Communications)		471,563	471,563	499,760	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration		111,071	108,172	114,247	
4312	Highways & Streets		852,767	860,251	903,261	
4313	Bridges					
4316	Street Lighting		50,400	49,780	67,648	
4319	Other					
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal		683,308	654,700	663,059	
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					



1	2	3	4	5	6	7
	PURPOSE OF APPROPRIATIONS	Warr.	Appropriations	Actual	Appropriations	Appropriations
Acct. #	(RSA 32:3,V)	Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuing FY (RECOMMENDED)	Ensuing FY (NOT RECOMMENDED)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other		10,048	10,048	10,199	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.		219,800	222,200	238,279	
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other		25,000	25,000		
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation		210,069	188,370	239,820	
4550-4559	Library		568,696	563,099	581,642	
4583	Patriotic Purposes		15,000	13,009		
4589	Other Culture & Recreation		47,000	46,011	3,000	
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources		14,267	14,124	14,768	
4619	Other Conservation					
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes		907,675	792,156	874,565	
4721	Interest-Long Term Bonds & Notes		325,254	242,957	348,801	
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service		18,800	10,300		

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Budget - Town/City of : MILFORDFY 2006

1	2	3	4	5	6	7
	PURPOSE OF APPROPRIATIONS	Warr.	Appropriations	Actual	Appropriations	Appropriations
Acct. #	(RSA 32:3,V)	Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuing FY (RECOMMENDED)	Ensuing FY (NOT RECOMMENDED)

**CAPITAL OUTLAY**

4901	Land		2,300,000	2,300,000		
4902	Machinery, Vehicles & Equipment		24,000	24,262		
4903	Buildings					
4909	Improvements Other Than Bldgs.		200,000	13,261		

**OPERATING TRANSFERS OUT**

4912	To Special Revenue Fund					
4913	To Capital Projects Fund		60,000	277,093		
4914	To Enterprise Fund					
	Sewer-		1,593,582	1,542,288		
	Water-		2,689,060	2,388,242		
	Electric-					
	Airport-					
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund-except #4917					
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
<b>SUBTOTAL 1</b>			<b>\$ 17,697,455</b>	<b>\$ 16,668,409</b>	<b>\$ 11,052,165</b>	<b>\$ -</b>

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line

total for the ensuing year.

Acct #	Warrant Article #	Amount



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
4914	ELM ST PHASE I WATER MAIN	3			770,000	
4914	OUTFALL DIFFUSER REPLACEMENT	4			342,500	
4914	WASTEWATER OPERATING BUDGET	6			1,665,321	
4914	WATER OPERATING BUDGET	7			1,227,401	
4903	WADLEIGH LIBRARY ROOF REPAIR	12			50,000	
4902	HIGHWAY SNOWBLOWER	13			17,850	
4909	ROUTE 101A/ROUTE 13/ OVAL IMPROVEMENTS	14			400,000	
4191-4193	NASHUA ST/PONEMAH HILL RD SIGNAL PLAN	15			25,000	
4445	SOCIAL SERVICES	16			30,000	
4589	PUMPKIN FESTIVAL, DECORATIONS & PLANTINGS	17			20,000	
4589	DO-IT OPERATING BUDGET SUPPORT	18			16,000	
4583	FIRE WORKS	19			10,000	
4589	BAND CONCERTS	20			9,000	
4583	MEMORIAL, VETERANS & LABOR DAY PARADE	21			5,000	
SUBTOTAL 2 RECOMMENDED			\$ -	\$ -	\$ 4,588,072	\$ -

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
VARIOUS	POLICE JUVENILE OFFICER	8			53,623	
VARIOUS	FULL TIME CUSTODIAL MAINTENANCE POSITION	9			32,471	
VARIOUS	PART TIME ASSISTANT TOWN ADMINISTRATOR	10			26,446	
VARIOUS	PART TIME CLERK FOR TOWN CLERK'S OFFICE	11			15,683	

Budget - Town/City of : MILFORDFY 2006

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes		175,000	230,590	125,000
3180	Resident Taxes				
3185	Timber Taxes		18,945	24,838	16,500
3186	Payment in Lieu of Taxes		15,763	21,805	23,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		220,000	207,034	215,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		1,959	1,959	
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		445	445	445
3220	Motor Vehicle Permit Fees		2,225,000	2,196,221	2,262,108
3230	Building Permits		105,000	130,815	90,000
3290	Other Licenses, Permits & Fees		127,055	138,425	132,000
3311-3319	FROM FEDERAL GOVERNMENT	14	160,000		320,000
<b>FROM STATE</b>					
3351	Shared Revenues		229,462	229,462	229,462
3352	Meals & Rooms Tax Distribution		528,060	528,060	528,060
3353	Highway Block Grant		245,906	265,002	265,002
3354	Water Pollution Grant		156,262	148,844	148,844
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		5,260	5,260	5,260
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		11,362	11,506	11,506
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		502,675	542,213	507,802
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		7,560	7,710	-
3502	Interest on Investments		160,000	229,226	229,750
3503-3509	Other		81,340	101,492	94,761

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1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds		75,000	152,513	50,000
3912	From Special Revenue Funds - (Offset)				
3913	From Capital Projects Funds - (Offset)		20,000	20,000	
3914	From Enterprise Funds		216,535	216,535	
	Sewer - (Offset)	6	1,593,582	1,542,288	1,665,321
	Water - (Offset)	7	1,089,060	959,112	1,227,401
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				-
3916	From Trust & Agency Funds		10,000	10,282	10,000
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes	3, 4	3,900,000	3,900,000	1,112,500
	Amount VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		240,000	240,000	375,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>\$ 12,121,231</b>	<b>\$ 12,061,637</b>	<b>\$ 9,644,722</b>

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 4)	\$ 17,697,455	\$ 11,052,165
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)	\$ -	\$ 4,588,072
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		\$ 128,223
TOTAL Appropriations Recommended	\$ 17,697,455	\$ 15,768,460
Less: Amount of Estimated Revenues & Credits (from above)	\$ 12,121,231	\$ 9,644,722
Estimated Amount of Taxes to be Raised	\$ 5,576,224	\$ 6,123,738

# DEFAULT BUDGET OF THE TOWN

OF: MILFORD

For the Ensuing Year January 1, 2006 to December 31, 2006

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Gary Daniels  
Leonard Munnings  
Norren Clinnell

Jarvis Froth  
Dan Burt

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

07/04



Default Budget - Town of \_\_\_\_\_ Milford, New Hampshire \_\_\_\_\_ FY 2006

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>GENERAL GOVERNMENT</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	267,531	19,749	(30,000)	257,280
4140-4149	Election, Reg. & Vital Statistics	104,299	4,974		109,273
4150-4151	Financial Administration	607,110	(28,676)	(15,750)	562,684
4152	Revaluation of Property				-
4153	Legal Expense	179,300	(7,000)		172,300
4155-4159	Personnel Administration	1,783,865	86,460		1,870,325
4191-4193	Planning & Zoning	174,961	(460)		174,501
4194	General Government Buildings	203,707	2,017	(38,000)	167,724
4195	Cemeteries	100,083	(442)	(4,300)	95,341
4196	Insurance	106,503	10,100		116,603
4197	Advertising & Regional Assoc.				-
4199	Other General Government				-
<b>PUBLIC SAFETY</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	1,740,557	8,006	(50,000)	1,698,563
4215-4219	Ambulance	473,933	(2,923)		471,010
4220-4229	Fire	393,125	(7,835)	(7,825)	377,465
4240-4249	Building Inspection	134,609	1,583	(12,000)	124,192
4290-4298	Emergency Management	13,646			13,646
4299	Other (Incl. Communications)	471,563	28,239		499,802
<b>AIRPORT/AVIATION CENTER</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations	-			
<b>HIGHWAYS &amp; STREETS</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	111,071	105		111,176
4312	Highways & Streets	834,351	16,007		850,358
4313	Bridges				-
4316	Street Lighting	50,400	17,242		67,642
4319	Other	-			-
<b>SANITATION</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration	-			-
4323	Solid Waste Collection	-			-
4324	Solid Waste Disposal	679,192	2,812		682,004
4325	Solid Waste Clean-up	-			-
4326-4329	Sewage Coll. & Disposal & Other	-			-

07/04

Default Budget - Town of \_\_\_\_ Milford, New Hampshire \_\_\_\_ FY \_\_2006\_\_

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration				-
4332	Water Services				-
4335-4339	Water Treatment, Conserv.& Other				-
ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation				-
4353	Purchase Costs				-
4354	Electric Equipment Maintenance				-
4359	Other Electric Costs				-
HEALTH		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration				-
4414	Pest Control				-
4415-4419	Health Agencies & Hosp. & Other	10,048			10,048
WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.	219,800	14,180		233,980
4444	Intergovernmental Welfare Pymnts				-
4445-4449	Vendor Payments & Other				-
CULTURE & RECREATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	208,312	(253)		208,059
4550-4559	Library	559,696	5,054	(4,500)	560,250
4583	Patriotic Purposes				-
4589	Other Culture & Recreation	3,000			3,000
CONSERVATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin.& Purch. of Nat. Resources	14,267	75		14,342
4619	Other Conservation				-
4631-4632	REDEVELOPMENT & HOUSING				-
4651-4659	ECONOMIC DEVELOPMENT				-
DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes	907,675	(33,109)		874,566
4721	Interest-Long Term Bonds & Notes	325,254	23,546		348,800
4723	Int. on Tax Anticipation Notes				-
4790-4799	Other Debt Service	18,800	(18,800)		-

07/04



Default Budget - Town of      Milford, New Hampshire            FY    2006   

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	CAPITAL OUTLAY	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land				-
4902	Machinery, Vehicles & Equipment				-
4903	Buildings				-
4909	Improvements Other Than Bldgs.				-
	OPERATING TRANSFERS OUT	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund				-
4913	To Capital Projects Fund				-
4914	To Enterprise Fund				-
	Sewer-				-
	Water-				-
	Electric-				-
	Airport-				-
4915	To Capital Reserve Fund				-
4916	To Exp.Tr.Fund-except #4917				-
4917	To Health Maint. Trust Funds				-
4918	To Nonexpendable Trust Funds				-
4919	To Fiduciary Funds				-
	TOTAL	10,696,658	140,651	(162,375)	10,674,934

**Please use the box below to explain increases or reductions in columns 4 & 5.**

[illegible]

TOWN OF MILFORD				
2006 DEFAULT BUDGET - SUPPLEMENTAL SCHEDULE				
EXPLANATION OF INCREASES AND REDUCTIONS				
ACCT	EXPLANATION FOR INCREASES	PURPOSE	ACCT	EXPLANATION FOR REDUCTIONS
4130-4139	Non-Union Employee Wages @ 2005 Rate of Pay	Executive	4130-4139	Removal of One Time Capital Outlay - Town Hall Reorganization & Relocation Costs
4140-4149	Costs associated with 2 Additional Elections in 2006	Elections & Registrations	4140-4149	
4150-4151	Non-Union Employee Wages @ 2005 Rate of Pay. Software Support Contracts, Server warranty agreement renewals, 3 months of EagleVue Consulting Contract	Financial Administration	4150-4151	Removal of One Time Capital Outlay - Equipment & Computers, Removal of EagleVue Consulting Contract - (12 Months), Removal of Audit Costs Related to Change in Tax Collector.
4153		Legal Expense	4153	Removal of Legal Costs related to 2005 Bond Issuance
4155-4159	Non-Union Employee Wages @ 2005 Rate of Pay Wage Driven Benefits and Insurance Premiums based on 2005 contracts and 2005 employee headcount.	Personnel Administration	4155-4159	
4191-4193		Planning & Zoning	4191-4193	Non-Union Employee Wages @ 2005 Rate of Pay
4194	Teamsters Employee Wages @ 2005 Rate of Pay	General Government Buildings	4194	Removal of One Time Capital Outlay - Town Hall Fuel Tank Conversion Costs
4195		Cemeteries	4195	Removal of One Time Capital Outlay - SCAG Mower Replacement. Non-Union and Teamsters Employee Wages @ 2005 Rate of Pay
4196	Change in Property & Liability Insurance Premiums	Insurance	4196	
4210-4214	Non-Union, AFSCME and Teamsters Employee Wages @ 2005 Rate of Pay	Police	4210-4214	Removal of One Time Capital Outlay - Police Cruisers. Reduction in Contractual Obligations for Officer Vest Replacements.
4215-4219		Ambulance	4215-4219	Non-Union Employee Wages @ 2005 Rate of Pay
4220-4229	Non-Union Employee Wages @ 2005 Rate of Pay	Fire	4220-4229	Removal of One Time Capital Outlay - Generator & VHF Repeater System. Removal of Uniform and Physical Exam Costs associated with 5 New Daytime Call Firefighter Positions.
4240-4249	Non-Union Employee Wages @ 2005 Rate of Pay	Building Inspection	4240-4249	Removal of One Time Capital Outlay - MUNIS Software Implementation Costs
4299	MACC Base Contract for 2006 and increase in Hydrant Rental Fees due to additional Hydrants.	Other Public Safety	4299	
4311	Non-Union Employee Wages @ 2005 Rate of Pay	Highways & Streets - Administration	4311	
4312	Non-Union and Teamsters Employee Wages @ 2005 Rate of Pay	Highways & Streets	4312	
4316	Street Lighting - PSNH Increase in Rates	Street Lighting	4316	
4324	Non-Union and Teamsters Employee Wages @ 2005 Rate of Pay	Solid Waste Disposal	4324	
4441-4442	Non-Union Employee Wages @ 2005 Rate of Pay	Welfare Admin & Direct Assistance	4441-4442	
4520-4529		Parks and Recreation	4520-4529	Non-Union and Teamsters Employee Wages @ 2005 Rate of Pay
4550-4559	GMILCS Services Contract - 2005 Contract, Non-Union Employee Wages @ 2005 Rate of Pay, Restoration of Library Hours	Library	4550-4559	Removal of Computer Replacements
4611-4612	Non-Union Employee Wages @ 2005 Rate of Pay	Conservation - Administration	4611-4612	
4711	Principal Payments on New Debt - (Mile Slip Land Bond, Fire Engine Lease and Dump Truck Lease)	Principal - Long Term Bonds & Notes	4711	Reductions and Retirements of Debt Service Principal Payments, Reclassification of Water & Sewer Debt Service to Water & Sewer Funds.
4721	Interest Payments on New Debt - (Mile Slip Land Bond, Fire Engine Lease and Dump Truck Lease)	Interest - Long Term Bonds & Notes	4721	Reductions and Retirements of Debt Service Interest Payments, Reclassification of Water & Sewer Debt Service to Water & Sewer Funds.
4790-4799		Other Debt Service	4790-4799	Removal of Bond Issuance Fees



~ NOTES ~

~ NOTES ~



# ~VOLUNTEER APPLICATION~

2005 Town Report

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on / with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

## Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee – School / Town (circle one)
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

## Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify)
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Volunteer Coordination
- \_\_\_\_\_ Web Site

Attach a brief statement as to why you feel qualified to serve as indicated above.

EMAIL TO: **rbolduc@milford.nh.gov**

or

MAIL TO: **Human Resources  
Town Hall  
1 Union Square  
Milford. NH 03055-4240**

This application, further volunteer information, and other volunteer opportunities are available on the web at [www.milford.nh.gov/town\\_general/volunteer.htm](http://www.milford.nh.gov/town_general/volunteer.htm)

Town Report Compiled & Edited by  
Dawn A. Griska  
Executive Assistant to the Town Administrator and the Board of Selectmen

## ~ NOTES ~





